



COUNCIL OF THE CITY OF CASTLEGAR

Regular Meeting Minutes

Minutes of the regular meeting of the Council of the City of Castlegar held January 22, 2018 7:00 p.m. at the Community Forum, 445 - 13th Avenue, Castlegar, B.C.

**MEMBERS**

Mayor Lawrence Chernoff  
Councillor Arry Dhillon  
Councillor Deb McIntosh  
Councillor Dan Rye  
Councillor Bruno Tassone  
Councillor Florio Vassilakakis

**PRESENT:**

**MEMBERS ABSENT:**

Councillor Sue Heaton-Sherstobitoff

**ALSO PRESENT:**

Chris Barlow, Chief Administrative Officer  
Tracey Butler, Director of Corporate Services  
Lucas Pitts, Director of Transportation and Civic Works  
Andre Buss, Director of Finance  
Phil Markin, Director of Development Services  
Sam Lattanzio, Fire Chief  
David Bristow, IT Manager

Public and Media

**CALL TO ORDER:**

There being a quorum present, the Mayor called the meeting to order at 7:02 p.m.

**AGENDA:**

12-18

Moved and seconded,  
that the agenda be approved as presented.

Carried.

**DELEGATION:**

CASTLEGAR & DISTRICT  
LIBRARY

Ms. Katrina Vermette, Board Chair, Castlegar and District Public Library and Ms. Kimberly Partanen, Library Director, provided Council with an overview of Library operations, membership, services, resources, programming, special events, outreach programs for adults and children and those with print disabilities. The delegation requested Council consider renewal of the Servicing Agreement between the City and the Library with a 2% increase in funding each year over the next 3 years.

**MINUTES:**

13-18

MINUTES

Moved and seconded,  
that the minutes of the regular meeting held January 8, 2018 be approved as presented.

Carried.

**REPORTS:**

**AIRPORT:**

Nil

**COMMUNITY WELLNESS &  
SOCIAL SERVICES:**

Nil

**CULTURAL AND CIVIC**

**PRIDE:**

14-18

MINUTES

Moved and seconded,  
that the draft minutes of the Cultural and Civic Pride meeting held January 11, 2018 be received for information.

Carried.

15-18  
CIB COMMUNITY  
CLEAN UP DAY

Moved and seconded,  
that Council support the Castlegar Community In Bloom Committee's "Community Clean Up Day" to be held on April 28, 2018 by providing up to \$2,000 from the Green Committee budget, for the CIB to host a community BBQ and by purchasing recyclable litter bags from the Transportation and Civic Works Committee budget for the event.

Defeated.

16-18

Moved and seconded,  
that the request from Castlegar Community In Bloom to host a "Community Clean Up Day" be referred to the next Green Committee Meeting and Transportation and Civic Works Committee Meeting.

Carried.

**FINANCE & CORPORATE  
SERVICES:**

17-18  
MINUTES

Moved and seconded,  
that the draft minutes of the Finance & Corporate Services meeting held January 17, 2018 be received for information.

Carried.

18-18  
ACCOUNTS PAYABLE  
NOVEMBER 2017

Moved and seconded,  
that the list of accounts payable for November 2017 totaling \$773,804.34 be received for information.

Carried.

19-18  
ADVERTISING REQUEST  
CASTLEGAR VACATION  
GUIDE 2018 (#18-09)

Moved and seconded,  
that Council approve the purchase of an inside front page ad in the 2018 Castlegar Vacation Guide at the rate of \$2,050 to be allocated from the 2018 advertising budget line item.

Carried.

20-18  
LOT LINE CONSOLIDATION  
PROGRAM (#18-10)

Moved and seconded,  
that Council amend policy directive 3-4, the Lot Line Consolidation Incentive Program, thereby making the program available to December 31, 2018.

Carried.

21-18  
COMMUNITY CHARTER  
DEFINITION OF PARCEL  
(#18-11)

Moved and seconded,  
that Council submit the following resolution and forward it to the AKBLG for inclusion in the 2018 AKBLG resolution call:

WHEREAS there are a number of properties in the City of Castlegar that contain more than one parcel and will attract more than one parcel tax when one is imposed using section 200 and 201 of the *Community Charter*;

AND WHEREAS the provisions of the *Community Charter* with respect to the definition of a parcel and the creation of a parcel tax assessment roll are inconsistent with the *Assessment Act* and are unfair to property owners while limiting municipalities from equitably distributing a parcel tax burden;

THEREFORE BE IT RESOLVED that the Province of British Columbia considers revising the *Community Charter* to include the provision that is included in the *Assessment Act* in chapter 20, part 1, section 5:

*"Splitting and Grouping of Parcels*

*If a building or other improvement extends over more than one parcel of land, those parcels, if contiguous, may be treated by the assessor as one parcel and assessed accordingly".*

Carried.

22-18 DISPOSAL OF MUNICIPAL RECORDS – 2018 (#18-12)	Moved and seconded, that staff be authorized to destroy City records as outlined on the Records for Destruction - 2018 (Report 18-12), authorized by the Director of Finance, Director of Development Services and the Director of Corporate Services.	Carried.
23-18 2018 FIRST QUARTER GRANT APPLICATIONS (#18-13)	Moved and seconded, that Council approve grant funding from the City of Castlegar 2018 Grants budget line item to the following applicants:  a) Community Futures Development Corp. Greater Trail - Junior Dragon's Den Competition in the - amount of \$1,000 for a bronze level sponsorship. b) RCMP Annual Youth Summit in the amount of \$500. c) Arthritis Society of BC and Yukon Division in the amount of \$500.	Carried.
<b>GREEN AND TECHNOLOGY:</b>	Nil	
<b>PLANNING AND DEVELOPMENT:</b>		
24-18 MINUTES	Moved and seconded, that the draft minutes of the Planning & Development meeting held January 16, 2018 be received for information.	Carried.
25-18 BUSINESS LICENSE REPORT DECEMBER 2017 (#18-02)	Moved and seconded, that the Business License Report for December 2017 be received for information.	Carried.
26-18 2017 DEVELOPMENT SERVICES YEAR END REPORT (#18-03)	Moved and seconded, that the 2017 Development Services Year End Report (#18-03) be received for information.	Carried.
27-18 CANNABIS REGULATION IN BC (#18-06)	Moved and seconded, that Staff be instructed to: 1. Assemble a municipal working group on cannabis legalization; 2. Engage the public and other key stakeholders, including industry by way of a formal public consultation process; 3. Assess which bylaws and other municipal programs require adjustment or creation; and 4. Prepare options for land-use bylaw amendments in anticipation of direction from other orders of government	Carried.
28-18 WEST KOOTENAY INTER- COMMUNITY BUSINESS LICENCE INITIATIVE (#18-07)	Moved and seconded, that Council instruct staff to amend Inter-Community Business Licence Bylaw No. 1246 to include the Village of Salmo and any other participating West Kootenay Municipality that joins the initiative at a later date.	Carried.
<b>PUBLIC SAFETY:</b>		
29-18 MINUTES	Moved and seconded, that the draft minutes of the Public Safety meeting held January 9, 2018 be received for information.	Carried.

30-18  
EMERGENCY SERVICES  
MONTHLY REPORT  
DECEMBER 2017 (#18-08)

Moved and seconded,  
that the Emergency Services Monthly Report for December 2017 (#18-08) be received for information.

Carried.

31-18  
ROYAL CANADIAN  
MOUNTED POLICE  
CRIME REDUCTION  
UNIT REPORT  
DECEMBER 2017

Moved and seconded,  
that the Royal Canadian Mounted Police Crime Reduction Unit Report – December 2017 be received for information.

Carried.

**TRANSPORTATION & CIVIC  
WORKS:**

32-18  
MINUTES

Moved and seconded,  
that the draft minutes of the Transportation & Civic Works meeting held January 17, 2018 be received for information.

Carried.

**RDCK REPORT:**

33-18

Moved and seconded,  
that the minutes of the Regional District of Central Kootenay Meeting, November 16, 2017, be received for information.

Carried.

**CORRESPONDENCE:**

34-18

Moved and seconded,  
that Council provide a letter of support to the Kootenay Food Strategy Society for their Job Creation Partnership project.

Carried.

**REPORTS OTHER:**

Nil

**MAYOR'S REPORT:**

Mayor Chernoff reported on the following event:  
• January 19 – City of Castlegar Sponsored Saints game

**NEW & UNFINISHED  
BUSINESS:**

Nil

**BYLAWS:**

Nil

**NEXT MEETING:**

Regular Meeting, February 5, 2018 7:00 p.m. at the Community Forum, 445-13<sup>th</sup> Avenue, Castlegar, BC

**NOTICE OF MOTION:**

**QUESTION PERIOD:**

Nil

**ADJOURNMENT:**

35-18

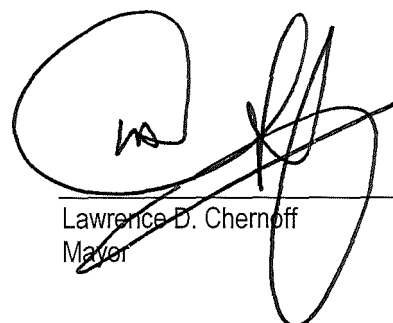
Moved and seconded,  
that the meeting adjourned at 8:12 p.m.

Carried.

**CERTIFIED CORRECT:**



Tracey Butler  
Director of Corporate Services



Lawrence D. Chernoff  
Mayor