



SUPPLEMENTARY AGENDA

Regular Meeting – 7:00 p.m., Monday, November 21, 2016

Adoption of Agenda

- 1** that the agenda be approved as amended by adding the following items under Finance & Corporate Services and Planning and Development Service :

Finance & Corporate Services

- A** City of Castlegar Grant Policy 3.2. Revision (#16-183)
- B** Kootenay Columbia Learning Centre request for funding (#16-194)

Planning and Development

- C** 1067 Columbia Avenue Demolition Contract Award (#16-189)



CASTLEGAR

REPORT TO COUNCIL

DATE: November 8, 2016 **REPORT NO.:** 16-183
SUBMITTED BY: Chief Administrative Officer **FILE NO.:** 1850-20
SUBJECT: City of Castlegar Grants Policy 3-2 Review

RECOMMENDATION:

That Council adopt the attached Policy entitled "Grant Policy".

PURPOSE:

To consider adoption of the attached policy entitled "Grants Policy".

SUMMARY/BACKGROUND:

The City allocates \$15,000 per year to provide funds to various residents and groups to undertake activities either in the City or travelling elsewhere. These funds are generated through municipal taxes. The City also provides recommendations on the Columbia Basin Trust Community Initiative funds of approximately \$102,000 per year.

Interest has been raised by Council over the past few years in whether the City Grants Policy provides the greatest benefit to the City. A review of the past 3 years of grants shows that:

2013	
Teams or individuals travelling out of town	\$ 2,900.00
Projects in town (ex. Quilt show, seniors tea etc.)	\$ 1,500.00
Events/conferences in town (spring fling, etc.)	\$ 1,500.00
Events out of Castlegar (Pass Creek Fall Fair)	\$ 4,000.00
Team/sporting events in Castlegar	\$ 0.00
Annual bursaries and scholarships	\$ 2,350.00
Bear Aware/Wildsafe contribution	<u>\$ 2,750.00</u>
Total 2013	\$15,000.00

2014	
Teams or individuals travelling out of town	\$ 4,110.00
Projects in town (ex. Quilt show, seniors tea etc.)	\$ 1,835.00
Events/conferences (spring fling,)	\$ 1,000.00
Team/sporting events in Castlegar	\$ 300.00
Annual bursaries and scholarships	\$ 2,350.00
Bear Aware/Wildsafe Contribution	<u>\$ 3,000.00</u>
Total 2014	\$12,100.00

2015	
Teams or individuals travelling out of town	\$1,560.00
Projects in town (ex. Quilt show, seniors tea etc.)	\$1,390.00
Events/conferences (spring fling)	\$1,000.00

Team/sporting events IN Castlegar	\$ 800.00
Annual bursaries and scholarships	\$ 2,350.00
Bear Aware/Wildsafe Contribution	\$ <u>3,000.00</u>
Total 2015	\$10,795.00

A New Grants Policy

A new Grants Policy has been drafted for Council consideration. It focuses on supporting events and initiatives that are held in Castlegar. It does not provide grants to individuals or groups that go out of Castlegar. The underlying rationale is to support activities that bring people and teams and activities to Castlegar. Further, that in doing so, there is a spillover to the businesses in town from increased activity and people in town. It also establishes two annual grant submission dates so that such requests may be considered at the first and then at the mid-point of the budget year. The new policy also requires acknowledgement of the City support at the event or activity that is being supported. It also provides for a report back to the City of the event including numbers of people that participated in the activity.

Scholarships and funding for Bear Aware should be moved to different budget categories.

In addition, it is recommended that grant criteria should be devised for Council's consideration when making recommendations for the awarding of the Columbia Basin Trust' Community Initiatives funding.

ALTERNATIVES:

To not revise City grant policy.

IMPLICATIONS:

- 1) Social: The proposed revisions will impact some of the groups and individuals who have accessed City grants for trips outside of Castlegar.
- 2) Environmental: N/A
- 3) Personnel: N/A
- 4) Financial: The proposed changes will not increase the financial costs of the grant program. The new policy will

IMPLEMENTATION/COMMUNICATION:

Staff will circulate the new policy to the last three years' grantees and place the information on the City's web site.

Respectfully submitted,



John Malcolm
Chief Administrative Officer

CITY OF CASTLEGAR

POLICIES MANUAL

TOPIC: Grants-in-Aid Policy 3-2

APPROVED BY: Council

DATE:

RESOLUTION #:

(Amended)

Purpose:

The Council of the City of Castlegar recognizes that local community not for profit organizations and registered non-profit societies are valuable resources in helping the City provide an enhanced quality of life for its residents. The purpose of this policy is to establish a policy for Council of the City of Castlegar that is designed to assist organizations with projects or special activities, or to allow them to take advantage of development opportunities and events that benefit the residents of Castlegar.

Policy:

In granting financial assistance to an organization for a discretionary Grant-in-Aid, the Council of the City of Castlegar will take into account the following objectives:

1. The primary purpose of a grant in aid is to provide financial assistance to an organization for a specific project or event to be held in Castlegar that is accessible to and/or meet the needs of a significant portion of Castlegar residents. The organization should be registered as, or belong to a parent Society under the laws of British Columbia and/or Canada. The society or organization must not have exclusionary or discriminatory membership eligibility criteria.
2. Preference will be given to organizations that are locally based and whose efforts are community based generally.
3. The Council of the City of Castlegar will not grant monies to a 'for profit' Organization or to an individual.
4. The Council of the City of Castlegar will not provide assistance for the payment of City property taxes or for programs and services that are clearly within the legislated mandates of other levels of government. Proposals seeking support for research activities, staff training or professional development will not be eligible.
5. No assistance will be provided for travel or for events held outside Castlegar.
6. Proposals must involve activities that have not yet commenced and which will be completed within 12 months of receipt of the grant. Prior years' operations or capital deficits are not eligible for consideration.
7. Proposals may not duplicate projects or events which are already provided within the community.

Procedure:

1. An organization applying for a grant in aid must provide the following information in order to have its application considered by Council:
 - Name of the organization

- Name of the individual making the application
 - Description of the project or event for which funding is requested
 - Indicate whether or not the project or event or service is already provided in the community
 - Identify the beneficiaries of the project or event or service
 - Indicate the total cost of the project or event or service
 - Indicate other sources of funding for the project or event or service
 - Indicate whether the application to other local governments has been made
 - Indicate the volunteer labor and in-kind donations to be contributed towards the project or event or service by the members of the organization
 - Specify the amount of financial assistance required; and
 - Provide the organization's current annual budget and previous year's financial statements.
2. All Grant in Aid applications must be submitted, in writing, to the City by December 15th for the January intake or June 15th for the July intake in order to be considered by the Council of the City of Castlegar for funding in the current year. Such applications will only be considered at the following Finance and Corporate Services Committee and subsequent Council meeting.
 3. Organizations submitting an application for a Grant in Aid must complete the prescribed application.
 4. Applications for funding will be considered by the Finance and Corporate Services Committee with positive recommendations put to Council for approval. All decisions are final following ratification at the next Regular Meeting of Council.
 5. An organization must, using the form provided, report back to Council by December 1st of the same year funding was received regarding how the monies were spent, including a budget sheet and pictures, if available. If a report is not received by the City on or before December 1st, the organization shall be notified that they may be ineligible for further grant funding for a 3 year period from the year the grant was received.

Conditions of Funding:

1. If applicable, the applicant must acknowledge the support of the City of Castlegar in all print and publicity material related to the project including banners and signs on site during the event.
2. Funds must be used for the purpose for which they were requested.
3. In the event that the project is not completed, the City of Castlegar reserves the right to request the return of the grant.
4. An organization must prepare, using the form provided, a report regarding how the monies were spent, including a budget sheet and pictures, if available. If a report is not received by the City on or before December 1st, the organization shall be notified that they will be ineligible for further grant funding for a period of 3 years from the year the grant was received.

Applications may be mailed to the following address:

City of Castlegar
460 Columbia Avenue,
Castlegar, B.C. V1N 1G7



CASTLEGAR

REPORT TO COUNCIL

DATE: November 21, 2016 **REPORT NO.:** 16-194
SUBMITTED BY: Mayor Chernoff, Deputy Chair, **FILE NO.:** 1850-20
Finance and Corporate Services Committee
SUBJECT: Kootenay Columbia Learning Centre funding request.

RECOMMENDATION

THAT Council approves a grant in the amount of \$300 to the Kootenay Columbia Learning Centre to assist with their annual student and family Christmas Dinner.

PURPOSE

To obtain Council approval to provide funding in the amount of \$300 to the Kootenay Columbia Learning Centre in Castlegar to assist with their annual student and family Christmas Dinner.

SUMMARY/BACKGROUND

The City of Castlegar received a request from the Kootenay Columbia Learning Centre asking for assistance with the costs associated with hosting their annual Christmas dinner for students and families to be held on December 20, 2016.

The KCLC currently has 35 students enrolled ranging from grades 6 to 12, and provides an environment that includes additional support for students. KCLC teachers use a variety of instructional methods designed to meet the academic needs of students, classes have fewer students, and students have greater access to and support from Child and Youth Care Workers. The program staff is dedicated to working individually and in groups to address the social, emotional, behavioural and mental health needs of students.

ALTERNATIVES

After consideration of the recommendation, Council may:

- i) Approve a grant in the amount of \$300, as per the recommendation;
- ii) Approve a grant in the amount that Council deems appropriate, or
- iii) deny the application.

IMPLICATIONS

Social

The luncheon will provide a holiday celebration for students and their families. In addition, KCLC students will have the opportunity to assist in preparing, cooking and serving the meal in exchange for credits towards their Foods and Nutrition courses.

Financial

At present time there is \$395 remaining in the 2016 grants budget line item

Respectfully submitted,

Mayor Lawrence Chernoff, Deputy Chair
Finance and Corporate Services Committee



CASTLEGAR

REPORT TO COUNCIL

DATE: November 21, 2016 **REPORT NO.:**16-189
SUBMITTED BY: Director of Development Services **FILE NO.:** 4020-20-U1
SUBJECT: 1067 Columbia Avenue Demolition Contract Award

RECOMMENDATION:

1. That after considering the November 21, 2016 correspondence from Mr. Buta Nannan requesting a further extension to the deadline for completing the remedial action work on his property until August 31, 2017, Castlegar City Council, pursuant to Section 17 of the Community Charter, directs the City, through its Staff, agents or contractors to:

a) Fulfill the remedial action requirement imposed on Mr. Buta Nannan by resolution on April 4, 2016 by demolishing and removing the building located at 1067 Columbia Avenue and filling in an levelling any hole left after the demolition and removal is complete: and

b) Recover the costs incurred as a debt from the property owner, Mr. Buta Nannan.

2. That subject to the property owner seeking a court order to stop the work, Council award the tender for the demolition of the building at 1067 Columbia Avenue to Maglio Installations Ltd for the total cost of \$54,590.00 plus G.S.T.; and

3. That Castlegar City Council, pursuant to Section 16 of the Community Charter authorizes Maglio Installations Ltd., their subcontractor Napp Enterprises Ltd. accompanied by the Director of Development Services, the Building Official and a member of the RCMP to enter on 1067 Columbia Avenue for the purpose of carrying out the demolition of the building.

PURPOSE:

To proceed with the remediation action at 1067 Columbia Avenue.

BACKGROUND:

Castlegar City Council, at the regular Council meeting of April 4, 2016 imposed a remedial action requirement under s.72 of the Community Charter, requiring the property owner of 1067 Columbia Avenue (Mr. Buta Nannan) to:

(a) bring the property up to the standard of the neighbourhood and in compliance with the property maintenance bylaw by:

- (i) removing the covering on the windows and the entrances and replace them with windows and doors;
- (ii) replace the exterior cladding with new cladding where it is deteriorated;
- (iii) replace the roof with a new roof; and
- (iv) paint the exterior of the building; and
 - a. repair or remove the stairs; or
 - b. demolish and remove the Building; and
 - c. fill in and level any hole created by the removal of the Building; and
 - d. erect and maintain a fence around the building area until the hole is filled in.

On June 20, 2016 Council reaffirmed the April 4th resolution and granted Mr. Nannan an extension to complete the work not later than Friday September 30, 2016.

On September 20, 2016 Mr. Nannan sent another letter to the City requesting a further extension to complete the works no later than August 31, 2017.

At the Regular Council meeting of October 3, 2016 Council considered the September 20, 2016 correspondence from Mr. Buta Nanna and, pursuant to Section 17 of the Community Charter, directed the City, through its staff, agents or contractors to fulfill the remediation action requirement imposed on Mr. Buta Nannan by resolution on April 4, 2016 by demolishing and removing the building located at 1067 Columbia Avenue and filling in and levelling any holes left after the demolition and remediation is complete.

UPDATE:

On November 21, 2016 Mr. Nannan sent an email to the City with a second request for an extension to allow him to make repairs to complete the works no later than August 31, 2017. (Attachment 1).

As previously indicated in the staff report to council dated September 28, 2016, in staff's opinion the building is now at the point where more than 50% of its assessed value has been affected. The costs to bring the building up to a standard that would be suitable for residential occupation would be substantial. Staff do not recommend the granting of the extension for the follow reasons:

- The 2016 assessment roll lists the improvement value at \$39,100. In 2015 it was \$46,400 and \$46,700 in 2014.
- In 2013 the City's Building Official (Max Hoedeman) expressed the opinion that, given the current condition of the building, given the leaking roof and lack of heat in the building, it would not be salvageable after another winter.
- On March 1, 2016 a building inspection was carried out on the building. The Building Official concluded in the report that in his opinion, the building had substantially deteriorated due to abandonment and the degradation due to exposure to the elements has created an unsafe condition where required building elements are no longer able to perform the functions they were intended to perform.

Accordingly, staff recommends that Council consider a resolution directing the City fulfill the requirement by demolishing and removing the building and filling in and levelling any hole left by demolition and

removal.

ALTERNATIVES

To not proceed with the demolition at this time

The City's legal Counsel advises that the City is not obliged to grant any further extensions to the owner, and ultimately if the owner objects to the demolition the owner is entitled to apply to the court to stop the City from proceeding.

City Staff have advised the property owner of this option on November 2nd and November 15th, 2016.

IMPLICATIONS

- | | |
|--------------------------|--|
| (1) Public Safety | The potentially unsafe condition of the property and buildings present a risk to occupants and community. |
| (2) Environmental | The site is uninhabitable in its current state. |
| (3) Personnel | No Issue. |
| (4) Financial | Request for Proposals were advertised inviting quotes for the complete demolition and removal of the building at 1067 Columbia Avenue. |

ANALYSIS:

Bids were recovered from the following companies:

1. Civil Tech Services Ltd - \$57,136.00 plus G.S.T
2. Maglio Installations Ltd - \$54,590.00 plus G.S.T

The demolition work will consists of the following major components:

- all work associated with the demolition, hazardous and regulated material (including asbestos) abatement, removal and delivery to a certified land fill.
- Excavation to be backfilled and compacted with clean granular pit-run materials to 95% Proctor Density.
- The erection of a strongly constructed fence at least 1.5 meters tall around the area where the building was located and maintain the fence until any hole created by the removal of the building has been filled.
- Traffic control if and when required.

Maglio Installations Ltd has the equipment and necessary civil and hazardous material abatement experience required to complete the works successfully.

The work schedule (including asbestos abatement) is anticipated to take two weeks.

All City costs incurred associated with the demolition will be recovered from the property owner as debt.

The debt will be collected in the same manner and with the same remedies as property taxes.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Phil Markin", written over a horizontal line.

Phil Markin
Director of Development Services

Approved by:

A handwritten signature in black ink, appearing to read "John Malcolm", written over a horizontal line.

John Malcolm
Chief Administrative Officer

Phil Markin

From: Buta NANNAN <buta48@hotmail.com>
Sent: Monday, November 21, 2016 6:40 AM
To: Phil Markin
Subject: 1067 Columbia Ave

November 21, 2016

RE: 1067 Columbia Ave.

Dear Sir/Madam,

I am writing to again request an extension to allow me to make repairs my property at 1067 Columbia Ave. With this request, I would ask that the City of Castlegar Counsel consider the following facts.

1. I have been a land owner in Castlegar since 1974, my taxes have always been paid on time during the past 42 years.
2. I have been unable to perform the required repairs since I have was injured and required reconstructive surgery to my shoulder followed by extensive rehabilitation. I can produce doctor's certificates to confirm this if required.
3. The Doctor has indicated that my rehabilitation is progressing well and am expecting to be able to resume full work activities by June, and thus intend to begin this work in June time frame.
4. This injury along with my inability to work during this time has created a difficult financial time where I was unable to contract the work on this property.
5. I am capable and committed to completing the required changes, however I do require adequate time to complete this work and ask for an extension to August 31, 2017. My preference is to complete this work well in advance of this deadline however this timeframe allows adequate time to ensure the work is completed and meets your satisfaction.

I ask that you grant this extension and wish to express that I believe my proposal is the preferred option for the following reasons:

- Demolition is extreme considering the extent of the required repairs.
- Repair work will reduce the environmental impact including unnecessary land fill waste, and environment impacts for new construction to replace this building.
- The cost of demolition would place an undue and unnecessary hardship on me. The result of this is that liquidation of the property would likely be required to cover the cost of demolition. I expect that the City of Castlegar would prefer the building be in good repair and collect the appropriate taxes for this rather than be

1
ATTACHMENT 1

in a situation where we are trying to sell a vacant lot which may be difficult to sell given the present economic challenges.

I am willing to enter a signed agreement related to the above commitments if Counsel will provide me the requested extension to August 31, 2017. I am also open further discussion related to this request if there are any outstanding questions.

Thank you for your consideration and cooperation to this matter.

Regards,

Buta Nannan

BACKGROUND
INFORMATION

MAGLIO INSTALLATIONS LTD.

November 14, 2016

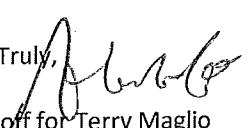
City of Castlegar
460 Columbia Avenue
Castlegar, BC V1N 1G7

RE: RFP #2016 – 14 Demolition of a building at 1067 Columbia Avenue
Attn: Phil Markin

1. Removal and disposal of hazardous materials <i>Subcontractor: NAPP Enterprises Ltd.</i>		\$12010.00
2. JD 200 Excavator	5 days	\$6960.00
3. Foreman	5 days	\$3400.00
4. Labour	5 days	\$3000.00
5. Signage/Traffic control		\$1000.00
6. Dump truck service		\$5400.00
7. Dumping waste fee		\$7500.00
8. Mobilization		\$ 500.00
9. Water		\$2320.00
10. Backfill to grade		<u>\$12500.00</u>
	TOTAL	\$54,590.00
	Plus GST	

Maglio Installation reserves the right to provide revised pricing should the scope of work or the information provided for quoting purposes significantly change.

Yours Truly,


S.Horkoff for Terry Maglio



810 – 400 Burrard Street
Vancouver, BC V6C 3A6
Tel: (604) 687-7688
Fax: (604) 687-8861
www.gcna.com

BID BOND

Bond No.: VS8021658-23

Bond Amount: 10% of Tender Sum

MAGLIO INSTALLATIONS LTD. as Principal, hereinafter called the Principal, and **THE GUARANTEE COMPANY OF NORTH AMERICA** a corporation created and existing under the laws of Canada and duly authorized to transact the business of Suretyship in Canada as Surety, hereinafter called the Surety, are held and firmly bound unto **CITY OF CASTLEGAR** as Obligee, hereinafter called the Obligee, in the amount of **Ten Percent of Tender Sum (10% of Tender Sum)** lawful money of Canada, for the payment of which sum the Principal and the Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally.

WHEREAS, the Principal has submitted a written bid to the Obligee, dated the **14th** day of **November, 2016**, for

#2016 - 14, DEMOLITION OF A BUILDING AT 1067 COLUMBIA AVENUE

The condition of this obligation is such that if the Principal shall have the bid accepted within the time period prescribed in the Obligee's bid documents, or, if no time period is specified in the Obligee's bid documents, within **SIXTY (60)** days from the closing date as specified in the Obligee's bid documents, and the Principal enters into a formal contract and gives the specified security, then this obligation shall be void; otherwise, provided the Obligee takes all reasonable steps to mitigate the amount of such excess costs, the Principal and the Surety will pay to the Obligee the difference in money between the amount of the bid of the Principal and the amount for which the Obligee legally contracts with another party to perform the work if the latter amount be in excess of the former.

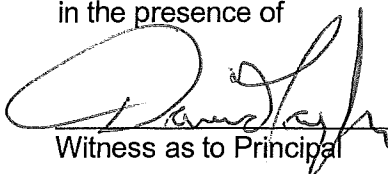
The Principal and the Surety shall not be liable for a greater sum than the Bond Amount.

It is a condition of this bond that any suit or action must be commenced within seven (7) months of the date of this Bond.


No right of action shall accrue hereunder to or for the use of any person or corporation other than the Obligee named herein, or the heirs, executors, administrators or successors of the Obligee.

IN WITNESS WHEREOF, the Principal and the Surety have Signed and Sealed this bond dated **10th** day of **November**, in the year **2016**.

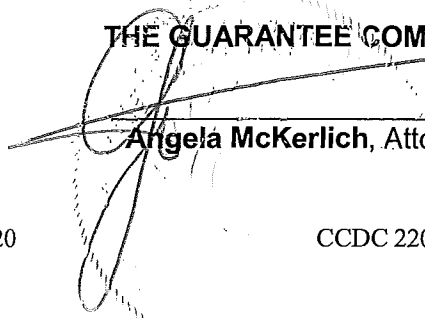
in the presence of


Witness as to Principal

MAGLIO INSTALLATIONS LTD.


Principal

THE GUARANTEE COMPANY OF NORTH AMERICA


Angela McKerlich, Attorney-in-fact.





810 – 400 Burrard Street
Vancouver, BC V6C 3A6
Tel: (604) 687-7688
Fax: (604) 687-8861
www.gcna.com

SURETY'S CONSENT

Date: November 10, 2016

Bond No: VS8021658-23

WHEREAS **MAGLIO INSTALLATIONS LTD.** (Principal) has submitted a written bid to **CITY OF CASTLEGAR** (Obligee) dated 14th day of **November, 2016**.

concerning:

#2016 - 14, DEMOLITION OF A BUILDING AT 1067 COLUMBIA AVENUE

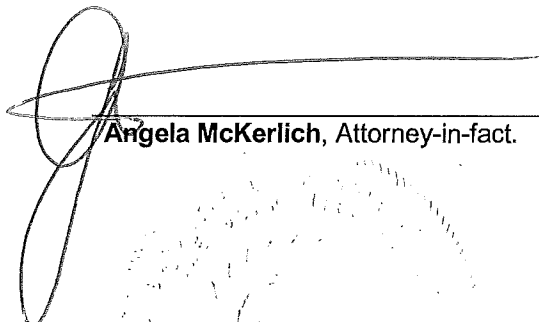
and the condition of this obligation being such that the Principal shall have the tender accepted within **SIXTY (60)** days from the closing date of tender,

We, **THE GUARANTEE COMPANY OF NORTH AMERICA**, a corporation created and existing under the laws of Canada and duly authorized to transact the business of Suretyship in the Province of **British Columbia** as Surety, agree to issue for the Principal if the Principal shall enter into a written contract with the Obligee, the following bond(s):


1. a contract performance bond for **100%** of the contract price not exceeding the maximum sum of:
ONE HUNDRED PERCENT OF THE AMOUNT OF TENDER

This consent shall be null and void unless an application for the said bond(s) is made within thirty (30) days following the award of the contract.

THE GUARANTEE COMPANY OF NORTH AMERICA



Angela McKerlich, Attorney-in-fact.



DEMOLITION SCHEDULE

City of Castlegar – Request for Proposal
 #2016 – 14 for Demolition of building at 1067 Columbia Avenue

ACTIVITY	CONSTRUCTION SCHEDULE									
	1	2	3	4	5	6	7	8	9	10
November 21 –December 2										
Removal,disposal,demolition,backfill										

Tenderer's Initials _____

WORK EXPERIENCE

Owner: City of Castlegar
Contract: #2016 – 14 Demolition of a building at 1067 Columbia Avenue
Reference No. :

Name: Shawn Seminoff

Experience: Senior Staff

Dates: 2016

Project Name: Building demolition – City of Nelson

Responsibility: Project superintendent

- Demolish wood structure
- Removal & disposal of hazardous material

Peter Sinstadt, City of Nelson Facilities & Maintenance Manager psinstadt@nelson.ca

References:

Dates: Summer 2013

Project Name: Victoria Street Improvement- City of Trail

Responsibility: Project superintendent, MMCD project manager

- Water, storm, shallow utilities, CBS, gutters
- Road construction
- City beautification

References: John Howes, CTech, City of Trail

Jim Roe, AScT, MMM Group, Kelowna

Dates: Winter 2012/2013

Project Name: Montrose Water Supply & Improvement City of Montrose

Responsibility: Project superintendent, MMCD project manager

- New chlorine contact chamber & mechanical
- Process building

References: Kevin Charters, CAO Village of Montrose

Scott Wallace, P.Eng, True Consulting (250)-365-8707

Dates: Summer 2012

Project Name: Road Reconstruction Sites "B" City of Cranbrook


Responsibility: Project superintendent, MMCD project manager

- Water, sewer, storm replacement, road reconstruction

References: Rob Mogentale, P.Eng, Urban Systems, rmargentale@urban.systems.com

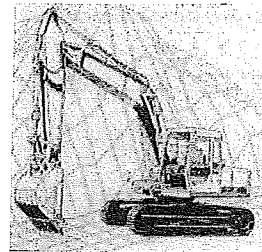
Jamie Hodges, P.Eng, City of Cranbrook (250)-489-0239

Tenderer's Initials



CIVIL-TECH SERVICES LTD.

PO Box 3126
Castlegar, BC V1N 3H4
Tel: 250.365.2005
Fax: 250.365.3005
E-mail: civil-tech@telus.net
Yard: 2222 6th Ave., Castlegar



QUOTATION

City of Castlegar
460 Columbia Avenue
Castlegar, BC V1N 1G7

Attention: Phil Markin

Re: Demolition of building at 1067 Columbia Avenue

Our Lump Sum Price to demolish the building as per RFP#2016-14 is **\$57,136.00** plus GST.

This price includes the hazardous materials removal at a cost of \$8,500.00 plus GST.

This is based on commencing the work beginning the week of Nov. 21, 2016. If there are any delays in awarding the project past this date there may be additional costs in removing snow from the building and site.

Our schedule to complete the work is 10 working days from mobilization. We will require 5 working days from notice of award to mobilize.

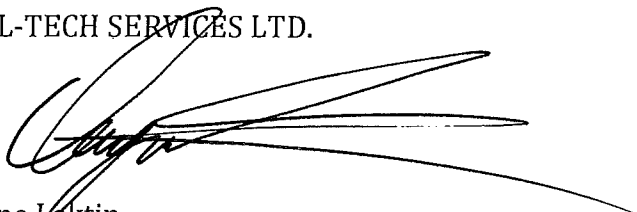
Our hazardous materials sub-contractor is Cleane-Scene DKI.

This quotation is valid for 7 days. Please don't hesitate to contact myself at 250.365.9774 or email at civil-tech@telus.net if you have any questions.

Thank you for the opportunity to quote on this project.

Regards,

CIVIL-TECH SERVICES LTD.



Wayne Laktin
President