

Regular Meeting of Council Agenda October 20, 2025

Regular Meeting of the City of Castlegar Council held in Council Chambers at the Community Forum, 445 13th Avenue, Castlegar, B.C., and via Zoom live meeting, commencing at **3:00 p.m.** for **Committee of the Whole Meeting**, immediately followed by a **Closed Council Meeting** and reconvening at **7:00 p.m.** for **Regular Council Meeting**.

Please click the link below to join the webinar for Committee of the Whole:
<https://us02web.zoom.us/j/81537391928?pwd=ZpfUEPd3ETadsVvNDRH9ds8b2IB8ar.1>
or telephone: Dial (for higher quality, dial a number based on your current location):
Canada: 1-438-809-7799, 1-587-328-1099, 1-647-374-4685, 1-647-558-0588,
1-778-907-2071, 1-780-666-0144

Webinar ID: 815 3739 1928 Passcode: 707182

International numbers available: <https://us02web.zoom.us/j/kca05W0hcf>

Please click the link below to join the webinar for the Regular Council Meeting:
<https://us02web.zoom.us/j/82308886136?pwd=WTLZWbRCR5BQBhcQ9cAbGcSydCalqR.1>
or Telephone: Dial (for higher quality, dial a number based on your current location):
Canada: 1-780-666-0144, 1-204-272-7920, 1-438-809-7799,
1-587-328-1099, 1-647-374-4685

Webinar ID: 823 0888 6136 Passcode: 634712

International numbers available: <https://us02web.zoom.us/j/kb1SZ1ZRbv>

- 1 **CALL TO ORDER (3:00 P.M.)**
- 2 **ADOPTION OF AGENDA**
- 3 **RESOLUTION TO RESOLVE INTO COMMITTEE OF THE WHOLE**
- 4 **DELEGATION: Nil**
- 5 **COMMUNITY WELLNESS, SAFETY & DEVELOPMENT (CHAIR BELL / DEPUTY BOJECHKO / DEPUTY HEATON-SHERSTOBITOFF):**
 - (a) **Council Committee Liaison Verbal Updates**
 - (b) **FIRE DEPARTMENT VERBAL UPDATE**
 - (c) **Emergency Services Monthly Report – September 2025**

RECOMMENDATION: Council consider and resolve to receive for information:

 - Emergency Services Monthly Report – September 2025
 - (d) **RCMP DETACHMENT VERBAL UPDATE**
 - (e) **WEST KOOTENAY REGIONAL AIRPORT VERBAL UPDATE**
 - (f) **COMMUNITY SAFETY AND DEVELOPMENT VERBAL UPDATE.**
 - (g) **Emergency Support Services – Community Emergency Preparedness Fund (Report No. 25–76)**

Report from the Acting Director of Community Safety & Development to seek Council's endorsement for the Regional District of Central Kootenay (RDCK) to submit grant application to the UBCM



Community Emergency Preparedness Fund (CEPF) Emergency Support Services Equipment and Training on behalf of the City.

RECOMMENDATION: Council consider and resolve:

THAT Council approve that the Regional District of Central Kootenay (RDCK) make application on the City's behalf to the UBCM Community Emergency Preparedness Fund (CEPF) Emergency Support Services Equipment and Training for up to \$30,000,

AND FURTHER,

THAT Council approve that the Regional District of Central Kootenay receive and manage the grant funds on the City's behalf.

(h) **Building Permit and Business Licence Reports – September 2025**

RECOMMENDATION: Council consider and resolve to receive for information:

- Building Permit Report – September 2025
- Business Licence Report – September 2025

6 CULTURAL & CIVIC PRIDE (CHAIR HEATON-SHERSTOBITOFF / DEPUTY BOGLE / DEPUTY MACLEOD):

(a) **COUNCIL COMMITTEE LIAISON VERBAL UPDATE**

7 FINANCE AND CORPORATE SERVICES (CHAIR BOGLE / DEPUTY FALSTEAD):

(a) **FINANCE AND CORPORATE SERVICES COMMUNITY LIAISON VERBAL UPDATE**

(b) **CORPORATE SERVICES DEPARTMENT VERBAL UPDATE**

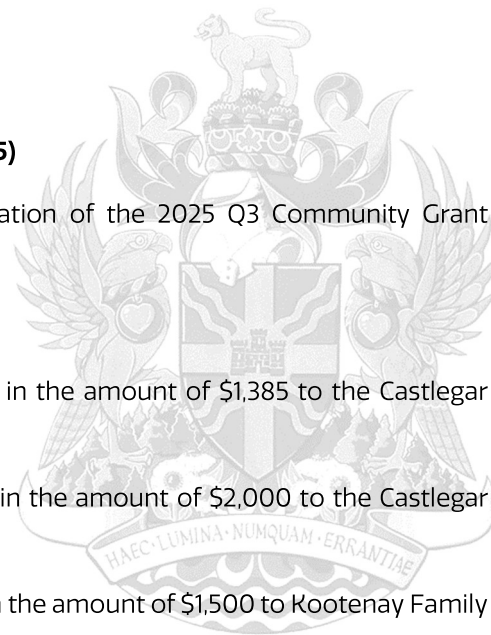
(c) **FINANCE DEPARTMENT VERBAL UPDATE**

(d) **2025 Q3 Community Grant Applications (Report No. 25-75)**

Report from the Accountant to seek Council's consideration of the 2025 Q3 Community Grant Applications.

RECOMMENDATIONS (to be considered individually):

1. THAT Council approve the Community Grant funding in the amount of \$1,385 to the Castlegar Rebels for the Home Game sponsorship.
2. THAT Council approve the Community Grant funding in the amount of \$2,000 to the Castlegar Skating club for the West Kootenay Invitational.
3. THAT Council approve the Community Grant funding in the amount of \$1,500 to Kootenay Family Place for the Charity Fundraising Gala & Silent Auction.
4. THAT Council approve the Community Grant funding in the amount of \$1,500 to the Kootenay Gallery of Art for the 50th Anniversary Celebration.



(e) **IT DEPARTMENT VERBAL UPDATE.**

8 MUNICIPAL SERVICES (CHAIR MACLEOD / DEPUTY BELL):

(a) **MUNICIPAL SERVICES DEPARTMENT VERBAL UPDATE**

9 QUESTION PERIOD:

10 RESOLUTION TO RISE FROM COMMITTEE OF THE WHOLE:

Council consider and resolve to rise from the Committee of the Whole.

11 RESOLUTION TO EXCLUDE PUBLIC, RECESS THE PUBLIC MEETING UNTIL 7:00 P.M., AND IMMEDIATELY CONVENE INTO CLOSED SESSION:

RESOLUTION:

THAT pursuant to Section 90 of the *Community Charter*, the public be excluded from this portion of the meeting as the subject matter being considered relates to the following:

- ***Community Charter Section 90(1)(L)***
Discussions with municipal officers and employees respecting municipal objectives, measures and progress reports for the purposes of preparing an annual report under section 98 [annual municipal report]
- ***Community Charter Section 90(1)(E)***
The acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality.

AND FURTHER;

THAT the public portion of the meeting be recessed until 7:00 p.m.,

AND FURTHER;

THAT Council immediately resolve into the closed portion of their meeting.

12 RECONVENE (7:00 P.M.) MAYOR TO RECONVENE AT THE REGULAR MEETING AT 7:00 P.M.

13 DELEGATION: Nil

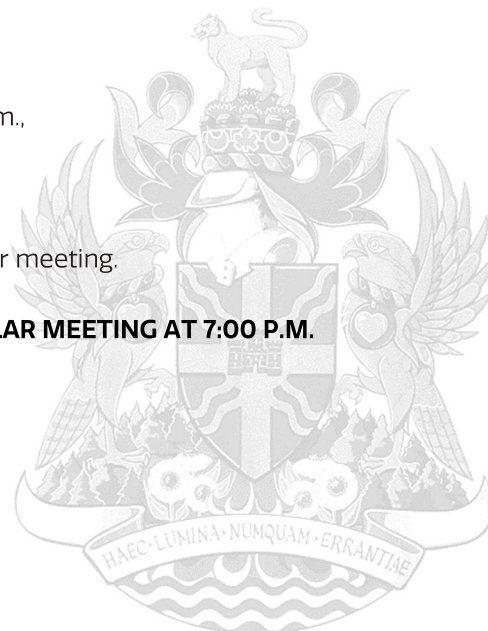
14 COUNCIL MEETING MINUTES FOR APPROVAL:

RESOLUTION: THAT the following Minutes be adopted:

(a) Regular Meeting Minutes – October 6, 2025

15 RESOLUTION TO ADOPT COMMITTEE OF THE WHOLE RECOMMENDATIONS:

- (a) Recommendations from the October 6, 2025, Committee of the Whole meeting to be considered for adoption (Motions to be considered individually). Full discussions, and reports on these recommendations can be viewed on the City's website during the October 6, 2025 Committee of the Whole Meeting.



1. THAT the following items considered and received for information at the October 6, 2025, Committee of the Whole meeting, be adopted:
 - Castlegar & District Public Library Regular Meeting Minutes – June 11, 2025
2. THAT Council award Request for Quotation 2024–23 Supply and Delivery of Calcium Chloride for a 4-year term to NSC Minerals Ltd. in the amount of \$98,525 for 2024/25, \$102,475 for 2025/26, \$106,575 for 2026/27, and \$110,825 for 2027/28 plus applicable taxes,

AND FURTHER;

THAT Council direct staff to execute the necessary documents.

- (b) Committee of the Whole recommendations from the October 20, 2025, meeting for adoption (Motions to be brought forward from the Committee of the Whole portion of the meeting to be considered individually). Full discussions, and reports on these recommendations can be viewed on the City's website during the October 20, 2025 Committee of the Whole Meeting.

16 REGIONAL DISTRICT OF CENTRAL KOOTENAY (RDCK) MEETING MINUTES: Nil

17 CORRESPONDENCE:

- (a) Joleen Kinakin on behalf of the Kootenay Gallery of Art re: request for letter of support for their application to the Rural Economic Diversification and Infrastructure Program (REDIP) grant stream.

18 REPORTS OTHER:

- (a) **Recreation Commission Member Verbal Update**

19 MAYOR'S REPORT:

20 NEW & UNFINISHED BUSINESS: Nil

21 BYLAWS FOR CONSIDERATION: Nil

22 NEXT MEETING(S):

October 28, 2025, at 4:30 p.m. for a Special Meeting held in Council Chambers at the Community Forum, 445 13th Avenue, Castlegar, BC and via Zoom live meeting.

November 3, 2025, at 3:00 p.m. for Committee of the Whole Meeting followed by the Regular Council Meeting at 7:00 p.m., held in Council Chambers at the Community Forum, 445 13th Avenue, Castlegar, B.C. and via Zoom live meeting.

23 NOTICE OF MOTION: Nil

24 QUESTION PERIOD:

25 ADJOURNMENT:

26 2023–2027 STRATEGIC PLAN INFORMATION PAGE



EMERGENCY SERVICES REPORT

September 2025

This report has been prepared for the October 20, 2025 meeting to council, file number 7300-25.

Fire Department Operations:

The chart below compares the previous year 2024 to current year 2025.

Incident	2025		2024	
	September 2025	Year to Date	September 2024	Year to Date
Fires	5	36	3	44
Rescue (EMCR* Task)	0	14	4	21
Rescue (BCAS Assist)	34	293	21	164
Aircraft	0	0	0	0
Motor Vehicle Accident/Incident	1	27	4	37
Hazardous Materials	3	17	2	12
First Responder Medical	4	24	4	63
False Alarms	6	68	5	43
Standby	1	103	18	98
Public Service	4	26	3	38
Complaints	16	113	9	49
Other	5	42	6	93
Monthly Totals	79	763	79	662
Service Charge (False/Nuisance)	0	0	0	2
Burning permits	0	1	0	4
Reportable Fires (OFC)	3	8	4	10
Fire Damage Dollar Loss	\$10,000	\$365,100		\$1,515,100
Fire Dollar Amount Saved	\$64,191,000	\$178,382,000	\$0	\$0

EMERGENCY SERVICES REPORT

Fire Injuries	0	0	0	1
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TRAINING:

1. Familiarization on operations new fire fighters
2. Hose testing
3. First Responder new PCR review
4. Monthly Safety and Officers Meeting
5. Monthly Apparatus Checks

Other:

1. 1 staff member attended elevator course for firefighting awareness
2. Setup a FireSmart booth at the Farmers Market
3. Selkirk College completed phase 2 FireSmart mitigation at Millenium Park
4. 4 staff members completed Asbestos Level 1 Awareness Training

Prepared by

Nick Ahlefeld

Nick Ahlefeld
Acting Fire Chief

CASTLEGAR

REPORT TO COUNCIL

MEETING DATE: October 20, 2025 **REPORT NO.:** 25-76

SUBMITTED BY: Acting Director of Community Safety & Development **FILE NO.:** 7130-60

SUBJECT: Emergency Support Services – Community Emergency Preparedness Fund

RECOMMENDATION:

THAT Council approve that the Regional District of Central Kootenay (RDCK) make application on the City's behalf to the UBCM Community Emergency Preparedness Fund (CEPF) Emergency Support Services Equipment and Training for up to \$30,000,

AND FURTHER;

THAT Council approve that the Regional District of Central Kootenay receive and manage the grant funds on the City's behalf.

PURPOSE:

To seek Council's endorsement for the Regional District of Central Kootenay (RDCK) to submit grant application to the UBCM Community Emergency Preparedness Fund (CEPF) Emergency Support Services Equipment and Training on behalf of the City in support of regional programming and coordination of Emergency Support Services (ESS) services and training.

This report is for consideration at the October 20, 2025, Committee of the Whole Meeting and for adoption at the October 20, 2025, Regular Council Meeting to accommodate grant application deadlines.

SUMMARY/BACKGROUND:

The City of Castlegar is the only member municipality within the RDCK that offers ESS services independently and is one of eight ESS teams established in the RDCK.

Castlegar's ESS team has been deployed on numerous occasions both locally and regionally during emergency events, most recently in support of evacuations during the 2024 wildfire season in the Slocan Valley.

The Regional District is seeking to strengthen ESS programming in the RDCK through a regionally focused ESS support and training program to ensure consistency in the services that ESS teams can provide during emergency and disaster events.

A joint CEPF application will help support building a regional program that benefits participating municipal and rural partners by offering:

- Consistent and higher quality ESS delivery across the region;
- Access to regional training and recognition events;
- Recruitment and retention support for volunteers; and
- Direct financial support to meet local ESS team needs.

If the joint application for funding is successful, the grant funding will help support:

- Establishment of a part-time Regional ESS Coordinator to provide leadership, training, and on-call support;
- Improve the consistency and quality of ESS delivery across participating communities;
- Strengthen recruitment, retention, and recognition of ESS volunteers;
- Deliver annual regional training and recognition events;
- Provide direct financial support to ESS teams to meet unique needs; and
- Reduce future requisition pressure and allow Emergency Program Coordinators (EPCs) to focus on meeting emerging priorities under the Emergency and Disaster Management Act (EDMA).

Castlegar's ESS team has traditionally sought this funding independently in support of equipment needs which have since been fulfilled. This has included laptops, uniforms, signage and equipment, and a trailer for equipment storage and deployment out of area.

Enabling Castlegar's ESS team to participate in regional initiatives will allow them to learn from the experience of others and to share their own experiences with less experienced teams in the region, which can be a source of pride and assist with volunteer retention. A Regional ESS Coordinator will also help support the City's ESS Director, once appointed, in ensuring consistent and continual learning in support of local and regional emergency readiness.

ALTERNATIVES:

Council could choose not to support a joint application to the UBCM CEPF. Staff do not recommend this as the City has no other identified purposes for the funding.

IMPLICATIONS:

(1) Social	A regional training approach to ESS services will enable more efficient use of staff and volunteer time, sharing of resources as needed, and enables necessary sub-regional and regional relationships to be built prior to deployment. Volunteers can more effectively respond to emergency events when they are familiar with those who they may be required to work with.
(2) Environmental	N/A
(3) Personnel	Application and management of funds will be the responsibility of RDCK staff.
(4) Financial	The City of Castlegar is eligible for up to \$30,000 in funding each year. If successful, this would be re-allocated to regional programming.

POLICY IMPLICATIONS:

The recommendation supports Council's Principle of Governance and Service Excellence by demonstrating responsible stewardship of available Provincial funding in a manner that increases social benefits both locally and regionally.

IMPLEMENTATION:

If approved, staff will provide a letter of support and copy of Council's resolution to the RDCK to enable application to the UBCM CEPF.

COMMUNICATION:

N/A

Respectfully submitted,



Meeri Durand, RPP MCIP
Acting Director of Community Safety &
Development

Approved by



Chris Barlow, A.Sc.T.
Chief Administrative Officer

Building Permit Report

September 2025

This report has been prepared for the October 20, 2025 meeting to council. file number 3800-01.

Value of Work & Permits

The below chart compares the previous year 2024 to current year values in 2025.

	2025		2024	
	Value of Work	Permits Issued	Value of Work	Permits Issued
Residential. New Single/Duplex				
Residential. New Multi-Family				
Residential. New Garages/Carports	\$250,000.00	1		
Residential. Alterations & Additions	\$800.00	1	\$45,800.00	3
Secondary Suites	\$120,000.00	1	\$155,000.00	3
Commercial. New				
Commercial. Alterations & Additions	\$140,000.00	2	\$11,900.00	2
Industrial. New				
Industrial. Alterations & Additions				
Institutional/Gov't. New				
Institutional/Gov't. Alterations & Additions				
Demolition				
Monthly Totals	\$510,800.00	5	\$212,700.00	8
Year-to-Date Totals	\$27,193,140.00	77	\$15,003,460.00	101

Maior Projects Started September 2025

3004 4th Avenue. Garage

2408 11th Avenue. Suite

1249 3rd Street. Renovation

PART A. ONGOING MAIOR PROIECTS

Single Familv Dwelling		
▪ 1564 Woodland Drive	▪ 1537 Grandview Drive	▪ 3736 Toba Road
▪ 3937 Grandview Drive	▪ 2421 11 th Avenue	▪ 1513 Aspen Lane
▪ 902 Merrv Creek	▪ 3728 Toba Road	▪ 2108 8th Avenue
▪ 3701 Powell Road	▪ 3704 Toba Road	▪ 2632 9th Avenue
▪ 1509 Aspen Lane	▪ 508 3 rd Avenue	
Renovation		
▪ 330 Columbia Avenue	▪ 507 8th Avenue	▪ 209 5th Avenue
▪ 2232 Columbia Avenue	▪ 1127 4 th Street	▪ 1408 Meadowbrook Drive
▪ 4190 Minto Road	▪ 630 17 th Street	▪ 3388 Southridge Drive
▪ 2112 10th Avenue	▪ 602 18 th Street	▪ 2001 Columbia Avenue
▪ 3429 8th Avenue	▪ 2171 Crestview Crescent	▪ 831 7 th Avenue
▪ 3937 Grandview Drive	▪ 1801 Connors Road	▪ 608 7 th Avenue
▪ 3405 3 rd Avenue	▪ 1840 8 th Avenue	▪ 12-1502 Columbia Avenue
▪ 1217 1 st Street	▪ 316 8 th Avenue	▪ 614 12 th Street
▪ 2185 Crestview Crescent	▪ 309 3 rd Avenue	▪ 614 12 th Street
▪ 1680 Woodland Drive	▪ 1007 2 nd Street	
▪ 4400 Minto Road	▪ 1448 Selkirk Avenue	
Miscellaneous		
▪ 704 Center Avenue. Addition	▪ 522 105 th Street. Garage	
▪ 4690 14th Avenue. New Industrial Building	▪ 1680 Columbia Avenue. Restaurant	
▪ 1921 Arrow Lakes Drive. Racking System	▪ 174 Crescent Street. Multi Familv	
▪ 2225 Columbia Avenue. Multi Unit	▪ 1013 2 nd Street. Foundation	
▪ 2237 10 th Avenue. Covered Patio	▪ 215 Orchard Avenue. Office Building	
▪ 2704 5 th Avenue. Garage	▪ 1114 4 th Street. Mixed Use Building	
▪ 2133 Columbia Avenue. Retail Space	▪ 1921 Arrow Lakes Drive Retaining Wall	

PART B. NUMBER OF STEP CODE BUILDINGS

	Monthlv	Yearlv	YTD Completed Step Code Compliance				
			1	2	3	4	5
Single/Multi Familv Dwellings		6			4	3	
Renovations							
Commercial Buildings							
Industrial Buildings							
Step Code Building Totals		6					

PART B. COMPLETED IN SEPTEMBER 2025

1680 Columbia Avenue. Restaurant
 1249 3rd Street. Restaurant Renovation & Suite

Business Licence Report

September 2025

This report has been prepared for the October 20, 2025 meeting to council. file number 4320-20.

Monthly & Year-to-Date Totals

The below chart shows the newest ICBL and Business licences and the year-to-date totals.

	2025		2024	
	Fees Received	Otv Issued	Fees Received	Otv Issued
New Business Licences	\$450.00	7	\$100.00	2
New ICBL Licences				
ICBL Licence Year-to-Date Totals	\$8.200.00	82	\$8.200.00	82
All Licence Monthly Total	\$1.900.00	16	\$900.00	7
All Licence Year-to-Date Totals	\$118.596.26	685	\$122.858.74	760

New Licences

BL #3300 Creston Cab Company Inc
Trail, BC
Cab Company

BL #3302 Red River Therapeutics
1995 6th Avenue
Castlegar, BC V1N 4B7
Massage Therapy Practice

BL #3304 The Nail Shop – Nails by Karina
2428 12th Street
Castlegar, BC V1N 4A8
Manicurist

BL #3307 Wendy's Canada
1680 Columbia Ave
Castlegar, BC V1N 2W4
Restaurant

BL #3301 32nd Street Therapeutic Massage
401 32nd Street
Castlegar, BC V1N 3K8
RMT

BL #3303 Io-Anne Stoltz, PhD
104 Ferry Ave
Castlegar, BC V1N 1C5
Psychologist

BL #3306 Whitehouse Contracting Ltd.
Edmonton, AB
Window & Door Installation

CASTLEGAR

REPORT TO COUNCIL

MEETING DATE:	October 20, 2025	REPORT NO.: 25-75
SUBMITTED BY:	Accountant	FILE NO.: 1850-20
SUBJECT:	2025 Q3 Community Grant Applications	

RECOMMENDATIONS (to be considered individually):

- 1. THAT Council approve the Community Grant funding in the amount of \$1,385 to the Castlegar Rebels for the Home Game Sponsorship.***
- 2. THAT Council approve the Community Grant funding in the amount of \$2,000 to the Castlegar Skating Club for the West Kootenay Invitational.***
- 3. THAT Council approve the Community Grant funding in the amount of \$1,500 to Kootenay Family Place for the Charity Fundraising Gala & Silent Auction.***
- 4. THAT Council approve the Community Grant funding in the amount of \$1,500 to the Kootenay Gallery of Art for the 50th Anniversary Celebration.***

PURPOSE:

Report to seek Council's consideration of the 2025 Q3 Community Grant applications.

This report is for consideration at the October 20, 2025, Committee of the Whole Meeting and adoption at the October 20, 2025, Regular Council Meeting to ensure the City delivers grants in alignment with the City's Grants Policy 3.2.

SUMMARY/BACKGROUND:

The City's Community Grant program has a current balance of \$10,920 to provide grant funding and sponsorships to community groups that meet the criteria established in Grants Policy 3.2.

The purpose of the City's Grants Policy 3.2 is to provide financial assistance to an organization for a specific project or event to be held in Castlegar that is accessible and/or meets the needs of a significant portion of Castlegar residents. Local community not-for-profit organizations and registered non-profit societies are valuable resources in helping the City provide an enhanced quality of life for its residents.

For the third quarter of 2025, the City received grant applications from the following groups:

Castlegar Rebels – \$1,385

The Castlegar Rebels (Castlegar Hockey Society) is a long-standing member of the Kootenay International Junior Hockey League (KIJHL) who competes against teams from across British Columbia and Washington. As per the organization's application, the Castlegar Rebels "foster local talent and provide opportunities for young athletes to grow their skills as a hockey player

and an individual. The Rebels represent the highest level of hockey in Castlegar, and many local children and youth look up to our players as role models and as something to aspire to in their own athletic journeys”.

The Castlegar Rebels are requesting the City of Castlegar to provide a grant to offset the costs associated with hosting a home game at the Castlegar Community Complex. These costs include ice rental fees, ticket booth fees, and referee expenses. As stated by the Rebels, “The grant will directly support hockey in our town by helping sustain the operations of the Castlegar Rebels and provide affordable, family friendly entertainment that builds community pride and engagement”.

The City will be recognized as the “Game Day Sponsor” during arena announcements and on social media. The City of Castlegar logo will also be displayed in the game day program.

The City has supported this request in the past, the most recent support was granted in 2019.

Castlegar Skating Club – \$2,000

The Castlegar Skating Club are hosting the West Kootenay Invitational Figure Skating Competition from December 12-14, 2025, at the Castlegar Recreational Complex. The competition brings together 100-150 figure skaters from the West Kootenay Region and across the province of British Columbia. The Castlegar Skating Club states that “This event provides skaters with an opportunity to experience a competitive setting, showcase their skills and provide a family friendly event that promotes the sport of figure skating. The large group of competitors and their families will also provide an economic boost to businesses in the city of Castlegar through lodging, meals, and other spending”.

The funds will be primarily used to pay for expenses related to hosting the 20 accredited and experienced volunteer officials and judges, who are identified in the application as a crucial component to hosting a successful competition.

The City and its logo will be recognized through social media and the West Kootenay Invitational website. This is where competitors, their families, and spectators will visit to check schedules and updates. The City will also receive verbal recognition at the event and on the live stream.

Kootenay Family Place – \$1,500

Kootenay Family Place will be hosting the KFP Fundraising Gala & Silent Auction to raise funds for childcare programs that they support through their charitable organization. The organization is seeking sponsors for the fundraising gala and the funds raised will be used to support childcare facilities within the Castlegar community, including new daycare supplies and equipment. As per the Kootenay Family Place application, “The event will bring together local art lovers, community members and passionate supporters to support a worthy cause. As is the case with many communities across the province and the country, Castlegar is experiencing challenges related to childcare programs and spaces. It is important to support the existing childcare centres in our community and ensure that they are secured, maintained, and updated as needed”.

The funds will be utilized to offset the costs related to hosting the gala, including event room rental, catering, and entertainment.

The City will be listed as a sponsor on the KFP website and included in the official event program distributed to the participants.

Kootenay Gallery of Art – \$1,500

Kootenay Gallery of Art is seeking grant funding for their 50th Anniversary Celebration. As per the application, “The Kootenay Gallery of Art has been a fixture in the art scene of the West Kootenay region, celebrating five successful decades of artistic inspiration and cultural impact”. The gallery hosted the 50th Anniversary Celebration on September 13, 2025. The event consisted of a full day of art, music, and community spirit that was free and open to the public. The event included “Live music, demos, and an artisan market to honour the artists, supporters, and visitors who have made the gallery successful”.

The funds will be utilized to offset the costs related to hosting the event, including marketing expenses, music performers, and workshop instructors. As the event has already taken place, the city will not be recognized for their involvement.

Staff recommend awarding all four applications in the amount of \$6,385.

ALTERNATIVES:

1. Council could choose to award a different amount of funding than requested by any or all the organizations.
2. Council could choose to deny any or all of the applications.

IMPLICATIONS:

(1) Social	Community groups play a vital role in building a healthy community by providing valuable services that contribute to the residents' quality of life. Through a combination of strong community relationships and intimate local knowledge, these groups often have a better understanding of the community's needs and the best ways to meet them.
(2) Environmental	N/A
(3) Personnel	If approved, it will take approximately two hours of staff time to process and award the grant funding to the community groups.
(4) Financial	The Community Grant Program has a budget balance of \$10,920 at the end of Q2 of 2025. If grants are approved as recommended, a balance of \$4,535 will remain.

POLICY IMPLICATIONS:

Providing grants and sponsorships to community groups helps support Council's 2023-2027 Strategic Plan Principle “*Quality of Life*” and the goal “*Build Pride Through Engagement*”.

IMPLEMENTATION:

Once Council resolutions are adopted, staff will notify the applicants and provide them with a copy of the final report form to be completed and returned to the City upon project/event completion.

COMMUNICATION:

The City will be acknowledged by the organizations as noted above.

Respectfully submitted,



Ryan Reid, CPA
Accountant

Approved by



Chris Barlow, A.Sc.T.
Chief Administrative Officer

Grants in Aid Application

finance@castlegar.ca

CASTLEGAR

Application Submission Deadline

Applications are accepted four times per year

- ☐ Application deadline: January 15
Decision to Applicant: April 15
- ☐ Application deadline: April 15
Decision to Applicant: July 15
- ☐ Application deadline: July 15
Decision to Applicant: October 15
- ☐ Application deadline: November 15
Decision to Applicant: January 15 (of the following year)

Grant requests are evaluated in accordance with Council's Grant Policy 3-2

- Applicants are encouraged to submit an application well in advance of their project start date.
- Projects/events/activities must be completed within 12 months of receiving the grant.
- Projects/event/activities must not duplicate those already provided within the community.
- Grants are subject to the availability of funds in Council's current year's operating budget.
- Approval of a grant application in any year does not imply or suggest that approval will be received in subsequent years.

The following groups or activities are not eligible for funding:

- Political parties or lobby groups
- Organizations whose service is not available to all segments of the public (e.g. organizations based on race, religious preference or national origin)
- Organizations, projects and activities outside Castlegar
- Travel expenses outside Castlegar
- Grants to individuals

Submitting completed application and supporting documents

Please mail applications to:

City of Castlegar
Financial Services Department
460 Columbia Avenue
Castlegar, BC V1N 1G7

Or email applications to:

grants@castlegar.ca

Grants in Aid Application

finance@castlegar.ca

CASTLEGAR

PART 1. APPLICANT INFORMATION		
Name of Organization Castlegar Hockey Society dba Castlegar Rebels Hockey Club		Date of Application July 14, 2025
Mailing Address Including Postal Code [REDACTED]		
Contact: Last Name Ekstrand	Contact: First Name Brenna	Title Director
Phone Number [REDACTED]	Email [REDACTED]	
PART 2. ORGANIZATION INFORMATION		
Date Organization Formed July 1, 1976	Is your organization a registered society? ☒ Yes ☐ No	If yes, please provide registration number S0019682
If no, please describe organization's non-profit status		
Have you received funding from the City of Castlegar before? ☐ Yes ☒ No		If yes, please provide date of last grant
PART 3. PROJECT INFORMATION		
Name of Project Castlegar Rebels Home Game	Project Start Date 14-Jul-2025	Project End Date 14-Jul-2025
Project Description Project Start Date: October 15, 2025 Project End Date: January 14, 2026 The Castlegar Rebels have proudly been part of the Castlegar community for nearly 50 years. As a long-standing member of the Kootenay International Junior Hockey League (KIJHL), the Rebels compete against teams from across British Columbia and Washington: Eddie Mountain Division (Kootenay Conference): Columbia Valley Rockies, Creston Valley Thunder Cats, Fernie Ghostriders, Golden Rockets, Kimberley Dynamiters, Beaver Valley Nitehawks, Grand Forks Border Bruins, Nelson Leafs, Spokane Braves. Our organization is deeply committed to fostering local talent, providing opportunities for young athletes to grow both on and off the ice, and contributing to the vibrant community spirit that makes Castlegar special. This project will directly support hockey in our town by helping sustain the operations of the Castlegar Rebels. The Rebels represent the highest level of hockey in Castlegar, and many local children and youth look up to our players as role models and as something to aspire to in their own athletic journeys. We are requesting funding to help offset the costs associated with hosting a home game in Castlegar. These costs include rink and ice rental fees, ticket booth fees, referee expenses, and their travel costs. Home games provide valuable opportunities for our players to showcase their skills in front of family, friends, and community supporters. They also strengthen community pride and offer affordable, local entertainment.		

This page must be returned

Grants in Aid Application

finance@castlegar.ca

CASTLEGAR

PART 3. PROJECT INFORMATION (CONTINUED)

How will this project benefit the Community?

This project will bring important social, economic, and community benefits to Castlegar. The Castlegar Rebels are a key part of our community identity, providing affordable, family-friendly entertainment that brings people together and builds community pride. Home games offer a chance for residents to connect, celebrate local talent, and enjoy high-level hockey close to home. The Rebels players are positive role models for local youth. Many young athletes attend games, meet players, and are inspired to follow in their footsteps, encouraging participation in sports, healthy living, and strong community values like teamwork and dedication.

Home games also boost the local economy. Visiting teams and fans shop, dine, and often stay overnight in Castlegar, supporting local businesses.

By supporting this project, you are investing in local hockey, community spirit, and Castlegar's economy. Your support helps cover essential costs like rink fees, referees, and travel, ensuring hockey remains accessible in our town.

PART 4. PROJECT BUDGET

The required project budget and most recent financial statements are enclosed

☒ Yes

Grant Amount Requested from the City

\$ 1,385.00

How will the City of Castlegar funds be used in the project?

The funds will be used to offset the cost of one home game at the Castlegar & District Community Complex.

List other secured contributors and amounts (including volunteer labour and in-kind sponsorship)

Please see attached.

If applicable, the applicant must acknowledge the support of City of Castlegar in all print and publicity material related to the project, including during the event. How will the City of Castlegar be acknowledged for its support?

The City of Castlegar will be mentioned at the game day sponsor, on social media and in our game day program.

INTERNAL USE

Date Application Received

Date Approved

Amount Approved

Final Report Received On or Before Dec 1

☐ Yes

☐ No

This page must be returned

Grants in Aid Application

finance@castlegar.ca

CASTLEGAR

PART 5. SIGNATURES

I agree to comply with the following requirements:

1. Any funds awarded will be used solely for the purpose of approved project/activity, unless written permission is obtained from the City of Castlegar.
2. In the event that the project is not completed, the City of Castlegar reserves the right to request the return of the grant.
3. The City of Castlegar will be acknowledged for their contribution/support as described in Section D of the Application.
4. The organization must prepare, using the form provided, a final report on how the monies were spent, including a budget sheet and pictures, if available. Report is to be received by the City on or before December 1 of the year funds were received or the organization shall be ineligible for further grant funding for a period of 3 years from the year the grant was received.

I have reviewed this application and accompanying documents, and to the best of my ability confirm that the information contained herein is true and complete in every respect.

Brenna Ekstrand

Printed Name of Authorized Representative

Signature of Authorized Representative

Director

July 14, 2025

Title

Date

Grants in Aid Application

finance@castlegar.ca

CASTLEGAR

Application Submission Deadline

Applications are accepted four times per year

- ☐ Application deadline: January 15
Decision to Applicant: April 15
- ☐ Application deadline: April 15
Decision to Applicant: July 15
- ☐ Application deadline: July 15
Decision to Applicant: October 15
- ☐ Application deadline: November 15
Decision to Applicant: January 15 (of the following year)

Grant requests are evaluated in accordance with Council's Grant Policy 3-2

- Applicants are encouraged to submit an application well in advance of their project start date.
- Projects/events/activities must be completed within 12 months of receiving the grant.
- Projects/event/activities must not duplicate those already provided within the community.
- Grants are subject to the availability of funds in Council's current year's operating budget.
- Approval of a grant application in any year does not imply or suggest that approval will be received in subsequent years.

The following groups or activities are not eligible for funding:

- Political parties or lobby groups
- Organizations whose service is not available to all segments of the public (e.g. organizations based on race, religious preference or national origin)
- Organizations, projects and activities outside Castlegar
- Travel expenses outside Castlegar
- Grants to individuals

Submitting completed application and supporting documents

Please mail applications to:

City of Castlegar
Financial Services Department
460 Columbia Avenue
Castlegar, BC V1N 1G7

Or email applications to:

grants@castlegar.ca

Grants in Aid Application

finance@castlegar.ca

CASTLEGAR

PART 1. APPLICANT INFORMATION		
Name of Organization Castlegar Skating Club		Date of Application September 22, 2025
Mailing Address Including Postal Code [REDACTED]		
Contact: Last Name Acheson	Contact: First Name Carlin	Title Treasurer
Phone Number [REDACTED]	Email [REDACTED]	
PART 2. ORGANIZATION INFORMATION		
Date Organization Formed July 19, 1976	Is your organization a registered society? ☒ Yes ☐ No	If yes, please provide registration number S0012531
If no, please describe organization's non-profit status Castlegar Skating Club is incorporated as a society in 1976. While we do not have an exact date, we know the club existed as early as the mid 1950s.		
Have you received funding from the City of Castlegar before? ☒ Yes ☐ No		If yes, please provide date of last grant December 1, 2021
PART 3. PROJECT INFORMATION		
Name of Project West Kootenay Invitational Figure Skating Competition and Assessment Day	Project Start Date 11-Dec-2025	Project End Date 14-Dec-2025
Project Description This year Castlegar Skating Club will host the annual West Kootenay Invitational Figure Skating Competition. 100 to 150 Skaters from our region, as well as other parts of BC and even out of province, will compete in over 200 different events over 3 days of competition at the Castlegar Recreational Complex. Events will include showcases, freeskate, dance and artistic programs, from star 1 to gold. We will also host events for skaters in the Podium Pathway competitive stream . We are thrilled that we will also have the opportunity to host events for Special Olympic Athletes for the first time at WKI this year. Castlegar last hosted the WKI in 2021 as a virtual competition, so this will be our first opportunity to host the full event since 2018. On the Thursday prior to the start of competition we will also host a 1 day regional assessment event where figure skaters can complete their tests for Starskate level 6 and above.		

This page must be returned

Grants in Aid Application

finance@castlegar.ca

CASTLEGAR

PART 3. PROJECT INFORMATION (CONTINUED)

How will this project benefit the Community?

WKI brings 100-150 competitors and their families from across BC and even out of province to our community. Skaters often compete in multiple events so many stay in the community for the whole weekend. While here, they will stay at local hotels, eat at local restaurants and visit local businesses.

In addition, our young Castlegar Skating Club skaters will have an opportunity to experience first hand the thrill of competing at home in front of their families and friends. For many this may be the first skating competition they attend.

PART 4. PROJECT BUDGET

The required project budget and most recent financial statements are enclosed

☒ Yes

Grant Amount Requested from the City

\$ 2,000.00

How will the City of Castlegar funds be used in the project?

City of Castlegar funds will be used to host up to 20 accredited and experienced volunteer officials including event Judges.

These officials are a crucial component of any competition.

Funds will pay for hotel rooms in Castlegar and meals from Castlegar businesses. Every dollar will be spent directly with businesses within the City of Castlegar.

List other secured contributors and amounts (including volunteer labour and in-kind sponsorship)

Teck: \$500 grant

Local Business - \$575 Sponsorship, after 1 week of donation drive (Red Fin, Property Brothers, The Apple Guy, Sole to Summit Orthotics) and over \$500+ gift cards, gift certificates, and donations in kind.

10-20 volunteer officials - including Judges, Technical delegates

Approx 30 volunteers from Castlegar Skating Club and across the region will run the event

Skate Kootenay Region will cover the cost of assessment ice & 1 day of hotel for judges who participate in the assessment day.

If applicable, the applicant must acknowledge the support of City of Castlegar in all print and publicity material related to the project, including during the event. How will the City of Castlegar be acknowledged for its support?

Castlegar's logo will be prominently displayed on social media and the WKI website where competitors and families will go to check schedules and updates as well as in the arena. Our announcer will recognize Castlegar's support which will be broadcast to in person and live stream viewers.

INTERNAL USE

Date Application Received

Date Approved

Amount Approved

Final Report Received On or Before Dec 1

☐ Yes

☐ No

This page must be returned

PART 5. SIGNATURES

I agree to comply with the following requirements:

- 1. Any funds awarded will be used solely for the purpose of approved project/activity, unless written permission is obtained from the City of Castlegar.
- 2. In the event that the project is not completed, the City of Castlegar reserves the right to request the return of the grant.
- 3. The City of Castlegar will be acknowledged for their contribution/support as described in Section D of the Application.
- 4. The organization must prepare, using the form provided, a final report on how the monies were spent, including a budget sheet and pictures, if available. Report is to be received by the City on or before December 1 of the year funds were received or the organization shall be ineligible for further grant funding for a period of 3 years from the year the grant was received.

I have reviewed this application and accompanying documents, and to the best of my ability confirm that the information contained herein is true and complete in every respect.

Carlin Acheson

Printed Name of Authorized Representative

Treasurer

Title

Carlin Acheson

Digitally signed by Carlin Acheson
Date: 2025.09.22 10:44:58 -07'00'

Signature of Authorized Representative

September 22, 2025

Date

Grants in Aid Application

finance@castlegar.ca

CASTLEGAR

PART 1. APPLICANT INFORMATION		
Name of Organization Kootenay Family Place		Date of Application Sept 23, 2025
Mailing Address Including Postal Code [REDACTED]		
Contact: Last Name Beauchamp	Contact: First Name Natascha	Title Director of Finance
Phone Number [REDACTED]	Email [REDACTED]	
PART 2. ORGANIZATION INFORMATION		
Date Organization Formed 1972	Is your organization a registered society? ☐ Yes ☐ No	If yes, please provide registration number S0009537 / 107576894rc0001
If no, please describe organization's non-profit status 		
Have you received funding from the City of Castlegar before? ☐ Yes ☒ No		If yes, please provide date of last grant
PART 3. PROJECT INFORMATION		
Name of Project Fundraising Gala & Silent Auction	Project Start Date Nov 15, 2025	Project End Date Nov 15, 2025
Project Description The Fundraising Gala & Silent Auction is an event we are holding to raise funds for our underfunded programs. This event brings together art lovers, community members and passionate supporters to raise funds for these programs. This year we are specifically directing our fundraising efforts to our childcare programs. Several of our chldcare programs are in need of updated equipment and daycare supplies such as sleeping mats.		

This page must be returned

Grants in Aid Application

finance@castlegar.ca

CASTLEGAR

PART 5. SIGNATURES

I agree to comply with the following requirements:

1. Any funds awarded will be used solely for the purpose of approved project/activity, unless written permission is obtained from the City of Castlegar.
2. In the event that the project is not completed, the City of Castlegar reserves the right to request the return of the grant.
3. The City of Castlegar will be acknowledged for their contribution/support as described in Section D of the Application.
4. The organization must prepare, using the form provided, a final report on how the monies were spent, including a budget sheet and pictures, if available. Report is to be received by the City on or before December 1 of the year funds were received or the organization shall be ineligible for further grant funding for a period of 3 years from the year the grant was received.

I have reviewed this application and accompanying documents, and to the best of my ability confirm that the information contained herein is true and complete in every respect.

Natascha Beauchamp

Printed Name of Authorized Representative

Director of Finance

Title



Signature of Authorized Representative

Sept 23, 2025

Date

Grants in Aid Application

finance@castlegar.ca

CASTLEGAR

PART 3. PROJECT INFORMATION (CONTINUED)

How will this project benefit the Community?

This project will benefit the community by bringing together community members in an effort to raise funds for our Childcare programs. Our community is in need of more childcare program spaces, and this fundraising will secure and maintain our existing childcare centres.

PART 4. PROJECT BUDGET

The required project budget and most recent financial statements are enclosed

☐ Yes

Grant Amount Requested from the City

\$1500

How will the City of Castlegar funds be used in the project?

The City of Castlegar funds will be used for the event costs, such as event room rental, catering and live music.

List other secured contributors and amounts (including volunteer labour and in-kind sponsorship)

CBT: \$900 , Interfor: \$300, Teck: \$750

If applicable, the applicant must acknowledge the support of City of Castlegar in all print and publicity material related to the project, including during the event. How will the City of Castlegar be acknowledged for its support?

We will list you on our Webpage and in our Event Program

INTERNAL USE

Date Application Received

Date Approved

Amount Approved

Final Report Received On or Before Dec 1

☐ Yes

☐ No

This page must be returned



CITY OF CASTLEGAR GRANT APPLICATION FORM

Please submit the completed application and supporting documents to City of Castlegar, 460 Columbia Avenue, Castlegar, BC V1N 1G7; or to castlegar@castlegar.ca

Grant requests will be evaluated in accordance with Council's grant policy directive 3-2. (See attached)

The following groups/activities are not eligible for funding:

- political parties or lobby groups;
- organizations whose service is not available to all segments of the public (for example, organizations based on race, religious preference or national origin);
- organizations, projects and other activities outside Castlegar;
- travel expenses outside Castlegar, or
- grants to individuals.

Should you have any questions or require assistance in completing this form, please contact City Hall at 250.365.7227

A. Organization Information

Name of Organization: Kootenay Gallery of Art, History and Science Society

Registered Society? ☒ Yes If Yes, registration # SOO14442
☐ No If No, please describe organization's Non-Profit status:

Contact Person: Joleen Kinakin Title: Executive Director

Mailing Address: 120 Heritage Way, Castlegar, BC

Postal Code: V1N 4M5

Phone: [REDACTED]

Email: [REDACTED]

Date organization formed: January 31, 1979

Organization's mandate and/or goals/objectives: The Kootenay Gallery of Art is a not for profit public art gallery

& registered charitable organization. The Gallery is dedicated to presenting contemporary

art exhibitions, providing art education programs and experiences for all ages.



Have you received funding from the City of Castlegar before? No _____ Yes Yes

If yes, when? We annually receive support from the city - Thank you so much!!

B. Project Information

Name of Project: 50th Anniversary of Kootenay Gallery of Art - 50 Shades of Art

Project Start Date: Sept 13, 2025 End Date: Sept 13, 2025

Project Description: A vibrant celebration of our past 50 years of operations that is free & open to the public,

inviting art lovers of all ages to come together in honour of five decades of artistic inspiration and cultural impact

in our region. Our plans include live performance/music; plein air workshops; duelling easels (two well know local artists

will create their painting & halfway through completion they will trade work and complete the other artist's work); art demonstrations,

outdoor artisan market and more!

How will this project benefit the Community? Increasing access to arts and culture aligns with the City of

Castlegar's mission by improving the delivery of services and programs for constituents and specifically

supporting the Quality of Life priority/principle and bringing people together and fostering

community pride.

C. Project Budget

PROJECT BUDGET AND MOST RECENT FINANCIAL STATEMENTS MUST BE ATTACHED.

Grant Amount Requested from the City of Castlegar: \$1500



How will the City of Castlegar funds be used in the Project? Funds will be directed towards our
event expenses directly -- marketing & advertising, music performers, workshop instructor(s),

anniversary cake & supplies,

Other Secured Contributors and Amounts: (including volunteer labour and in kind sponsorship):

CBT - in progress (they have said unofficially they will support this project) up to \$1500

Trowlex - in progress (they have said unofficially they will support this project with in-kind items) up to \$3000

RDCK I - in progress (they have said unofficially they will support this project) up to \$1500

D. Sponsorship Recognition - If applicable, the applicant must acknowledge the support of the City of Castlegar in all print and publicity material related to the project, including during the event.

How will the City of Castlegar be acknowledged for its support? The city will be honoured and
recognized through event signage, posters, social media, and other print collateral for this event.

I agree to comply with the following requirements:

1. Any funds awarded will be used solely for the purpose for which the grant was approved, unless written permission is obtained from the City of Castlegar.
2. Funds must be used for the purpose for which they were requested. In the event that the project is not completed, the City of Castlegar reserves the right to request the return of the grant.
3. The City of Castlegar will be acknowledged for their contribution as described in Section D of the Application.
4. The organization **must prepare**, using the form provided, a final report regarding how the monies were spent, including a budget sheet and pictures, if available. Report is to be received by the City on or before **December 1st of the year funds were received** or the organization shall be ineligible for further grant funding for a period of 3 years from the year the grant was received.

I have reviewed this application and accompanying documents, and to the best of my ability confirm that the information contained herein is true and complete in every respect.

Signature of Authorized Representative: [Signature]

Name (print): Joleen Kinnakin Title: ED

Date: July 14/2025



Please note: The following application submission deadline for the City of Castlegar Grant Program.

Application Deadline	Decisions Communicated to Applicant
January 15	April 15
April 15	July 15
July 15	October 15
November 15	January 15 (of the following year)

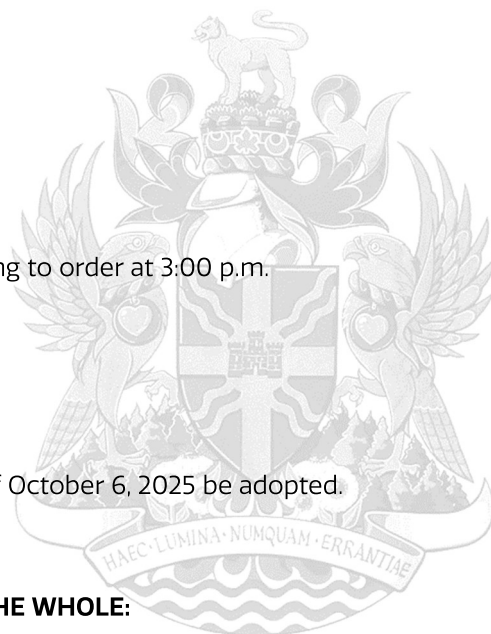
- Applicants are encouraged to submit an application well in advance of their project start date.
- Grants are subject to the availability of funds in Council's current year's operating budget.
- Approval of a grant application in any year does not imply or suggest that approval will be received in subsequent years.

OFFICE USE ONLY	
Date Application Received	
Date and Grant Amount Approved	
Final Report Received on or before December 1?	Yes No

Regular Meeting Minutes of Council October 6, 2025

Regular Meeting Minutes of the City of Castlegar Council held by Zoom live meeting and available to the public for live streaming in Council Chambers at the Community Forum, 445 13th Avenue, Castlegar, B.C., commenced at 3:00 p.m. for Committee of the Whole, immediately followed by a Closed Meeting of Council and reconvened at 7:00 p.m. for Regular Council proceedings.

Members	Mayor Maria McFaddin
Present	Councillor Darcy Bell arrived at 3:40 p.m. Councillor Brian Bogle Councillor Sandy Bojecho (Via zoom) Councillor Shirley Falstead Councillor Sue Heaton-Sherstobitoff (Via zoom) Councillor Cheryl MacLeod
Absent	Nil
Staff	Chris Barlow, Chief Administrative Officer
Present	Bree Seabrook, Director of Corporate Services Steffan Klassen, Director of Finance & Technology Chris Hallam, Director of Municipal Services Nick Ahlefeld, Acting Fire Chief Crystal Bazar, Assistant Operations Manager David Bristow, IT Manager Nicole Brown, Manager of Legislative Services Jennifer Chamberlain, Executive Assistant Meeri Durand, Acting Director of Community Safety & Development Alexandra Hadfield, Manager of Human Resources Deanna Hooper, Acting Operations Manager Ginger Lester, Communications Manager Ryan Niddery, Manager of Engineering and Infrastructure Monty Taylor, RCMP Sergeant
Other	Public and Media
	1 CALL TO ORDER: Mayor McFaddin called the meeting to order at 3:00 p.m.
	2 ADOPTION OF AGENDA:
R200-25	Moved and seconded, and RESOLVED: THAT the agenda for the Regular Council Meeting of October 6, 2025 be adopted. CARRIED.
	3 RESOLUTION TO RESOLVE INTO COMMITTEE OF THE WHOLE:
R201-25	Moved and seconded, and RESOLVED: THAT Council now resolve itself into Committee of the Whole. CARRIED.
	4 DELEGATION:



- (a) Yann Troutet and Daniel Raber on behalf of The Association of West Kootenay Rock Climbers provided Council with an introduction of their organization. Highlights of the discussion include:
- They are a registered non-profit, with ten volunteer directors and approximately 150 members.
 - Purpose is to own titles and ownership of property to maintain unique environmental qualities of the properties with their urban setting while fostering good relationships with the surrounding neighbors.
 - Review of maintenance and improvement projects at the properties.
 - Review of the Kinnaird Bluffs climbing area and the current zoning and use.
 - The group is looking to possibly purchase the existing bluffs area to maintain it as a climbing area.
 - The group would like to see this property designated for recreational purposes by any future buyer.
- (b) George Edney et al on behalf of Ministry of Forest BC Timber Sales provided Council with an update regarding local BC Timber Sales (BCTS). Highlights of the discussion include:
- Review of the BC Timber Sales areas of operations and offices.
 - BCTS is responsible for 20% of the harvest in BC.
 - Review of Southern Interior fiscal sales.
 - Review of BCTS strategic recommendations (54) and the four cornerstones.

5 COMMUNITY WELLNESS, SAFETY & DEVELOPMENT (Councillor Bell, Chair)

(a) COUNCIL COMMITTEE LIAISON VERBAL UPDATE

- Nil

(b) Castlegar & District Public Library Regular Meeting Minutes

COW083-25

RECOMMENDATION: Council consider and resolve to receive for information:

- Castlegar & District Public Library Regular Meeting Minutes – June 11, 2025

CARRIED.

(c) FIRE DEPARTMENT VERBAL UPDATE

- Year to date the department has responded to 784 calls for service.
- Update on member training.

(d) RCMP DETACHMENT VERBAL UPDATE

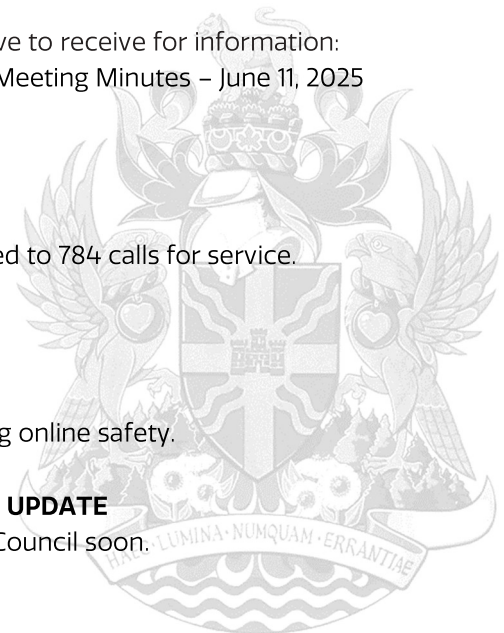
- Currently have 14 of 16 officers.
- Working on school presentations regarding online safety.

(e) WEST KOOTENAY REGIONAL AIRPORT VERBAL UPDATE

- General Aviation Concept Plan coming to Council soon.
- Flight status has continued to be strong.

(f) COMMUNITY SAFETY AND DEVELOPMENT VERBAL UPDATE.

- Introduced Pam Masson and Manda MacIntyre as new temporary members to the department.
- Update on Wildfire Resilience and Fire Smart programs.
- Attendance at:
 - the Rota Villa open house on their senior housing proposal.
 - COINS event last week.



- Emergency preparedness meeting last week.

6 CULTURAL & CIVIC PRIDE (Councillor Heaton–Sherstobitoff, Chair)

(a) COUNCIL COMMITTEE LIAISON VERBAL UPDATE

- Working on the Winter Wonderland event and sponsors.
- Meeting with Maggie Shirley, of the Castlegar Heritage Society.

7 FINANCE AND CORPORATE SERVICES (Councillor Bogle, Chair)

(a) Finance and Corporate Services Community Liaison Verbal Update

- Chamber of Commerce Board meeting on October 23, 2025.
- Business after Business this week at Andres Electronics.

(b) Corporate Services Verbal Update

- HR recruitment update, new starts, and current postings.
- Update on current public engagement and notifications.
- Email subscriptions have increased by 128%.
- Added over 300 new users to Voyent Alert.
- Potential impact of the postal strike to communications and mailouts.
- Encourage residents to sign up for e-billing at Castlegar.ca/online
- Preparing winter snow and operations mailer.
- Confirmation of recyclable containers being accepted at the return it depot.

(c) Finance Department Verbal Update

- No tax sale was required for 2025.
- Permissive tax exemption process update.
- Utility bill update and potential postal strike implications.
- Kicking off the budget process soon.

(d) 2026 Permissive Tax Exemption Bylaw No. 1442 (Report No. 25-73)

Report from the Director of Finance & Technology to seek Council approval for the proposed 2026 Permissive Tax Exemption Bylaw No. 1442.

COW084-25

Moved, and
RECOMMENDED:

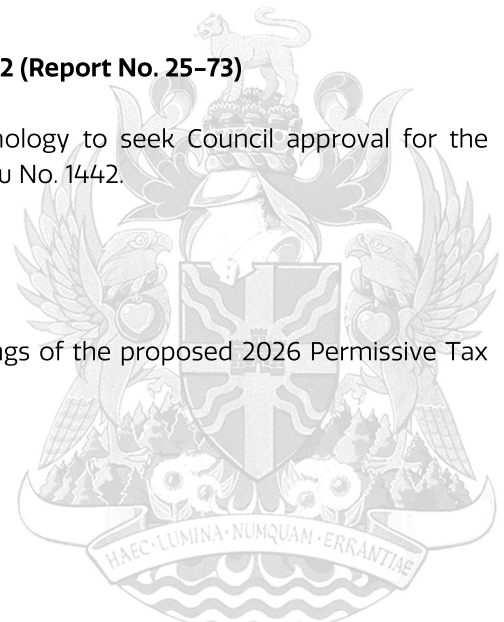
THAT Council proceed with the required readings of the proposed 2026 Permissive Tax Exemption Bylaw No. 1442.

CARRIED.

Moved, and
RECOMMENDED:

THAT Council direct staff to prepare a report on how other municipalities administer permissive staff exemptions, including best practices, and present options to modernize the City's permissive tax exemption process in future years.

DEFEATED.



(e) **IT Department Verbal Update**

- The September 15, 2025, Committee of the Whole meeting had 53 views, and the Regular Meeting had 30 views.
- Over 800 help desk tickets responded to.
- Completed six capital projects.
- Update on complete security profile.

8 MUNICIPAL SERVICES (Councillor MacLeod, Chair)

(a) **Municipal Services Department Verbal Update**

- Rotary Basketball Court grand opening.
- Update on the paving renewal project.
- Update on building demolition.
- The Castle playground routine maintenance and inspection happening next month.
- Starting hydrant maintenance in the north end.
- Water and sewer continuing with new service installations.
- Working on capital budget projections.
- Preparing to close public washrooms for the season.
- Preparing publication to remind people what not to put down drains.

(b) **Request for Quotation 2024-23 Supply and Delivery of Calcium Chloride – Recommendation for Award (Report No. 25-69)**

Report from the Assistant Manager of Operations to seek Council authorization to award Request for Quotation (RFQ) 2024-23 for Supply and Delivery of Calcium Chloride to NSC Minerals Ltd. (NSC Minerals) for a 4-year term.

COW085-25

Moved, and
RECOMMENDED:

THAT Council award Request for Quotation 2024-23 Supply and Delivery of Calcium Chloride for a 4-year term to NSC Minerals Ltd. in the amount of \$98,525 for 2024/25, \$102,475 for 2025/26, \$106,575 for 2026/27, and \$110,825 for 2027/28 plus applicable taxes,

AND FURTHER;

THAT Council direct staff to execute the necessary documents.

CARRIED.

9 QUESTION PERIOD:

- Nil

10 RESOLUTION TO RISE FROM COMMITTEE OF THE WHOLE:

R202-25

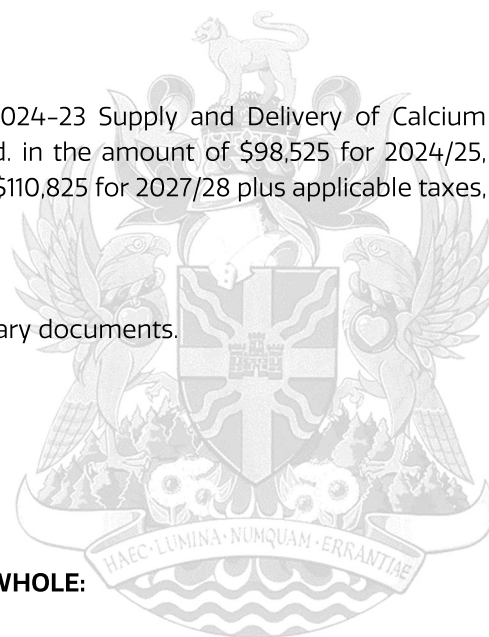
Moved and seconded, and
RESOLVED: THAT Council rise from Committee of the Whole.

CARRIED.

11 RESOLUTION TO RECESS THE PUBLIC MEETING UNTIL 7:00 P.M.

R203-25

Moved and seconded, and



RESOLVED:

THAT pursuant to Section 90 of the *Community Charter*, the public be excluded from this portion of the meeting as the subject matter being considered relates to the following:

- ***Community Charter Section 90(1)(C)***
Labour relations or other employee relations.
- ***Community Charter Section 90(1)(E)***
The acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality.
- ***Community Charter Section 90(1)(L)***
Discussions with municipal officers and employees respecting municipal objectives, measures and progress reports for the purposes of preparing an annual report under section 98 [annual municipal report].
- ***Community Charter Section 90(2)(B)***
Consideration of information received and held in confidence relating to negotiations between the municipality and a provincial government or the federal government or both, or between a provincial government or the federal government or both and a third party.

AND FURTHER;

THAT the public portion of the meeting be recessed until 7:00 p.m.,

AND FURTHER;

THAT Council immediately resolve into the closed portion of their meeting.

CARRIED.

The meeting recessed at 5:08 p.m.

12 RECONVENE: Mayor McFaddin reconvened the meeting at 7:00 p.m.

Members Present	Mayor Maria McFaddin Councillor Darcy Bell Councillor Brian Bogle Councillor Sandy Bojecho (Via zoom) Councillor Shirley Falstead Councillor Sue Heaton-Sherstobitoff (Via zoom) Councillor Cherryl MacLeod
Absent	Nil
Staff Present	Chris Barlow, Chief Administrative Officer Bree Seabrook, Director of Corporate Services Steffan Klassen, Director of Finance & Technology Chris Hallam, Director of Municipal Services David Bristow, IT Manager Nicole Brown, Manager of Legislative Services Jennifer Chamberlain, Executive Assistant Ryan Niddery, Manager of Engineering and Infrastructure
Other	Public and Media



13 ANNUAL REPORT FOR THE YEAR ENDED DECEMBER 31, 2024 – OPPORTUNITY FOR PUBLIC SUBMISSIONS AND QUESTIONS.

- The Director of Finance & Technology reviewed the Annual Report for the year ended December 31, 2024.
- There were no submissions or questions submitted.

14 DELEGATION:

(a) Nick Ahlefeld and Yuri Kutschera et al on behalf of Castlegar-Embetsu Educational Exchange Committee attended the meeting to provide an update on the student delegation exchange to Embetsu and other parts of Japan in August 2025. Highlights of the discussion include:

- Introduction of students and leaders who traveled to Japan.
- An overview of their trip, explorations and experiences.
- Each student presented on their experience.
- A gift was presented to the City of Castlegar from the Town of Embetsu.
- The group provided a book of their travel memories.
- Embetsu students will visit Castlegar in August 2026.

15 COUNCIL MEETING MINUTES FOR APPROVAL:

R204-25

Moved and seconded, and
RESOLVED:

THAT the following Minutes be adopted as presented:

- Regular Meeting Minutes – September 15, 2025

CARRIED.

16 RESOLUTION TO ADOPT RECOMMENDATIONS OF COMMITTEE OF THE WHOLE:

The following resolutions were recommended at the September 15, 2025, Committee of the Whole Meeting and are presented for consideration of adoption by Council:

R205-25

Moved and seconded, and
RESOLVED:

THAT the following items considered and received for information at the September 15, 2025 Committee of the Whole meeting, be adopted:

- Emergency Services Monthly Report – August 2025
- Building Permit Report – August 2025
- Business Licence Report – August 2025

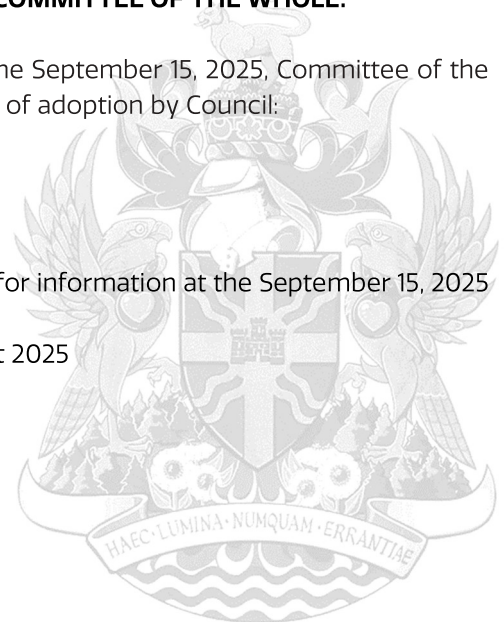
CARRIED.

R206-25

Moved and seconded, and
RESOLVED:

THAT Council direct staff to work with the Kootenay Rockies Disc Golf Society to undertake the internal process to construct up to an 18-hole disc golf course at Kinnaird Park and report back to Council at a future meeting.

CARRIED.



17 REGIONAL DISTRICT OF CENTRAL KOOTENAY (RDCK) MEETING MINUTES:

R207-25 Moved, and seconded and
RESOLVED:

THAT the following minutes be received for information:

(a) RDCK Regular Board Meeting Minutes – August 21, 2025

CARRIED.

18 CORRESPONDENCE:

Council discussed the petition and letters of support for a park and playground in Grandview from the Grandview Heights Strata Council.

R208-25 Moved and seconded, and
RESOLVED:

THAT Council direct staff to work with the Grandview Park and Playground Organizing Committee to explore potential opportunities for parkland in Grandview, and report back to Council in the future.

CARRIED.

R209-25 Moved and seconded, and
RESOLVED:

THAT Council direct staff to install no overnight parking signage at the end of the Woodland Drive neighbourhood, and at Millennium Park and Ponds near the Dog Park.

CARRIED.

R210-25 Moved and seconded, and
RESOLVED:

THAT Council direct staff to place the electronic speed reader on 5th Avenue South,

AND FURTHER;

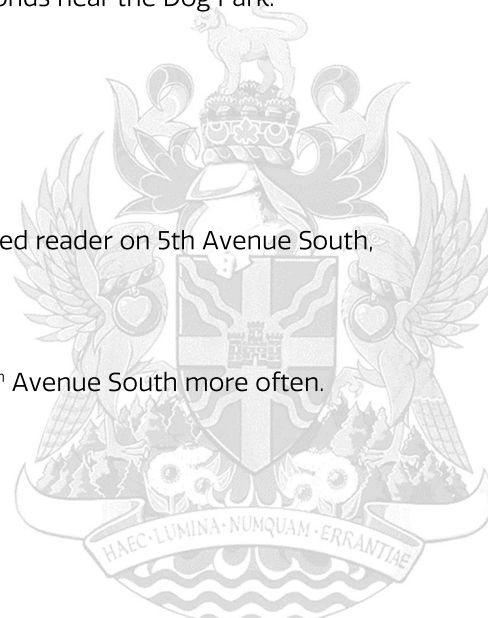
THAT staff request the RCMP to potentially patrol 5th Avenue South more often.

CARRIED.

R211-25 Moved and seconded, and
RESOLVED:

That Council direct staff to bring forward a report on the potential of undertaking a pilot project to lower the speed limit on 5th Avenue South to explore if Council should consider a City-wide speed reduction in residential areas.

CARRIED.



19 REPORTS OTHER:

(a) Recreation Commission Member Verbal Update

- Meeting tomorrow at the Recreation Complex at 4:00 p.m.

(b) Councillor MacLeod Report re: Union of British Columbia Municipalities 2025 Convention.

20 MAYOR'S REPORT:

The Mayor Reported on her attendance at the following:

- UBCM convention.
- Alzheimer Walk.
- Audrey Moore Celebration of Life.
- Economic Development Meeting.
- Rotary Interact Basketball Court grand opening.

21 NEW & UNFINISHED BUSINESS: Nil

22 BYLAWS FOR CONSIDERATION:

**2026 Permissive Tax Exemption Bylaw No. 1442 – First, Second, and Third Readings
(Report No. 25-73)**

A Bylaw to exempt from taxation certain properties situated in the City of Castlegar.

R212-25

Moved and seconded, and
RESOLVED:

THAT Permissive Tax Exemption Bylaw No. 1442 be read a first, second, and third time.

CARRIED.

23 NEXT MEETING(S):

October 20, 2025 at 3:00 p.m. for Committee of the Whole Meeting followed by the Regular Council Meeting at 7:00 p.m. via Zoom live meeting and available to the public for live streaming in Council Chambers at the Community Forum, 445 13th Avenue, Castlegar, B.C.

24 NOTICE OF MOTION: Nil

25 QUESTION PERIOD:

- Nil

26 ADJOURNMENT:

R213-25

Moved and seconded, and
RESOLVED: THAT the Regular meeting be adjourned.

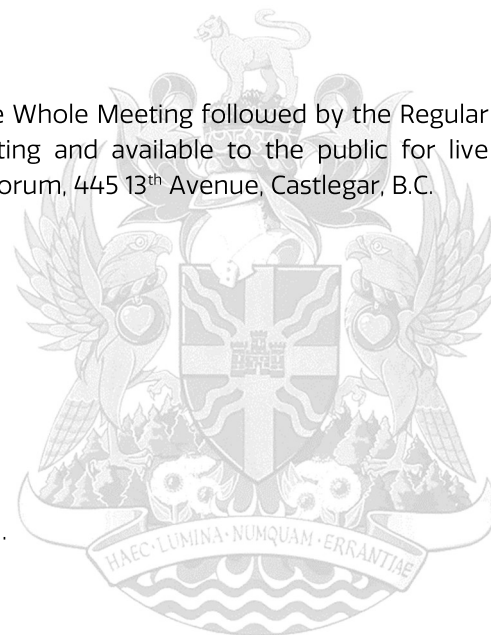
CARRIED.

The Regular Meeting was adjourned at 7:50 p.m.

CERTIFIED CORRECT:

Bree Seabrook
Director of Corporate Services

Maria McFaddin
Mayor



From: Kootenay Gallery <kootenaygallery@telus.net>
Sent: October 16, 2025 2:56 PM
To: Chris Barlow <cbarlow@castlegar.ca>
Subject: Letter of Support - REDIP

Dear Chris,

Further to our earlier telephone conversation, this email is to request a letter of support from Council for our application to the Rural Economic Diversification and Infrastructure Program (REDIP) grant stream that is currently open.

Our Board has identified the REDIP Development stream that supports the planning, etc. of projects. We are applying for support as we move forward from our preliminary engineering and architectural drawings into detailed design plans, construction costs, etc. In speaking with the architects used to provide the preliminary work, they are estimating the costs of drawings to be approximately \$400 - \$600,000.

The letter of support should include links to the current city/community planning and how our project supports this plan as well as impacts to economic development expected within the area upon completion. And, of course, anything else you believe would be relevant information to support our application.

Please let me know if you have any questions. It would be wonderful if I could have the letter in hand by the middle of next week (Oct 22nd).

Thanks so much! We are grateful for the city's ongoing support as we move forward.

Kind Regards,

Joleen Kinakin
Executive Director
Kootenay Gallery of Art
120 Heritage Way
Castlegar BC V1N 4M5

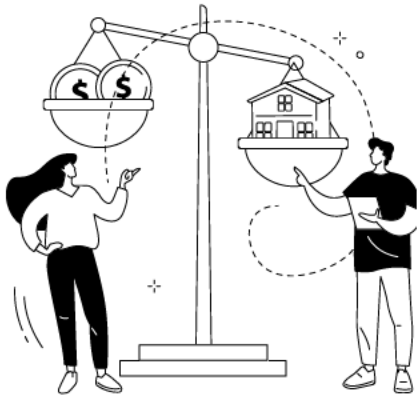
250.365.3337
www.kootenaygallery.com/

Follow us on Facebook and Instagram

Since time immemorial, in the spirit of respect, reciprocity and truth, we honour and acknowledge with gratitude that we are on unceded and ancestral territories of Indigenous Peoples. We would also like to recognize all other Indigenous Peoples who have come as guests to live, work, and play on this land, and who honour and celebrate their territory.

Our Principles

These principles shape both short and long-term planning and decision making and they help set the direction the City of Castlegar takes during a Council's four-year term.



1 GOVERNANCE & SERVICE EXCELLENCE



2 A FUTURE WITH AFFORDABLE HOMES FOR ALL



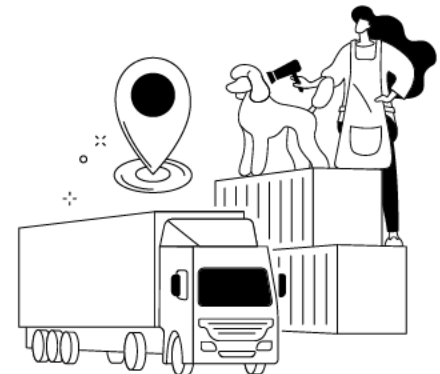
3 QUALITY OF LIFE



4 WEST KOOTENAY REGIONAL AIRPORT EXCELLENCE



5 ACCESS TO HEALTHCARE



6 A PROSPEROUS CITY