



## COUNCIL OF THE CITY OF CASTLEGAR

### Regular Meeting Minutes

Minutes of the regular meeting of the Council of the City of Castlegar held June 26, 2017 7:00 p.m. at the Community Forum, 445 -13th Avenue, Castlegar, B.C.

**MEMBERS PRESENT:** Mayor Lawrence Chernoff  
Councillor Arry Dhillon  
Councillor Sue Heaton-Sherstobitoff  
Councillor Deb McIntosh  
Councillor Dan Rye  
Councillor Bruno Tassone  
Councillor Florio Vassilakakis

**MEMBERS ABSENT:** Nil

**ALSO PRESENT:** John Malcolm, Chief Administrative Officer  
Tracey Butler, Director of Corporate Services  
Andre Buss, Director of Finance  
Chris Barlow, Director of Transportation and Civic Works  
Phil Markin, Director of Development Services  
Sam Lattanzio, Fire Chief  
David Bristow, IT Manager  
Public and Media

**CALL TO ORDER:** There being a quorum present, the Mayor called the meeting to order at 7:06 p.m.

**AGENDA:** 196-17 Moved and seconded,  
that the agenda be approved as amended by adding under Transportation and Civic Works – report 17-100 9<sup>th</sup> Avenue Storm Main Replacement recommendation of award.

Carried.

**ANNUAL REPORT PRESENTATION:** The City's independent auditor, Mr. Michael Murphy of BDO Canada LLP, attended Council to present the 2016 Annual Financial Report. Mr. Murphy explained that the audit is conducted using Canadian Generally Accepted Accounting Standards as established by the Public Sector Accounting Board (PSAB).

Mr. Murphy read the auditors report which stated the auditor's opinion of the financial statements; "the financial statements present fairly, in all material respects, the financial position of the City at the year ended December 31, 2016." Mr. Murphy stated that with this audit letter the City has received "a clean audit report."

Mr. Murphy pointed out that the City has \$6.7 million in net financial assets. This is a very strong indicator of the City's financial strength and ability to maintain its infrastructure assets. Mr. Simpson also noted that expenditures are on budget and the City has very healthy reserves compared to other municipalities.

**DELEGATION:** Nil

**MINUTES:** 197-17 Moved and seconded,  
MINUTES that the minutes of the regular meeting held June 12, 2017 be approved as presented.

Carried.

**REPORTS:**

**AIRPORT:** Nil

**COMMUNITY WELLNESS & SOCIAL SERVICES:** Nil

**CULTURAL & CIVIC  
PRIDE:**

Nil

**FINANCE &  
CORPORATE  
SERVICES:**

198-17  
MINUTES

Moved and seconded,  
that the draft minutes of the Finance and Corporate Services meeting held June 21, 2017 be received for information.

Carried.

199-17  
ACCOUNTS PAYABLE  
MAY 2017

Moved and seconded,  
that the list of accounts payable for May 2017 totaling \$1,146,640.91 be received for information.

Carried.

200-17  
ITEMS TO BE  
RELEASED FROM  
PREVIOUS IN CAMERA  
MEETING (#17-81)

Moved and seconded,  
that Council release to the public the resolutions from the May 1, 2017 Special In Camera meeting as noted in Report to Council No. 17-81.

Carried.

201-17  
ANNUAL REPORT FOR  
THE YEAR ENDED  
DECEMBER 31, 2016  
(#17-97)

Moved and seconded,  
1. that Council approve the Annual Municipal Report, including the 2016 Audited Financial Statements, for the year ended December 31, 2016.  
2. that Council approve the 2016 Statement of Financial Information and the Mayor and Director of Finance are authorized to sign the Statement of Financial Information.

Carried.

202-17  
2017 SECOND  
QUARTER GRANT  
APPLICATIONS  
(#17-102)

Moved and seconded,  
that Council approve a \$700 grant to the Four Elements Adventure Racing organizers to assist with the costs associated with hosting a multi-sport event in Castlegar, and a \$300 Grant to the Castlegar Hospice Society to assist with the costs of hosting the annual Hospice Golf Tournament.

Carried.

203-17  
FINANCIAL  
ADMINISTRATION AND  
PROCUREMENT  
POLICY DIRECTIVE 3-1  
(#17-103)

Moved and seconded,  
1. that Council approve policy directive 3-1, the updated Financial Administration and Procurement policy, and further;  
2. that cheques, bills of exchange and other negotiable instruments be signed by the Mayor, Deputy Mayor, Chair of the Finance and Corporate Services Committee or any other available Councillor and countersigned by the Director of Finance, the Chief Administrative Officer, the Director of Corporate Services or the Deputy Director of Finance.

Carried.

204-17  
CONSENT TO JOIN  
RDCK ECONOMIC  
DEVELOPMENT  
SERVICE (#17-104)

Moved and seconded,  
that the Council of the City of Castlegar hereby give their consent to join an Economic Development Service with the Regional District of Central Kootenay's Area's I and J or any part of Area's I and J so agreed upon.

Carried.

**GREEN AND  
TECHNOLOGY:**

Nil

**PLANNING AND  
DEVELOPMENT:**

Nil

**PUBLIC SAFETY:**

205-17  
EMERGENCY  
SERVICES MONTHLY  
REPORT - MAY 2017  
(#17-98)

Moved and seconded,  
that the Emergency Services Monthly Report for the month of May 2017 be received for information.

Carried.

**TRANSPORTATION &  
CIVIC WORKS:**

206-17  
MINUTES

Moved and seconded,  
that the draft minutes of the Transportation & Civic Works meeting held June 20, 2017 be received for information.

Carried.

207-17  
9<sup>TH</sup> AVE SIDEWALK  
REPLACEMENT –  
RECOMMENDATION  
FOR AWARD (#17-99)

Moved and seconded,  
that Council award the contract for RFQ 2017-07, 500 Block 9th Avenue Sidewalk Replacement to Marwest Industries Ltd. for the tendered price of \$111,314.25 plus taxes, and further;  
that Council authorize staff to execute the necessary documents.

Carried.

208-17  
BRIDGE TO COLLEGE  
MULTI-USE PATHWAY  
PROJECT  
RECOMMENDATION  
FOR AWARD (#17-101)

Moved and seconded,  
1. that Council award the construction of the Bridge to College Pathway Project to Marwest Industries Ltd. for the total value of \$126,584.34 plus taxes, and further;  
2. that Council authorize staff to execute the necessary documents.

Carried.

209-17  
9<sup>TH</sup> AVE STORM MAIN  
REPLACEMENT –  
RECOMMENDATION  
FOR AWARD (#17-100)

Moved and seconded,  
that Council award the construction of the 9<sup>th</sup> Avenue Storm Main Replacement to Trainor Mechanical for the total value of \$471,160 plus taxes, and further;  
that Council authorize staff to execute the necessary documents.

Carried.

**RDCK REPORT:**

Nil

**CORRESPONDENCE:**

Nil

**REPORTS OTHER:**

**MAYOR'S REPORT:**

Mayor Chernoff reported on the following events and meetings:

- June 12 – Marketing Branding update meeting
- June 15 – RDCK Board Meeting
- June 16-17 – Interior Lumber Manufactures Association Conference
- June 22 – Chamber of Commerce Business Walk
- June 23 – SHSS Graduation

**NEW & UNFINISHED  
BUSINESS:**

Nil

**BYLAWS:**

ADOPTION  
210-17  
BYLAW 1254

Moved and seconded,  
that City of Castlegar Sign Bylaw No. 1254, be adopted.

Carried.

**NEXT MEETING:**

Regular Meeting, July 17, 2017 7:00 p.m. at the Community Forum, 445-13th Avenue, Castlegar, B.C.

**NOTICE OF MOTION:**

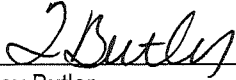
Nil

QUESTION PERIOD: Nil

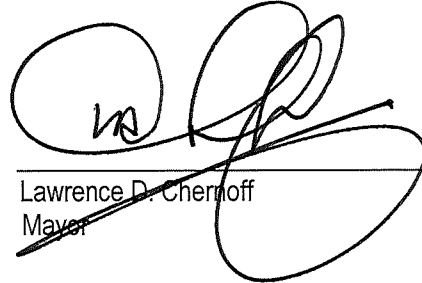
ADJOURNMENT:  
211-17 Moved and seconded,  
that the meeting adjourn at 8:15 p.m.

Carried.

CERTIFIED CORRECT:



Tracey Butler  
Director of Corporate



Lawrence D. Chernoff  
Mayor