



# **West Kootenay Regional Airport Fees Bylaw**

Bylaw 1384

Effective June 4, 2022

Consolidated to May 2024

**CASTLEGAR**

## Bylaw 1384

**A Bylaw to authorize the imposition of fees and charges and the letting of leases at the West Kootenay Regional Airport.**

WHEREAS, pursuant to Section 194(1) of the *Community Charter*, Council may, by bylaw, impose a fee payable in respect of all or part of a service of the municipality,

NOW THEREFORE, the Council of the City of Castlegar, in open meeting assembled, enacts as follows:

1. This Bylaw may be cited for all purposes as West Kootenay Regional Airport Fees Bylaw 1384, 2022.
2. For the purposes of this Bylaw the Airport Manager shall mean the person appointed as such by the Council of the City and any person delegated to assist him in carrying out his duties under this Bylaw.
3. The fees for use of the West Kootenay Regional Airport terminal building or West Kootenay Regional Airport property shall be shown on Schedule "A" which is attached to and forms part of this Bylaw.
4. The West Kootenay Regional Airport Parking Enforcement shall be Schedule "B" which is attached to and forms part of this Bylaw.
5. The agreement for Air Carrier Use shall be Schedule "C" which is attached to and forms part of this Bylaw.
6. This Bylaw shall come into full force and take effect and be binding on all persons as and from June 4, 2022.

**Repeal**

Castlegar Airport Fees Bylaw No. 789, 1996 and all amendments there to is hereby repealed.

READ A FIRST TIME this 16<sup>th</sup> day of May, 2022

READ A SECOND TIME this 16<sup>th</sup> day of May, 2022

READ A THIRD TIME this 16<sup>th</sup> day of May, 2022

ADOPTED this 30<sup>th</sup> day of May, 2022

*Kirk Duff*

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Mayor

*Tracey Butler*

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Director of Corporate Services

List of Amending Bylaws:

1421                      May, 2024

**SCHEDULE "A"****WEST KOOTENAY REGIONAL AIRPORT FEES**

Note: Fees do not include GST unless otherwise noted

**1. AIRCRAFT LANDING FEES**

The charges for aircraft landing fees based on per 1,000 kg., or fraction thereof, of maximum take-off weights (MTOW) are as follows:

## 1.1 Domestic &amp; International Flights Landing Fees:

MTOW Weight (KG)	2024	2025	2026	2027	2028
2,000 – 19,000 kg	\$ 8.00	\$8.00	\$9.00	\$10.00	\$10.00
19,001 – 45,000 kg	\$ 9.00	\$ 9.00	\$ 10.00	\$ 11.00	\$ 11.00
> 45,001 kg	\$ 11.00	\$ 11.00	\$ 11.00	\$ 12.00	\$12.00

- 1.2 Private Piston Engine Aircraft – Private registered piston engine aircraft are exempt.  
 1.3 The City reserves the rights to offer temporary incentives for business development (New routes, additional frequency etc.)

**2. GENERAL TERMINAL FEES**

## 2.1 Domestic Flights

Aircraft Max Seating	Aircraft Rate
0–9	\$ 20.00
10– 15	\$ 40.00
16–25	\$ 65.00
26–45	\$ 110.00
46–60	\$ 175.00
61–89	\$ 275.00
90–125	\$ 400.00

- 2.2 International Flights fee subject to a 75% premium of Domestic Flight Terminal rates.

**3. OVERNIGHT AIRCRAFT PARKING FEES**

## 3.1 Aircraft Parking

Aircraft Weight	Daily Fee
<2,000 kg	\$ 10
2,000 to 5,000 kg	\$ 20
5,000 to 10,000 kg	\$ 25
10,000 to 30,000 kg	\$ 50
30,000 to 80,000 kg	\$ 60
80,000 to 100,0000 kg	\$ 75

### 3.2 Long-Term Parking

Long-term parking must be arranged through the Airport Manager's office.

## 4 AIRPORT PASSENGER FACILITY FEE

Each departing enplaned passenger (DEPAX passenger) shall be required to pay a Passenger Facility Fee (PFF) in the amount of \$25.00, not including GST. The PFF will be applied under the terms and conditions of the Memorandum of Agreement between the Air Transport Association of Canada and Signatory Air Carriers and West Kootenay Regional Airport.

## 5 AFTER HOURS SERVICES

### 5.1 Security Services

The charges for security services provided outside the airport's normal published operating hours are as follows:

First two hours:	\$ 125.00
Each hour thereafter:	\$ 35.00

## 6 LAND LEASE RATES AND TENANT RENTAL & LICENCING FEES

Lease rates and tenant rental fees shall be established by an appraisal of current market value as determined by the Airport Manager for the initial year of the term, plus annual increases thereafter at a negotiated rate. Land lease and tenant rental fees shall be charged, but not limited to the following:

- Air Terminal Building Rental Fees
- Airport Land & Building Lease
- Airport Groundside Leases
- Airport Ramp Handling & De-icing License
- Airport Maintenance Fees
- Airside Ground Lease
- Glycol Storage Fee
- Ground Power Service Fees
- Ground Transportation Fees – Taxi
- Ground Transportation Fees – Coaches and Limousines
- Ground Transportation Fees – Courier Services
- Mobile Fuel Equipment Registration Fees
- Fuel Concession License
- Airport Advertising License
- Automobile Parking Fees for Car Rental Parking
- Automobile Parking Fees for Employee Parking
- Car Rental Concession Fees
- Vending Machine Concession Fees
- Restaurant Concession Fees

***(Bylaw 1421)***

## SCHEDULE "B"

### WEST KOOTENAY REGIONAL AIRPORT PARKING ENFORCEMENT

#### 1. PARKING REGULATIONS

- 1.1. No person shall park a motor vehicle in any area designated by a sign or signs as an area in which parking is prohibited, reserved, or restricted.
- 1.2. No person shall, without the written permission of the Airport Manager or a Parking Attendant, park a motor vehicle on any portion of the West Kootenay Regional Airport that is not intended for the use of motor vehicles or in any place designated by a sign or signs as a loading area.
- 1.3. Where an area is designated by a sign or signs as an area in which parking is reserved for rental motor vehicles, no person shall park a motor vehicle in that area unless it is a rental motor vehicle owned or controlled by a rental agency authorized by Council to carry on business at the West Kootenay Regional Airport.
- 1.4. Where an area is designated by a sign or signs as an area in which parking is permitted for a time, no person shall park a motor vehicle in that area for any greater period of time than that indicated on the sign or signs.
- 1.5. Subject to Section 1.6 of this Bylaw, where an area is designated by a sign or signs as an area in which parking is permitted in parking spaces, no person shall park in that area except within a parking space.
- 1.6. When a motor vehicle is too large for one (1) parking space, the parking fee for that motor vehicle will be calculated by multiplying the number of parking spaces wholly or partially occupied by that motor vehicle by the parking fee for one (1) space.
- 1.7. No person shall cause, suffer, or permit any motor vehicle to be parked adjacent to a curb painted yellow.
- 1.8. No person shall cause, suffer, or permit any motor vehicle to be parked at a place where a sign or signs indicate that parallel parking is permitted, unless the curb-side wheels are within twelve (12) inches of the curb.
- 1.9. No person shall cause, suffer, or permit any motor vehicle to be parked on or over a crosswalk.
- 1.10. No person shall cause, suffer, or permit any motor vehicle to be parked within 5.0 m of a fire hydrant measured from a point on the curb or edge of the roadway which is closest to the fire hydrant.
- 1.11. No person shall:
  - 1.11.1. make a false statement in an application for a Parking Permit *[for people with disabilities]*;

- 1.11.2. stop, leave standing or park in a disabled zone a motor vehicle displaying a permit unless the motor vehicle is stopped, left standing or parked for the purpose of transporting a disabled person;
- 1.11.3. mutilate, deface, or alter a permit;
- 1.11.4. stop, leave standing or park in a disabled zone, a motor vehicle that does not display either a permit issued by the Social Planning and Review Council of British Columbia (S.P.A.R.C.) or a permit of similar nature issued by another jurisdiction;  
or
- 1.11.5. lend or transfer a permit to another person, whether or not that person is disabled.

## **2. PARKING VIOLATIONS**

- 2.1. Every person that operates a motor vehicle and that permits such vehicle to be, or remain, in a parking space without payment of the appropriate parking fees processed through the Ticket Dispenser or the Parking System outlined in Section 4 of this Bylaw, shall be deemed to be overparked and in violation of the Bylaw and shall be in violation of this Bylaw for every hour or fraction thereof they permit such vehicle to be, or remain, in such parking space including the first hour.
- 2.2. Any motor vehicle parked contrary to the provisions of this Bylaw may be removed by any person designated by the Airport Manager or by any person contracted to do so under the authority of the Airport Manager or a Parking Attendant and may be impounded in a garage or storage place contracted by the Airport Manager or a Parking Attendant, there to be kept at the expense and risk of the owner of the motor vehicle.
- 2.3. A motor vehicle will be detained or impounded until the owner thereof shall have paid to the contractor all fees for impoundment including charges for storage. The said payment shall be in addition to any penalties imposed by Section 5 of this Bylaw.

## **3. RESPONSIBILITY OF OWNER OR OPERATOR**

- 3.1. The owner or operator of a motor vehicle shall incur the penalties provided for in violation of this Bylaw with respect to any motor vehicle owned or operated by them unless at the time of such violation the motor vehicle was in possession of some person other than the owner or operator without the consent of the owner or operator; but nothing in this Section shall relieve a person in possession of the motor vehicle, not being the owner or operator, from incurring the penalties provided for such violation.
- 3.2. The onus of establishing that the motor vehicle was in possession of some person other than the owner rests with the owner.

## **4. FEES AND CHARGES**

- 4.1. The motor vehicle parking fees outlined in Section 4.2, shall be prepaid to the West Kootenay Regional Airport.

## 4.2. West Kootenay Regional Airport Motor Vehicle Parking Fees (Includes GST).

TIME	FEE	TIME
Half hour fee	\$ 1.00	Per half (0.5) hour per parking space, to a maximum of \$10.00.
Daily fee	\$ 10.00	Per twenty-four (24) hour period per parking space.
Weekly fee	\$ 55.00	Per seven (7) day period per parking space.
Monthly fee	\$200.00	Per thirty (30) day period per parking space
Yearly fee	\$1,000.00	Per twelve (12) month period per parking space

**5. PENALTIES**

## 5.1. Any person who:

5.1.1. contravenes any provision of this Bylaw;

5.1.2. suffers or permits any act to be done in contravention of this Bylaw; or

5.1.3. neglects to do anything required to be done under this Bylaw, commits an offence and each day that the contravention continues shall constitute a separate offence.

## 5.2. A person who is guilty of an offence under this Bylaw is liable:

5.2.1. to pay a fine up to \$10,000 if proceedings are brought under the Offence Act and the costs of prosecution; and

5.2.2. compensation for damage or loss sustained by the City or another person resulting from the offence; or

5.2.3. to pay a fine of up to \$1,000 if the Bylaw is enforced by means of a municipal ticket information system under Division 3 of the *Community Charter*.***(Bylaw 1421)***