



COUNCIL OF THE CITY OF CASTLEGAR

Regular Meeting Minutes

Minutes of the regular meeting of the Council of the City of Castlegar held June 15, 2015, 7:00 p.m. in the Community Forum, 445 – 13th Avenue, Castlegar, B.C.

MEMBERS

PRESENT:

Mayor Lawrence Chernoff
Councillor Kevin Chernoff
Councillor Deb McIntosh
Councillor Dan Rye
Councillor Bruno Tassone
Councillor Florio Vassilakakis

MEMBERS ABSENT:

Councillor Sue Heaton-Sherstobitoff

ALSO PRESENT:

John Malcolm, Chief Administrative Officer
Andre Buss, Director of Finance
Tracey Butler, Director of Corporate Services
Chris Barlow, Director of Transportation and Civic Works
Phil Markin, Director of Development Services
Gerry Rempel, Fire Chief
David Bristow, Information Technology Manager
Public and Media

CALL TO ORDER:

There being a quorum present, the Mayor called the meeting to order at 7:06 p.m.

AGENDA:

215-15

Moved and seconded,
that the agenda be approved as amended to include:
Delegations: Mr. Don Simpson, BDO Canada LLP– 2014 Annual
Financial Report.

Carried.

DELEGATIONS:

Mr. DON SIMPSON
BDO CANADA LLP
RE: 2014 ANNUAL
FINANCIAL REPORT

The City's independent auditor, Mr. Don Simpson of BDO Canada LLP, attended Council to present the 2014 Annual Financial Report. Mr. Simpson reviewed the audited financial statements with Council and highlighted the following:

Heighten risk of audit procedures applied to this years audit due to disruptions in management procedures. The audit was performed based on the heightened risk the audit team did not observe any weaknesses or failures of controls or procedures and that the City's management team did an excellent job in managing the financial affairs of the City leading up to this years audit.

Mr. Simpson read the auditors report which stated the auditor's opinion of the financial statements; "the financial statements present fairly, in all material respects, the financial position of the City at the year ended December 31, 2014." Mr. Simpson stated that with this audit letter the City has received "a clean audit report".

Mr. Simpson pointed out that the City has \$5.3 million in net financial assets. This is a very strong indicator of the City's financial strength and shows that the City has the resources to maintain its infrastructure assets.

Mr. Simpson also noted that expenditures came in under budget, which highlighted the tremendous ability of management to control costs during the labour challenges of 2014.

MINUTES:

216-15
REGULAR MEETING
JUNE 1, 2015
MINUTES

Moved and seconded,
that the minutes of the regular meeting held June 1, 2015 be
approved as presented.

Carried.

REPORTS:

AIRPORT: Nil

**COMMUNITY
WELLNESS & SOCIAL
SERVICES:**

217-15
MINUTES

Moved and seconded,
that the draft minutes of the Community Wellness and Social
Services Committee meeting held June 4, 2015, be received for
information.

Carried.

CANADA DAY

Moved and seconded
that the 2015 Canada Day Poster be received for
information.

Carried.

**CULTURAL AND CIVIC
PRIDE:**

218-15
MINUTES

Moved and seconded,
that the draft minutes of the Cultural and Civic Pride Committee
meeting held June 8, 2015, be received for information.

Carried.

**FINANCE AND
CORPORATE
SERVICES:**

219-15
MINUTES

Moved and seconded,
that the draft minutes of the Finance and Corporate Service
Committee meeting held on June 9, 2015, be received for
information.

Carried.

220-15
ACCOUNTS PAYABLE
MAY, 2015

Moved and seconded,
that the list of accounts payable for May, 2015, totaling \$
943,072.05, covered by cheque numbers 61563 to 61727 inclusive,
be received for information and recorded in the minutes.

Carried.

221-15
ANNUAL REPORT FOR
THE YEAR ENDED
DECEMBER 31, 2014
(#15-84)

Moved and seconded,
that Council approve the Annual Municipal Report, including the
2014 Audited Financial Statements, for the year ended December
31, 2014.

Moved and seconded,
that Council approve the 2014 Statement of Financial Information,
as amended and the Mayor and Director of Finance are authorized
to sign the Statement of Financial Information.

Carried.

222-15
SPONSORSHIP
REQUEST,
CASTLEGAR HOSPICE
SOCIETY GOLF
TOURNAMENT (#15-86)

Moved and seconded,
that Council approve the request to promote the Castlegar Hospice
Seventh Annual Golf Tournament to be held Sunday June 28, 2015.
Sponsorship includes one golf entry, dinner and signage including
the City of Castlegar name and logo and acknowledgement in
promotional materials. The \$300 sponsorship cost will be allocated
from the advertising budget line item.

Carried.

223-15
STATUS OF 2014 TAX
SALE (#15-87)

Moved and seconded,
that the report entitled Status of 2014 Tax Sale be received for
information.

Carried.

224-15
MUNICIPAL AND
REGIONAL DISTRICT
TAX PROGRAM
CONTRACT CHAMBER
OF COMMERCE
(#15-90)

Moved and seconded,
that the Mayor and Director of Corporate Services be authorized to
sign the contract with the Castlegar Chamber of Commerce for the
flow through of Municipal and Regional District Tax revenue.

Carried.

**PLANNING AND
DEVELOPMENT:**

225-15
MINUTES

Moved and seconded,
that the draft minutes of the Planning and Development Committee
meeting held June 10, 2015, be received for information.

Carried.

226-15
BUSINESS LICENSE
REPORT – MAY, 2015
(#15-82)

Moved and seconded,
that the Business License Report for May, 2015, be received for
information

Carried.

227-15
BUILDING PERMIT
REPORT – MAY, 2015
(#15-83)

Moved and seconded,
that the Building Permit Report for May, 2015, be received for
information.

Carried.

228-15
MOBILE FOOD
VENDOR ON CITY
OWNED LAND –
MILLENNIUM PARK
(#15-85)

Moved and seconded,
that City Council approve a Licensing Agreement for Valhalla
Lemonade to operate a Lemonade Stand at Millennium Park once
the following conditions have been met:

1. Proof of liability insurance be provided.
2. Business to be carried out in such a way as to not interfere with
pedestrian or vehicular movement or the safety of the public.
3. Vending carts would not be permitted at special events where
non-profit concessions are available unless permission is given
from the event organizers.
4. Vending carts would not be permitted at Millennium Park once
the concession is in operation unless permission is obtained in
writing from the concession operator and submitted to the City.
5. That the applicants enter into a Licensing Agreement with the
City as provided in Bylaw #628.
6. Approval from the local health authority is provided.

Carried.

Councillor Vassilakakis, being an owner of the Element Club Bar and
Grill, declared a conflict of interest regarding the next agenda item
and was excused from the meeting at 7:29 p.m.

- 229-15
APPLICATION FOR A
TEMPORARY CHANGE
TO A LIQUOR LICENSE
– ELEMENT BAR &
GRILL (#15-88)
- Moved and seconded
That staff be instructed to notify the Liquor Control and Licensing Branch that the City of Castlegar supports the temporary change to the hours of sale for the Element Club Bar and Grill (from 9:00 a.m. to 2:00 a.m.) to (9:00 a.m. to 3:30 a.m.) on Wednesday, October 14, 2015.
- Carried.
- Councillor Vassilakakis returned to the meeting at 7:31 p.m.
- 230-15
DEVELOPMENT
VARIANCE PERMIT
APPLICATION DV -1/15
- Moved and seconded,
That Council consider, at the regular Council meeting of July 6, 2015 issuing Development Variance Permit Application DV -1/15 to Peter and Olga Switlishoff to permit the subdivision of 106-101st Street (Lot 2 District Lot 4598 Kootenay District Plan 2369) with a minimum frontage and lot width of 18 meters for proposed "Lot 2".
- Carried.
- PUBLIC SAFETY:**
231-15
MINUTES
- Moved and seconded,
that the draft minutes of the Public Safety Committee meeting held June 9, 2015, be received for information.
- Carried.
- 232-15
ROYAL CANADIAN
MOUNTED POLICE
CRIME REDUCTION
UNIT REPORT MAY,
2015
- Moved and seconded,
that the Royal Canadian Mounted Police Crime Reduction Unit Report for May, 2015 be received for information.
- Carried.
- SUSTAINABILITY
& TECHNOLOGICAL
INITIATIVES:**
233-15
MINUTES
- Moved and seconded,
that the draft minutes of the Sustainability and Technological Initiatives Committee Meeting Minutes held June 4, 2015, be received for information.
- Carried.
- TRANSPORTATION
AND CIVIC WORKS:**
234-15
MINUTES
- Moved and seconded,
that the draft minutes of the Transportation and Civic Works Committee meeting held June 9, 2015, be received for information.
- Carried.
- 235-15
OCCUPATIONAL
HEALTH & SAFETY
PROGRAM GAP
ANALYSIS (#15-81)
- Moved and seconded,
that Council approve the budget to proceed with having the BC Municipal Safety Association perform a gap analysis on the City's OH&S Safety Program for the sum of \$6,000.00 plus GST for 2015.
- Carried.
- 236-15
PUBLIC ACCESS
LIFERING
INSTALLATION (#15-89)
- Moved and seconded,
that Council approve the installation of two Public Access Liferings at the Millennium Ponds;
- Carried.
- R.D.C.K. REPORT:** Nil.
- CORRESPONDENCE:** Nil
- MAYOR'S REPORT:** Mayor Chernoff reported on his attendance at the following events and meetings over the past two weeks:
- Citizen of the Year - Mr. Don Hill and Mrs. Irene Hill
 - June 4, 2015 – Cadets year-end review
 - June 5, 2015 – Miss Castlegar Pageant

- June 6, 2015 – SunFest
- June 8, 2015 – BC Hydro Operations Update
- June 12, 2015 - Stanley Humphries Graduation Ceremony

Mayor encouraged participation in the June 30, 2015 "The Long Way Home Campaign to bring awareness to Post Traumatic Stress Disorder. The Castlegar Fire Department will be hosting a barbeque to welcome Corporal Kate MacEachern into the City.

Council requested thank you letters be sent to the dedicated volunteer committees of Sunfest and the Miss Castlegar Pageant.

NEW & UNFINISHED BUSINESS:

Nil

BYLAWS:

Nil

NEXT MEETING:

Regular Meeting, July 6, 2015, 7:00 p.m. at the Community Forum, 445 – 13th Avenue, Castlegar, B.C.

NOTICE OF MOTION:

Nil

QUESTION PERIOD:

MS. CHERRYL MACLEOD

Ms. MacLeod commented that she is happy the City is looking into the quality of the video recording of Council meetings.

Requested clarification of the total council expenses reported in the Annual Report.

Inquired how people will bid on the concession at the Millennium Park Pavilion.

Expressed concerns of algae in Millennium Ponds and inquired how the water is filtered/changed.

MS. NESTA HALE

Ms. Hale commented on the OCP statements to preserve green space and buffer zones and not contribute to noise pollution. Ms. Hale asked how did Council ignore these statements in the OCP when installing the railway crossing at Connors Road.

MS. AUDREY POLOVNIKOFF

Ms. Polovnikoff congratulated the City, Mayor and Council and Staff on the Annual Report and Audited Financial Statements.

Thanked the Public Works Crew for making sure the City looks amazing.

Requested clarification on how summer students are hired and thanked the City for supporting students.

Requested clarification that the Millennium Pond contract did not take jobs or hours away from city workers.

Thanked Council for supporting small business in the City.

MR. JOHN SHIRLEY


Mr. Shirley inquired about what does Council base their usage numbers on for the bike/pedestrian pathway on Connors Road. Mr. Shirley commented that he does not agree with Council's numbers as he has been digitally recording the usage. Mr. Shirley would like to have a numbers survey done.

ADJOURNMENT:
237-15

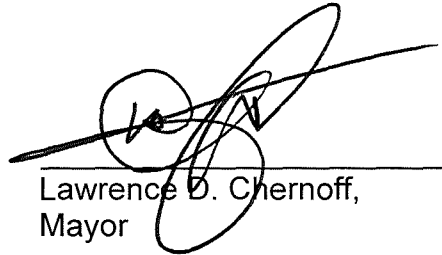
Moved and seconded,
that the meeting adjourn at 7:56 p.m.

Carried.

CERTIFIED CORRECT:



Tracey Butler
Director of Corporate Services



Lawrence D. Chernoff,
Mayor