Inaugural Meeting of Council Agenda November 2, 2026

Inaugural Meeting of the City of Castlegar Council held in Council Chambers at the Community Forum, 445 13th Avenue, Castlegar, B.C., and via Zoom live meeting, commencing at **7:00 p.m.**

Please click the link below to join the webinar for the Inaugural Council Meeting:
https://us02web.zoom.us/j/82308886136?pwd=WTLZWbRCR5BQBhcQ9cAbGcSydCaIqR.1
or Telephone: Dial (for higher quality, dial a number based on your current location):
Canada: 1-780-666-0144, 1-204-272-7920, 1-438-809-7799,
1-587-328-1099, 1-647-374-4685
Webinar ID: 823 0888 6136 Passcode: 634712
International numbers available: https://us02web.zoom.us/u/kb1SZ1ZRbv

1 CALL TO ORDER BY THE CHIEF ADMINISTRATIVE OFFICER (7:00 P.M.)

2 WELCOME FROM THE CHIEF ADMINISTRATIVE OFFICER

3 O CANADA – PERFORMED BY EMMA EVANS

4 OATHS OF OFFICE (Administered by Sergeant Monty Taylor, RCMP / Commissioner for Taking Oaths):
- Mayor
- Councillors

5 ADOPTION OF AGENDA

6 MAYOR'S INAUGURAL ADDRESS

7 COUNCIL APPOINTMENTS – REGIONAL DISTRICT OF CENTRAL KOOTENAY, COMMISSIONS, COMMITTEES, AND DEPUTY MAYOR SCHEDULE (Report No. 26-82)

Report from the Manager of Legislative Services to provide Council with the Mayor's recommendations for Council appointments to the RDCK Board, the RDCK Castlegar and District Recreation Commission, the West Kootenay Regional Hospital District Board, Council Committees, and Deputy Mayor.

RECOMMENDATIONS (to be considered individually): Council consider and resolve:

1. THAT Mayor Bogle be appointed as Director to the Board of the Regional District of Central Kootenay, including Joint Resource Recovery Committee, West Resource Recovery Committee, and West Transit Services Committee for the four-year term ending November 30, 2030.

2. THAT Councillor Cherryl MacLeod be appointed as Alternate Director to the Regional District of Central Kootenay for the four-year term ending November 30, 2030.

3. THAT in addition to Mayor Bogle, as the City of Castlegar's Regional District appointee, Councillor Darcy Bell and Councillor Merrick Zemp be appointed to the Castlegar and District Recreation Commission for the four-year term ending November 30, 2030.

4. THAT Councillor Cherryl MacLeod be appointed as the City of Castlegar representative to the West Kootenay Boundary Regional Hospital District Board for the four-year term ending November 30, 2030.

5. THAT Councillor Cherryl MacLeod be appointed Deputy Mayor for 2027 in compliance with the City of Castlegar Council Procedures Bylaw 1462 and as required by Section 130(1) of the *Community Charter.*

6. THAT Mayor Bogle, Councillor MacLeod, and Councillor Bell be appointed to the City Stage IV Grievance Committee for the four-year term ending November 30, 2030.

7. THAT Council receive Mayor Bogle's appointments to the 2027 Council Committees as listed in Report 26-82.

8 NEXT MEETING:
November 16, 2026, at 3:00 p.m. for Committee of the Whole Meeting followed by the Regular Council Meeting at 7:00 p.m., held in Council Chambers at the Community Forum, 445 13th Avenue, Castlegar, B.C. and via Zoom live meeting.

9 ADJOURNMENT: Motion to adjourn.

CASTLEGAR

REPORT TO COUNCIL

MEETING DATE:	November 2, 2026	**REPORT NO.:**	26-82
SUBMITTED BY:	Manager of Legislative Service	**FILE NO.:**	0540-20 & 0540-30
SUBJECT:	Council Appointments – Regional District of Central Kootenay, Commissions, Committees, and Deputy Mayor Schedule		

RECOMMENDATION (to be considered individually):

1. ***THAT Mayor Bogle be appointed as Director to the Board of the Regional District of Central Kootenay, including Joint Resource Recovery Committee, West Resource Recovery Committee, and West Transit Services Committee for the four-year term ending November 30, 2030.***

2. ***THAT Councillor Cherryl MacLeod be appointed as Alternate Director to the Regional District of Central Kootenay for the four-year term ending November 30, 2030.***

3. ***THAT in addition to Mayor Bogle, as the City of Castlegar's Regional District appointee, Councillor Darcy Bell and Councillor Merrick Zemp be appointed to the Castlegar and District Recreation Commission for the four-year term ending November 30, 2030.***

4. ***THAT Councillor Cherryl MacLeod be appointed as the City of Castlegar representative to the West Kootenay Boundary Regional Hospital District Board for the four-year term ending November 30, 2030.***

5. ***THAT Councillor Cherryl MacLeod be appointed Deputy Mayor for 2027 in compliance with the City of Castlegar Council Procedures Bylaw 1462 and as required by Section 130(1) of the Community Charter.***

6. ***THAT Mayor Bogle, Councillor MacLeod, and Councillor Bell be appointed to the City Stage IV Grievance Committee for the four-year term ending November 30, 2030.***

7. ***THAT Council receive Mayor Bogle's appointments to the 2027 Council Committees as listed in Report 26-82.***

PURPOSE:

To provide Council with the Mayor's recommendations for Council appointments to the RDCK Board, the RDCK Castlegar and District Recreation Commission, the West Kootenay Regional Hospital District Board, Council Committees, and the Deputy Mayor.

This report is for discussion and adoption at the November 2, 2026, Inaugural Meeting.

SUMMARY/BACKGROUND:

During the Inaugural Meeting of Council appointments to boards, commissions and committees are made. This report outlines the appointments and the authority to appoint members of Council to each board, commission or committee.

Appointment of Director to the Regional District of Central Kootenay (RDCK)

In accordance with the *Local Government Act* section 198 "each municipal director is to be appointed at pleasure by the council from among its members".

The term of office of the municipal director continues until the earliest of the following:

- another director taking office in the original director's place;
- the director ceases to be a member of the council before the next general local election;
- November 30 in the year of a general local election.

At the same time as appointing the director position Council must also appoint an alternate director to act in the place of an absent director in all matters including matters delegated to that director by the board.

The appointment for the RDCK Director, RDCK Alternate Director, Recreation Commission, and Regional Health Board must be submitted to the RDCK by November 6, 2026.

Appointment to Castlegar and District Recreation Commission

The RDCK Castlegar and District Community Complex and Recreation Commission Amendment Bylaw No. 1874 section A.1 states:
"The Castlegar and District Community Complex and Recreation Commission shall consist of:

- *Three (3) members of Council from the City of Castlegar, one of whom shall be the member appointed to the Regional District Board*
- *Area Director for Electoral Area I*
- *Area Director for Electoral Area J"*

Appointment to the Regional Health Board

In accordance with Division 2, Section 8 part 1 of the *Hospital District Act*, "a regional hospital district board consists of the directors on the board of the regional district that corresponds to the regional hospital district". This means that the Council member appointed as the RDCK Board, by default, is appointed to the Regional Health Board. However, part 3 says that with the consent of Council, the Health Board can appoint someone else.

A resolution from Council naming the Municipal Regional District Director and separately naming the Health Board Representative, even if they are the same person, is requested resolution from the Regional Hospital Board.

Deputy Mayor Schedule

The City of Castlegar Council Procedures Bylaw 1462 Designation of a member to act in place of mayor requires:
"At the inaugural meeting the Mayor will recommend to Council:

- The appointment of one or more Councillor(s) to serve as the member responsible for acting as Deputy Mayor when the Mayor is absent or otherwise unable to act, or when the office of the Mayor is vacant.
- The term for which the Deputy Mayor(s) be appointed (example: per Council term, per one or more years).

In addition, Section 130 of the *Community Charter* Designation of member to act in place of mayor states:
130(1) The council must, in accordance with its applicable procedure bylaw, provide for the designation of a councillor as the member responsible for acting in the place of the mayor when the mayor is absent or otherwise unable to act or when the office of mayor is vacant.

Appointment of Council Committees

Currently, the City of Castlegar has four Council Committee that are set out under the Terms of Reference established in 2025, attached to this report. The *Community Charter* section 141 sets out the legislation for the Mayor to set out these Committees and the authority for the Mayor to appoint persons to those Committees.

The Council Committees Terms of Reference – Membership and Appointments states:

- The Mayor will appoint, from Council, a Chair and Deputy Chair(s) to each Council Committee with the first appointment being made at the inaugural meeting of Council.
- The Mayor may appoint additional Deputy Chairs to any Council Committee.
- The Mayor will review appointments annually, by December 31.

Mayor Bogle appointments to Council Committees for 2026/2027, will be as follows:

Community Wellness, Safety, and Development
Councillor Chance Boruck, Chair, Councillor Cherryl MacLeod and Councillor Merrick Zemp, Deputy Chairs.

Cultural and Civic Pride Committee
Councillor Miguel Godau, Chair, Councillor Gordon Malcolm and Councillor Darcy Bell, Deputy Chairs.

Finance and Corporate Services Committee
Councillor Gordon Malcolm, Chair and Councillor Darcy Bell Deputy Chair.

Municipal Services Committee
Councillor Cherryl MacLeod, Chair and Councillor Merrick Zemp, Deputy Chair.

Appointments to Step 4 Grievance Committee

The City's Collective Agreement with CUPE Local 2262 under Article 18.3 states that should a grievance be submitted to Step 4 of the process "representatives of the union and management shall meet with a committee of the City Council". This Committee consists of the Mayor and 2 members of Council appointed by the Mayor.

Mayor Bogle appointments to the Step 4 Grievance Committee are as follows:

- Mayor Bogle, Chair, Councillor Cherryl MacLeod, Member and Councillor Darcy Bell, Member

ALTERNATIVES:
After review and discussion of the Mayor's recommendations, Council could choose to revise one or more of the recommendations.

IMPLICATIONS:

(1) Social	N/A
(2) Environmental	N/A
(3) Personnel	Approximately 2 hours of staff time was spent preparing this report. An additional 2 hours of staff time will be required to notify the RDCK of the new appointments and make the required updates for Committee appointments, including notifying the Committee Liaison groups.
(4) Financial	N/A

POLICY IMPLICATIONS:
Community Charter Division 4 sets out the legislative authority for Committees and Commissions. *Local Government Act* Part 6 Regional Districts: Governance and Procedures set the legislation for the appointment of Regional Directors and Alternate Directors.

Appointment to the Recreation Commission from Castlegar City Council is required under RDCK Amending Bylaw No. 1874 – a Bylaw to amend "Castlegar and District Community Complex and Recreation Commission Bylaw No. 530, 1985."

Hospital District Act Division 2, Section 8 Part 1, states: "a regional hospital district board consists of the directors on the board of the regional district that corresponds to the regional hospital district."

The *Community Charter* section 141 sets out the legislation for Standing Committees and the Mayor's authority to appoint persons to those Committees.

IMPLEMENTATION:
Staff will:

- Update and distribute the Deputy Mayor schedule.
- Notify the RDCK of the new appointments.
- Notify the Standing Committee groups of the new liaisons for the year.
- Update the website and agenda template.

COMMUNICATION:
Notice of the resolutions will be included in the November Council Highlights.

Respectfully submitted,

Nicole Brown

Nicole Brown,
Manager of Legislative Services

Approved by

CBarlow

Chris Barlow, A.Sc.T.
Chief Administrative Officer