

Regular Meeting of Council Agenda August 11, 2025

Regular Meeting of the City of Castlegar Council held in Council Chambers at the Community Forum, 445 13th Avenue, Castlegar, B.C., and via Zoom live meeting, commencing at **3:00 p.m.** for **Committee of the Whole Meeting**, immediately followed by a **Closed Council Meeting** and reconvening at **7:00 p.m.** for **Regular Council Meeting**.

Please click the link below to join the webinar for **Committee of the Whole**:

<https://us02web.zoom.us/j/81537391928?pwd=ZpfUEPd3ETadsVvNDRH9ds8b2IB8ar.1>

or telephone: Dial (for higher quality, dial a number based on your current location):

Canada: 1-438-809-7799, 1-587-328-1099, 1-647-374-4685, 1-647-558-0588,
1-778-907-2071, 1-780-666-0144

Webinar ID: 815 3739 1928 Passcode: 707182

International numbers available: <https://us02web.zoom.us/j/kca05W0hcf>

Please click the link below to join the webinar for the **Regular Council Meeting**:

<https://us02web.zoom.us/j/82308886136?pwd=WTLZWbRCR5BQBhcQ9cAbGcSydCalqR.1>

or Telephone: Dial (for higher quality, dial a number based on your current location):

Canada: 1-780-666-0144, 1-204-272-7920, 1-438-809-7799,
1-587-328-1099, 1-647-374-4685

Webinar ID: 823 0888 6136 Passcode: 634712

International numbers available: <https://us02web.zoom.us/j/kb1SZ1ZRbv>

1 CALL TO ORDER (3:00 P.M.)

2 ADOPTION OF AGENDA

3 RESOLUTION TO RESOLVE INTO COMMITTEE OF THE WHOLE

4 DELEGATION:

- (a) Paul Brandt, on behalf of Not in My City re: Not in My City Campaign.

5 COMMUNITY WELLNESS, SAFETY & DEVELOPMENT (CHAIR BELL / DEPUTY BOJECHKO / DEPUTY HEATON-SHERSTOBITOFF):

- (a) **COUNCIL COMMITTEE LIAISON VERBAL UPDATE**
- (b) **FIRE DEPARTMENT VERBAL UPDATE**
- (c) **RCMP DETACHMENT VERBAL UPDATE**
- (d) **WEST KOOTENAY REGIONAL AIRPORT VERBAL UPDATE**
- (e) **Request for Proposal 25-18 West Kootenay Regional Airport Security Patrol Services – Recommendation for Award (Report No. 25-63)**

Report from the Airport Manager to seek Council authorization to award Request for Proposal (RFP) 25-18 for Security Patrol Services at the West Kootenay Regional Airport to The British Columbia Corps of Commissionaires for a five-year term.

RECOMMENDATION: Council consider and resolve:



THAT Council award Request for Proposal 25-18 West Kootenay Regional Airport Security Patrol Services for a term of 5-years with The British Columbia Corps of Commissionaires,

AND FURTHER;

THAT Council direct staff to execute the necessary documents.

(f) **COMMUNITY SAFETY AND DEVELOPMENT VERBAL UPDATE.**

6 CULTURAL & CIVIC PRIDE (CHAIR HEATON-SHERSTOBITOFF / DEPUTY BOGLE / DEPUTY MACLEOD):

(a) **COUNCIL COMMITTEE LIASISON VERBAL UPDATE**

7 FINANCE AND CORPORATE SERVICES (CHAIR BOGLE / DEPUTY FALSTEAD):

(a) **FINANCE AND CORPORATE SERVICES COMMUNITY LIAISON VERBAL UPDATE**

(b) **FINANCE DEPARTMENT VERBAL UPDATE.**

(c) **CORPORATE SERVICES DEPARTMENT VERBAL UPDATE.**

(d) **2025 Council Strategic Plan Implementation Report – Quarter 2 Update (Report No. 25-62)**

Report from the Chief Administrative Officer to present Council with the 2025 Council Strategic Plan Implementation Report – Quarter 2 Update, including a summary of projects recommended for deferral to 2026 or later, and to seek Council direction to prepare an amendment to the 2025-2029 Five-Year Financial Plan.

RECOMMENDATION: Council consider and resolve:

THAT Council receive for information Report #25-62 titled "2025 Council Strategic Plan Implementation Report – Quarter 2 Update",

AND FURTHER;

THAT Council direct staff to prepare an amendment to the 2025-2029 Five-Year Financial Plan to reflect the deferral of projects identified in Report #25-62.

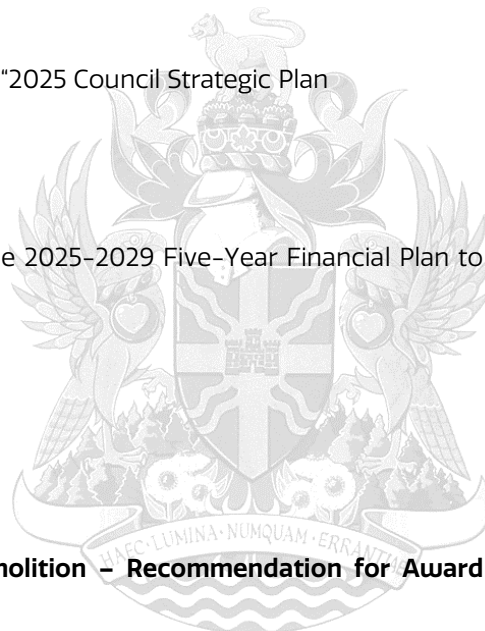
(e) **IT DEPARTMENT VERBAL UPDATE.**

8 MUNICIPAL SERVICES (CHAIR MACLEOD / DEPUTY BELL):

(a) **MUNICIPAL SERVICES DEPARTMENT VERBAL UPDATE.**

(b) **Request for Proposals 2025-17 Eremenko Building Demolition – Recommendation for Award (Report No. 25-59)**

Report from the Project Manager to seek Council authorization to award Request for Proposals (RFP) 2025-17 Eremenko Building Demolition to The Roc Doc Ventures Ltd. dba Scott Contracting and Excavating dba Haztec Solutions (Roc Doc Ventures) in the amount of \$825,000 plus applicable taxes, and to seek Council approval for a budget amendment to the 2025-2029 Five-Year Financial Plan.



RECOMMENDATIONS (to be considered individually) Council consider and resolve:

1. THAT Council award Request for Proposals 2025-17 Eremenko Building Demolition to The Roc Doc Ventures Ltd. dba Scott Contracting and Excavating dba Haztec Solutions in the amount of \$825,000 plus applicable taxes,

AND FURTHER;

THAT Council direct staff to execute the necessary documents.

2. THAT Council approve a budget amendment to the 2025-2029 Five-Year Financial Plan in the amount of \$825,000 with funding contributions of \$400,000 from the Growing Communities Fund, \$250,000 from Game Host Agreement Reserves, and \$175,000 from Land Reserves.

(c) **Request for Proposal 25-12 Asphalt Patching and Paving Services – Recommendation for Award (Report No. 25-61)**

Report from the Manager of Engineering & Infrastructure to seek Council authorization to award Request for Proposal 25-12 Asphalt Patching and Paving Services to Terus Construction.

RECOMMENDATION: Council consider and resolve:

THAT Council award Request for Proposal 25-12 Asphalt Patching and Paving Services to Terus Construction, a Division of Colas Western Canada Inc., to a maximum amount of \$250,000,

AND FURTHER;

THAT Council direct staff to execute the necessary documents.

9 QUESTION PERIOD:

10 RESOLUTION TO RISE FROM COMMITTEE OF THE WHOLE:

Council consider and resolve to rise from the Committee of the Whole.

11 RESOLUTION TO EXCLUDE PUBLIC, RECESS THE PUBLIC MEETING UNTIL 7:00 P.M., AND IMMEDIATELY CONVENE INTO CLOSED SESSION:

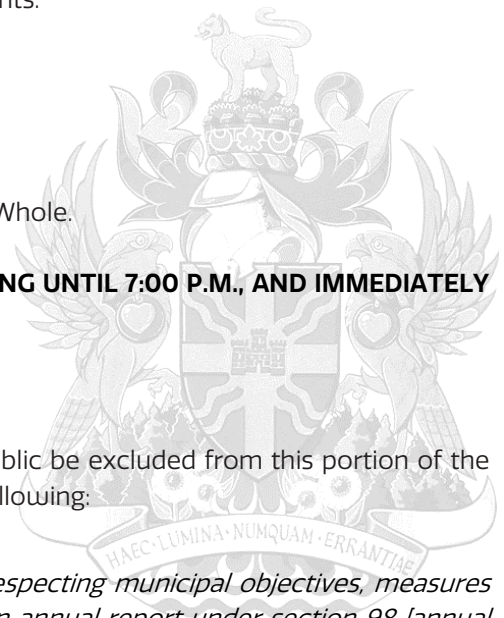
RESOLUTION:

THAT pursuant to Section 90 of the *Community Charter*, the public be excluded from this portion of the meeting as the subject matter being considered relates to the following:

- ***Community Charter Section 90(1)(L)***
Discussions with municipal officers and employees respecting municipal objectives, measures and progress reports for the purposes of preparing an annual report under section 98 [annual municipal report].

AND FURTHER;

THAT the public portion of the meeting be recessed until 7:00 p.m.,



AND FURTHER;

THAT Council immediately resolve into the closed portion of their meeting.

12 RECONVENE (7:00 P.M.) MAYOR TO RECONVENE AT THE REGULAR MEETING AT 7:00 P.M.

13 DELEGATION: Nil

14 COUNCIL MEETING MINUTES FOR APPROVAL:

RESOLUTION: THAT the following Minutes be adopted:

- (a) Regular Meeting Minutes – July 14, 2025

15 RESOLUTION TO ADOPT COMMITTEE OF THE WHOLE RECOMMENDATIONS:

- (a) Recommendations from the July 14, 2025, Committee of the Whole meeting to be considered for adoption (Motions to be considered individually Full discussions, and reports on these recommendations can be viewed on the City's website during the July 14, 2025 Committee of the Whole Meeting.
1. THAT the following items considered and received for information at the July 14, 2025, Committee of the Whole meeting, be adopted:
 - Emergency Services Monthly Report – June 2025
 - Building Permit Report – June 2025
 - Business Licence Report – June 2025
 2. THAT Council endorse \$10,000 in funding toward Outreach Services as requested by Castlegar Community Services.
 3. THAT Council approve initiating the City's first citizen survey in the fourth quarter of 2026 and every two years after that.
 4. THAT Council direct staff to bring forward a report to the 2026 budget discussions exploring next steps and costs of potentially including the Eco-Link Project in the five-year financial plan.
- (b) Committee of the Whole recommendations from the August 11, 2025, meeting for adoption (Motions to be brought forward from the Committee of the Whole portion of the meeting to be considered individually). Full discussions, and reports on these recommendations can be viewed on the City's website during the August 11, 2025 Committee of the Whole Meeting.

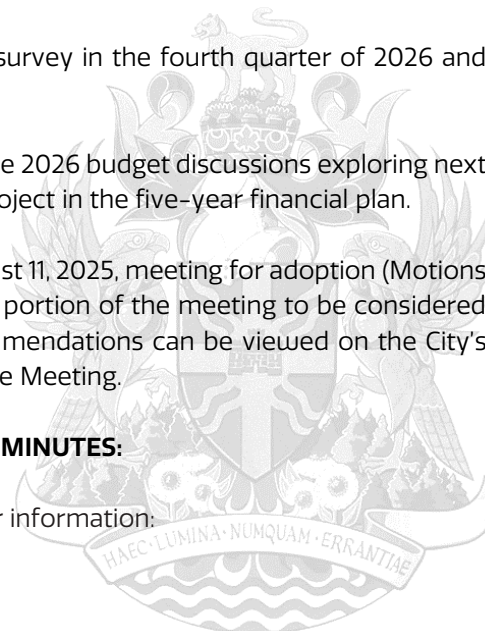
16 REGIONAL DISTRICT OF CENTRAL KOOTENAY (RDCK) MEETING MINUTES:

RECOMMENDATION: THAT the following minutes be received for information:

- (a) Regular Board Meeting Minutes – June 19, 2025

17 CORRESPONDENCE:

- (a) Miriam Ticsay, on behalf of Sepsis Canada re: request to light up the Kinnaird Interchange Overpass in fuchsia on September 13, 2025 for World Sepsis Day.



18 REPORTS OTHER:

(a) **Recreation Commission Member Verbal Update**

19 MAYOR'S REPORT:

20 NEW & UNFINISHED BUSINESS: Nil

21 BYLAWS FOR CONSIDERATION: Nil

22 NEXT MEETING(S):

September 2, 2025, at 3:00 p.m. for Committee of the Whole Meeting followed by the Regular Council Meeting at 7:00 p.m., held in Council Chambers at the Community Forum, 445 13th Avenue, Castlegar, B.C. and via Zoom live meeting.

23 NOTICE OF MOTION: Nil

24 QUESTION PERIOD:

25 ADJOURNMENT:

26 2023-2027 STRATEGIC PLAN INFORMATION PAGE



Corporate Services

CASTLEGAR

460 Columbia Avenue
Castlegar, BC V1N 1G7

T 250 365 7227
F 250 365 4810

corpserv@castlegar.ca
castlegar.ca

APPLICATION TO APPEAR AS A DELEGATION BEFORE COUNCIL

Please submit to: castlegar@castlegar.ca

To: Director of Corporate Services, City of Castlegar
460 Columbia Avenue
Castlegar, BC V1N 1G7

We hereby ask to be placed on the agenda as a Delegation for the Regular Meeting of Council to be held:

August 11, 2025

(1st Choice Date)

(2nd Choice Date)

Name of Spokesperson(s): PAUL BRANDT

Phone: _____

Email: _____

Contact Person(s): ROSANNA DARDANO

Phone: _____

Email: _____

On Behalf of: NOT IN MY CITY

(Organization, Business, Self, etc.)

Subject to be presented: *(a copy of the presentation must be received electronically by the Manager of Corporate Services no later than 4:00 p.m. on the Tuesday immediately preceding the meeting at which the delegation is to be heard):*

Purpose of delegation:

- ☒ Information only
☐ Requesting action by Council
☐ Requesting a letter of support
☐ Other _____


Signature of Applicant

JULY 31, 2025

Date

NOTE: All information provided in this application, as well as any additional pages submitted, may be included in the agenda package, which is published in print and online format and is part of the permanent public record.



PROCEDURES:

1. Anyone wishing to appear before Council as a delegation shall file with the Director of Corporate Services a written request (this form) clearly outlining:
 - a) the subject matter and/or proposals to be presented, and
 - b) the names of the spokesperson(s) / contact person(s).
2. Depending on your topic, your request may be referred to a relevant City Department.
3. The above-mentioned written request, supporting documentation, and a copy of the presentation must be received by the Manager of Corporate Services **no later than 4:00 p.m. on the Tuesday** immediately preceding the meeting at which the delegation is to be heard.
4. Delegations are heard as one of the first items of meeting business. Ensure you arrive in advance of the meeting start time.
5. Name of the person/group and the subject of the delegation will be on the agenda, which is available to the public and posted on the internet. The local media may be in attendance at the meeting and are permitted to use information from delegations in their reporting.
6. Delegations are permitted a maximum of 15 minutes to present their submission to Council, which includes time for questions following the presentation. The time limit may only be extended if so expressed by a majority of Council members present.
7. Any petition to Council shall include the name and residential address of each petitioner.
8. Council/Committee will receive the information and may refer the issue to staff for a report or for consideration at a future meeting.
9. There is a limit of two delegations per meeting. Delegations are scheduled on a first come/first served basis. Please provide your first and second choice of dates in your request

PRIVACY STATEMENT:

Regular Council meetings are public. Council chambers are equipped with audio and video recording devices. To increase accessibility and transparency, public Council proceedings are recorded, broadcast and posted publicly on the internet. The information on this form will become part of the public record and will be distributed to Council, staff, media and the public.

Information on this form is collected in order to respond to your request to appear before Council. If you have any questions or concerns about the collection and use of this information, please contact the Director of Corporate Services.

The agenda is posted on the public notice bulletin board at City Hall, 460 Columbia Avenue. The complete agenda package and proceedings of Council/Committee Meetings, including delegations, are recorded and posted on the on the City website at www.castlegar.ca.

CASTLEGAR

REPORT TO COUNCIL

MEETING DATE:	August 11, 2025	REPORT NO.: 25-63
SUBMITTED BY:	Airport Manager	FILE NO.: 2240-20
SUBJECT:	Request for Proposal 25-18 West Kootenay Regional Airport Security Patrol Services – Recommendation for Award	

RECOMMENDATION:

THAT Council award Request for Proposal 25-18 West Kootenay Regional Airport Security Patrol Services for a term of 5-years with The British Columbia Corps of Commissionaires,

AND FURTHER;

THAT Council direct staff to execute the necessary documents.

PURPOSE:

This report recommends that staff be authorized to award Request for Proposal (RFP) 25-18 for Security Patrol Services at the West Kootenay Regional Airport to The British Columbia Corps of Commissionaires for a five-year term.

This report is for consideration at the August 11, 2025, Committee of the Whole Meeting, and adoption at the August 11, 2025, Regular Council Meeting to allow staff to execute documentation to formalize the agreement.

SUMMARY/BACKGROUND:

The existing security contract for the West Kootenay Regional Airport (WKRA) ended in April 2025 and has since rolled into a month-to-month arrangement which does not provide certainty to the City or the operator. In response, the City of Castlegar issued a Request for Proposal (RFP) for security services at the WKRA, which closed on June 11, 2025. The purpose of the RFP was to secure a licensed security contractor to support airport operations during commercial passenger activity and providing the City a long term contracted rate.

The scope of work includes responsibilities under Transport Canada-regulated programs such as the Airport Security Plan, Emergency Response Plan, and Safety Management System. The contractor is also expected to assist during periods of elevated security risk. In addition to security duties, the contractor serves as a key point of contact for passengers, provides customer service, manages parking, and performs tasks assigned by the Airport Manager.

The City received ten proposals. However, only two demonstrated the specialized airport security experience required. Both qualifying proposals clearly outlined their understanding of the work and included hourly guard rates for the term of the contract.

Proposals were evaluated using the following criteria:

Criteria	Weighting
Experience and Qualifications	30%
Understanding of Scope of Work and Deliverables	10%
Key Personnel Qualifications	10%
References and Past Experience	20%
Pricing	30%

The evaluation committee scored the proposals as follows:

Proponent	Score	Average Price / Hour
BC Corps of Commissionaires	95	\$31.13
Paladin Security Group Ltd.	90	\$35.01

The City has a long-standing relationship with the Commissionaires at WKRA. Over the years, they have consistently supported day-to-day operations, construction projects, and special requests. Their reliable staffing has reduced operational risk, particularly in terms of security oversight.

In addition, the Commissionaires are already familiar with the airport's procedures, plans, and policies, requiring minimal additional training or supervision from the Airport Manager.

ALTERNATIVES:

Council could choose not to award the contract at this time and continue with a month-to-month arrangement. This approach is not recommended, as it may make it difficult to retain reliable, trained staff and would likely increase the management oversight required to maintain regulatory compliance.

IMPLICATIONS:

- | | |
|--------------------------|--|
| (1) Social | Ensuring public safety within an airport is a regulatory requirement to ensure aviation safety is maintained. Having trained guards able to respond to events provides confidence with the traveling public and tenants. |
| (2) Environmental | N/A |
| (3) Personnel | The estimated staff time to execute a contract and complete RFP process has been 20 hours. |
| (4) Financial | Staff estimate the annual cost of the contract will be \$135,000 annually at the current passenger & flight frequency levels. The value may increase slightly with the addition of new flights to staff accordingly over time. |

POLICY IMPLICATIONS:

This project aligns with Council's 2023–2027 Strategic Plan goal of achieving Airport Excellence at WKRA.

Additionally, the service supports WKRA's regulatory security procedures as noted within the Transport Canada Airport Security Plan.

IMPLEMENTATION:

If Council chooses to award the contract to The British Columbia Corps of Commissionaires, staff will issue relevant documentation and execute the service contract.

COMMUNICATION:

N/A

Respectfully submitted,

Approved by



Maciej Habrych, BMOS, CM
Airport Manager



Chris Barlow, ASCT
Chief Administrative Officer

CASTLEGAR

REPORT TO COUNCIL

MEETING DATE:	August 11, 2025	REPORT NO.: 25-62
SUBMITTED BY:	Chief Administrative Officer	FILE NO.: 6430-30
SUBJECT:	2025 Council Strategic Plan Implementation Report – Quarter 2 Update	

RECOMMENDATION:

THAT Council receive for information Report #25-62 titled “2025 Council Strategic Plan Implementation Report – Quarter 2 Update”,

AND FURTHER;

THAT Council direct staff to prepare an amendment to the 2025-2029 Five-Year Financial Plan to reflect the deferral of projects identified in Report #25-62.

PURPOSE:

To present the 2025 Council Strategic Plan Implementation Report – Quarter 2 Update, including a summary of projects recommended for deferral to 2026 or later, and to seek Council direction to prepare an amendment to the 2025-2029 Five-Year Financial Plan to reflect project deferrals.

This report is for consideration at the August 11, 2025, Committee of the Whole Meeting and for adoption at the September 2, 2025, Regular Council Meeting.

SUMMARY/BACKGROUND:

In February 2023, Council engaged in a strategic planning session where they collaborated on their vision for the organization and community. This work culminated in the 2023-2027 Council Strategic Plan which was adopted in September of 2023.

The 2023-2027 Council Strategic Plan identifies six principles that shape both short and long-term planning and decision making and help set the direction of the City for the duration of Council’s four-year term. Those Principles are:



1 GOVERNANCE & SERVICE EXCELLENCE



2 A FUTURE WITH AFFORDABLE HOMES FOR ALL



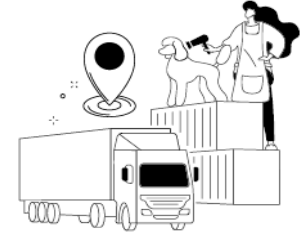
3 QUALITY OF LIFE



4 WEST KOOTENAY REGIONAL AIRPORT EXCELLENCE



5 ACCESS TO HEALTHCARE



6 A PROSPEROUS CITY

Each principle contains three to five goals that guide City staff in developing workplans and budget recommendations each year.

The Implementation Report is not an exhaustive list of all work performed by City staff. Staff are also engaged in delivering ongoing core services and participating in many other initiatives that arise throughout the year.

Context for Deferral

In alignment with Principle 1: Governance & Service Excellence, staff began 2025 by developing and implementing annual workplans informed by Council's Strategic Plan. These workplans are intended to ensure that organizational efforts remain focused, measurable, and aligned with Council's priorities.

While significant progress has been made halfway through the year, staff identified concerns about the ability to fully deliver all projects within workplans. In response the Senior Leadership Team conducted a mid-year review of all management and technical staff workplans. The review identified challenges arising from day-to-day operational demands, unforeseen project complications, new unplanned initiatives, and key staff vacancies. Collectively, these factors have resulted in an overly ambitious work program for the current year.

As a result, certain projects have been identified for strategic deferral. This recommendation emerged from a collaborative process that evaluated the time, capacity, and interdepartmental coordination needed to deliver each initiative successfully. While these projects are recommended for deferral due to current constraints and competing priorities, staff acknowledge their strategic importance and remain committed to advancing them in the future when resources allow.

Projects with 2025 budgetary impacts are outlined below along with their respective funding sources. In each case, any unspent funds will be returned to the applicable reserve for future allocation, ensuring there is no impact on taxation. The projects recommended for deferral are as follows:

Project	Budget	Funding Source
Microsoft SharePoint Implementation	\$125,000	General Operational Surplus
Works & Services Bylaw Update	\$100,000	General Capital Purchase
Development Approval Process Review	\$25,000	General Operational Surplus
CCTV Camera Inspection Program	\$60,000	Sewer Capital Purchase
City Owned Retaining Wall Program	\$7,500	General Capital Reserve
Non-Market Housing Action Plan	\$25,000	General Operational Surplus
Parks Master Plan	\$125,000	Parks Reserves
Transportation Master Plan	\$180,000	Infrastructure Renewal Reserves
Accessibility Action Plan	\$41,000	General Operational Surplus
Airport Branding & Marketing	\$60,000	Future Airport Capital Reserve
Child Care Plan	\$25,000	Other Government Conditional Grants

Projects that were identified by staff that would not have budgetary impacts should Council decide to defer include:

- Internal Communications Plan
- Human Resources Program (2024)
- Employee Development & Training Program
- Facility Security Scan
- Memorial Plaque Program

The attached 2025 Council Strategic Plan Implementation Report is a high-level summary of all the projects and initiatives that staff have, or will, undertake in 2025 to deliver on Council's Strategic Plan. The attached Implementation Report provides an update on work undertaken between April and June 2025 and includes deferred projects should Council support the recommendation.

The 2025 Council Strategic Plan Implementation Report is one means for staff to demonstrate our commitment to accountability. Shared commitment and alignment are at the centre of the relationship between council, staff, and the community and enables us to work together to make the vision outlined in the 2023-2027 Council Strategic Plan a reality.

ALTERNATIVES:

Council could choose to not defer one or more projects outlined above. Staff do not recommend this alternative as it may compromise the quality of delivery, jeopardize project success, or pose risks to long-term organizational and staff sustainability.

IMPLICATIONS:

(1) Social

Regular reporting to the community on the status of the 2023-2027 Council Strategic Plan builds trust and transparency.

- | | |
|--------------------------|---|
| (2) Environmental | N/A |
| (3) Personnel | Supporting deferral of these projects supports Council's 2023-2027 Strategic Plan of creating an environment that attracts and keeps the best talent. |
| (4) Financial | <p>Council's Strategic Priorities are financially resourced through the budgeting process.</p> <p>The total adjustment to the 2025 budget that will require a Five-Year Financial Plan Bylaw amendment.</p> |

POLICY IMPLICATIONS:

The role of Council is to establish policy. Only second to the Community Plan, Council's Strategic Plan is the highest form of policy that guides the City's decisions, staff's annual workplans and helps prioritize the implementation of the City's various master plan recommendations.

IMPLEMENTATION:

Status of project implementation is contained in the 2025 Council Strategic Plan Implementation Report – Quarter 2 update.

Should Council support the recommendation:

- A budget amendment will be prepared that includes deferral of projects listed in Report 25-62.
- Staff will be notified so workplans can be adjusted.

COMMUNICATION:

Once received, the 2025 Council Strategic Plan Implementation Report – Quarter 2 update will be posted on the City's website.

Respectfully submitted,



Chris Barlow, A.Sc.T.
Chief Administrative Officer



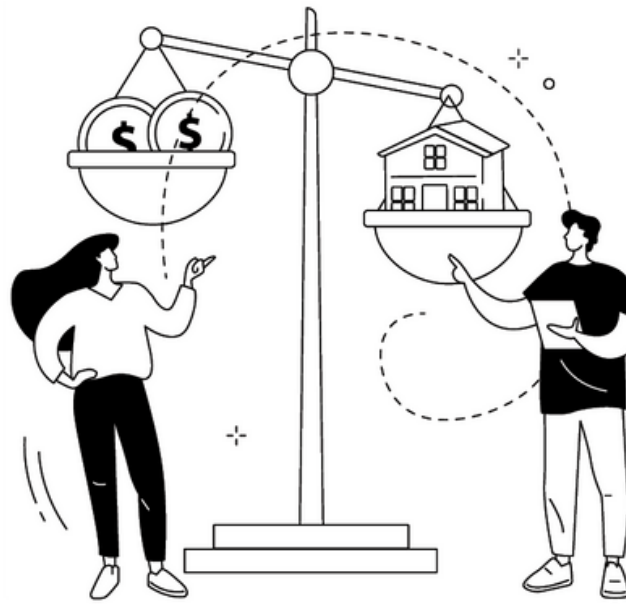
QUARTER 2 : APRIL TO JUNE

2025 Council Strategic Plan Implementation Report

CASTLEGAR

Our Principles

The 2023–2027 Strategic Plan identified six principles that shape both short and long-term planning and decision making.



1 GOVERNANCE & SERVICE EXCELLENCE



2 A FUTURE WITH AFFORDABLE HOMES FOR ALL



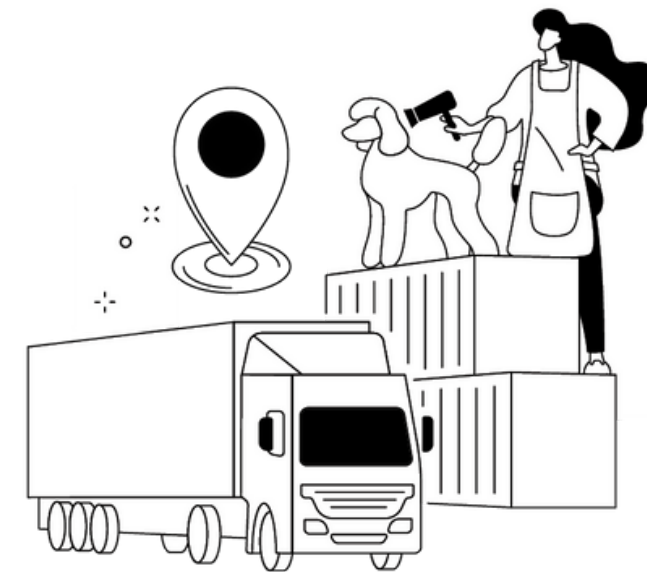
3 QUALITY OF LIFE



4 WEST KOOTENAY REGIONAL AIRPORT EXCELLENCE



5 ACCESS TO HEALTHCARE



6 A PROSPEROUS CITY

Reading this document

The 2023–2027 Council Strategic Plan’s principles and goals guide which projects are undertaken each year. It is important to note that there may not be specific projects contributing to every goal each year. This document provides an overview of the projects that are in progress in 2025, while also indicating their status based on the following parameters:



The full 2023–2027 Council Strategic Plan is available at:
castlegar.ca/councilstrategicplan

NOT STARTED

A not started project means that the project is approved and will proceed in 2025.

ON TRACK

An on track project is currently being worked on and is proceeding on schedule.

PENDING

A pending project has been approved and started, but is either paused temporarily or is overdue.

DEFERRED

A deferred project has been intentionally postponed to a later time due to limited resources, shifting priorities, or other dependencies.

CANCELLED

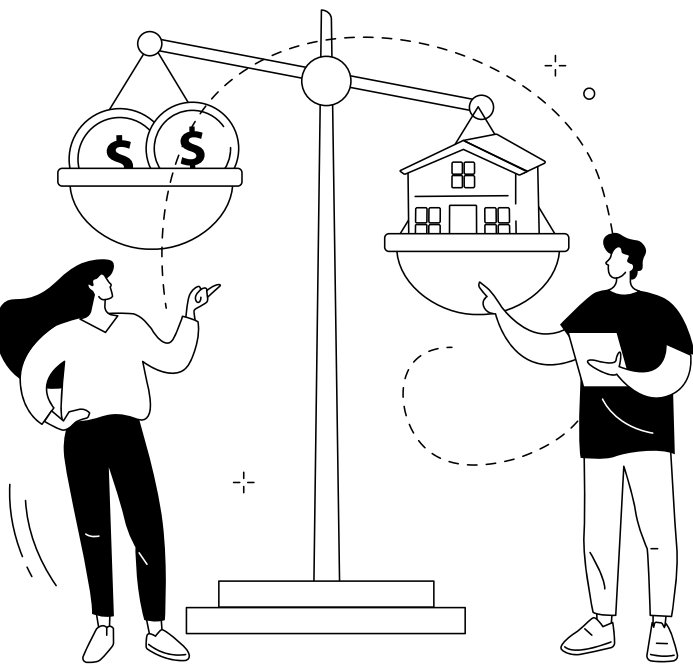
A cancelled project has been removed from 2025 work plans and has been either permanently cancelled or deferred to another year.

COMPLETED

A completed project means that work on the project has finished, and all deliverables/tasks have been completed.

Governance & Service Excellence

City Council will make difficult decisions in the best long-term interest of the community. We manage assets and infrastructure with fiscal prudence, using business-minded and long-term perspectives. Our actions are guided by community-informed master plans, which provide clarity of what we do and when and why.

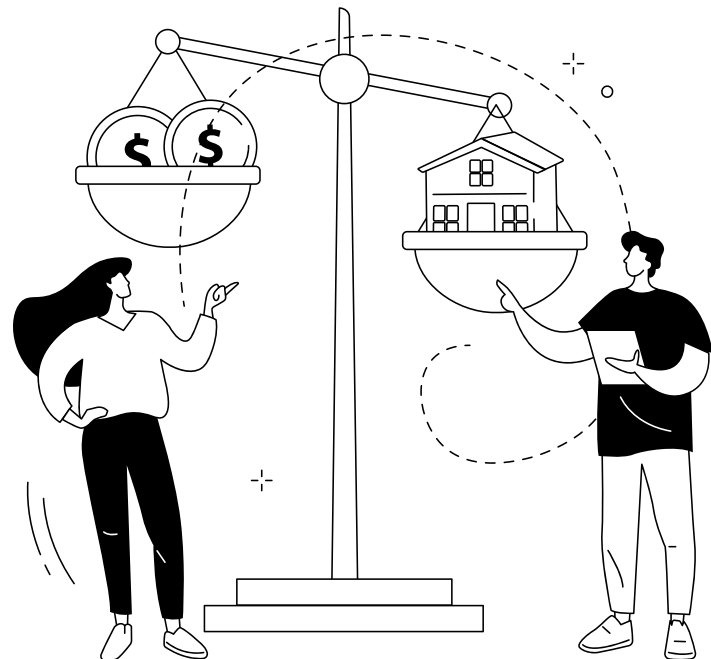


GOALS

- 1. Make Transparent Decisions
- 2. Show Fiscal Stewardship
- 3. Be Efficient and Effective
- 4. Attract Top Talent
- 5. Asset Management Planning

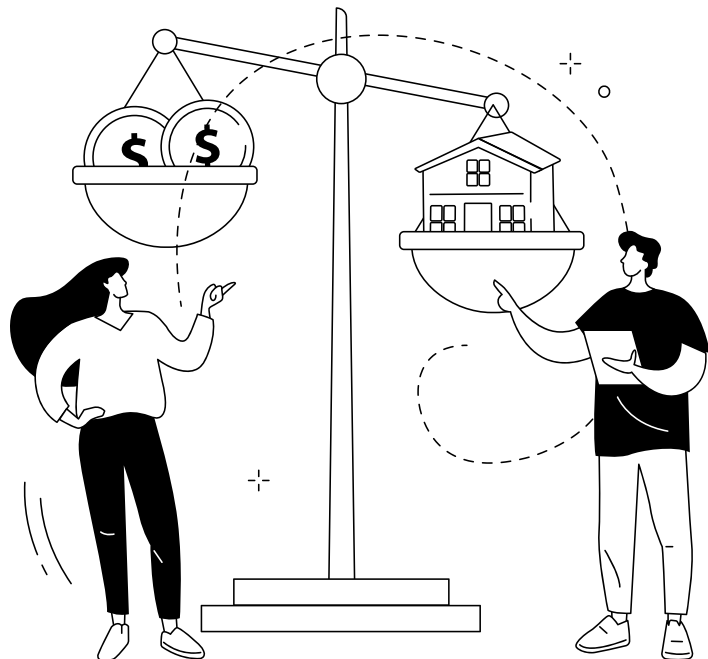
Goal 1: Make Transparent Decisions

Serve as responsible stewards of the public's money, ensuring best value for money, long-term perspective, and social benefits.

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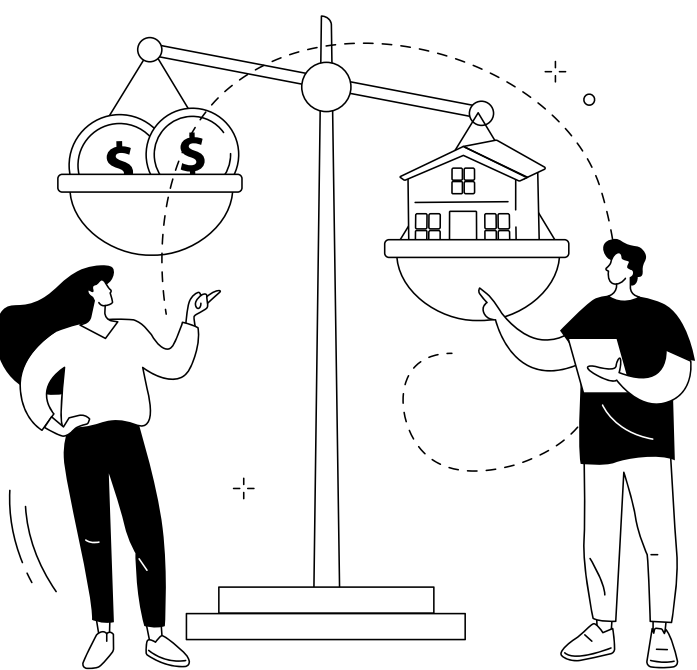
Goal 2: Show Fiscal Stewardship

Serve as responsible stewards of the public's money, ensuring best value for money, long-term perspective, and social benefits.

[illegible]

Goal 3: Be Efficient and Effective

Provide efficient and effective services. Recognizing we are a growing and evolving city, we will strive to advance as a city, continually improving our services and programs towards our vision of providing the best-in-class customer experience.

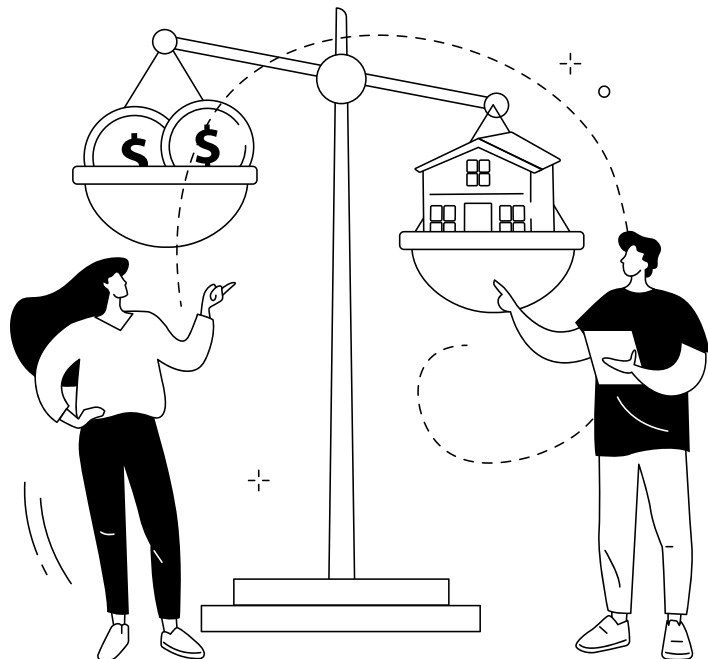


PROJECT	STATUS Q2
Corporate Plan (2024)	ON TRACK
Geospatial (GIS) Assessment & Strategic Plan (2024)	COMPLETED
Implementation of Records & Information Management Program (2024)	PENDING
Health & Safety Program Development	ON TRACK
Community Group Led Project Policy & Procedure	ON TRACK
Redevelop Centralized Procurement Processes	ON TRACK
Microsoft Sharepoint Implementation	DEFERRED
Works & Services Bylaw Update	DEFERRED
Development Approval Process Review	DEFERRED

Goal 3: Be Efficient and Effective

Provide efficient and effective services.

Recognizing we are a growing and evolving city, we will strive to advance as a city, continually improving our services and programs towards our vision of providing the best-in-class customer experience.

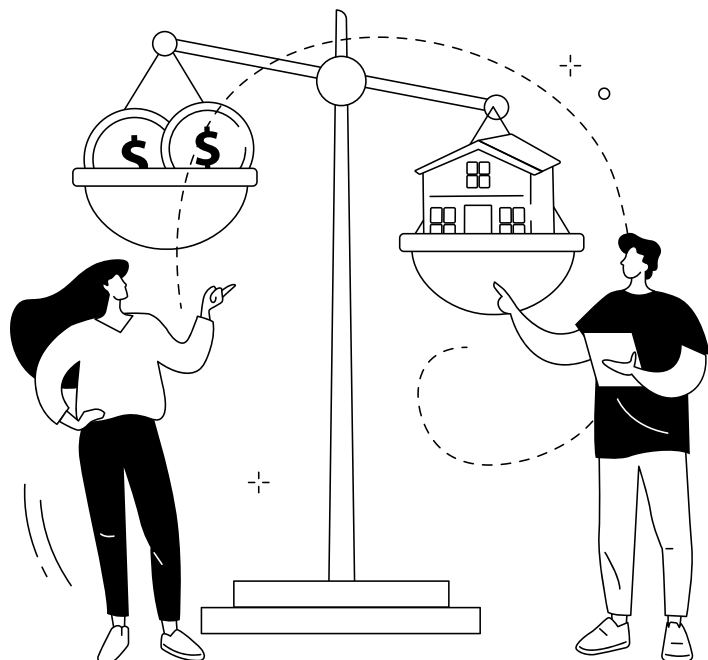


PROJECT	STATUS Q2
Accounts Payable Automation Software	NOT STARTED
Annual Communications Activity Calendar	NOT STARTED
Bi-Annual Citizen Survey	DEFERRED
Internal Communications Plan	DEFERRED
Geospatial Information (GIS) Program Development	ON TRACK

Goal 4: Attract Top Talent

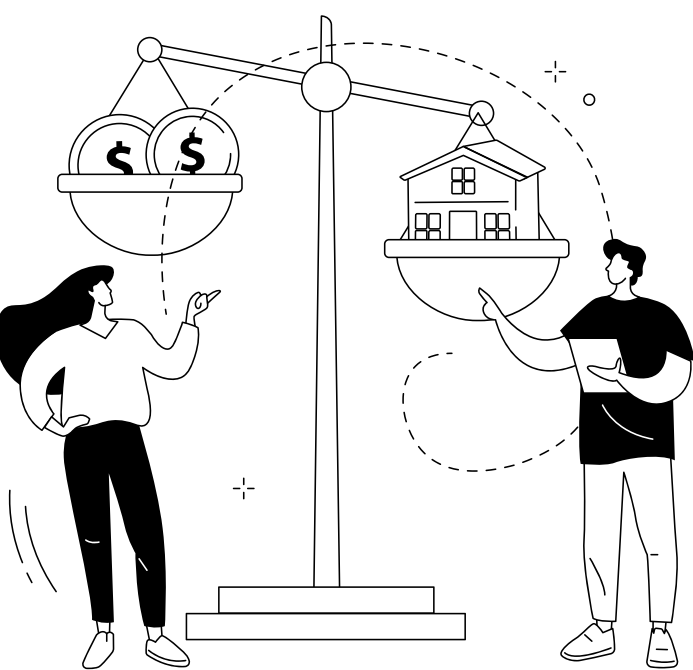
Creating the environment
that attracts and keeps the
best talent to deliver top-
notch City services.

PROJECT	STATUS Q2
Human Resources Program (2024)	DEFERRED
Administrative Services Scan	ON TRACK
Divisional Work Planning Improvements	ON TRACK
Achieve COR Certification	ON TRACK
Employee Development & Training Program	DEFERRED



Goal 5: Asset Management Planning

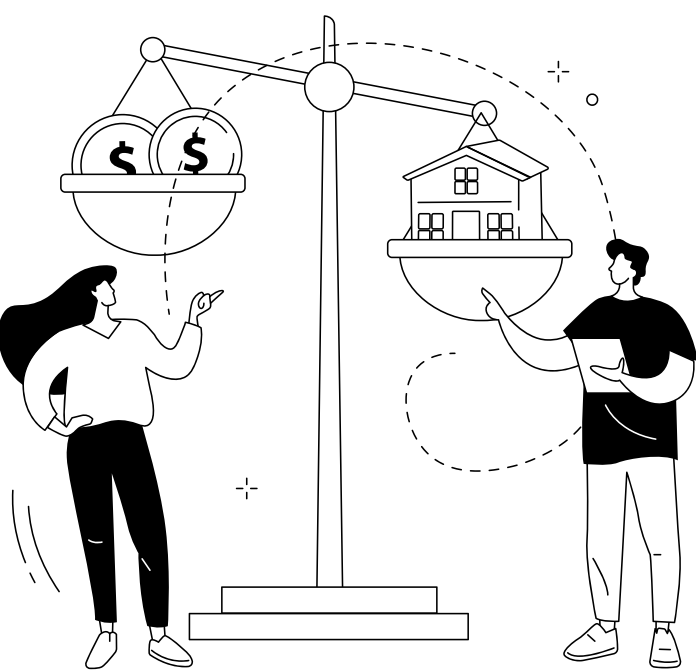
Developing and delivering maintenance and asset management plans and establishing funding sources to ensure top priorities are met and core services are provided.



PROJECT	STATUS Q2
Liquid Waste Management Plan – Phase 1 (2024)	ON TRACK
South Sewage Treatment Plant Foaming Mitigation (2024)	COMPLETED
South Sewage Treatment Plant Biosolids Loading Study (2024)	COMPLETED
South Sewage Treatment Plant North Train Renewal (2024)	ON TRACK
Office Space Needs Assessment (2024)	ON TRACK
Drainage Improvements Program	ON TRACK
Water and Sewer Hydraulic Model Update (2024)	COMPLETED
North Well Condition Assessment and Functionality Study (2024)	COMPLETED
Supervisory Control and Data Acquisition [SCADA] Upgrades (2024)	ON TRACK

Goal 5: Asset Management Planning (continued)

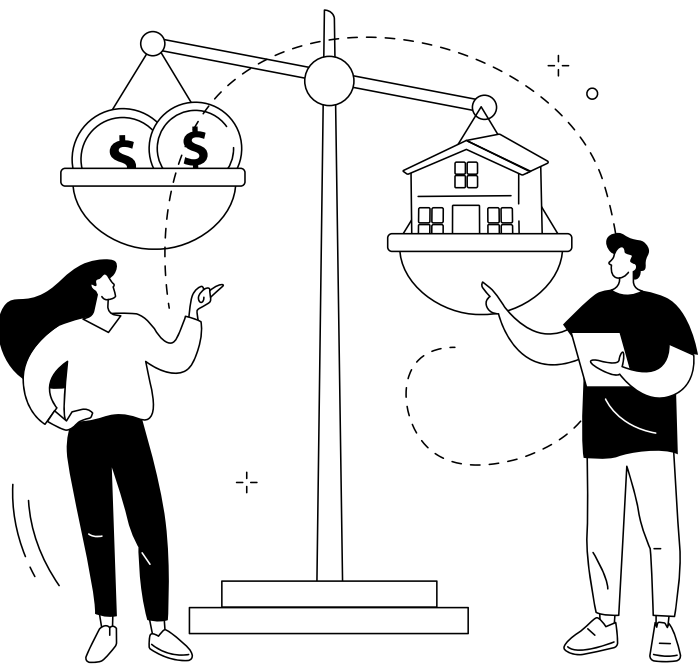
Developing and delivering maintenance and asset management plans and establishing funding sources to ensure top priorities are met and core services are provided.



PROJECT	STATUS Q2
Information Technology Equipment Upgrades	ON TRACK
Council Chambers Upgrades (2024)	ON TRACK
Parks Asset Management Plan	COMPLETE
Pavement Rehabilitation Program	COMPLETE
Water Treatment Centre Backup Chlorine Analyzer	NOT STARTED
Update Civic Works Office Space	ON TRACK
Fleet Replacement Plan	ON TRACK
Water Treatment Centre Valve Upgrades	CANCELLED
Hydrant Replacement Program	CANCELLED

Goal 5: Asset Management Planning (continued)

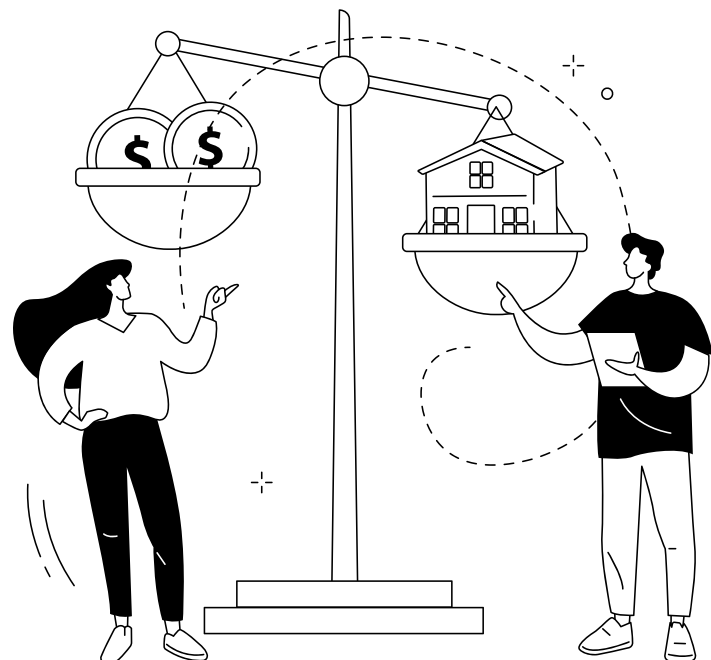
Developing and delivering maintenance and asset management plans and establishing funding sources to ensure top priorities are met and core services are provided.



PROJECT	STATUS Q2
Water Valve Replacement Program	CANCELLED
Liquid Waste Management Plan – Phase 2	NOT STARTED
Culvert Replacement Program	NOT STARTED
Sidewalk Rehabilitation Program	NOT STARTED
Water Quality Testing Program	NOT STARTED
CCTV Camera Inspection Program (Sanitary Sewer Collection)	DEFERRED
Civic Works Fuel Tank Removal	ON TRACK
Air Conditioning for Emergency Operations Centre	COMPLETED
City Owned Retaining Wall Program	DEFERRED

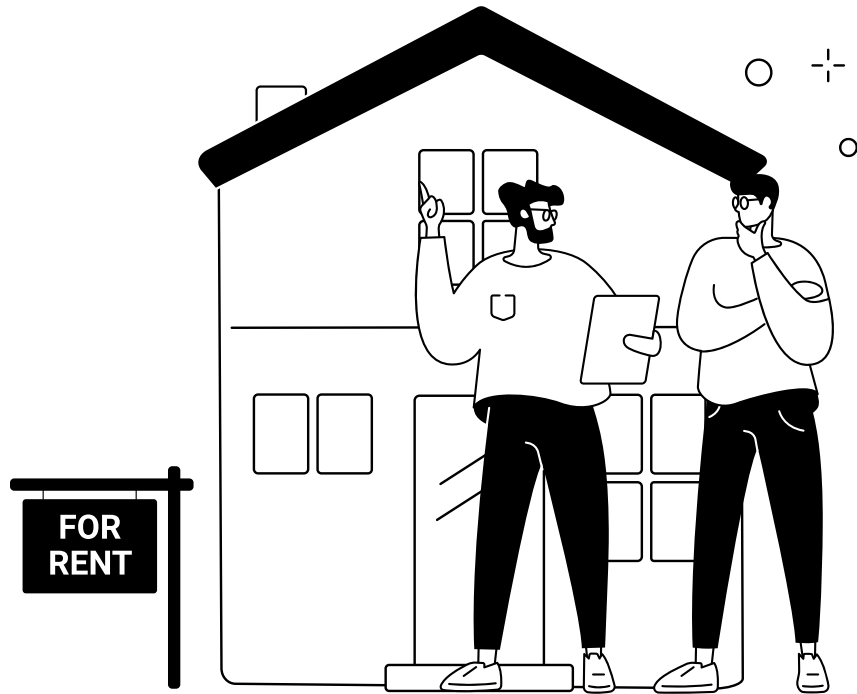
Goal 5: Asset Management Planning (continued)

Developing and delivering maintenance and asset management plans and establishing funding sources to ensure top priorities are met and core services are provided.

[illegible]

A Future with Affordable Homes for All

We are in a housing crisis. The City of Castlegar is committed to doing everything it can to ensure the mix of housing the community needs. The City has the courage to step outside of our traditional role and take action to make housing happen. We continually minimize and reduce barriers and bureaucracy to support development.

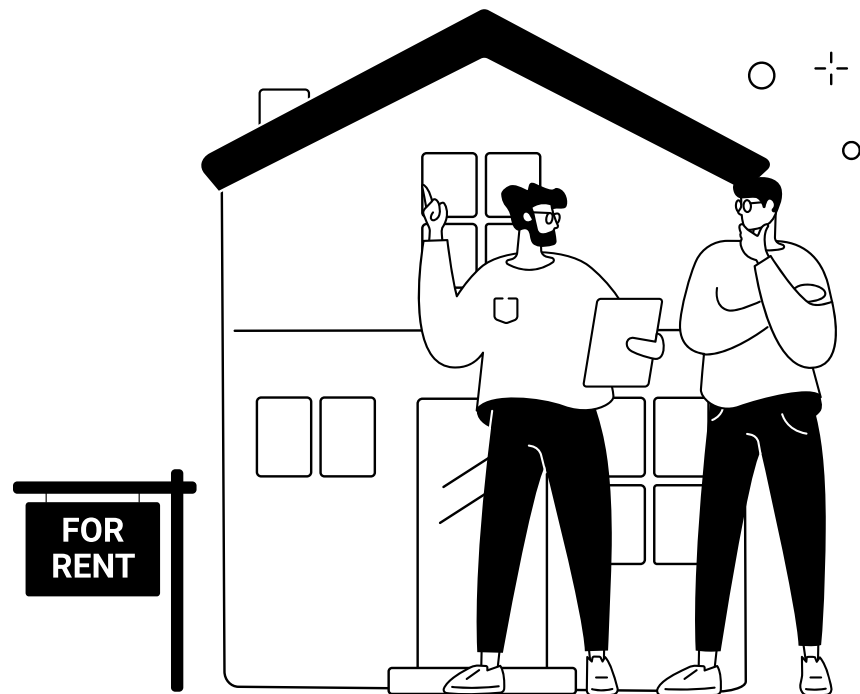


GOALS

- 1. Prioritize All Housing Needs
- 2. Support Housing Diversity
- 3. Enable Housing

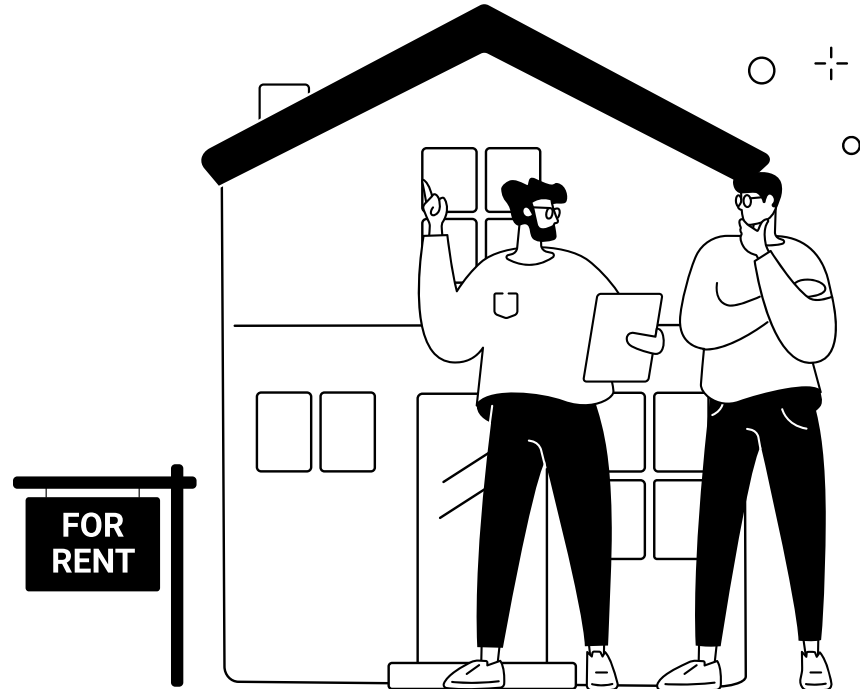
Goal 1: Prioritize All Housing Needs

Be an inclusive and welcoming place to live for all, with affordable housing choices for everyone.

[illegible]

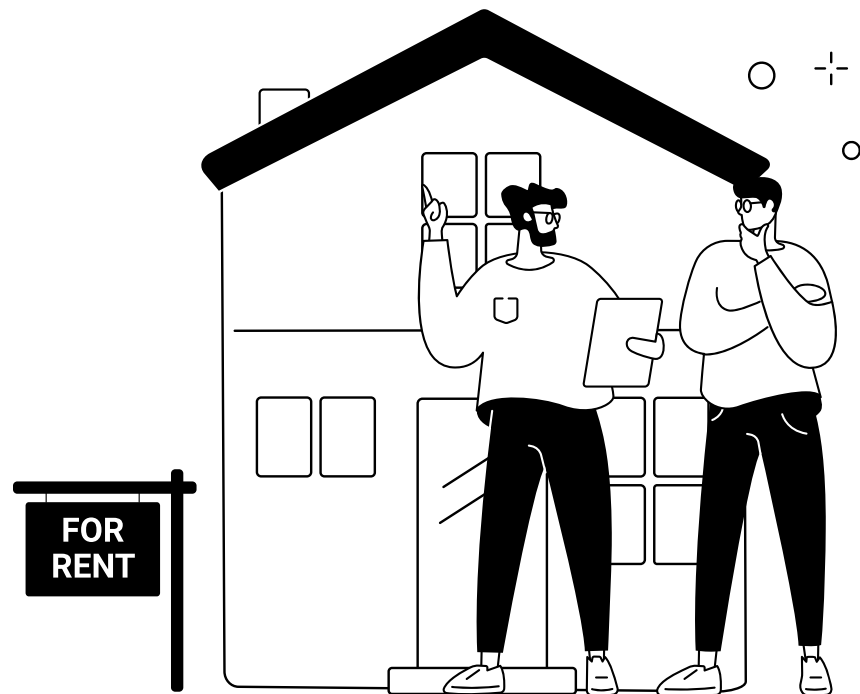
Goal 2: Support Housing Diversity

Create an environment that supports and encourages a variety of housing by minimizing barriers and bureaucracy, showing innovation in regulations, and incentivising development.

[illegible]

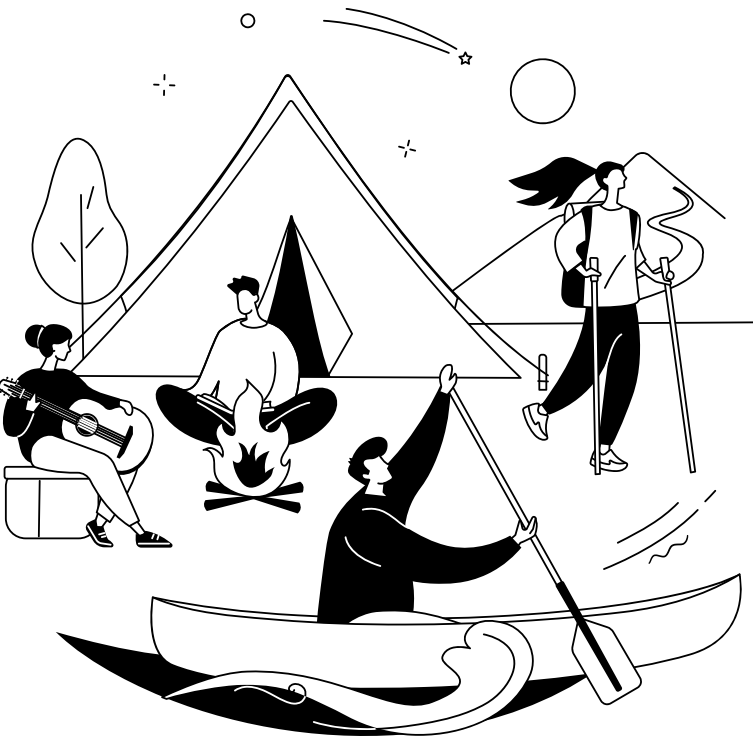
Goal 3: Enable Housing

Demonstrate municipal leadership and political bravery by understanding what is needed to get housing built, and step into that space where needed.

[illegible]

Quality of Life

Castlegar is a community that values an exceptional quality of life. With a small-town feel, we strive to be a place that people are proud to call home, conduct their business in, and have fun in. Our community embraces diversity, values volunteerism and social service agencies. We live in and celebrate a natural environment that offers worldclass recreational opportunities, we will celebrate these opportunities.



GOALS

- 1. Bring People Together
- 2. Enhance Recreation Complex
- 3. Build Pride Through Engagement
- 4. Prioritize Public Safety
- 5. Champion Active Transport

Goal 1: Bring People Together

Ensure year-round recreation services, spaces and events that foster community pride and bring people together.



PROJECT	STATUS Q2
Millennium Ponds Algae Control (2024)	ON TRACK
Brandson Memorial Park (2024)	ON TRACK
Mosquito Field Fence Replacement	ON TRACK
Parks Master Plan	DEFERRED
Canada Day & December to Remember Community Events	ON TRACK
Memorial Plaque Program	DEFERRED

Goal 3: Build Pride Through Engagement

Support diverse community groups that build pride in our city and inspire citizen involvement.

[illegible]

Goal 4: Prioritize Public Safety

Prioritize public safety to ensure residents feel safe and supported in the City.



PROJECT	STATUS Q2
Voyent Alert! Emergency Notification Campaign (2024)	ON TRACK
5th Ave Railway Crossing Upgrade (2024)	ON TRACK
Next Generation 911	ON TRACK
Purchase of Fire Fighting Appliances	NOT STARTED
RCMP Building Radon Mitigation	NOT STARTED
Haz Mat and Asbestos Management Survey	ON TRACK
Emergency Management Plan	ON TRACK
Fire Services Review Implementation	ON TRACK
Fire Smart Program Development	ON TRACK

Goal 5: Champion Active Transport

Champion active transportation and transit opportunities that promote connectivity and a healthy lifestyle.

[illegible]

West Kootenay Regional Airport Excellence

West Kootenay Regional Airport is the gateway between the West Kootenay and the world. It is a catalyst for regional economic growth and opportunities. Focused on growing and improving services, West Kootenay Regional Airport will be the choice for air travel to the West Kootenay area. We are committed to improving reliability and moving beyond the reputation of CANCELGAR. We will carefully plan for growth and development and build strategic partnerships.



GOALS

- 1. Achieve Airport Reliability
- 2. Deliver Travel Experience
- 3. Grow the Regional Airport

Goal 1: Achieve Airport Reliability

Achieve year-round airport reliability in line with industry standards.

[illegible]

Goal 2: Deliver Travel Experience

Deliver a travel experience
that is equal to the best
boutique airport experiences
in North America.

[illegible]

Goal 3: Grow the Regional Airport

Prepare and plan for expected growth, including increase in passengers, general aviation, and airport related businesses.

PROJECT	STATUS Q2
Aviation Development Concept	ON TRACK
Helicopter Operating Enhancements	NOT STARTED
Airport Lands Servicing Plan	ON TRACK



Access to Healthcare

Castlegar residents have an inherent right to healthcare. The City is dedicated to stepping outside its traditional role to ensure all residents have access to the healthcare they need – now and in the future. The City is committed to advocating for healthcare in the community and addressing emerging issues.



GOALS

- 1. Attract Healthcare Professionals
- 2. Enhance Local Primary Care
- 3. Leverage Community Social Services
- 4. Healthcare Access Advocacy

Goal 1: Attract Healthcare Professionals

Take a leadership role in recruiting and retaining the best healthcare professionals.

[illegible]

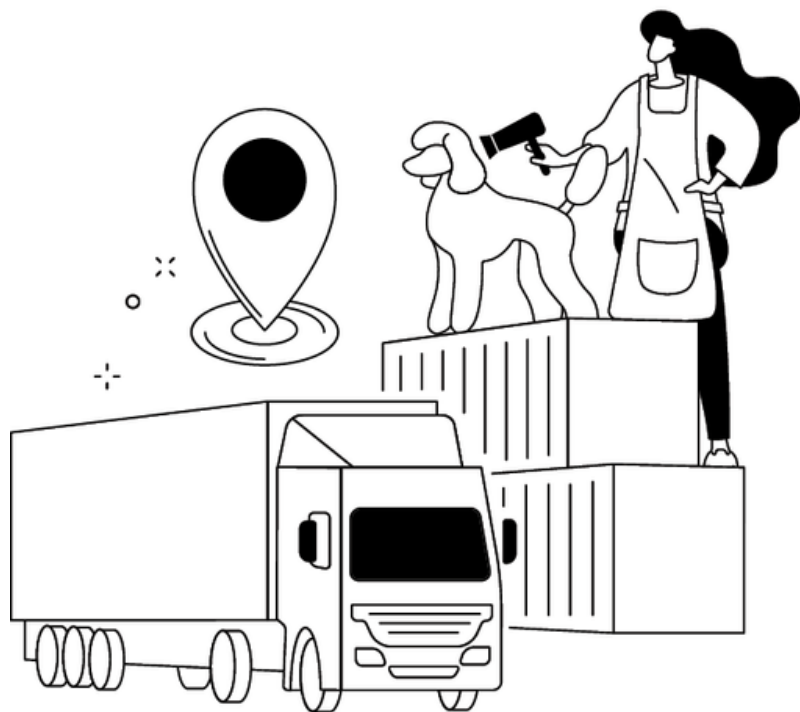
Goal 2: Enhance Local Primary Care

Actively pursue state-of-the-art primary care facilities for Castlegar residents.

[illegible]

A Prosperous City

Our position as the centre of the West Kootenay creates opportunities for diverse economic growth that benefits Castlegar and the region. We are committed to creating an environment where all sizes of industry and businesses can be successful. We will carefully plan for growth and development and build strategic partnerships.

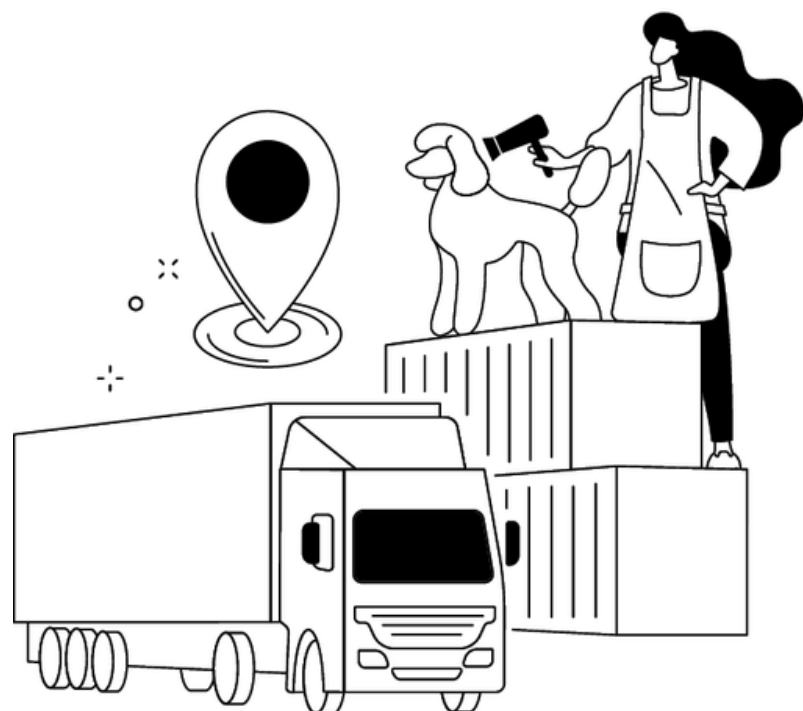


GOALS

- 1. Be the Commerce Centre
- 2. Cultivate Business Growth
- 3. Plan for Community Growth
- 4. Enhance Downtown

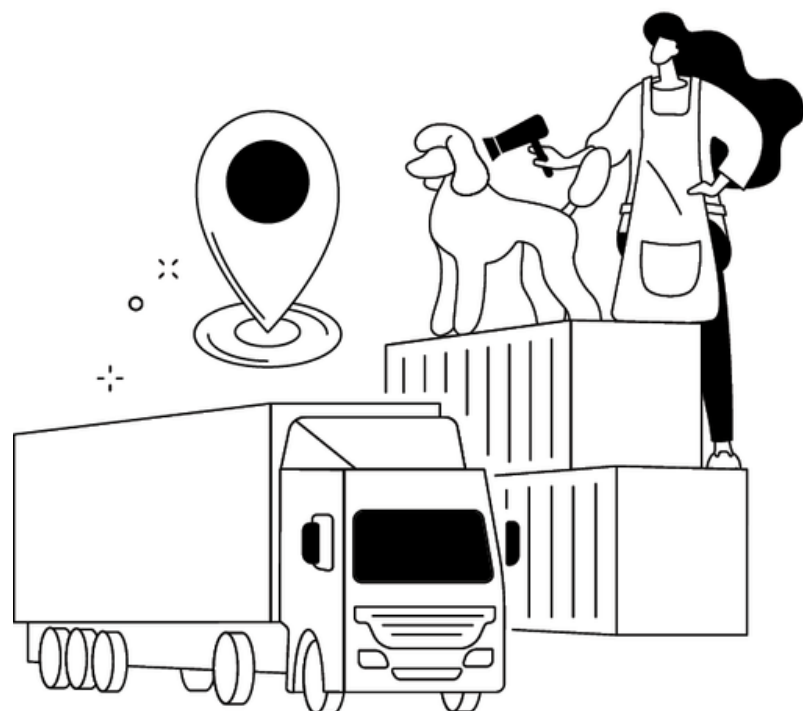
Goal 3: Plan for Community Growth

Recognize that Castlegar and area is a desirable place to live and that population growth is imminent. We will carefully plan our community and proactively manage our assets to provide an affordable quality of life for current residents and newcomers.

[illegible]

Goal 4: Enhance Downtown

Downtown is the heart of our community and the best place to connect us. We are committed to improving the economic vitality and attractiveness of the downtown.

[illegible]

CASTLEGAR

Castlegar City Hall
460 Columbia Avenue
Castlegar, BC V1N 1G7

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castlegar.ca



CASTLEGAR

REPORT TO COUNCIL

MEETING DATE: August 11, 2025 **REPORT NO.:** 25-59
SUBMITTED BY: Project Manager **FILE NO.:** 5330-20
SUBJECT: Request for Proposals 2025-17 Eremenko Building Demolition –
Recommendation for Award

RECOMMENDATIONS (to be considered individually):

- 1. THAT Council award Request for Proposals 2025-17 Eremenko Building Demolition to The Roc Doc Ventures Ltd. dba Scott Contracting and Excavating dba Haztec Solutions in the amount of \$825,000 plus applicable taxes,***

AND FURTHER;

THAT Council direct staff to execute the necessary documents.

- 2. THAT Council approve a budget amendment to the 2025-2029 Five-Year Financial Plan in the amount of \$825,000 with funding contributions of \$400,000 from the Growing Communities Fund, \$250,000 from Game Host Agreement Reserves, and \$175,000 from Land Reserves.***

PURPOSE:

Report to authorize staff to award the Request for Proposals (RFP) 2025-17 Eremenko Building Demolition to The Roc Doc Ventures Ltd. dba Scott Contracting and Excavating dba Haztec Solutions (Roc Doc Ventures) in the amount of \$825,000 plus applicable taxes and approve a budget amendment to the 2025-2029 Five-Year Financial Plan of \$825,000 with funding contributions of \$400,000 from the Growing Communities Fund, \$250,000 from Game Host Agreement Reserves, and \$175,000 from Land Reserves.

This report is for consideration at the August 11, 2025, Committee of the Whole Meeting, and adoption at the August 11, 2025, Regular Council Meeting to proceed with the project.

SUMMARY/BACKGROUND:

The Eremenko Building at 310 Columbia Avenue was originally constructed in 1948, with an addition to the west (1224 3rd Street) later added in 1968. The City purchased the building in 2021 with the intent to redevelop the lot.

In May 2025, Council directed staff to proceed with issuing a RFP to demolish the building and restore the lot to a state suitable for future development. An RFP for hazardous materials abatement and demolition services was posted to BC Bid May 25, 2025. The scope of work includes hazardous materials abatement, demolition, and site restoration with gravels to a development-ready state.

The RFP closed July 22, 2025, and the City received four submissions:

- Division 2 Environmental Ltd.
- Local Industrial Partners Limited
- McColman & Sons Demolition Ltd.
- The Roc Doc Ventures Ltd. dba Scott Contracting and Excavating dba Haztec Solutions

The submissions were reviewed for compliance with mandatory submission requirements and all four were compliant. An evaluation committee consisting of City staff evaluated the proposals using the following weighted criteria:

Criteria	Weighting
Experience and Qualifications	25%
Abatement and Demolition Plan and Methodology	20%
Hazardous Materials Abatement and Safety Experience	15%
Project Budget	40%

The evaluation committee scored the proposals as follows:

Proponent	Office	Score
The Roc Doc Ventures Ltd.	West Kelowna, BC	94
Division 2 Environmental Ltd.	Burnaby, BC	75
Local Industrial Partners Limited	Genelle, BC	75
McColman & Sons Demolition Ltd.	Edmonton, AB	75

The evaluation committee determined that Roc Doc Ventures submitted a proposal that addresses the goals and objectives of the project, including a high level of safety certifications, corporate experience in hazardous materials abatement and building demolition, and an abatement and demolition plan that showed a good level of understanding of the project and possible risks.

ALTERNATIVES:

1. Council could direct staff to award to an alternate proponent. This alternative is not recommended as Roc Doc Ventures is determined to provide the best value to the City.
2. Council could direct staff to not award the contract to any proponent. This option is not recommended as it would delay the completion of the work, and projects tend to increase in price over time due to inflationary pressures.
3. Council could direct staff to reduce the scope of the project to only abatement services. This option is not recommended as demolition would still need to be required in a future year but it would reduce the project costs this year and allow for the demolition opportunity to be posted at a more optimal time for contractor pricing.

IMPLICATIONS:

(1) Social

The building is currently vacant and in poor shape, and prominent in Castlegar's downtown core. The building demolition will improve the appearance of the downtown and incentivize development that will benefit the downtown core.

There may be negative social implications during construction, as there may be vehicle traffic impacts on 3rd Street and the Wood Street laneway, and sidewalks on both 3rd Street and Columbia

Avenue facing the building will be closed during abatement and demolition. There will also be construction noise downtown during the work.

(2) Environmental

The Contractor is responsible for appropriate removal and disposal of all hazardous waste removed from the building. They will also be responsible for dust control and environmental monitoring during construction.

(3) Personnel

The project is expected to have the following impact on staff time and resources:

- Project Manager: 45
- Manager of Engineering and Infrastructure: 15
- Other staff: 20

(4) Financial

The Eremenko Building Demolition project was not part of the 2025-2029 Financial Plan. Council must approve a budget amendment of \$825,000 with funding contributions of \$400,000 from the Growing Communities Fund, \$250,000 from the Game Host Agreement Reserves, and \$175,000 from Land Reserves to complete the project. The requested budget includes the proposed contractor price as well as contingency.

POLICY IMPLICATIONS:

By demolishing a disused building and preparing the land for future development downtown, this project supports Principle 6: A Prosperous City from the 2023-2027 Strategic Plan, through:

- Goal #2: Cultivate Business Growth,
- Goal #3: Plan for Community Growth, and
- Goal #4: Enhance Downtown.

It also advances the Downtown Area Plan.

IMPLEMENTATION:

If Council chooses to award the RFP to Roc Doc Ventures, staff will issue a Notice of Award, receive the relevant mandatory documentation, and execute a contract.

COMMUNICATION:

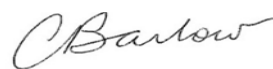
If approved, a media release will be distributed August 12, 2025, to inform the public about the project. Staff will develop a Communications & Engagement Plan to ensure specific construction communications, including letters to nearby properties, are completed, along with other communications.

Respectfully submitted,



Anne Simonen, P.L.Eng.
Project Manager

Approved by



Chris Barlow, ASCT
Chief Administrative Officer

CASTLEGAR

REPORT TO COUNCIL

MEETING DATE:	August 11, 2025	REPORT NO.: 25-61
SUBMITTED BY:	Manager of Engineering & Infrastructure	FILE NO.: 5330-20
SUBJECT:	Request For Proposal 25-12 Asphalt Patching and Paving Services – Recommendation for Award	

RECOMMENDATION:

THAT Council award Request for Proposal 25-12 Asphalt Patching and Paving Services to Terus Construction, a Division of Colas Western Canada Inc., to a maximum amount of \$250,000,

AND FURTHER;

THAT Council direct staff to execute the necessary documents.

PURPOSE:

Report to authorize staff to award Request for Proposal 25-12 Asphalt Patching and Paving Services to Terus Construction, a Division of Colas Western Canada Inc., to a maximum amount of \$250,000.

This report is for consideration at the August 11, 2025, Committee of the Whole Meeting, and adoption at the August 11, 2025, Regular Council Meeting to allow staff to plan, schedule, and execute paving works in 2025.

SUMMARY/BACKGROUND:

The City of Castlegar issued a Request for Proposal (RFP) for Asphalt Patching and Paving Services, which closed on July 18, 2025. This procurement was to retain a qualified contractor to complete essential roadway maintenance activities that support the long-term safety and functionality of the City's transportation network.

The City received one compliant proposal, submitted by Terus Construction Ltd., a Division of Colas Western Canada Inc. (Terus Construction). Their proposal demonstrated a clear understanding of the scope of work and included a robust and comprehensive health and safety program. The City has worked with Terus Construction on several paving and road maintenance projects in the past and has consistently experienced a high level of quality workmanship. Their ability to deliver projects on time and to specification has made them a trusted contractor for the City. Based on the strength of their submission and their capacity to deliver the required services, Terus Construction is recommended for award of the asphalt patching and paving services contract to a maximum amount of \$250,000.

The scope of services requested includes, but is not limited to, patching and repairing asphalt surfaces from utility cuts, general wear or damage of asphalt surfaces, installing or repairing

asphalt curbing, performing crack sealing, milling, and resurfacing roadway sections as directed by the City. All work must conform to the Master Municipal Construction Documents (MMCD), 2019 Edition standards.

Pavement repair and resurfacing efforts will be prioritized in high-volume traffic areas where roadway integrity is critical to overall network performance. In particular, Columbia Avenue has been identified as a key corridor requiring focused efforts due to its role as a primary arterial route through the community. By focusing investment on heavily used routes, the City aims to enhance road safety and extend the life of road assets.

ALTERNATIVES:

Council could choose not to award a contract at this time. This is not recommended as deferring contract award for services would delay asphalt patching and paving in 2025, which could result in further deterioration of road surfaces, and may limit contractor availability in the current construction season.

IMPLICATIONS:

- | | |
|--------------------------|--|
| (1) Social | Road maintenance contributes to public safety, improved accessibility, and an overall better driving experience for residents and visitors. Completing this work demonstrates the City's commitment to maintaining essential infrastructure. |
| (2) Environmental | While paving activities generate emissions and material waste, the selected contractor adheres to industry best practices to minimize environmental impacts. |
| (3) Personnel | <p>The estimated staff time to execute a contract and complete construction services is as follows:</p> <ul style="list-style-type: none">• Manager of Engineering and Infrastructure: 20 hours• Other staff: 30 hours |
| (4) Financial | <p>Given the community input regarding asphalt conditions, Council approved \$250,000 in the City's 2025-2029 Five-Year Financial Plan, an increase from \$60,000 in previous years.</p> <p>It is staff's intention to fully utilize the \$250,000 budgeted for paving and patching services in 2025 to maximize the scope of work and deliver the best value possible for the City.</p> <p>Awarding this contract secures unit rate pricing and avoids potential cost increases for the duration of the contract.</p> |

POLICY IMPLICATIONS:

This project supports Council's 2023-2027 Strategic Plan principle of Governance and Service Excellence:

- Goal 1 – Decision Making
- Goal 2 – Responsible Stewards
- Goal 3 – Efficient and Effective
- Goal 5 - Maintenance

Developing and delivering maintenance and asset management plans and establishing funding sources to ensure top priorities are met and core services are provided.

IMPLEMENTATION:

If Council chooses to award the contract to Terus Construction, staff will issue a Notice of Award, receive the relevant mandatory documentation, and execute a contract.

This work is anticipated to be complete in 2025.

COMMUNICATION:

If approved, the contract award will be included in the City's Council Highlights, and a News Release will be developed pending location selection.

Respectfully submitted,



Ryan Niddery, ASCT
Manager of Engineering & Infrastructure

Approved by



Chris Barlow, ASCT
Chief Administrative Officer

Regular Meeting Minutes of Council July 14, 2025

Regular Meeting Minutes of the City of Castlegar Council held by Zoom live meeting and available to the public for live streaming in Council Chambers at the Community Forum, 445 13th Avenue, Castlegar, B.C., commenced at 3:00 p.m. for Committee of the Whole, immediately followed by a Closed Meeting of Council and reconvened at 7:00 p.m. for Regular Council proceedings.

Members Present Deputy Mayor Brian Bogle
Councillor Darcy Bell
Councillor Sandy Bojchko – Via Zoom
Councillor Shirley Falstead
Councillor Sue Heaton-Sherstobitoff
Councillor Cheryl MacLeod

Absent Mayor Maria McFaddin

Staff Present Chris Barlow, Chief Administrative Officer
Bree Seabrook, Director of Corporate Services
Steffan Klassen, Director of Finance & Technology
Chris Hallam, Director of Municipal Services
Nick Ahlefeld, Acting Fire Chief
David Bristow, IT Manager
Nicole Brown, Manager of Legislative Services
Meeri Durand, Acting Director of Community Safety & Development
Maciej Habrych, Airport Manager
Alexandra Hadfield, Manager of Human Resources
Ginger Lester, Communications Manager
Tony Mackie, Assistant Fire Chief
Ryan Niddery, Manager of Engineering and Infrastructure
Kelly Robertson, Acting Manager of Finance
Monty Taylor, RCMP Sergeant

Other Public and Media

1 CALL TO ORDER: Deputy Mayor Bogle called the meeting to order at 3:00 p.m.

2 ADOPTION OF AGENDA:

R151-25 Moved and seconded, and
RESOLVED:

THAT the agenda for the Regular Council Meeting of July 14, 2025 be adopted.

CARRIED.

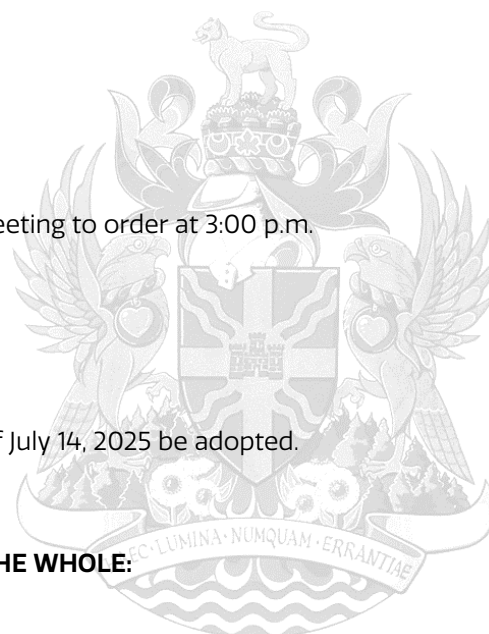
3 RESOLUTION TO RESOLVE INTO COMMITTEE OF THE WHOLE:

R152-25 Moved and seconded, and
RESOLVED: THAT Council now resolve itself into Committee of the Whole.

CARRIED.

4 DELEGATION: Nil

5 COMMUNITY WELLNESS, SAFETY & DEVELOPMENT (Councillor Bell, Chair)



(a) **COUNCIL COMMITTEE LIAISON VERBAL UPDATE**

- Nil

(b) **FIRE DEPARTMENT VERBAL UPDATE**

- Introduction of one of the new Assistant Fire Chiefs.

(c) **Emergency Services Monthly Report – June 2025**

COW063–25

RECOMMENDATION: Council consider and resolve to receive for information:

- Emergency Services Monthly Report – June 2025

CARRIED.

(d) **RCMP DETACHMENT VERBAL UPDATE**

- Currently have 15 of 16 members.
- RCMP Clerk position filled, waiting on security clearance approval.

(e) **WEST KOOTENAY REGIONAL AIRPORT VERBAL UPDATE**

- Commercial flights have higher loads.
- Fire fighting aircraft increasing at the airport.

(f) **COMMUNITY SAFETY AND DEVELOPMENT VERBAL UPDATE.**

- The Acting Director of Community Safety & Development provided an update on development approvals. Highlights of the presentation included:
 - 2024 changes to the Development Procedures Bylaw.
 - Development Approval statistics 2024/25.
- The Planner – Policy provided an update on the Accessory Dwelling Program. Highlights of the presentation included:
 - Fundings, grants and phase 1 of the project.
 - Overview of the social media campaign and metrics data.

(g) **Building Permit and Business Licence Reports – June 2025**

COW064–25

RECOMMENDATION: Council consider and resolve to receive for information:

- Building Permit Report – June 2025
- Business Licence Report – June 2025

CARRIED.

(h) **Castlegar Community Services Funding Request – Outreach Services (Report No. 25–56)**

Report from the Acting Director of Community Safety & Development to seek Council's endorsement of a \$10,000 funding request to support Castlegar Community Services extended Outreach Services for a period of three months.

COW065–25

Moved, and
RECOMMENDED:

THAT Council endorse \$10,000 in funding toward Outreach Services as requested by Castlegar Community Services.

CARRIED.



(i) **Funding Request for Two-Year Term Building Official Position (Report No. 25-58)**

Report from the Acting Director of Community Safety & Development to seek Council approval for re-allocation of revenue surplus from building inspection fees toward funding a two-year term Building Official position to address increased service demands.

COW066-25

Moved, and
RECOMMENDED:

THAT Council approve a budget amendment to re-allocate revenue surplus from building inspection fees toward the funding of a two-year term Building Official position to address the increased service demands.

CARRIED.

6 CULTURAL & CIVIC PRIDE (Councillor Heaton-Sherstobitoff, Chair)

(a) **COUNCIL COMMITTEE LIAISON VERBAL UPDATE**

- Castlegar-Embetsu Education Exchange students going to Japan in July.
- Communities in Bloom Judges are coming to Castlegar next week.
- Doukhobor Borscht Cook-Off will take place on September 27, 2025.
- Skate Jam will take place on August 24, 2025.
- Chamber of Commerce Business After Business July 31, 2025 at SevAura.
- Councillor Heaton-Sherstobitoff provided a presentation on the highlights of the Castlegar Canada Day celebration and thanking all sponsors and volunteers.

7 FINANCE AND CORPORATE SERVICES (Councillor Bogle, Chair)

(a) **Finance and Corporate Services Community Liaison Verbal Update**

- Nil

(b) **Corporate Services Verbal Update**

- Utility bills being mailed this week along with a newsletter.
- Communities in Bloom Judges visit news release.
- Recruitment update, seeing an increase in applications for posted positions.
- Introduction of the new Director of Finance/CFO Steffan Klassen.

(c) **Citizen Survey Timing (Report No. 25-55)**

Report from the Director of Corporate Services to seek Council direction on the timing of the City's first citizen survey and recommend a schedule that aligns with Council's strategic planning and maximizes the value of resident feedback shaping the 2028-2032 Strategic Plan.

COW067-25

Moved and,
RECOMMENDED:

THAT Council approve initiating the City's first citizen survey in the fourth quarter of 2026 and every two years after that.

CARRIED.

(d) **Finance Department Verbal Update**

- 95% of taxes have been paid.



- Utility billing being sent next week.
- Working on permissive tax exemptions.

(e) IT Department Verbal Update

- The June 23, 2025 Committee of the Whole Meeting had 32 views, and the Regular Meeting had 20 views.
- Completed all system upgrades last week.

8 MUNICIPAL SERVICES (Councillor MacLeod, Chair)

• **Municipal Services Department Verbal Update**

- Park and Playground maintenance.
- Street sweeping, preparing for Communities in Bloom judging.
- Pothole patching.
- Fire Hall air conditioning installation.
- Hydrant maintenance and lagoon maintenance.
- Working on geotubes, odor complaints, continuing to work with the consultant and supplier to explore options.
- Discussion regarding Millennium Ponds and algae.
- Update on the Communities in Bloom mural completion.

• **Eco-link Feasibility Study Presentation by Urban Systems, Castlegar Rotary, and the Director of Municipal Services.**

Highlights of the presentation included:

- Introduction of the proposed project, the history, and fundraising for a feasibility study. Have been working on this for our four years. Like to get some feedback, and options for moving forward to have a project plan ready in advance of grant funding opportunities.
- Structural and crossing location options. Best options were Yew Street to the College or 15th Street to South College. Structural options: Pier and girder, cable stayed bridge or suspension bridge. Ropeway options. Both have operations, engineering and management requirements.
- Cost options estimates: Structural \$26 – 32 million, ropeway \$12 – 14 million. Both have maintenance cost considerations. Ropeway requires operational staff and electricity.
- Overview of environmental and archeological assessment requirements.
- Next steps would be functional planning, business case and preliminary design, source capital funding, detailed design, construction and implementation and take over.
- Feedback and direction from Council included:
 - Council is in support of the proposed project and recognizes this will not be a quick process and that grant funding options etc. need to be identified.
 - Council could take an aggressive approach and bring forward budget proposal sheets to the 2026 budget discussions or take the approach to take a slow and steady approach to work towards advancing the proposed project while the rotary continues to look for funding opportunities.

COW068-25

Moved and,
RECOMMENDED:

THAT Council direct staff to bring forward a report to the 2026 budget discussions exploring next steps and costs of potentially including the Eco-Link project in the Five-Year Financial Plan.

CARRIED.

9 QUESTION PERIOD: Nil

10 RESOLUTION TO RISE FROM COMMITTEE OF THE WHOLE:

R153-25 Moved and seconded, and
RESOLVED: THAT Council rise from Committee of the Whole.

CARRIED.

11 RESOLUTION TO RECESS THE PUBLIC MEETING UNTIL 7:00 P.M.

R154-25 Moved and seconded, and
RESOLVED:

THAT pursuant to Section 90 of the *Community Charter*, the public be excluded from this portion of the meeting as the subject matter being considered relates to the following:

- ***Community Charter Section 90(1)(L)***
Discussions with municipal officers and employees respecting municipal objectives, measures and progress reports for the purposes of preparing an annual report under section 98 [annual municipal report].
- ***Community Charter Section 90(1)(C)***
Labour relations or other employee relations.

AND FURTHER;

THAT the public portion of the meeting be recessed until 7:00 p.m.,

AND FURTHER;

THAT Council immediately resolve into the closed portion of their meeting.

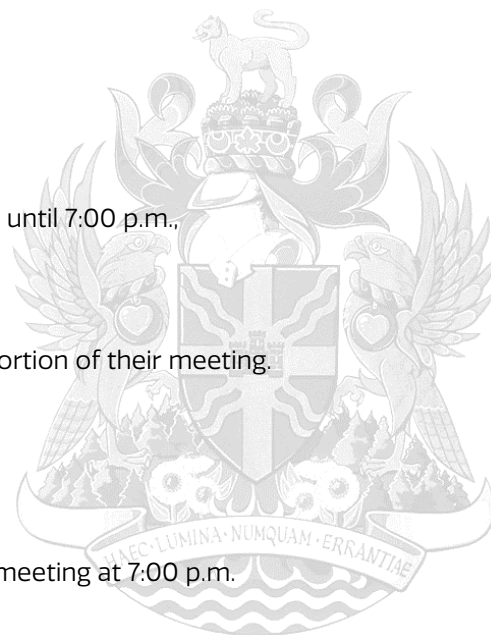
CARRIED.

The meeting recessed at 5:05 p.m.

12 RECONVENE: Deputy Mayor Bogle reconvened the meeting at 7:00 p.m.

Members Present Deputy Mayor Brian Bogle
Councillor Darcy Bell
Councillor Sandy Bojecho – Via Zoom
Councillor Shirley Falstead
Councillor Sue Heaton-Sherstobitoff
Councillor Cherryl MacLeod

Absent Mayor Maria McFaddin



Staff Chris Barlow, Chief Administrative Officer
Present Bree Seabrook, Director of Corporate Services
Steffan Klassen, Director of Finance & Technology
Chris Hallam, Director of Municipal Services
David Bristow, IT Manager
Nicole Brown, Manager of Legislative Services

Other Public and Media

13 DELEGATION: Nil

Deputy Mayor Bogle opened the meeting by recognizing the life and memory of past Mayor Audrey Moore.

14 COUNCIL MEETING MINUTES FOR APPROVAL:

R155-25 Moved and seconded, and
RESOLVED:

THAT the following Minutes be adopted as presented:

- Regular Meeting Minutes – June 23, 2025

CARRIED.

15 RESOLUTION TO ADOPT RECOMMENDATIONS OF COMMITTEE OF THE WHOLE:

The following resolutions were recommended at the June 9, 2025, Committee of the Whole Meeting and are presented for consideration of adoption by Council:

R156-25 Moved and seconded, and
RESOLVED:

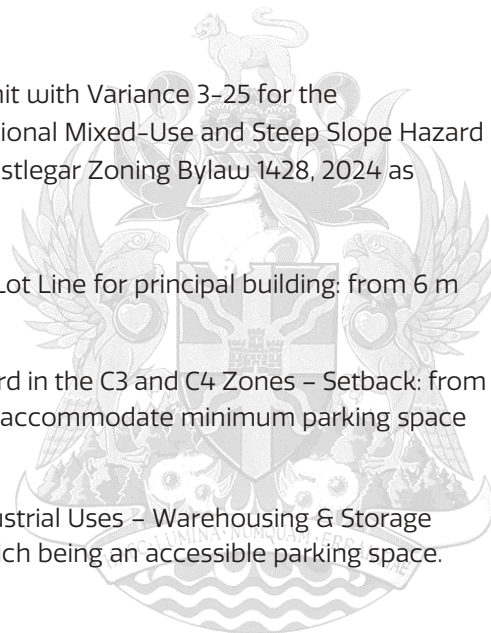
THAT Council approve and issue Development Permit with Variance 3-25 for the construction of a Warehouse – Small within the Regional Mixed-Use and Steep Slope Hazard Development Permit Areas and by varying City of Castlegar Zoning Bylaw 1428, 2024 as follows:

- 7.11.5 iv) a) Minimum Setbacks – Rear Setback to Lot Line for principal building: from 6 m to 1.6 m.
- 8.4.4 Off-Street Parking Spaces within a Front Yard in the C3 and C4 Zones – Setback: from 2 m to: varies from 2 m to 0.8 m as necessary to accommodate minimum parking space and aisle widths.
- 8.12.1 Table 6: Parking Space Requirements – Industrial Uses – Warehousing & Storage Facilities: from 12 to 4 parking spaces, one of which being an accessible parking space.

CARRIED.

The following resolutions were recommended at the June 23, 2025, Committee of the Whole Meeting and are presented for consideration of adoption by Council:

R157-25 Moved and seconded, and
RESOLVED:



THAT the following items considered and received for information at the June 23, 2025 Committee of the Whole meeting, be adopted:

- Emergency Services Monthly Report – May 2025
- Building Permit Report – May 2025
- Business Licence Report – May 2025

CARRIED.

The following resolutions were recommended at the July 14, 2025, Committee of the Whole Meeting and are presented for consideration of adoption by Council:

R158-25

Moved and seconded, and
RESOLVED:

THAT Council approve a budget amendment to re-allocate revenue surplus from building inspection fees toward the funding of a two-year term Building Official position to address increased service demands.

CARRIED.

16 REGIONAL DISTRICT OF CENTRAL KOOTENAY (RDCK) MEETING MINUTES: Nil

17 CORRESPONDENCE: Nil

18 REPORTS OTHER:

(a) **Recreation Commission Member Verbal Update**

- Discussions around a new RDCK Service Bylaw between the City of Castlegar and Area J for the purpose of submitting an application for recreation expansion funding.

R159-25

Moved and seconded, and
RESOLVED:

THAT Council provide the Regional District of Central Kootenay Recreation Commission with a letter in support of their application to the Strategic Priorities Fund,

AND FURTHER;

THAT the letter represents that the City will not be submitting a competing application for the same funding stream in 2025.

CARRIED.

19 MAYOR'S REPORT:

- Deputy Mayor Bogle reported on his attendance at the Hospital Auxiliary Board Meeting.
- Communities in Bloom judges visiting next week.

20 NEW & UNFINISHED BUSINESS: Nil

21 BYLAWS FOR CONSIDERATION: Nil

22 NEXT MEETING(S):

August 11, 2025 at 3:00 p.m. for Committee of the Whole Meeting followed by the Regular Council Meeting at 7:00 p.m. via Zoom live meeting and available to the public for live streaming in Council Chambers at the Community Forum, 445 13th Avenue, Castlegar, B.C.



23 NOTICE OF MOTION: Nil

24 QUESTION PERIOD: Nil

25 ADJOURNMENT:

R160-25 Moved and seconded, and
RESOLVED: THAT the Regular meeting be adjourned.

CARRIED.

The Regular Meeting was adjourned at 7:22 p.m.

CERTIFIED CORRECT:

Bree Seabrook
Director of Corporate Services

Brian Bogle
Deputy Mayor





Regional District of Central Kootenay
REGULAR BOARD MEETING
Open Meeting Minutes

The **sixth** meeting of the Board of the Regional District of Central Kootenay in 2025 was held on Thursday, June 19, 2025 at 9:00 a.m. through a hybrid meeting model.

Quorum was maintained throughout the meeting.

ELECTED OFFICIALS

PRESENT	Chair A. Watson	Electoral Area D	In-Person
	Director G. Jackman	Electoral Area A	In-Person
	Director R. Tierney	Electoral Area B	In-Person
	Director K. Vandenberghe	Electoral Area C	In-Person
	Director C. Graham	Electoral Area E	In-Person
	Director T. Newell	Electoral Area F	In-Person
	Director H. Cunningham	Electoral Area G	In-Person
	Director W. Popoff	Electoral Area H	
	Director A. Davidoff	Electoral Area I	
	Director H. Hanegraaf	Electoral Area J	In-Person
	Director T. Weatherhead	Electoral Area K	
	Director M. McFaddin	City of Castlegar	In-Person
	Director A. DeBoon	Town of Creston	In-Person
	Director S. Hewat	Village of Kaslo	In-Person
	Director K. Page	City of Nelson	In-Person
	Director A. McLaren-Caux	Village of Nakusp	In-Person
	Director J. Fyke	Village of New Denver	
	Director D. Lockwood	Village of Salmo	
	Director L. Main	Village of Silverton	In-Person
	Director J. Lunn	Village of Slocan	In-Person

ELECTED OFFICIALS

ABSENT	Director L. Casley	Village of New Denver
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STAFF PRESENT	S. Horn	Chief Administrative Officer
	M. Morrison	Corporate Officer/Manager of Corporate Administration
	C. Hopkyns	Corporate Administration Coordinator
	J. Chirico	General Manager of Community Services
	Y. Malloff	General Manager of Finance, Information Technology and Economic Development
	C. Saari-Heckley	Senior Manager of Human Resources
	N. Wight	Planning Manager
	S. Johnson	Planner
	S. Chezenko	Planner
	Z. Giacomazzo	Planner
	T. Fehst	Regional Fire Chief
	C. Stanley	Regional Manager – Operations and Asset Management

T. Davison
D. Elliott

Regional Manager – Recreation and Client Services
Communications Coordinator

1. ZOOM REMOTE MEETING INFO

To promote openness, transparency and provide accessibility to the public we provide the ability to attend all RDCK meetings in-person or remote (hybrid model).

Meeting Time:
9:00 PDT

Join by Video:
<https://rdck-bc-ca.zoom.us/j/95573345491?pwd=k4eCLxEF2ggHCiAbpTcQis1tMHnt5b.1>

Join by Phone:
855 703 8985 Canada Toll-free

*6 to unmute or mute
*9 to raise or lower your hand

Meeting ID: 955 7334 5491
Meeting Password: 142530

In-Person Location:
Nelson Office - Boardroom
202 Lakeside Drive, Nelson BC

2. CALL TO ORDER & WELCOME

2.1 Traditional Lands Acknowledgement Statement
We acknowledge and respect the Indigenous peoples within whose traditional lands we are meeting today.

2.2 Adoption of the Agenda
Moved and seconded,
And Resolved:

309/25 The agenda for the June 19, 2025 Regular Open Board meeting be adopted with the following amendments:

- inclusion of Item 3.1.7 Nelson & District Recreation Commission No. 5: minutes June 17, 2025;
- inclusion of Item 6.5.3 Amendment: Discretionary and Community Development Grant Resolutions;
- removal of Item 8.1 Director Watson: Letter of Opposition - Privatization of Zwicky Road;
- inclusion of Item 9.4.3.1 Director's Report: FCM/SE BC Connectivity; and
- the addition of the addendum

before circulation.

Carried

2.3 Adoption of the Minutes
Moved and seconded,
And Resolved:

310/25 The minutes from the May 15, 2025 Regular Open Board meeting be adopted as circulated.

Carried

2.4 Introductions

CAO Horn introduced the following:

- Melissa Djakovic as the new RDCK Building Administrative Assistant replacing Donna Carmichael; and
- Amardheer Sidhu as the new RDCK Asset Management Coordinator.

3. COMMITTEES & COMMISSIONS

3.1 With Recommendations

3.1.1 Water Services Committee: minutes June 4, 2025

Moved and seconded,
And Resolved:

311/25

That the Board approve an amendment to the 2025 Financial Plan for Service S243 Water Utility – Area B (Lister) to reduce User Fees by \$37,531 from \$325,268 to \$287,737 and reduce Contribution to Reserves by \$37,531 from \$69,811 to \$32,280.

Carried

Moved and seconded,
And Resolved:

312/25

That the Regional District of Central Kootenay Utilities Rates, Fees and Charges Amendment Bylaw No. 3034, 2025 amending the Regional District of Central Kootenay Utilities Rates, Fees and Charges Amendment Bylaw No. 3027, 2025 be read a FIRST, SECOND and THIRD time by content.

Carried

Moved and seconded,
And Resolved:

313/25

That the Regional District of Central Kootenay Utilities Rates, Fees and Charges Amendment Bylaw No. 3034, 2025 be ADOPTED and the Chair and Corporate Officer be authorized to sign the same.

Carried

3.1.2 Castlegar & District Recreation Commission: minutes June 3, 2025

Moved and seconded,
And Resolved:

314/25

That the Board award the Castlegar and District Community Complex Roof Replacement Project to Heritage Roofing & Sheet Metal Ltd; AND, that the Chair and Corporate Officer be authorized to sign the necessary documents to a maximum value of \$1,359,000.00 + GST;

AND FURTHER, that the costs for the project be paid from Service S227 - Castlegar and District Community Aquatic Service.

Carried

Moved and seconded,
And Resolved:

- 315/25 That the Board award the door replacement project to K4 Construction.; AND, that the Chair and Corporate Officer be authorized to sign the necessary documents to a maximum value of \$88,792.00 + GST;
- AND FURTHER, that the costs for the project be paid from Service S222 - Castlegar and District Community Facilities, Recreation, Parks and Leisure Service.
- Carried**
- Moved and seconded,
And Resolved:
- 316/25 That the Board approve the RDCK entering into a lease negotiation with Robson Recreation Society for the property(ies) owned by the Robson Recreation Society for Regional/Community park purposes for a maximum period of five (5) years; AND, that the Chair and Corporate Officer be authorized to sign the necessary documents;
- AND FURTHER, that the costs be paid from S222 - Castlegar and District Regional Facilities, Recreation, Parks and Leisure Service.
- Carried**
- Moved and seconded,
And Resolved:
- 317/25 That the Board authorize staff to prepare a service establishment bylaw and a borrowing bylaw for an expansion of the Castlegar and District Community Complex service within the City of Castlegar and Area J; AND FURTHER, that elector assent be sought by assent voting.
- Carried**
- 3.1.3 Nelson, Salmo, E, F & G Regional Parks Commission: minutes June 10, 2025**
Moved and seconded,
And Resolved:
- 318/25 That the Board approve the Regional District of Central Kootenay enter into an agreement for a Statutory Right of Way on LOT A DISTRICT LOT 1241 KOOTENAY DISTRICT PLAN 4014, EXCEPT PARTS INCLUDED IN PLANS 5046,11361 AND EPP121813 (PID 014-973-391) for the purpose of legal access for cross country ski trails, and that the Chair and Corporate Officer be authorized to sign the necessary documents.
- Carried**
- 3.1.4 West Transit Services Committee: minutes June 10, 2025**
Moved and seconded,
And Resolved:
- 319/25 That Electoral Areas E & F and Slocan Valley Transit Local Service Establishment Amendment Bylaw No. 3035, 2025 be read a FIRST and SECOND time.
- Carried**
- Moved and seconded,
And Resolved:

Carried

3.1.5 Slocan Valley Services Committee: minutes June 11, 2025

321/25

AND FURTHER, that it be recommended to Board that the Economic Development funds for the Village of New Denver in the amount of \$970 be paid to the Village from the S114 - Economic Development Area H, Slocan, Silverton and New Denver 2025 Financial Plan.

Carried

322/25

That the Board direct staff to prepare a service case analysis and report back to the Board on the implications of establishing a North Slovan Library Service Bylaw for library services in a defined portion of Area H, Silverton and New Denver.

Carried

3.1.6 Joint Resource Recovery Committee: minutes June 18, 2025

323/25

That the Board direct Staff to:

1. Continue working with the City of Nelson's Low Carbon Building Specialist to identify realistic Construction, Demolition and Renovation Waste (CDR) diversion pilots (through upcycling), using available grant dollars, secured by City of Nelson's (Nelson) Embodied Carbon Advisory Group from the Fortis "Built Better" fund;
2. Identify opportunities and investigate the feasibility of developing Specified Agreements and/or Remote Supports (as described in this report) with qualified contractors or businesses; and
3. Prepare and issue a Request For Expression Of Interest to seek proposals for alternative management of Contaminated Wood Waste and legacy wood chip piles;

AND FURTHER, that a report be brought back to the Joint Resource Recovery Committee in 2026:

AND FURTHER, that Local Government Climate Action Plan (LGCAP) funds be accessed for support.

Carried

Moved and seconded,
And Resolved:

324/25

That the Board direct staff to undertake the Pilot Sales Plan in 2025 at the Central Transfer Station and Ootischenia Landfill for screened Class A compost produced from the Central Compost Facility, and that compost be made available for purchase by customers at a rate of \$20 per cubic meter for loads equal to or less than 1.5 cubic meters, and by weight at a rate of \$35 per tonne for loads greater than 1.5 cubic meters, and that the minimum charge will be \$5 for all loads less than 0.25 cubic meters, with incremental pricing for each 0.25 cubic meter;

AND FURTHER, that the revenue from the Pilot Sales Plan go to Service A120 Organics Program – Central & West Subregions for compost sold at the Central Transfer Station and Ootischenia Landfill.

Carried

Moved and seconded,
And Resolved:

325/25

That the Board direct staff to provide at no charge an estimated 280 cubic meters of Class A compost at the Creston Compost Facility to the Creston Fields Forward Society for its own sale and distribution in 2025, and that the Creston Fields Forward Society be responsible for transportation and all other logistics and costs associated with collection, use, distribution and sale of the donated compost.

Carried

Moved and seconded,
And Resolved:

326/25

That the Board authorize staff to submit the reapplication request as written for the Climate Resiliency Program Grant from the Columbia Basin Trust, and that the Project Title be amended to be Rural Organic Waste Diversion and Climate Resilient Communities;

AND FURTHER, that if successful, the reallocated grant funding be allocated to Resource Recovery Services S186 Refuse Disposal - East Subregion, S187 Refuse Disposal - Central Subregion, S188 Refuse Disposal - West Subregion and A102 Resource Recoveries.

Carried

Moved and seconded,
And Resolved:

327/25

That staff be directed to submit a response to the Recycle BC Request For Proposals for Post- Collection Services and that the Chief Administrative Officer be authorized to sign the necessary documents.

Carried

**DIRECTOR
PRESENT**

Director Lunn joined the meeting at 9:22 a.m.

3.1.7 Nelson & District Recreation Commission No. 5: minutes June 17, 2025

Moved and seconded,
And Resolved:

328/25

That the Board will not donate RDCK lands to the City of Nelson on 824 Front Street specifically for the Nelson CARES Society proposed housing project in its current form.

Carried

3.2 Membership/Appointments

Moved and seconded,
And Resolved:

329/25

That the Board appoint the individuals to the following RDCK Commissions:

Riondel Commission for a term to end December 31, 2027:

Mike Stevely

Lister Community Water Advisory Committee for a term to end December 31, 2028:

Bob Bell
Greg Wanke
Wayne Harris
James Peltzer
Dale Bala

Area E Advisory Planning and Heritage Commission for a term to end December 31, 2026:

Erin Fitchett

Burton Water Service Community Advisory Committee for a term to end December 31, 2028:

Carol Boccaccio

Fauquier Water Service Community Advisory Committee for a term to end December 31, 2028:

Dean McLean

Carried

4. CORRESPONDENCE

4.1 The letter dated May 16, 2025 from Barry Pages, NCRD Chair regarding Pacific Northern Gas proposed increase of natural gas delivery rates.

5. BYLAWS

5.1 Bylaws 3002 & 3003: Area F Land Use Amendments (Spearhead)

The Board Report dated June 4, 2025 from Zachari Giacomazzo, Planner, Planner, seeking the Board adopt Bylaws 3002 and 3003, has been received.

Director Graham declared a conflict of interested due to having a financial gain from the Spearhead project and left the meeting at 9:26 a.m.

Moved and seconded,
And Resolved:

330/25 That Regional District of Central Kootenay Electoral Area 'F' Official Community Plan Amendment Bylaw No. 3002, 2025 being a bylaw to amend Electoral Area 'F' Official Community Plan Bylaw No. 2214, 2011 is hereby ADOPTED; AND FURTHER that the Chair and Corporate Officer be authorized to sign the same.

Carried

Moved and seconded,
And Resolved:

331/25 That Regional District of Central Kootenay Zoning Amendment Bylaw No. 3003, 2025 being a bylaw to amend the Regional District of Central Kootenay Zoning Bylaw No. 1675, 2004 is hereby ADOPTED; AND FURTHER that the Chair and Corporate Officer be authorized to sign the same.

Carried

Director Graham returned to the meeting at 9:27 a.m.

5.2 Bylaw No. 3028: Area F Land Use Amendment (Maki)

The Board Report dated May 26, 2025 from Sadie Chezenko, Planner, seeking the Board adopt Bylaw No. 3028, has been received.

Moved and seconded,
And Resolved:

332/25 That Regional District of Central Kootenay Zoning Amendment Bylaw No. 3028, 2025 being a bylaw to amend the Regional District of Central Kootenay Zoning Bylaw No. 1675, 2004 is hereby ADOPTED; AND FURTHER that the Chair and Corporate Officer be authorized to sign the same.

Carried

5.3 Bylaw 3030: Portions of Electoral Area B and C Fire Protection Local Service Area Establishment Amendment

Moved and seconded,
And Resolved:

333/25 That the Portions of Electoral Area B and C Fire Protection Local Service Area Establishment Amendment Bylaw No. 3030, 2025 be read a FIRST, SECOND and THIRD time by content.

Carried

5.4 Bylaw 3038: Nakusp and District Complex Improvement Security Issuing

Moved and seconded,
And Resolved:

334/25 That the Nakusp and District Complex Improvement Security Issuing Bylaw No.3038, 2025 be read a FIRST, SECOND, and THIRD time by content.

Carried

Moved and seconded,
And Resolved:

335/25 That the Nakusp and District Complex Improvement Security Issuing Bylaw No.3038, 2025 be ADOPTED and the Chair and Corporate Officer be authorized to sign the same.

Carried

6. NEW BUSINESS

6.1 Community Services

6.1.1 Draft License to Occupy Agreement Negotiation: School District #8 - Crawford Bay School

Moved and seconded,
And Resolved:

336/25

That the Board approve the RDCK entering into a License to Occupy agreement negotiation with School District No. 8 for designated space within the Crawford Bay School for a maximum period of 5 years, and that the Chair and Corporate Officer be authorized to sign the necessary documents; AND FURTHER, that the costs be paid from S232 - Portion of Electoral Area A (Rec #9) Recreational Program.

Carried

6.1.2 Regional Service Arrangement Review: Village of Nakusp

Moved and seconded,
And Resolved:

337/25

That the Board direct staff to prepare a report for Board consideration that presents options to reconfigure service S223 – Nakusp and Area K Arena to change it to an Area K only Financial Service Grant Service Model.

Carried

6.1.3 Community Services Sponsorship Policy

The All Recreation Committee endorsed the policy at its April 2, 2005 meeting. The staff report is attached for reference.

Staff answered the Board's questions.

Moved and seconded,
And Resolved:

338/25

That the Board adopt Policy Number 500-01-12 Community Services Sponsorship Policy, effective immediately.

Carried

6.2 Development and Community Sustainability

6.2.1 Agreement: Flood Hazard Policy & Regulations Review

The Board Report from Stephanie Johnson, Planner, seeking the Board approve entering into a Consulting Services Agreement with BGC Engineering Inc. and Pinna Sustainability Inc., has been received.

Moved and seconded,
And Resolved:

339/25

That the Board approve the RDCK to enter into a Consulting Services Agreement with BGC Engineering Inc. and Pinna Sustainability Inc. for the Flood Hazard Policy and Regulations Review project;

AND FURTHER, that the Chair and Corporate Officer be authorized to sign the necessary documents to a value of \$174,000.00 exclusive of GST;

AND FURTHER, that the funds be paid by the Service S104 Planning and Land Use.

Carried

6.2.2 For Information: Community Wildfire Resiliency Plan Updates

The Board Report from Nora Hannon, Disaster Mitigation and Adaptation Senior Advisor, providing the updated Community Wildfire Resiliency Plans (CWRP) for Electoral Areas A, B, C, Salmo and G, J and Nakusp and K, has been received for information.

Nora Hannon, Disaster Mitigation and Adaptation Senior Advisor Sessions provide an overview to the Board, sharing Community Wildfire Resiliency Plan sessions will be set up with rural directors for areas where plans have been updated in the next weeks.

6.3 Environmental Services

6.3.1 Award: Erickson Metering Phase 2 – Water Meters

The Board Report from AJ Evenson, Senior Project Manager, seeking the Board award the contract for the Erickson Metering Phase 2 – Water Meters to Metercor Inc., has been received.

Moved and seconded,
And Resolved:

340/25

That the Board direct staff to award the contract for the Erickson Metering Phase 2 – Water Meters to Metercor Inc; and that the Chair and Corporate Officer be authorized to sign the necessary documents to a maximum value of \$291,480.48 plus GST;

AND FURTHER, that the funds be drawn from S250 Water Utility – Area B & C (Erickson).

Carried

6.4 Administration & Finance

6.4.1 Financial Plan Amendment: Castlegar and District Victim Services

Director McFaddin declared a conflict of interested due to her husband being employed by Castlegar and District Victim Services and left the meeting at 9:44 a.m.

Moved and seconded,
And Resolved:

341/25

That the Board approve an amendment to the 2025 year of the 2025-2029 Financial Plan for S115 Economic Development – Areas I and J to Decrease Accumulated Operating Surplus by \$15,000 and Increase Grants Expense by \$15,000, AND FURTHER, that the Board approve the payment of \$15,000 from S115 Economic Development – Areas I and J to the Castlegar and District Community Services Society for Area I and Area J support to the 2024 Castlegar and District Victim Services program.

Carried

Director McFaddin returned to the meeting at 9:45 a.m.

6.4.2 Financial Plan Amendment: Kootenay & Boundary Farm Advisor Service

The Board Report from Sangita Sudan, General Manager of Development and Community Sustainability, to seek Board approval to amend the 2025 Financial Plan within the General Administration Service 100 budget to reflect funding contributions for the Regional Agriculture Liaison Service, has been received.

Moved and seconded,
And Resolved:

342/25 That the Board approve an amendment to the 2025 Financial Plan for Regional Agricultural Liaison Service funded from Service 100 to INCREASE Grant Revenue – Specified Account by \$135,000 and INCREASE The Contracted Services Account by \$135,000.

Carried

6.4.3 2024 Statement of Financial Information (SOFI)
Staff answered the Board’s questions.

Moved and seconded,
And Resolved:

343/25 The Schedule and Statement of Financial Information for the fiscal year ending December 31, 2024, be approved for release in accordance with the Financial Information Act, with a copy to be filed with the Ministry of Municipal Affairs and Housing.

Carried

6.4.4 2025 Financial Service Grants
Moved and seconded,
And Resolved:

344/25 That the Board authorize the release of funding for the following Financial Grant Services as of August 1, 2025 subject to the receipt and staff review of society and non-profit organization financial statements, minutes of the most recent annual general meeting, and a list of active officers as per the attached 2025 Financial Service Grant list.

<u>SERVICE & NAME</u>	<u>2025 Amount</u>	<u>RECIPIENT</u>
S108 - ECONOMIC DEVELOPMENT	87,550.00	Town of Creston - Economic Development
S111 - ECONOMIC DEVELOPMENT	114,000.00	City of Nelson - Share of Economic Development
S113 - ECONOMIC DEVELOPMENT	12,240.00	Salmo & District Chamber of Commerce
S116 - ECONOMIC DEVELOPMENT	2,933.93	Nakusp & Area Development Board
S143 - FAUQUIER FIRE SERVICE	15,221.78	Fauquier Volunteer Fire Brigade
S150 - SEARCH & RESCUE	30,000.00	Kaslo Search and Rescue Society
S151 - SALMO JAWS OF LIFE	14,754.60	Village of Salmo
S152 - JAWS OF LIFE SERVICE	50,000.00	Town of Creston
S153 - SEARCH & RESCUE	21,000.00	Arrow Lakes Search & Rescue
S154 - SEARCH & RESCUE	33,754.00	Nelson Search & Rescue
S155 - SEARCH & RESCUE	18,749.00	Castlegar Search & Rescue
S163 - EMERGENCY PLANNING	15,790.00	Castlegar & District Community Services Society
S174 - CEMETERY	3,500.00	All Saints Anglican Cemetery
S174- CEMETERY	1,500.00	Boswell & District Farmers' Institute

S174 - CEMETERY	1,500.00	Gray Creek Cemetery
S174 - CEMETERY	3,500.00	Lister Community Cemetery
S174 - CEMETERY	96,010.00	Town of Creston Cemetery
S176 - CEMETERY	20,000.00	City of Nelson
S177 - CEMETERY	21,600.00	Village of Nakusp
S178 - CEMETERY	17,852.00	Village of New Denver
S191 - MUSEUM & ARCHIVES	131,900.00	Creston & District Historical & Museum Society
S192 - MUSEUM	21,457.00	Salmo & Area Museum Society
S192 - MUSEUM	6,966.00	Ymir Arts & Museum Society
S193 - CRESTON LIBRARY	570,537.00	Creston Public Library Association
S193 - CRESTON LIBRARY	20,400.00	East Shore Community Library Society
S193 - CRESTON LIBRARY	20,400.00	Riondel Reading Centre
S193 - CRESTON LIBRARY	15,300.00	Yahk/Kingsgate Recreation Society (Yahk Library Association)
S194 - KASLO & DISTRICT LIBRARY	130,825.00	Kaslo & District Public Library Association
S195 - SALMO LIBRARY	107,523.00	Salmo Public Library Association
S196 - NAKUSP LIBRARY	111,818.00	Nakusp Public Library Association
S197 - LIBRARY	103,397.00	Castlegar & District Public Library
S198 - LIBRARY	90,772.00	Castlegar & District Public Library
S199 - LIBRARY	105,392.00	Nelson Public Library
S200 - LIBRARY	74,917.00	Nelson Public Library
S208 - SKI HILL	18,078.00	Nakusp Ski Club Association
S210 - RECREATION FACILITY	10,000.00	Ymir Community Hall Association
S212 - RECREATION FACILITY	18,191.00	Burton Community Association
S213 - RECREATION FACILITY	12,343.00	Fauquier Community Club Society
S215 - SALMO WELLNESS CENTRE	10,000.00	Village of Salmo
S217 - CRAWFORD BAY BEACH AND COMMUNITY HALL	38,081.00	Crawford Bay & District Hall & Parks Association
S218 - SALMO VALLEY YOUTH & COMMUNITY CENTRE	66,187.80	Salmo Valley Youth and Community Centre Society
S219 - TV SOCIETY	23,799.00	Area H North TV Society
S220 - TV SOCIETY	24,002.59	Slocan Valley TV Society
S221 - COMM FACILITY - REC & PARKS	11,000.00	Ainsworth Recreation Association
S221 - COMM FACILITY - REC & PARKS	9,515.00	Argenta Community Association
S221 - COMM FACILITY - REC & PARKS	12,800.00	Johnson's Landing Community Association
S221 - COMM FACILITY - REC & PARKS	56,000.00	Kaslo & District Arena Association
S221 - COMM FACILITY - REC & PARKS	10,000.00	Village of Kaslo (Kaslo & District Arena Association Reserves)
S221 - COMM FACILITY - REC & PARKS	10,000.00	Village of Kaslo - Regional Park
S221 - COMM FACILITY - REC & PARKS	10,000.00	Kaslo Curling Club
S221 - COMM FACILITY - REC & PARKS	40,789.00	Lardeau Valley Community Club
S221 - COMM FACILITY - REC & PARKS	11,500.00	Village of Kaslo (Recreation Grants)
S222 - ARENA - CAST COMPLEX	45,000.00	Castlegar Friends of Parks & Trails
S222 - ARENA - CAST COMPLEX	5,000.00	Kootenay Family Place
S222 - ARENA - CAST COMPLEX	350,000.00	City of Castlegar
S223 - RECREATION FACILITIES	470,600.00	Village of Nakusp - Arena
S224 - RECREATION FACILITIES	21,550.00	Canyon Community Association
S224 - RECREATION FACILITIES	16,150.00	Town of Creston

S224 - RECREATION FACILITIES	21,550.00	Kitchener Valley Recreation & Fire Protection Society
S224 - RECREATION FACILITIES	21,550.00	Lister Community Association
S224 - RECREATION FACILITIES	21,550.00	West Creston Community Hall Society
S224 - RECREATION FACILITIES	21,550.00	Wynndel Community Centre
S224 - RECREATION FACILITIES	24,250.00	Yahk/Kingsgate Recreation Centre
S226 - RECREATION FACILITIES	58,877.95	City of Nelson

Carried

6.4.5 Memorandum of Understanding: Greater Nelson Economic Development

Moved and seconded,
And Resolved:

345/25

That the Board authorize the Chair and Corporate Officer to sign the Memorandum of Understanding for the period April 1, 2025 to March 31, 2030 for the purpose of developing jointly, on behalf of the City of Nelson, B.C, the Regional District of Central Kootenay Areas E and F, the Nelson & District Chamber of Commerce and the Community Futures Development Corporation of Central Kootenay, Greater Nelson Economic Development as a mechanism through which the parties can cooperate and collaborate in pursuit of local and community economic development opportunities in and around Nelson, British Columbia, AND FURTHER, that annual funding for the term of the MOU of \$40,000 be paid from Service S111 – Nelson, Area E, and Area F Economic Development.

Carried

6.4.6 2025 UBCM Ministerial Meetings

Ministerial Meetings for the Board:

-
1. Ministry of Citizen Services – Tele-Communication on Cell Phones

2. Ministry of Agricultural – Reevaluation of Agricultural Land Reserve

3. Ministry of Management and Climate Readiness - Underfunded and Orphan Dikes

4. Ministry of Transportation and Transit – Inland Ferries

6.5 Grants

6.5.1 Discretionary

Moved and seconded,
And Resolved:

346/25

Discretionary grants out of the funds available for the following Electoral Areas/Member Municipalities be approved as designated:

AREA A

Diverse Family Roots	Riondel R3set	\$500
East Shore Kootenay Lake Community Health Society	Annual Health Fair	\$1,200
Fields Forward Society	Canada Day Celebration	\$1,500

AREA B

BC Senior Games Society	55+ BC Games	\$250
Canyon Community Association	Annual Canada Day Celebration	\$1,250
Creston Ladies Iron Maiden	Ladies Iron Maiden	\$500

Creston Valley Rod and Gun Club	National Range Day	\$200
Erickson Community Association	Rental Insurance	\$500
Fields Forward Society	Canada Day Celebration	\$1,500
<u>AREA C</u>		
West Creston Community Hall	2025 Bursary	\$1,500
Fields Forward Society	Canada Day Celebration	\$1,000
<u>AREA E</u>		
West Kootenay Family Wellness Society	Cedar & Stars Daycare - Admin	\$250
<u>AREA F</u>		
Nelson and District Chamber of Commerce	Canada Day Regional Celebration	\$1,000
Taghum Community Society	Kids Can Camps	\$2,200
<u>AREA G</u>		
Salmo Valley Historical Society	Salmo Valley History Displays	\$1,000
<u>AREA H</u>		
Mount Sentinel Secondary School	Stage Expansion and Upgrade	\$1,500
AREA I		
Diverse Family Roots	Riondel R3set	\$500
AREA J		
City of Castlegar	Canada Day Event 2025	\$2,000
		Carried

6.5.2 Community Development
Moved and seconded,
And Resolved:

347/25

Community Development grants out of the funds available for the following Electoral Areas/Member Municipalities be approved as designated:		
<u>AREA A</u>		
East Shore Trail and Bike Association	Mountain Bike Tourism Video	\$5,000
<u>AREA B</u>		
Creston Community Auditorium Society	Keeping the Lights On	\$6,000
Creston Valley Minor Hockey Association	The 100 Years of Ice Sports Legacy Project	\$5,500
<u>AREA C</u>		
Creston Valley Cycling Association	Wynndel Mountain Bike Trail Network	\$2,500
Creston Valley Rod & Gun Club	Indoor Archery for Kids	\$1,000
Creston Community Auditorium Society	Keeping the Lights On	\$6,000

AREA D

Kaslo and Area Fire Service S280	Wilderness First Aid for Youth	\$4,000
Kaslo Baseball and Softball Association	Picnic Table for Pris	\$800
Kaslo Jazz Etc Society	2025 Kaslo Jazz Shuttle Service	\$5,000

AREA E

Balfour and District Business and Historical Association	Coordinator Funding	\$3,800
Balfour Covenant Church	Weed Control	\$612
Nelson and District Chamber of Commerce	Canada Day Regional Celebration	\$1,000
Nelson Area Waldorf School Association	Dishwashers for Childcare Rooms	\$1,833
Blewett Community Society	Blewett & Taghum Community Events	\$4,500
Nelson District Rod & Gun Club Conservation Society	Acoustic Ceiling Tile Renovation	\$1,000

AREA F

Mount Sentinel Secondary School	Legacy Skywalk	\$1,500
Nelson Area Waldorf School Association	Dishwashers for Childcare Rooms	\$611
Nelson & District Arts Council	NDAC Programming 2025	\$3,000
Blewett Community Society	Blewett & Taghum Community Events	\$4,500

AREA H

Mount Sentinel Secondary School	Legacy Skywalk	\$2,000
Nelson District Rod & Gun Club Conservation Society	Acoustic Ceiling Tile Renovation	\$1,000

AREA I

Mount Sentinel Secondary School	Legacy Skywalk	\$1,500
Nelson Area Waldorf School Association	Dishwashers for Childcare Rooms	\$250
Nelson District Rod & Gun Club Conservation Society	Acoustic Ceiling Tile Renovation	\$2,500

AREA J

Castlegar and District Curling Club	Roof Replacement	\$12,000
Cops for Kids Charitable Foundation	Cops for Kids Charity Ride	\$3,000
Deer Park Recreation Society	Deer Park Fire Hall Well Drilling Project	\$27,988

<u>AREA I</u>	
Canada Jamaica Link Up Festival	\$500
to	
<u>AREA I</u>	
CanJam Link Up Festival	\$500
Carried	

- 6.6 Chair/CAO Reports**
Chair Watson thanked Vice-Chair McLaren-Caux for covering her as Board Chair last month and thanked the Board for their support. She gave a brief overview of the proposed legislation changes she emailed to the Board. She shared she attended the Emergency Management and Climate Readiness (EMCR) Technical Briefing meeting, EMCR Executive meeting and Emergency and Disaster Management Act (EDMA) Working Group meeting.
- CAO Horn updated the Board on the Emergency Operations Centre (EOC) preparations.

7. RURAL AFFAIRS COMMITTEE

- 7.1 Rural Affairs Committee: minutes June 18, 2025**
Moved and seconded,
And Resolved:

350/25 That the Corporate Officer of the Regional District of Central Kootenay be directed to file a Notice with the Land Title and Survey Authority of British Columbia, stating that a resolution has been made under Section 57 of the Community Charter by the Regional District Board relating to land at 7046 HIGHWAY 3, Kitchener, BC, Electoral Area B, legally described as LOT 4 AND AN UNDIVIDED 1/5 SHARE IN LOT 5, DISTRICT LOT 362, KOOTENAY DISTRICT PLAN EPP16903 (SEE PLAN AS TO LIMITED ACCESS);

AND FURTHER, if an active Building permit or Building application is in place, that it be cancelled; and finally, that information respecting the resolution may be inspected at the office of the Regional District of Central Kootenay on normal working days during regular office hours.

Carried

Moved and seconded,
And Resolved:

351/25 That the Board APPROVE the issuance of the Development Variance Permit to Myrna and Robert Gouin for the property located 4175 Highway 6, and legally described as LOT 3, DISTRICT LOT 8025, KOOTENAY LAND DISTRICT PLAN NEP860 (PID: 016-064-101) to vary Section 2707(4) of RDCK Zoning Bylaw No. 1675, 2004 to allow a maximum Farm Residential Footprint depth of 200.0 metres measured from the Front Lot Line.

Carried

Moved and seconded,
And Resolved:

352/25 That the Board SUPPORT application A2506B for the purposes of a Non-Farm Use in the ALR proposed by Myran Hagenfeldt for the property located at 1140 27th Avenue South, Erickson, Electoral Area 'B' and legally described as LOT 5, DISTRICT LOT 812, KOOTENAY DISTRICT PLAN 730B (PID: 013-868-250); AND FURTHER; that the Board directs Staff to ADVANCE the subject application to the Agricultural Land Commission for consideration.

Carried

Moved and seconded,
And Resolved:

353/25

That the Board NOT SUPPORT the application A2502K for the proposed subdivision in the Agricultural Land Reserve proposed by Rob Tupper for the property located at 5290 Highway 6, Burton, Electoral Area 'K' and legally described as LOT 7, DISTRICT LOT 6919, KOOTENAY DISTRICT PLAN 923, EXCEPT PART INCLUDED IN PLAN 8812 (PID: 011-665-637).

Carried

The Board had a discussion regarding municipalities not being notified about the BC Timber Sales Referral.

Moved and seconded,
And Resolved:

354/25

That the Board direct staff to respond to BC Timber Sales regarding the Draft Forest Stewardship Plan (FSP) 1030, as described in the R25121ALL Forestry Referral – Rural Affairs Committee report dated June 02, 2025;

AND FURTHER, that the response incorporates any comments and recommendations from the Rural Affairs Committee, as provided during its meeting held on June 18, 2025.

Carried

Director's McFaddin, Hewat and Lockwood recorded opposed.

Moved and seconded,
And Resolved:

355/25

That the Board direct staff to respond to SitePath Consulting Ltd., the consultant representing TELUS Communications Inc., regarding the proposed telecommunications installation in Electoral Area 'G', as outlined in Attachment 'A' – RDCK Response Letter, appended to the Rural Affairs Committee Report titled "R2523G - Innovation, Science, and Economic Development (ISED) Canada Referral and Concurrence Request - TELUS", dated May 23, 2025;

AND FURTHER, the response incorporates any comments and recommendations from the Rural Affairs Committee, as provided during its meeting held on June 18, 2025.

Carried

Moved and seconded,
And Resolved:

356/25

That the Board direct staff to submit an Infrastructure Planning Grant Program application on behalf of the Krestova Irrigation District for the development of a Class "C" cost estimate for connecting their existing groundwater well to their distribution system, and if the application is not immediately successful, then to submit again upon subsequent intakes.

Carried

Moved and seconded,
And Resolved:

357/25 That the Board approve the RDCK extend into a Goods and Services Agreement with the British Columbia Conservation Foundation for their WildSafeBC Program for the period of June 30, 2025 and ending on December 31, 2025, and that the Chair and Corporate Officer be authorized to sign the necessary documents;

AND FURTHER, that the annual funding for the WildSafeBC Program not exceed an annual cost of \$20,000;

AND FURTHER, that the costs be paid from Service S101 Rural Administration (transferred through A100 Environmental Services).

Carried

Moved and seconded,
And Resolved:

358/25 That the Official Community Plan updates for Areas A, B and C can be performed concurrently to see efficient use of staff time and more consistent wording across the three (3) areas.

Carried

8. DIRECTORS' MOTIONS

8.1 Director Watson: Letter of Opposition - Privatization of Zwicky Road
Item removed.

**RECESS/
RECONVENE** The meeting recessed at 10:23 a.m. for a break and reconvened at 10:43 a.m.

8.2 Director Davidoff: Fossil Fuel Climate Damages and Health Care Costs Recovery
Director Davidoff provided an overview regarding his motion regarding Fossil Fuel Climate Damages and Health Care Costs Recovery Act.

The Board had a discussion and moved to refer the recommendation to the July 16, 2025 Board meeting, and requested background materials be included.

Moved and seconded,
And Resolved:

359/25 That the following motion **BE REFERRED** to the July 16, 2025 Board meeting:

That the Board write a letter to the Ministry of Emergency Management and Climate Readiness, and the Ministry of Environment requesting that they enact Fossil Fuel Climate Damages And Health Care Costs Recovery legislation similar to the Tobacco Damages and Health Care Costs Recovery Act [SBC 2000] Chapter 30 that has just provided a \$3.7 billion result for the province as a viable and complementary alternative to class action lawsuits by local governments to recover damages for local government climate damages caused by the fossil fuel industry.

Carried

9. CONSENT AGENDA

9.1 For Information: Committees & Commissions
Committee/Commission Reports for information have been received as follows:

9.1.1 Riondel Commission: minutes May 6, 2025
Staff has received direction for Fortis bill payment.

9.1.2 West Kootenay Transit Committee: minutes May 13, 2025

9.1.3 Riondel Commission: minutes June 3, 2025

Staff has received direction to pay for the updates on the Riondel website.

9.1.4 Creston Valley Services Committee: minutes June 5, 2025

Staff has received direction for the Creston and District Community Centre to host the Canada Day Showcase Gallery Event.

9.1.5 Area E Advisory Planning and Heritage Commission: minutes April 22, 2025

Staff has received the support for the Heritage Nomination referral.

9.2 For Information: Communication

9.2.1 The letter dated May 12, 2025 from Trish Mandewo, Union of BC Municipalities (UBCM) President, regarding the RDCK's 2025 Association of Kootenay and Boundary Local Governments (AKBLG) resolutions.

9.2.2 The letter date May 29, 2025 from Ravi Kahlon, Minister of Housing and Municipal Affairs regarding the Small-Scale Multi-Unit Housing requirements.

9.3 For Information: Accounts Payable

The Accounts Payable Summary for May, 2025 in the amount of \$2,830,155 has been received for information.

9.4 For Information: Directors' Reports

9.4.1 Director Jackman

9.4.1.1 Director's Report: CBRAC/RCC/IJC/AKBLG

9.4.1.2 Letter of Support: Starbelly Jam Local Festival Heritage Grant

9.4.2 Director Tierney: Letter of Support - Tanya Wall - Application for Executive Director of the Fields Forward Society

9.4.3 Director Popoff: Letter of Support - Krestova Improvement District

9.4.3.1 Director's Report: FCM/SE BC Connectivity

9.4.4 Director McFaddin: FCM Highlights

9.4.5 Director McLaren-Caux: Village Council/AKBLG/RDCK/FCM/NORCAC/Appointments

9.4.6 Director Hewat: AKLBG/CBT/FCM/MFA/Other

9.4.7 Director Lockwood: ETSI-BC/FCM

11. CLOSED

11.1 Meeting Closed to the Public

Moved and seconded,
And Resolved:

360/25

In the opinion of the Board - and in accordance with Section 90 of the *Community Charter* - the public interest so requires that persons other than DIRECTORS, ALTERNATE DIRECTORS, DELEGATIONS AND STAFF be excluded from the meeting; AND FURTHER, in accordance with Section 90 of the *Community Charter*, the meeting is to be closed on the bases identified in the following subsections:

(g) litigation or potential litigation affecting the municipality;

(j) information that is prohibited, or information that if it were presented in a document would be prohibited, from disclosure under section 21 of the Freedom of Information and Protection of Privacy Act;

Carried

11.2 Recess of Open Meeting

Moved and seconded,
And Resolved:

The Open meeting be recessed at 10:57 a.m. in order to conduct the Closed Board meeting and reconvened at 11:33 a.m.

Carried

10. PUBLIC TIME

The Chair called for questions from the public and members of the media at 11:35 a.m.

No public or media had questions.

12. MATTERS ARISING FROM CLOSED MEETING

Moved and seconded,
And Resolved:

361/25 IC43/25 That the Board approves pursuing a purchase agreement for Lots 7 -16, Block 4, Plan NEP622A, District Lot 206&206A, Kootenay Land District (PIDs: 016-812-557, 016-812-565, 016-812-573, 016-812-581, 016-812-590, 016-812-603, 016-812-611, 016-812-620, 016-812-638 & 016-812-646) with School District No. 8 (Kootenay Lake) for community recreation purposes in an amount equal to School District No. 8’s cost of selling the property, subject to approval by the Board of Education and the Ministry of Education and Child Care, following a public consultation process and satisfactory agreement of terms and conditions of sale; AND FURTHER, that the costs be paid from Service S230 Salmo and Electoral Area G Recreational Program (Rec#7).

13. ADJOURNMENT

Moved and seconded,
And Resolved:

362/25 That the meeting adjourn at 11:36 a.m.

Carried

Originally signed by

Aimee Watson, RDCK Board Chair

Originally signed by

Christine Hopkyns, Corporate Administration Coordinator

Originally signed by

Angela Lund, Deputy Corporate Officer

From: [Miriam Ticsay](#)
To: [Castlegar City of](#)
Subject: World Sepsis Day Illumination Request
Date: July 28, 2025 3:24:24 PM
Attachments: [image001.png](#)

You don't often get email from miriam.ticsay@bcchr.ca. [Learn why this is important](#)

Hello,

My name is Miriam, and I volunteer for Sepsis Canada.

I am writing to request that the Kinnaird Interchange Overpass be illuminated **fuchsia** for **World Sepsis Day on September 13, 2025**.

Sepsis is responsible for 20% of global deaths annually and has been declared a global healthcare priority by the World Health Organization. Despite its prevalence, many Canadians remain unaware of its severity and how to identify it.

In Canada alone, sepsis cases and fatalities continue to rise, affecting over 30,000 individuals each year, with a mortality rate of 20-30%. The aftermath of surviving sepsis can lead to long-term physical, cognitive, and psychological challenges, with up to 50% facing hospital readmission within the following year.

Anybody can get sepsis, but those with compromised immune systems are more at risk. This includes young children, the elderly, pregnant women, and those already suffering from infection or other health complications.

Given the impact of sepsis nationally and globally, we're calling on Canadian institutions to raise awareness. Lighting up the Kinnaird Interchange Overpass fuchsia on September 13th would significantly contribute to this cause. Could you please provide guidance on initiating this process?

If you have questions or require further information, please contact me and I will happily answer your queries.

Sincerely,

Miriam Ticsay

Executive Assistant

Institute for Global Health | BC Children's Hospital and BC Women's Hospital + Health Centre
305-4088 Cambie Street, Vancouver, BC V5Z 2X8

P: 604.829.2610 ext 252611 | miriam.ticsay@bcchr.ca

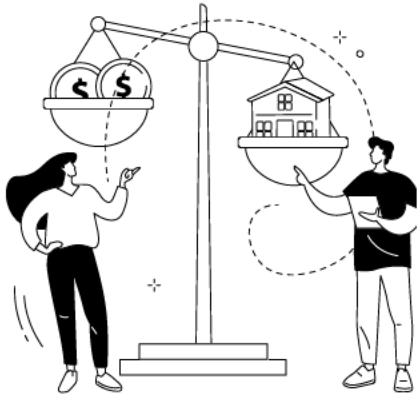
[Website](#) | [X](#)



The Institute for Global Health acknowledges with gratitude, that we gather and operate on the unceded, traditional, and ancestral territory of the Coast Salish peoples — xʷməθkʷəy̓əm (Musqueam), Skwxwú7mesh (Squamish), and Sel̓ilwətaʔ/Selilwitulh (Tsleil-Waututh) Nations. First Nations who have nurtured and cared for the lands and waters around us for all time. We invite everyone to reflect on the traditional territories and land that they currently work and live on.

Our Principles

These principles shape both short and long-term planning and decision making and they help set the direction the City of Castlegar takes during a Council's four-year term.



1 GOVERNANCE & SERVICE EXCELLENCE



2 A FUTURE WITH AFFORDABLE HOMES FOR ALL



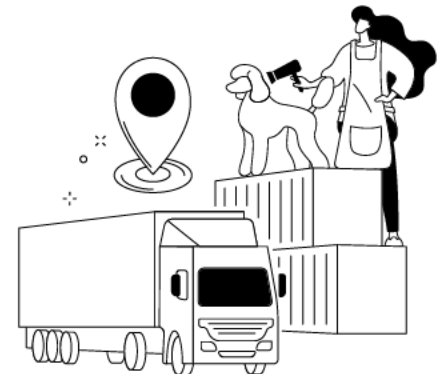
3 QUALITY OF LIFE



4 WEST KOOTENAY REGIONAL AIRPORT EXCELLENCE



5 ACCESS TO HEALTHCARE



6 A PROSPEROUS CITY