



COUNCIL OF THE CITY OF CASTLEGAR

Regular Meeting Minutes

Minutes of the regular meeting of the Council of the City of Castlegar held November 6, 2017 7:00 p.m. at the Community Forum, 445 - 13th Avenue, Castlegar, B.C.

MEMBERS

PRESENT:

Mayor Lawrence Chernoff
Councillor Arry Dhillon
Councillor Sue Heaton-Sherstobitoff
Councillor Deb McIntosh
Councillor Dan Rye (via Facetime)
Councillor Bruno Tassone

MEMBERS ABSENT:

Councillor Florio Vassilakakis

ALSO PRESENT:

Chris Barlow, Chief Administrative Officer/Director of Transportation and Civic Works
Tracey Butler, Director of Corporate Services
Andre Buss, Director of Finance
Phil Markin, Director of Development Services
Sam Lattanzio, Fire Chief
David Bristow, IT Manager
Public and Media

CALL TO ORDER:

There being a quorum present, the Mayor called the meeting to order at 7:01 p.m.

AGENDA:

310-17

Moved and seconded,
that the agenda be approved as presented.

Carried.

DELEGATION:

CENTRAL KOOTENAY
EMERGENCY PROGRAM

Mr. Travis Abbey, Regional District of Central Kootenay (RDCK) Emergency Program Supervisor, provided an overview of the Central Kootenay Emergency Program. Mr. Abbey discussed the structure of the emergency program; the current program priorities and potential benefits to the City of Castlegar.

Item to be placed on upcoming Public Safety Committee Meeting Agenda.

MINUTES:

311-17

MINUTES

Moved and seconded,
that the minutes of the regular meeting held October 16, 2017 be approved as presented.

Carried.

REPORTS:

AIRPORT:

Nil

**COMMUNITY WELLNESS &
SOCIAL SERVICES:**

312-17

MINUTES

Moved and seconded,
that the draft minutes of the Community Wellness & Social Services meeting held October 17, 2017 be received for information.

Carried.

313-17

AGE-FRIENDLY
COMMUNITIES GRANT
STREAM 1

Moved and seconded,
that Council supports an application under the UBCM Age-Friendly Grant Program, Stream 1 in the amount of \$25,000 to complete an age-friendly assessment, and action plan for the City of Castlegar and if successful will provide overall grant management.

Carried.

**CULTURAL AND CIVIC
PRIDE:**

Nil

**FINANCE & CORPORATE
SERVICES:**

314-17
MINUTES

Moved and seconded,
that the draft minutes of the Finance & Corporate Services meeting held October 31, 2017 be received for information.

Carried.

315-17
ACCOUNTS PAYABLE
AUGUST 2017

Moved and seconded,
that the list of accounts payable for August 2017 totaling \$1,310,093.57 be received for information.

Carried.

316-17
ACCOUNTS PAYABLE
SEPTEMBER 2017

Moved and seconded,
that the list of accounts payable for September 2017 totaling \$1,463,214.97 be received for information.

Carried.

317-17
CITY HALL 2017 HOLIDAY
HOURS (#17-154)

Moved and seconded,
that Council authorize the closure of City Hall for Wednesday, December 27, Thursday, December 28 and Friday, December 29, 2017, from 8:30 a.m. to 4:30 p.m.

Carried.

318-17
CPR CROSSING - 18TH
STREET (#17-155)

Moved and seconded,
that Council authorize the transfer of a budget amount of \$160,000 from the land acquisition budget line item to a new budget line item entitled CPR Rail Crossing - 18th Street.

Carried.

319-17
2018 CELEBRATE CANADA
FUNDING APPLICATION
(#17-156)

Moved and seconded,
that Council authorize Tracey Butler, Director of Corporate Services, to submit a funding application to the Department of Canadian Heritage - Celebrate Canada Program for assistance with the costs to host a Canada Day Community Celebration on July 1, 2018.

Carried.

**GREEN AND
TECHNOLOGY:**

320-17
MINUTES

Moved and seconded,
that the draft minutes of the Green and Technology meeting held November 2, 2017 be received for information.

Carried.

**PLANNING AND
DEVELOPMENT:**

321-17
MINUTES

Moved and seconded,
that the draft minutes of the Planning & Development meeting held October 31, 2017 be received for information.

Carried.

322-17
ADULT DAY SITTING
SERVICES
(#17-157)

Moved and seconded,
1. that Council consider adopting proposed Zoning Amendment Bylaw 1258 to allow adult day sitting services as a home occupation permitted use;
2. that Zoning Amendment application R-3/17 be referred to the Advisory Planning Commission for its review and recommendation; and
3. that staff be authorized to undertake the necessary notification and scheduling of a Public Hearing.

Carried.

323-17
HIGHWAY
ENCROACHMENT
AGREEMENT 4200
GRANDVIEW DRIVE
(#17-157)

Moved and seconded,
that the City of Castlegar enter into a Highway Encroachment Agreement (Schedule "A" to Bylaw 628)
with the Kootenay Columbia Seniors Housing Cooperative in order to allow an office building and an
auxiliary building to remain on City boulevard, and further;

that the Mayor and Director of Corporate Services be authorized to execute the Highway Encroachment
Agreement.

Carried.

PUBLIC SAFETY:

Nil

**TRANSPORTATION &
CIVIC WORKS:**

324-17
MINUTES

Moved and seconded,
that the draft minutes of the Transportation & Civic Works meeting held October 31, 2017 be received
for information.

Carried.

325-17
RFP 2017-17
CITY SIGNAGE REQUEST
FOR PROPOSALS
RECOMMENDATION
FOR AWARD (#17-138)

Moved and seconded,
that Council award the contract for RFP 2017-17, Signage Program, to Knight Signs for the tendered
price of \$231,809.40 plus taxes, and further;

that Council authorize staff to execute the necessary documents.

Carried.

RDCK REPORT:

Nil

CORRESPONDENCE:

326-17

Moved and seconded,
that the correspondence from the BC Emergency Health Service re: Thank you, Community Futures
re: Central Kootenay 2016-2017 Annual Report, Kootenay Boundary Zone 6 Senior Games re: Thank
you, Kootenay Career Development Society re: Work BC Employment Services Relocating, Twin
Rivers Elementary School re: Thank You, Residents of Stellar Place re: Thank you, be received for
information.

Carried.

**BC EMERGENCY HEALTH
SERVICES**

Councillor Heaton-Sherstobitoff inquired if Mayor Chernoff's discussions with BC Emergency Health
Services included discussions to increase BC Ambulance staffing in Castlegar.

REPORTS OTHER:

Nil

MAYOR'S REPORT:

Mayor Chernoff reported on the following events and meetings:

- October 16 – Castlegar and District Chamber of Commerce small business week event.
- October 19 – City of Castlegar Volunteer Appreciation event.
- October 25 – Interview with Shaw Cable.
- October 26 – Reach a Reader and the City's Public Budget Information session.
- October 30 – Donation of Castlegar Engine 3 to Fire Fighters without Borders Canada.
- November 1 – Sewer and water rate open house.
- November 2 – SHSS Mitzer Saw demonstration.
- November 3 – Sculpturewalk Awards Gala 2017
- November 4 – Legion Veterans dinner.

Councillor McIntosh thanked the SHSS Grad Committee for the donation to the food bank raised
during the Spooks on Zooks event and the RCMP for recent drug busts.

**NEW & UNFINISHED
BUSINESS:**

Nil

BYLAWS:

327-17
BYLAW 1258
1ST READING

Moved and seconded,
that Bylaw 1258, Zoning Amendment, be read a first time by title.

Carried.

328-17
BYLAW 1258
2ND READING

Moved and seconded,
that Bylaw 1258, Zoning Amendment, be read a second time by content.

Carried.

NEXT MEETING:

Regular Meeting, November 20, 2017 7:00 p.m. at the Community Forum, 445-13th Avenue,
Castlegar, B.C.

NOTICE OF MOTION:

Notice of Motion submitted by Councillor Tassone for consideration at the November 20, 2017 Regular Meeting:

“That Council direct staff to conduct an auction for the 2017 Holiday Train tickets supplied to the Mayor by CPR and that funds raised by the auction be donated to the Castlegar Food Bank.”

QUESTION PERIOD:

MR. CORD LAFOND

Mr. LaFond expressed his appreciation for the speed-reader signs on Columbia Avenue.

MS. CHERRYL MACLEOD

Ms. MacLeod inquired on the following:

- City's financial responsibility for CPR railway crossing maintenance.
- UBCM motion regarding parcel tax.
- Proposed changes to the Millennium snow dump.

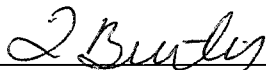
ADJOURNMENT:

329-17

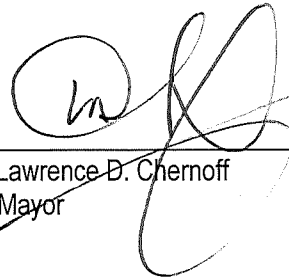
Moved and seconded,
that the meeting adjourn at 8:08 p.m.

Carried.

CERTIFIED CORRECT:



Tracey Butler
Director of Corporate Services



Lawrence D. Chernoff
Mayor