

Regular Meeting of Council Agenda May 4, 2026

Regular Meeting of the City of Castlegar Council held in Council Chambers at the Community Forum, 445 13th Avenue, Castlegar, B.C., and via Zoom live meeting, commencing at **3:00 p.m.** for **Committee of the Whole Meeting**, immediately followed by a **Closed Council Meeting** and reconvening at **7:00 p.m.** for **Regular Council Meeting**.

Please click the link below to join the webinar for **Committee of the Whole**:
<https://us02web.zoom.us/j/81537391928?pwd=ZpfUEPd3ETadsVvNDRH9ds8b2lB8ar.1>
or telephone: Dial (for higher quality, dial a number based on your current location):
Canada: 1-438-809-7799, 1-587-328-1099, 1-647-374-4685, 1-647-558-0588,
1-778-907-2071, 1-780-666-0144

Webinar ID: 815 3739 1928 Passcode: 707182

International numbers available: <https://us02web.zoom.us/j/kca05W0hcf>

Please click the link below to join the webinar for the **Regular Council Meeting**:
<https://us02web.zoom.us/j/82308886136?pwd=WTLZWbRcR5BQbhcQ9cAbGcSydCalqR.1>
or Telephone: Dial (for higher quality, dial a number based on your current location):
Canada: 1-780-666-0144, 1-204-272-7920, 1-438-809-7799,
1-587-328-1099, 1-647-374-4685

Webinar ID: 823 0888 6136 Passcode: 634712

International numbers available: <https://us02web.zoom.us/j/kb1SZ1ZRbv>

1 CALL TO ORDER (3:00 P.M.)

2 ADOPTION OF AGENDA

3 RESOLUTION TO RESOLVE INTO COMMITTEE OF THE WHOLE

4 DELEGATION:

- (a) Tammy Verigin-Burk and Andrea Wilkey on behalf of Castlegar & District Economic Development Partnership re: an overview of the 2026 strategic priorities presentation.

5 COMMUNITY WELLNESS, SAFETY & DEVELOPMENT (CHAIR BELL / DEPUTY BOJECHKO / DEPUTY HEATON-SHERSTOBITOFF):

- (a) **COUNCIL COMMITTEE LIAISON VERBAL UPDATE**
- (b) **FIRE DEPARTMENT VERBAL UPDATE**
- (c) **RCMP DETACHMENT VERBAL UPDATE**
- (d) **WEST KOOTENAY REGIONAL AIRPORT VERBAL UPDATE**
- (e) **COMMUNITY WELLNESS, SAFETY AND DEVELOPMENT VERBAL UPDATE.**

6 CULTURAL & CIVIC PRIDE (CHAIR HEATON-SHERSTOBITOFF / DEPUTY BOGLE / DEPUTY MACLEOD):

- (a) **COUNCIL COMMITTEE LIAISON VERBAL UPDATE**

7 FINANCE AND CORPORATE SERVICES (CHAIR BOGLE / DEPUTY FALSTEAD):



- (a) **FINANCE AND CORPORATE SERVICES COMMUNITY LIAISON VERBAL UPDATE**
- (b) **CORPORATE SERVICES DEPARTMENT VERBAL UPDATE**
- (c) **2026 Council Strategic Plan Implementation Report – Quarter 1 Update (Report No. 26–39)**

Report from the Chief Administrative Officer to present Council with the 2026 Council Strategic Plan Implementation Report – Quarter 1 Update.

RECOMMENDATION: Council consider and resolve:

THAT Council receive for information Report #26-39 titled "2026 Council Strategic Plan Implementation Report – Quarter 1 Update."

- (d) **FINANCE DEPARTMENT VERBAL UPDATE.**
- (e) **Storm Water Management Parcel Tax Exemptions (Report No. 26–38)**

Report from the Director of Finance & Technology to seek Council approval to permit for all parcels previously exempted in accordance with the City of Castlegar Storm Water Management Parcel Tax Exemption Bylaw No. 1240, 2016, remain exempted, and to permit three new exemptions in accordance with the City of Castlegar Storm Water Management Parcel Tax Exemption Bylaw No. 1454, 2026.

RECOMMENDATIONS: (to be considered individually) Council consider and resolve:

1. THAT all parcels previously exempted in accordance with the City of Castlegar Storm Water Management Parcel Tax Exemption Bylaw No. 1240, 2016, remain exempted in accordance with the City of Castlegar Storm Water Management Parcel Tax Exemption Bylaw No. 1454, 2026.
2. THAT Council exempt folios 201.04090.000 (1452 Selkirk Avenue), 201.00073.000 (813 4th Street) and 201.01520.000 (2234 11th Avenue) in accordance with the City of Castlegar Storm Water Management Parcel Tax Exemption Bylaw No. 1454, 2026.
3. THAT Council delegate the authority to grant exemptions in accordance with the City of Castlegar Storm Water Management Parcel Tax Exemption Bylaw No. 1454, 2026 in situations where more than one parcel is included in a single folio.

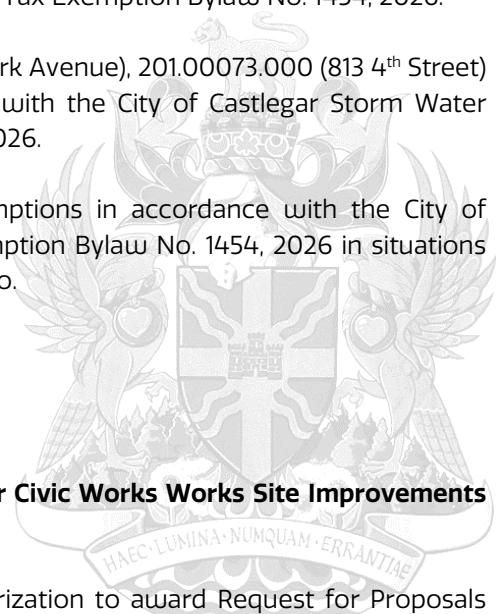
8 MUNICIPAL SERVICES (CHAIR MACLEOD / DEPUTY BELL):

- (a) **MUNICIPAL SERVICES DEPARTMENT VERBAL UPDATE.**
- (b) **Recommendation for Award of RFP 2026–07 – Castlegar Civic Works Site Improvements (Report No. 26–36)**

Report from the Project Manager to seek Council authorization to award Request for Proposals 2026–07 – Castlegar Civic Works Site Improvements to Simm Excavating & Snow Removal Ltd.

RECOMMENDATION: Council consider and resolve:

THAT Council award Request for Proposals 2026–07 – Castlegar Civic Works Site Improvements to Simm Excavating & Snow Removal Ltd. in the amount of \$90,000 plus applicable taxes,



AND FURTHER;

THAT Council direct staff to execute the necessary documents.

(c) **Recommendation for Award of RFQ 2026-08 – Castlegar Civic Works Site Trailers Supply & Install (Report No. 26-37)**

Report from the Project Manager to seek Council authorization to award Request for Quotations 2026-08 Castlegar Civic Works Site Trailers Supply & Install to ATCO Structures & Logistics Ltd.

RECOMMENDATION: Council consider and resolve:

THAT Council award Request for Quotations 2026-08 Castlegar Civic Works Site Trailers Supply & Install to ATCO Structures & Logistics Ltd. in the amount of \$225,650 plus applicable taxes,

AND FURTHER;

THAT Council direct staff to execute the necessary documents.

9 QUESTION PERIOD:

10 RESOLUTION TO RISE FROM COMMITTEE OF THE WHOLE:

Council consider and resolve to rise from the Committee of the Whole.

11 RESOLUTION TO EXCLUDE PUBLIC, RECESS THE PUBLIC MEETING UNTIL 7:00 P.M., AND IMMEDIATELY CONVENE INTO CLOSED SESSION:

RESOLUTION:

THAT pursuant to Section 90 of the *Community Charter*, the public be excluded from this portion of the meeting as the subject matter being considered relates to the following:

- ***Community Charter Section 90(1)(C)***
Labour relations or other employee relations.
- ***Community Charter Section 90(1)(L)***
Discussions with municipal officers and employees respecting municipal objectives, measures and progress reports for the purposes of preparing an annual report under section 98 [annual municipal report].

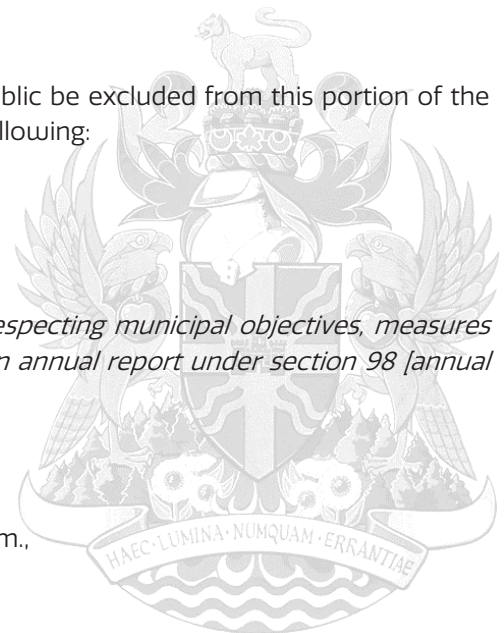
AND FURTHER;

THAT the public portion of the meeting be recessed until 7:00 p.m.,

AND FURTHER;

THAT Council immediately resolve into the closed portion of their meeting.

12 RECONVENE (7:00 P.M.) MAYOR TO RECONVENE AT THE REGULAR MEETING AT 7:00 P.M.



13 DELEGATION: Nil

14 COUNCIL MEETING MINUTES FOR APPROVAL:

RESOLUTION: THAT the following Minutes be adopted:

- (a) Regular Meeting Minutes – April 20, 2026

15 RESOLUTION TO ADOPT COMMITTEE OF THE WHOLE RECOMMENDATIONS:

(a) Recommendations from the April 20, 2026, Committee of the Whole meeting to be considered for adoption (Motions to be considered individually). Full discussions, and reports on these recommendations can be viewed on the City's website during the April 20, 2026, Committee of the Whole Meeting.

1. THAT the following items considered and received for information at the April 20, 2026, Committee of the Whole meeting, be adopted:
 - Castlegar & District Public Library Regular Meeting Minutes – February 11, 2026
 - Emergency Services Monthly Report – March 2026
 - Building Permit Report – March 2026
 - Business Licence Report – March 2026
2. THAT Council authorize a three-year agreement extension, with the British Columbia Society for the Prevention of Cruelty to Animals for animal control and sheltering services,

AND FURTHER;

THAT Council authorize an annual cost of living increase equal to Consumer Price Index be added to each year of the contract,

AND FURTHER;

THAT Council direct staff to execute the necessary documents.

3. THAT Council approve the establishment of an alternative municipal tax collection scheme pursuant to section 235 of the *Community Charter* for the 2026 taxation year,

AND FURTHER;

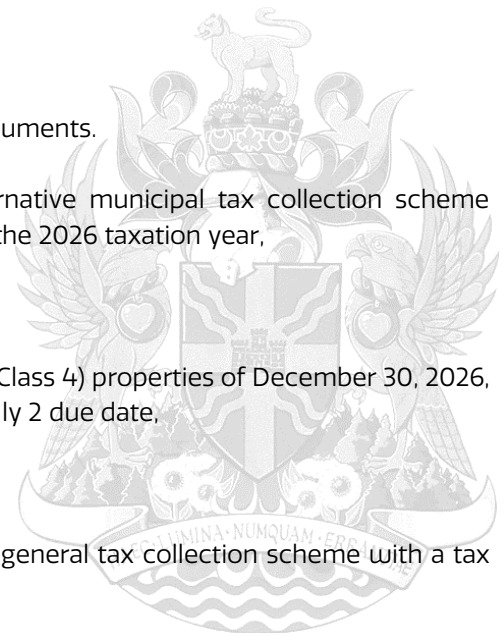
THAT a revised tax due date be set for Major Industry (Class 4) properties of December 30, 2026, representing a six-month deferral from the standard July 2 due date,

AND FURTHER;

THAT all other property classes remain subject to the general tax collection scheme with a tax due date of July 2, 2026,

AND FURTHER;

THAT Council consider the required readings of the associated Alternative Municipal Tax Collection Scheme Bylaw 1457, 2026.



- (b) Committee of the Whole recommendations from the May 4, 2026, meeting for adoption (Motions to be brought forward from the Committee of the Whole portion of the meeting to be considered individually). Full discussions, and reports on these recommendations can be viewed on the City's website during the May 4, 2026, Committee of the Whole Meeting.

16 REGIONAL DISTRICT OF CENTRAL KOOTENAY (RDCK) MEETING MINUTES:

RECOMMENDATION: THAT the following minutes be received for information:

- (a) RDCK Regular Board Meeting Minutes – March 19, 2026

17 CORRESPONDENCE:

- (a) Angel Anderson, on behalf of Lipedema Canada re: request to illuminate the Kinnaird Overpass lights in purple on June 11, 2026, in recognition of Lipedema Awareness Day.
- (b) Leeanna Kootnikoff on behalf of Molly Banerjei re: request to raise the official Christian Heritage Month flag in honor of Canada's Christian Heritage.

18 REPORTS OTHER:

- (a) **Recreation Commission Member Verbal Update**

19 MAYOR'S REPORT:

- (a) Council of Forest Industries (COFI) Report
- (b) Association of Kootenay and Boundary Local Governments (AKBLG) Report

20 NEW & UNFINISHED BUSINESS: Nil

21 BYLAWS FOR CONSIDERATION:

- (a) **Alternative Municipal Tax Collection Scheme Bylaw No. 1457 – Adoption (Report No. 26–35)**

A Bylaw to establish an alternative municipal tax collection scheme.

RECOMMENDATION: Council consider and resolve:

THAT Alternative Municipal Tax Collection Scheme Bylaw No. 1457 be adopted.

22 NEXT MEETING(S):

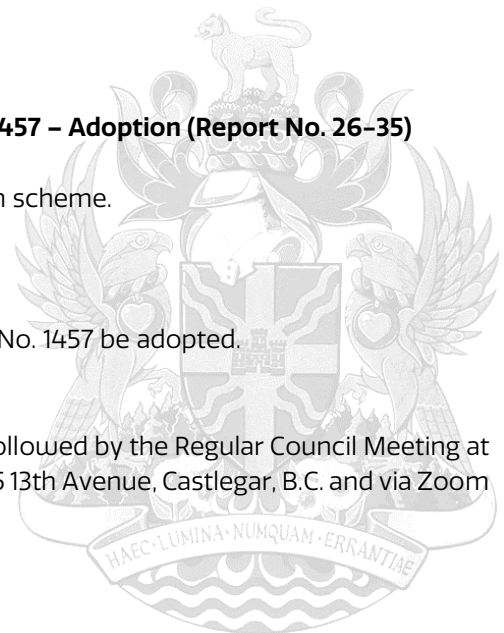
May 19, 2026, at 3:00 p.m. for Committee of the Whole Meeting followed by the Regular Council Meeting at 7:00 p.m., held in Council Chambers at the Community Forum, 445 13th Avenue, Castlegar, B.C. and via Zoom live meeting.

23 NOTICE OF MOTION: Nil

24 QUESTION PERIOD:

25 ADJOURNMENT:

26 2023–2027 STRATEGIC PLAN INFORMATION PAGE



PROCEDURES:

1. Anyone wishing to appear before Council as a delegation shall file with the Director of Corporate Services a written request (this form) clearly outlining:
 - a) the subject matter and/or proposals to be presented, and
 - b) the names of the spokesperson(s) / contact person(s).
2. Depending on your topic, your request may be referred to a relevant City Department.
3. The above-mentioned written request, supporting documentation, and a copy of the presentation must be received by the Manager of Corporate Services **no later than 4:00 p.m. on the Tuesday** immediately preceding the meeting at which the delegation is to be heard.
4. Delegations are heard as one of the first items of meeting business. Ensure you arrive in advance of the meeting start time.
5. Name of the person/group and the subject of the delegation will be on the agenda, which is available to the public and posted on the internet. The local media may be in attendance at the meeting and are permitted to use information from delegations in their reporting.
6. Delegations are permitted a maximum of 15 minutes to present their submission to Council, which includes time for questions following the presentation. The time limit may only be extended if so expressed by a majority of Council members present.
7. Any petition to Council shall include the name and residential address of each petitioner.
8. Council/Committee will receive the information and may refer the issue to staff for a report or for consideration at a future meeting.
9. There is a limit of two delegations per meeting. Delegations are scheduled on a first come/first served basis. Please provide your first and second choice of dates in your request

PRIVACY STATEMENT:

Regular Council meetings are public. Council chambers are equipped with audio and video recording devices. To increase accessibility and transparency, public Council proceedings are recorded, broadcast and posted publicly on the internet. The information on this form will become part of the public record and will be distributed to Council, staff, media and the public.

Information on this form is collected in order to respond to your request to appear before Council. If you have any questions or concerns about the collection and use of this information, please contact the Director of Corporate Services.

The agenda is posted on the public notice bulletin board at City Hall, 460 Columbia Avenue. The complete agenda package and proceedings of Council/Committee Meetings, including delegations, are recorded and posted on the on the City website at www.castlegar.ca.

Castlegar City Hall

Open Mon – Fri, 8:30 a.m. – 4:30 p.m.

250 365 7227 | castlegar.ca

CASTLEGAR

CASTLEGAR

REPORT TO COUNCIL

MEETING DATE: May 4, 2026 **REPORT NO.:** 26-39
SUBMITTED BY: Chief Administrative Officer **FILE NO.:** 6430-30
SUBJECT: 2026 Council Strategic Plan Implementation Report – Quarter 1 Update

RECOMMENDATION:

THAT Council receive for information Report #26-39 titled “2026 Council Strategic Plan Implementation Report – Quarter 1 Update”.

PURPOSE:

To present the 2026 Council Strategic Plan Implementation Report – Quarter 1 Update.

This report is for consideration at the May 4, 2026, Committee of the Whole Meeting and for adoption at the May 19, 2026, Regular Council Meeting.

SUMMARY/BACKGROUND:

In February 2023, Council engaged in a strategic planning session where they collaborated on their vision for the organization and community. This work culminated in the 2023-2027 Council Strategic Plan which was adopted in September of 2023.

The 2023-2027 Council Strategic Plan identifies six principles that shape both short and long-term planning and decision making and help set the direction of the City for the duration of Council’s four-year term. Those Principles are:



1 GOVERNANCE & SERVICE EXCELLENCE



2 A FUTURE WITH AFFORDABLE HOMES FOR ALL



3 QUALITY OF LIFE



4 WEST ROOTENAY REGIONAL AIRPORT EXCELLENCE



5 ACCESS TO HEALTHCARE



6 A PROSPEROUS CITY

Each principle contains three to five goals that guide City staff in developing workplans and budget recommendations each year.

The attached 2026 Council Strategic Plan Implementation Report is a high-level summary of all the projects and initiatives that staff have, or will, undertake in 2026 to deliver on Council's Strategic Plan. The attached Implementation Report provides an update on work undertaken between January to March 2026.

The Implementation Report is not an exhaustive list of all work performed by City staff. Staff are also engaged in delivering ongoing core services and participating in many other initiatives that arise throughout the year.

The 2026 Council Strategic Plan Implementation Report is one means for staff to demonstrate our commitment to accountability. Shared commitment and alignment are at the centre of the relationship between council, staff, and the community and enables us to work together to make the vision outlined in the 2023-2027 Council Strategic Plan a reality.

ALTERNATIVES:

As Council is only receiving Report #26-39 for information, there are no alternatives. Council could in the future change their strategic principles through the strategic planning process.

IMPLICATIONS:

- | | |
|--------------------------|---|
| (1) Social | Regular reporting to the community on the status of the 2023-2027 Council Strategic Plan builds trust and transparency. |
| (2) Environmental | N/A |
| (3) Personnel | Additional tasks or priorities of Council or the community impact staff's ability to deliver on the items identified in the 2026 Implementation Report. Before committing to additional tasks or new priorities, the potential positive impacts should be weighed against the costs of potentially not achieving existing priorities. |
| (4) Financial | Council's Strategic Priorities are financially resourced through the budgeting process. |

POLICY IMPLICATIONS:

The role of Council is to establish policy. Only second to the Community Plan, Council's Strategic Plan is the highest form of policy that guides the City's decisions, staff's annual workplans and helps prioritize the implementation of the City's various master plan recommendations.

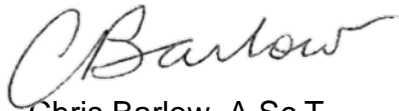
IMPLEMENTATION:

Status of project implementation is contained in the attached 2026 Council Strategic Plan Implementation Report – Quarter 1 update.

COMMUNICATION:

Once received, the 2026 Council Strategic Plan Implementation Report – Quarter 1 update will be posted on the City's website.

Respectfully submitted,

A handwritten signature in black ink that reads "C Barlow". The signature is written in a cursive, flowing style.

Chris Barlow, A.Sc.T.
Chief Administrative Officer



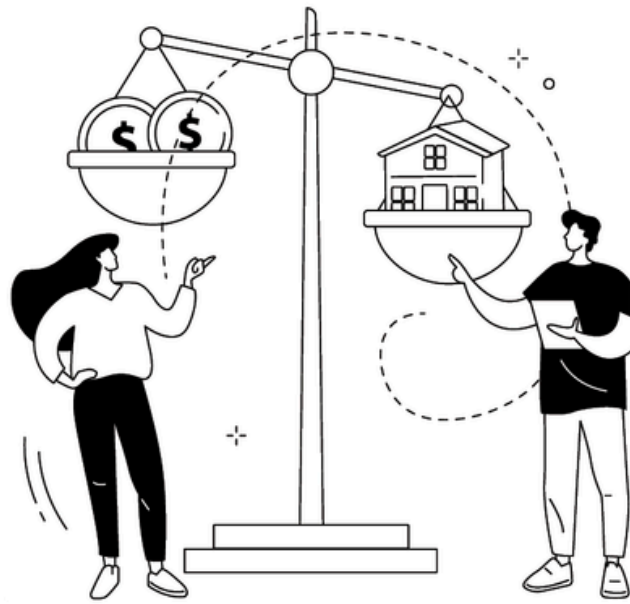
QUARTER 1 : JANUARY TO MARCH

2026 Council Strategic Plan Implementation Report

CASTLEGAR

Our Principles

The 2023-2027 Strategic Plan identified six principles that shape both short and long-term planning and decision making.



1 GOVERNANCE & SERVICE EXCELLENCE



2 A FUTURE WITH AFFORDABLE HOMES FOR ALL



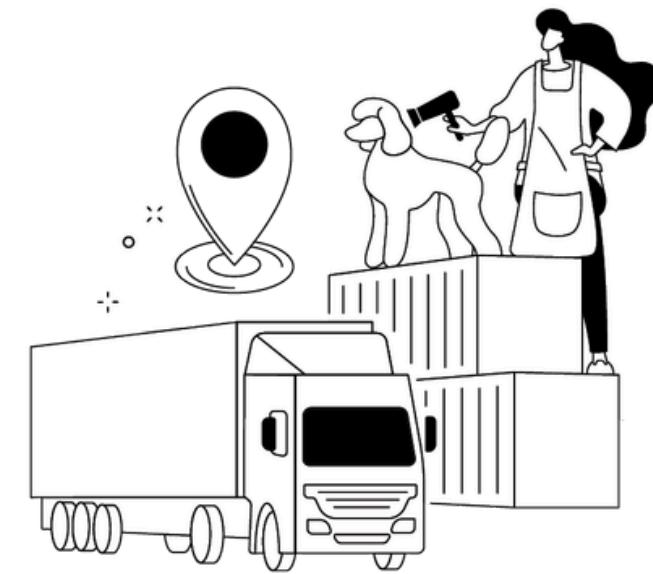
3 QUALITY OF LIFE



4 WEST KOOTENAY REGIONAL AIRPORT EXCELLENCE



5 ACCESS TO HEALTHCARE



6 A PROSPEROUS CITY

Reading this document

The 2023–2027 Council Strategic Plan's principles and goals guide which projects are undertaken each year. It is important to note that there may not be specific projects contributing to every goal each year. This document provides an overview of the projects that are in progress in 2026, while also indicating their status based on the following parameters:



The full 2023–2027 Council Strategic Plan is available at: castlegar.ca/councilstrategicplan

NOT STARTED

A not started project means that the project is approved and will proceed in 2026.

ON TRACK

An on track project is currently being worked on and is proceeding on schedule.

PENDING

A pending project has been approved and started, but is either paused temporarily or is overdue.

DEFERRED

A deferred project has been intentionally postponed to a later time due to limited resources, shifting priorities, or other dependencies.

CANCELLED

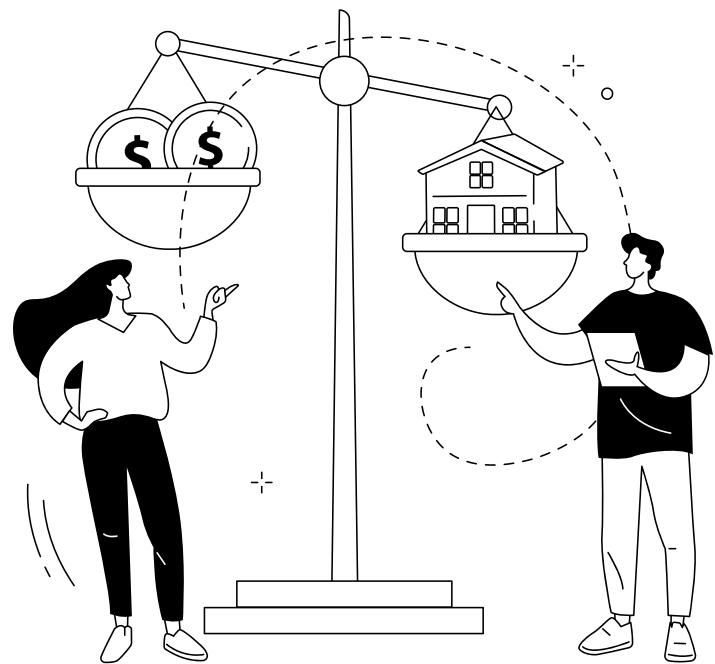
A cancelled project has been removed from 2026 work plans and has been either permanently cancelled or deferred to another year.

COMPLETED

A completed project means that work on the project has finished, and all deliverables/tasks have been completed.

Governance & Service Excellence

City Council will make difficult decisions in the best long-term interest of the community. We manage assets and infrastructure with fiscal prudence, using business-minded and long-term perspectives. Our actions are guided by community-informed master plans, which provide clarity of what we do and when and why.



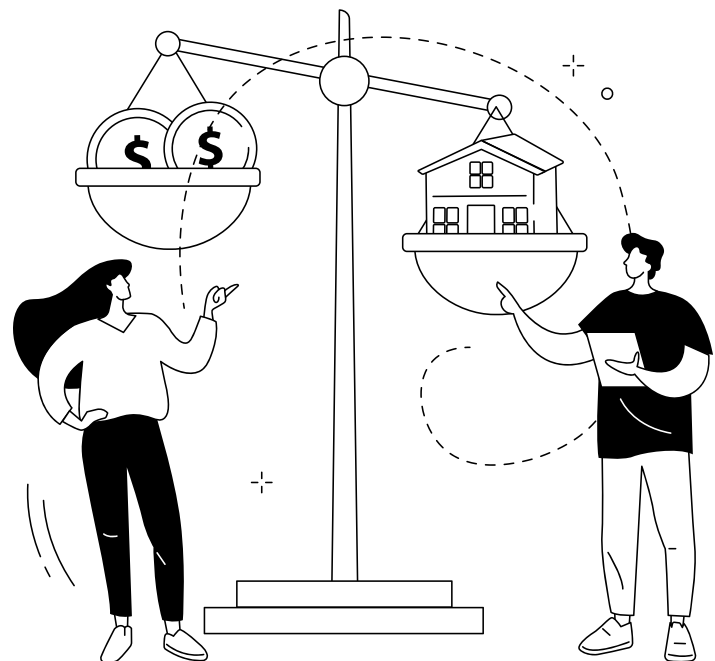
GOALS

1. Make Transparent Decisions
2. Show Fiscal Stewardship
3. Be Efficient and Effective
4. Attract Top Talent
5. Asset Management Planning

Goal 1: Make Transparent Decisions

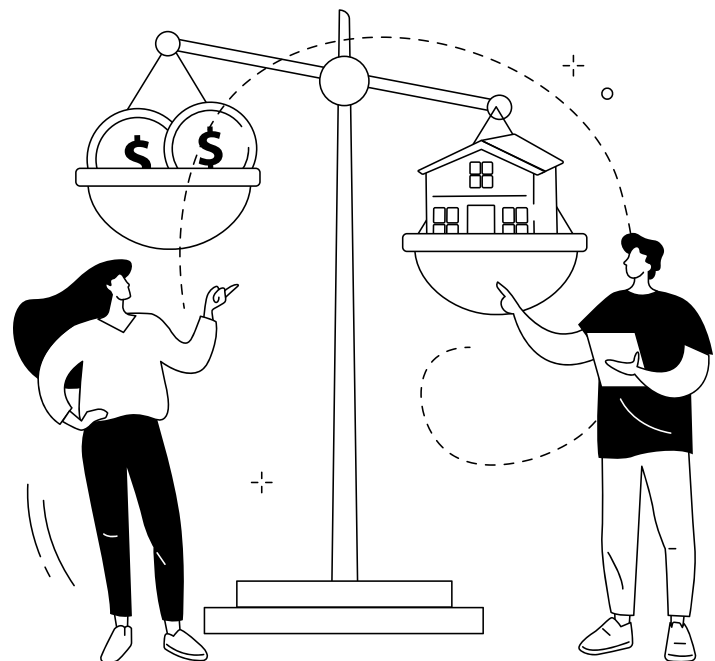
Serve as responsible stewards of the public's money, ensuring best value for money, long-term perspective, and social benefits.

PROJECT	STATUS Q1
Millennium Dog Park Signage	COMPLETE
2026 General Local Election	ON TRACK



Goal 3: Be Efficient and Effective

Provide efficient and effective services. Recognizing we are a growing and evolving city, we will strive to advance as a city, continually improving our services and programs towards our vision of providing the best-in-class customer experience.

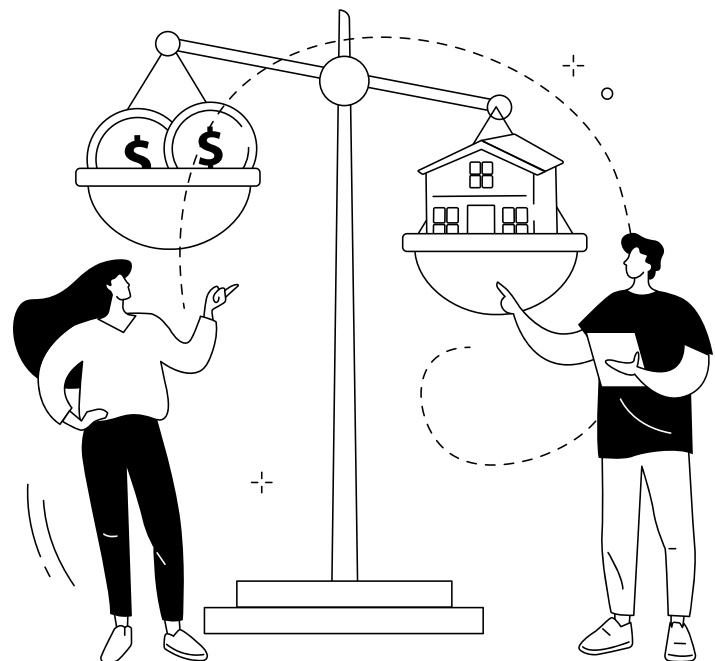


PROJECT	STATUS Q1
Redevelop Centralized Procurement Processes (2025)	ON TRACK
Develop a Hazardous Materials Program (2025)	ON TRACK
Geospatial Information (GIS) Program Development (2025)	ON TRACK
Implementation of Organizational Plan - Proposed Actions	ON TRACK

Goal 4: Attract Top Talent

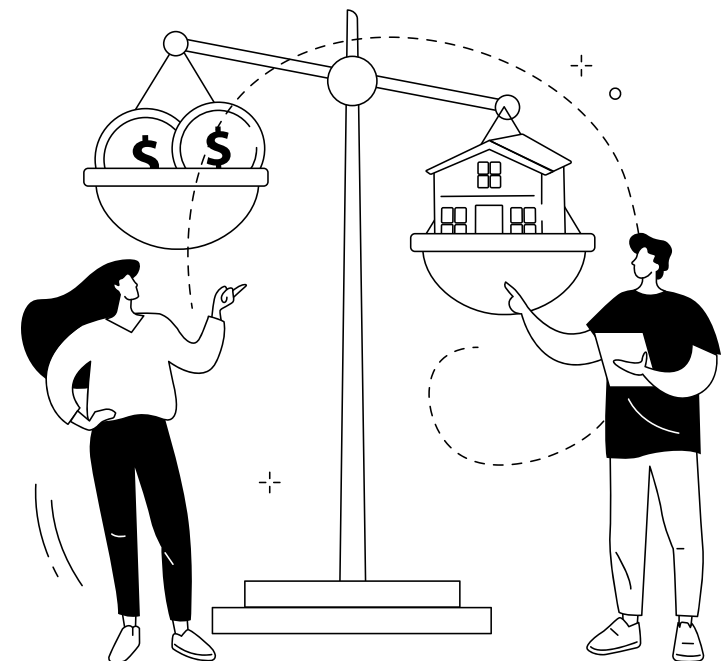
Creating the environment that attracts and keeps the best talent to deliver top-notch City services.

PROJECT	STATUS Q1
Implementation of Organizational Plan - Proposed Actions	ON TRACK



Goal 5: Asset Management Planning

Developing and delivering maintenance and asset management plans and establishing funding sources to ensure top priorities are met and core services are provided.

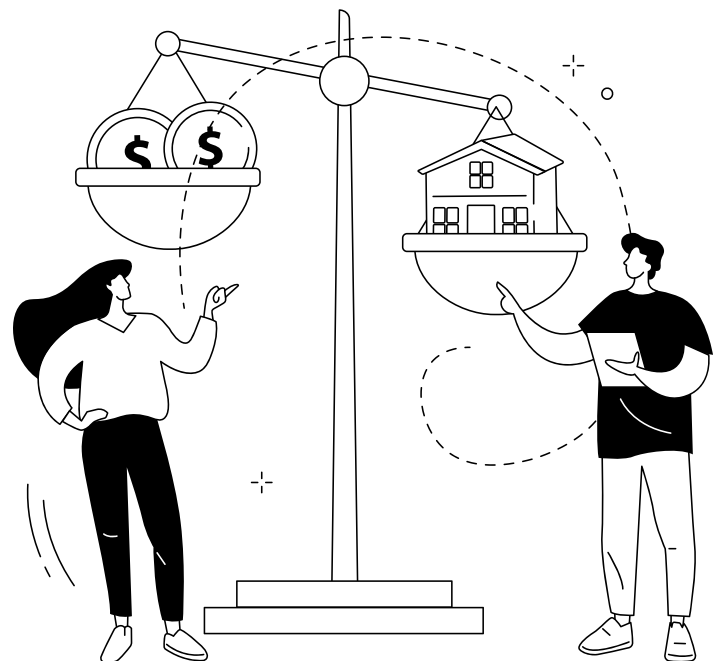


PROJECT	STATUS Q1
Liquid Waste Management Plan - Phase 1 (2025)	ON TRACK
Liquid Waste Management Plan - Phase 2	NOT STARTED
Municipal Services Workspace Enhancements & Expansion (2025)	ON TRACK
South Sewage Treatment Plant North Train Renewal (2025)	ON TRACK
Pavement Renewal Program	ON TRACK
South Sewage Treatment Plant Biosolids Management (Temporary)	COMPLETE
South Sewage Treatment Plant Biosolids Management (Permanent)	ON TRACK
Implementation of Organizational Plan - Proposed Actions	ON TRACK

Goal 5: Asset Management Planning (continued)

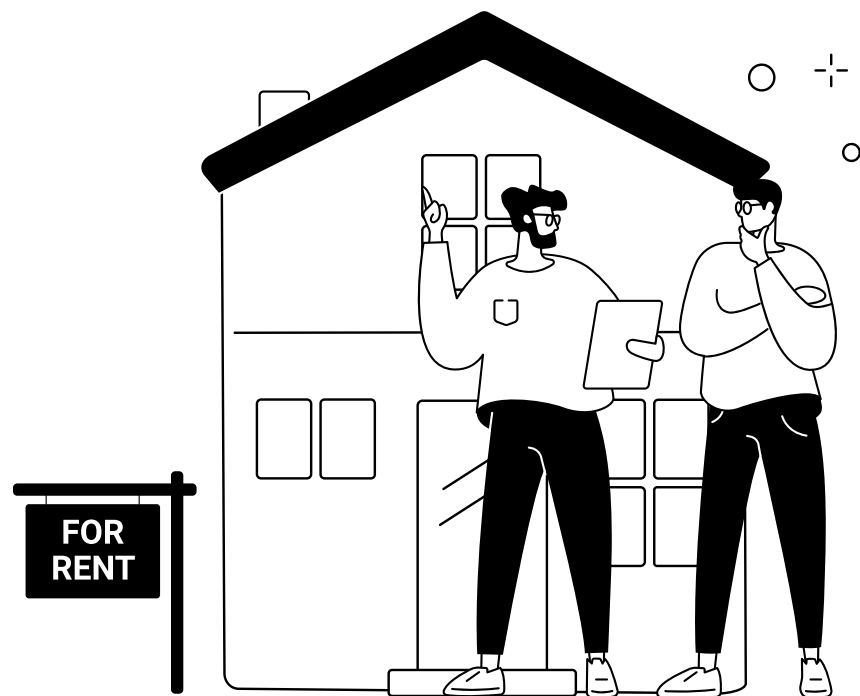
Developing and delivering maintenance and asset management plans and establishing funding sources to ensure top priorities are met and core services are provided.

PROJECT	STATUS Q1
Fleet Replacement Plan (2025)	PENDING
Civic Works Fuel Tank Removal (2025)	PENDING
Drainage Improvements Program	NOT STARTED
Basaran Building Improvements	NOT STARTED



A Future with Affordable Homes for All

We are in a housing crisis. The City of Castlegar is committed to doing everything it can to ensure the mix of housing the community needs. The City has the courage to step outside of our traditional role and take action to make housing happen. We continually minimize and reduce barriers and bureaucracy to support development.



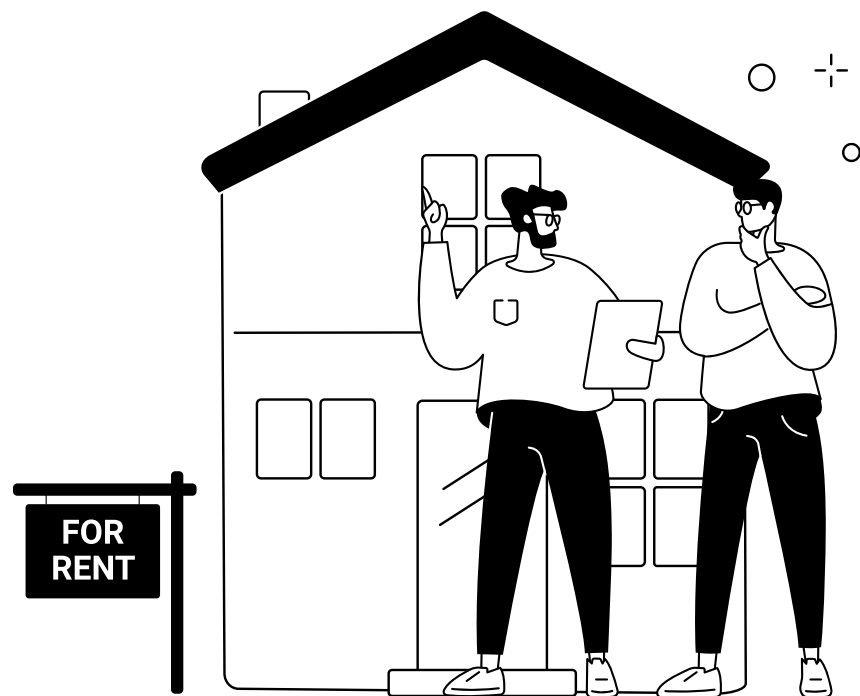
GOALS

1. Prioritize All Housing Needs
2. Support Housing Diversity
3. Enable Housing

Goal 1: Prioritize All Housing Needs

Be an inclusive and welcoming place to live for all, with affordable housing choices for everyone.

PROJECT	STATUS Q1
925 Columbia Avenue (Lu'ma Native BC Housing Society) Housing Project (2025)	ON TRACK
310 Columbia Avenue Housing Project (Eremenko Building)	PENDING
Eremenko Building Demolition	COMPLETE



Quality of Life

Castlegar is a community that values an exceptional quality of life. With a small-town feel, we strive to be a place that people are proud to call home, conduct their business in, and have fun in. Our community embraces diversity, values volunteerism and social service agencies. We live in and celebrate a natural environment that offers worldclass recreational opportunities, we will celebrate these opportunities.



GOALS

1. Bring People Together

2. Enhance Recreation Complex

3. Build Pride Through Engagement

4. Prioritize Public Safety

5. Champion Active Transport

Goal 1: Bring People Together

Ensure year-round recreation services, spaces and events that foster community pride and bring people together.



PROJECT	STATUS Q1
Millennium Ponds Algae Control (2025)	PENDING
Brandson Neighbourhood Park Renewal (2025)	ON TRACK
Canada Day & Winter Wonderland Community Events	ON TRACK
Parks Master Plan	ON TRACK

Goal 3: Build Pride Through Engagement

Support diverse community groups that build pride in our city and inspire citizen involvement.

PROJECT	STATUS Q1
Indigenous Reconciliation Project (2025)	NOT STARTED
Implementation of Organizational Plan - Proposed Actions	ON TRACK



Goal 4: Prioritize Public Safety

Prioritize public safety to ensure residents feel safe and supported in the City.

PROJECT	STATUS Q1
Fire Services Review Implementation (2025)	ON TRACK
Hazardous Materials and Asbestos Management Survey (2025)	COMPLETE
Next Generation 911 (2025)	ON TRACK
Purchase of Fire Fighting Appliances (2025)	ON TRACK
Fire Smart Program Development (2025)	ON TRACK



West Kootenay Regional Airport Excellence

West Kootenay Regional Airport is the gateway between the West Kootenay and the world. It is a catalyst for regional economic growth and opportunities. Focused on growing and improving services, West Kootenay Regional Airport will be the choice for air travel to the West Kootenay area. We are committed to improving reliability and moving beyond the reputation of Cancelgar. We will carefully plan for growth and development and build strategic partnerships.



GOALS

1. Achieve Airport Reliability
2. Deliver Travel Experience
3. Grow the Regional Airport

Goal 1: Achieve Airport Reliability

Achieve year-round airport reliability in line with industry standards.

PROJECT	STATUS Q1
Required Navigational Performance (RNP) (2025)	ON TRACK



Goal 2: Deliver Travel Experience

Deliver a travel experience that is equal to the best boutique airport experiences in North America.



PROJECT	STATUS Q1
Airport Terminal Building Expansion (2025)	ON TRACK

Access to Healthcare

Castlegar residents have an inherent right to healthcare. The City is dedicated to stepping outside its traditional role to ensure all residents have access to the healthcare they need – now and in the future. The City is committed to advocating for healthcare in the community and addressing emerging issues.



GOALS

1. Attract Healthcare Professionals
2. Enhance Local Primary Care
3. Leverage Community Social Services
4. Healthcare Access Advocacy

Goal 1: Attract Healthcare Professionals

Take a leadership role in recruiting and retaining the best healthcare professionals.

PROJECT	STATUS Q1
Support Physician Recruitment Position & Committee	ON TRACK



Goal 2: Enhance Local Primary Care

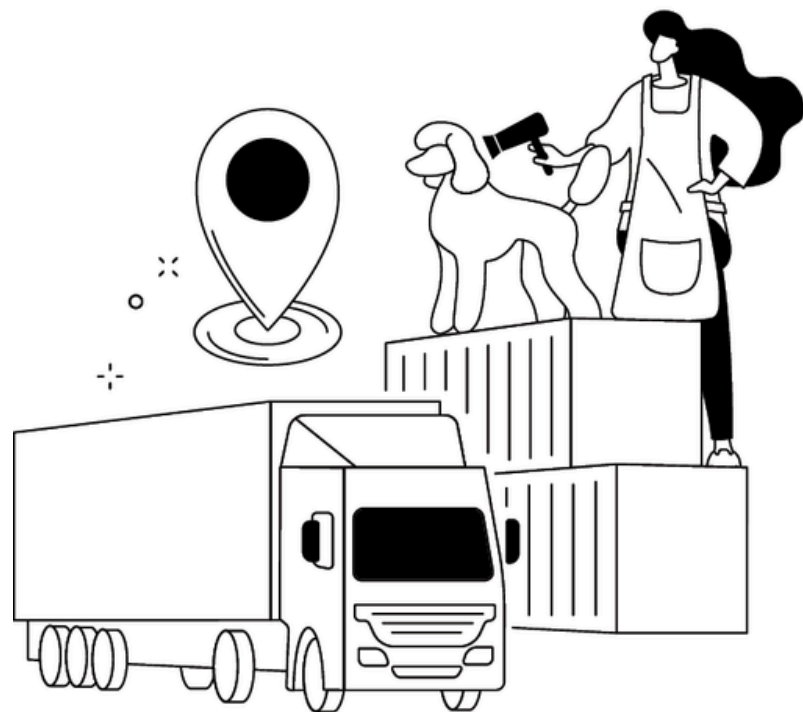
Actively pursue state-of-the-art primary care facilities for Castlegar residents.

PROJECT	STATUS Q1
Healthcare Centre at 925 Columbia Avenue (2025)	PENDING



A Prosperous City

Our position as the centre of the West Kootenay creates opportunities for diverse economic growth that benefits Castlegar and the region. We are committed to creating an environment where all sizes of industry and businesses can be successful. We will carefully plan for growth and development and build strategic partnerships.



GOALS

1. Be the Commerce Centre

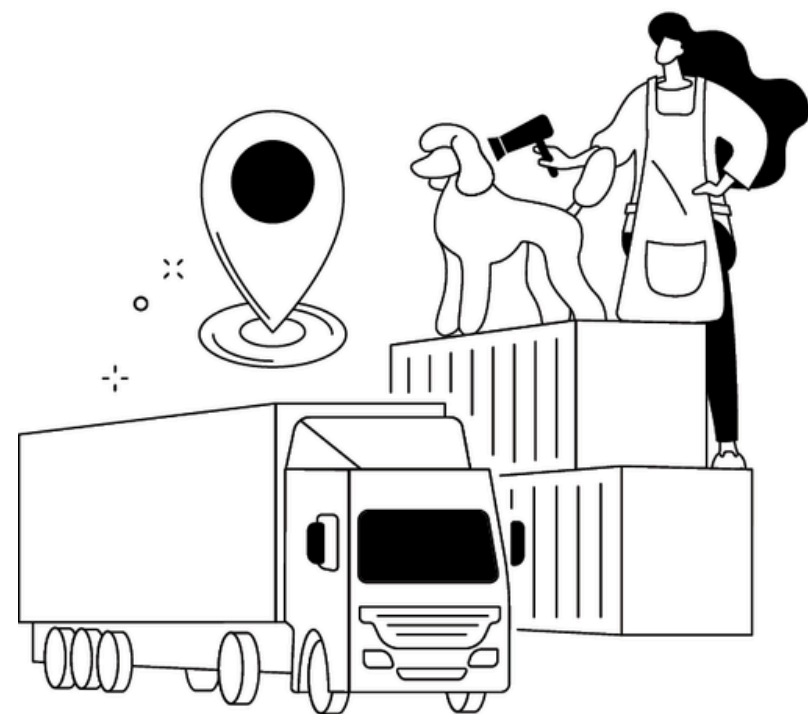
2. Cultivate Business Growth

3. Plan for Community Growth

4. Enhance Downtown

Goal 3: Plan for Community Growth

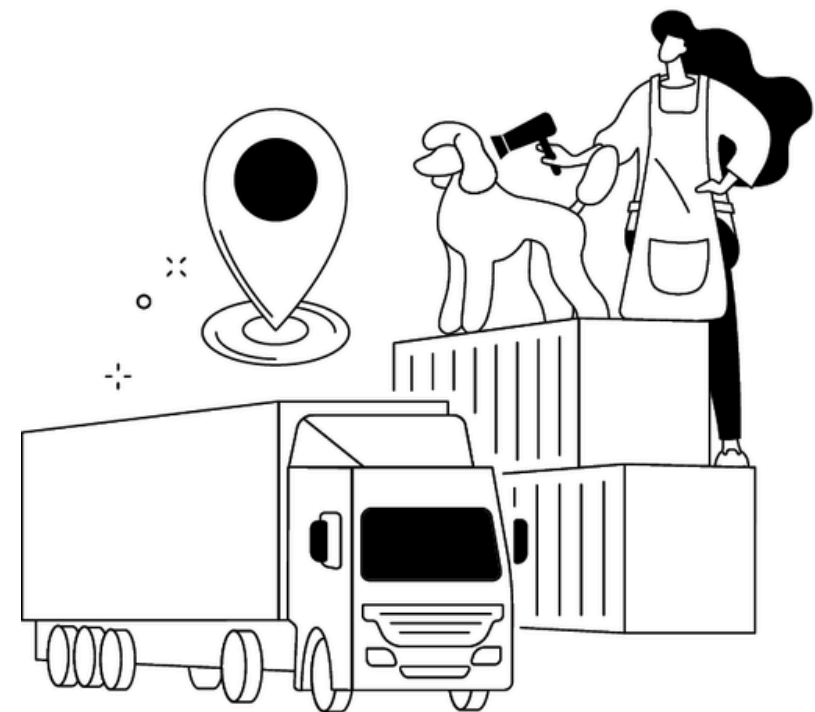
Recognize that Castlegar and area is a desirable place to live and that population growth is imminent. We will carefully plan our community and proactively manage our assets to provide an affordable quality of life for current residents and newcomers.



PROJECT	STATUS Q1
Boundary Expansion to include Selkirk College (2025)	ON TRACK

Goal 4: Enhance Downtown

Downtown is the heart of our community and the best place to connect us. We are committed to improving the economic vitality and attractiveness of the downtown.



PROJECT	STATUS Q1
Parking Reserve Bylaw	NOT STARTED

CASTLEGAR

Castlegar City Hall
460 Columbia Avenue
Castlegar, BC V1N 1G7

250 365 7227
info@castlegar.ca
castlegar.ca



CASTLEGAR

REPORT TO COUNCIL

DATE: May 4, 2026 **REPORT NO.:** 26-38
SUBMITTED BY: Director of Finance & Technology **FILE NO.:** 1970-20
3900-20
SUBJECT: Storm Water Management Parcel Tax Exemptions

RECOMMENDATIONS: (to be considered individually)

- 1. THAT all parcels previously exempted in accordance with the City of Castlegar Storm Water Management Parcel Tax Exemption Bylaw No. 1240, 2016, remain exempted in accordance with the City of Castlegar Storm Water Management Parcel Tax Exemption Bylaw No. 1454, 2026.***
 - 2. THAT Council exempt folios 201.04090.000 (1452 Selkirk Avenue), 201.00073.000 (813 4th Street) and 201.01520.000 (2234 11th Avenue) in accordance with City of Castlegar Storm Water Management Parcel Tax Exemption Bylaw No. 1454, 2026.***
 - 3. THAT Council delegate the authority to grant exemptions in accordance with City of Castlegar Storm Water Management Parcel Tax Exemption Bylaw No. 1454, 2026 in situations where more than one parcel is included in a single folio.***
-

PURPOSE:

To seek approval from Council to permit for all parcels previously exempted in accordance with the City of Castlegar Storm Water Management Parcel Tax Exemption Bylaw No. 1240, 2016, remain exempted in accordance with the City of Castlegar Storm Water Management Parcel Tax Exemption Bylaw No. 1454, 2026.

To also seek approval from Council to permit three new exemptions in accordance with the City of Castlegar Storm Water Management Parcel Tax Exemption Bylaw No. 1454, 2026.

These recommendations are for consideration at the May 4, 2026, Committee of the Whole Meeting and adoption at the May 4, 2026, Regular Council Meeting.

SUMMARY/BACKGROUND

In 2016, the City implemented a parcel tax of \$150 to each parcel in the City for the planning, construction and maintenance of a storm water infrastructure network. In British Columbia parcel taxes can only be valid for a maximum of 10 years and then need to be renewed or removed. The City of Castlegar Storm Water Management Parcel Tax Roll Bylaw No. 1235, 2016 expired in 2025. To continue to fund the storm water system, the city intends to evaluate different funding options.

Depending on the funding model chosen, significant work is required to determine the impact, for example measuring impervious areas for all lots. To be able to let staff and Council determine the best option and to continue to fund the Storm Water infrastructure system, Council approved the City of Castlegar Storm Water Management Parcel Tax Bylaw No. 1453 and the City of Castlegar Storm Water Management Parcel Tax Exemption Bylaw No. 1454 at the April 7, 2026, Regular Council Meeting.

Exemptions

Provincial legislation stipulates that when imposing a parcel tax, the tax must be applied to all parcels in the City.

There are a number of properties in the City of Castlegar that contain more than one parcel and will attract more than one \$150 parcel tax. The majority of these parcels are located in an area defined by subdivision plan 650, which was completed in 1897. The typical size of a parcel in the original plan 650 area is 30 feet by 100 feet, and it was common for a property owner to acquire two or more parcels and straddle their homes over lot lines. The attached picture presents an example of a property that contains two 30-foot parcels.

In the example shown, because two parcels make up the property owner's entire combined property and because of provincial law the homeowner will be required to pay a \$150 parcel tax on each parcel for a total of \$300 annually.



Previous Exemptions

In 2016, in accordance with the City of Castlegar Storm Water Management Parcel Tax Exemption Bylaw No. 1240, the City exempted several of these properties from paying more than one parcel tax.

Parcels that are adjacent to homes where the homeowner owns both parcels and the smaller parcel is too small to build a house on have been also exempted.

Staff is recommending Council permits for all parcels previously exempted in accordance with the City of Castlegar Storm Water Management Parcel Tax Exemption Bylaw No. 1240, 2016, remain exempted in accordance with the City of Castlegar Storm Water Management Parcel Tax Exemption Bylaw No. 1454, 2026.

Requested New Exemptions

The City has received two new exemption requests that Staff consider qualifying per City of Castlegar Storm Water Management Parcel Tax Exemption Bylaw No. 1454.

The first parcel is folio 201.04090.000 (1452 Selkirk Avenue). It is a very thin triangular wedge of land that is much too small to be built upon. The wedge of land was recently sold to the applicant by the City to square off their regular sized residential building lot. Staff is of the opinion that this exemption meets the intent of the Bylaw. Please see the attached picture showing the lot lines.

The second is folio 201.00073.000 (813 4th Street) that consists of a home sitting on three 30-foot-wide parcels of land that are all included in the same folio. Staff is of the opinion that this exemption meets the intent of the Bylaw. Please see the attached picture and drawing showing the lot lines.

The third is folio 201.01520.000 (2234 11th Avenue) that consists of a home sitting on 1½ parcels of land that are all included in the same folio. Staff is of the opinion that this exemption meets the intent of the Bylaw. Please see the attached picture and the drawing showing the lot lines.

Delegation to Staff to Authorize to Exemptions

Staff is aware that more situations exist where more than one parcel is included within a single dwelling’s folio. In those situations, Staff is requesting the authority to grant those exemptions be delegated from Council to Staff.

ALTERNATIVES:

1. Council may choose not to approve the continuation of the exemptions and instead require all properties to reapply. Staff does not recommend this, as it would require a considerable amount of staff time to complete a duplicative process to re-establish exemptions that are already in place.
2. Council may choose not to approve the three new exemptions. Staff does not recommend this as the exemptions proposed are similar to previously approved exemptions and disallowing them would not be considered fair by those applying for them.

IMPLICATIONS:

- (1) Social** Residents with previous exemptions may expect those to continue under the new City of Castlegar Storm Water Management Parcel Tax Exemption Bylaw No. 1454, 2026.
- (2) Environmental** N/A
- (3) Personnel** Approximately 20 hours of combined staff time has been required to prepare and fulfill the legislative requirements with imposing the Storm Water Management Parcel Tax Bylaw.

Up to 35 additional hours would be required to remove the existing exemptions and re-establish exemptions should they not carry over.
- (4) Financial** There is no financial impact if previous exemptions are renewed under the new bylaw.

If the new exemptions are approved a \$450.00 reduction of parcel tax income will be realized.

POLICY IMPLICATIONS:

These recommendations support the following 2023-2027 Council Strategic Plan priority of: Governance & Service Excellence pillars:

- Make Transparent Decisions
- Show Fiscal Stewardship
- Be Efficient & Effective
- Asset Management Planning

IMPLEMENTATION:

If the recommendation is approved all previously exempt properties will remain. All new applications will be reviewed and completed by staff.

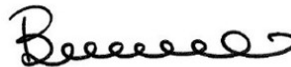
COMMUNICATION:

In accordance with the *Community Charter*:

- Public Notice of the Parcel Tax renewal and Parcel Tax Roll Review Panel Meeting was provided in the April 16 and April 23 editions of the Castlegar News, and on the City website.
- Letters were sent to all residents regarding the parcel tax where they were informed of the opportunity to inspect the roll at City Hall and also the date and time of the Parcel Tax Roll Panel Review Meeting where appeals for issues with the roll could be heard for grounds established by the *Community Charter*.

Respectfully submitted,

Approved by

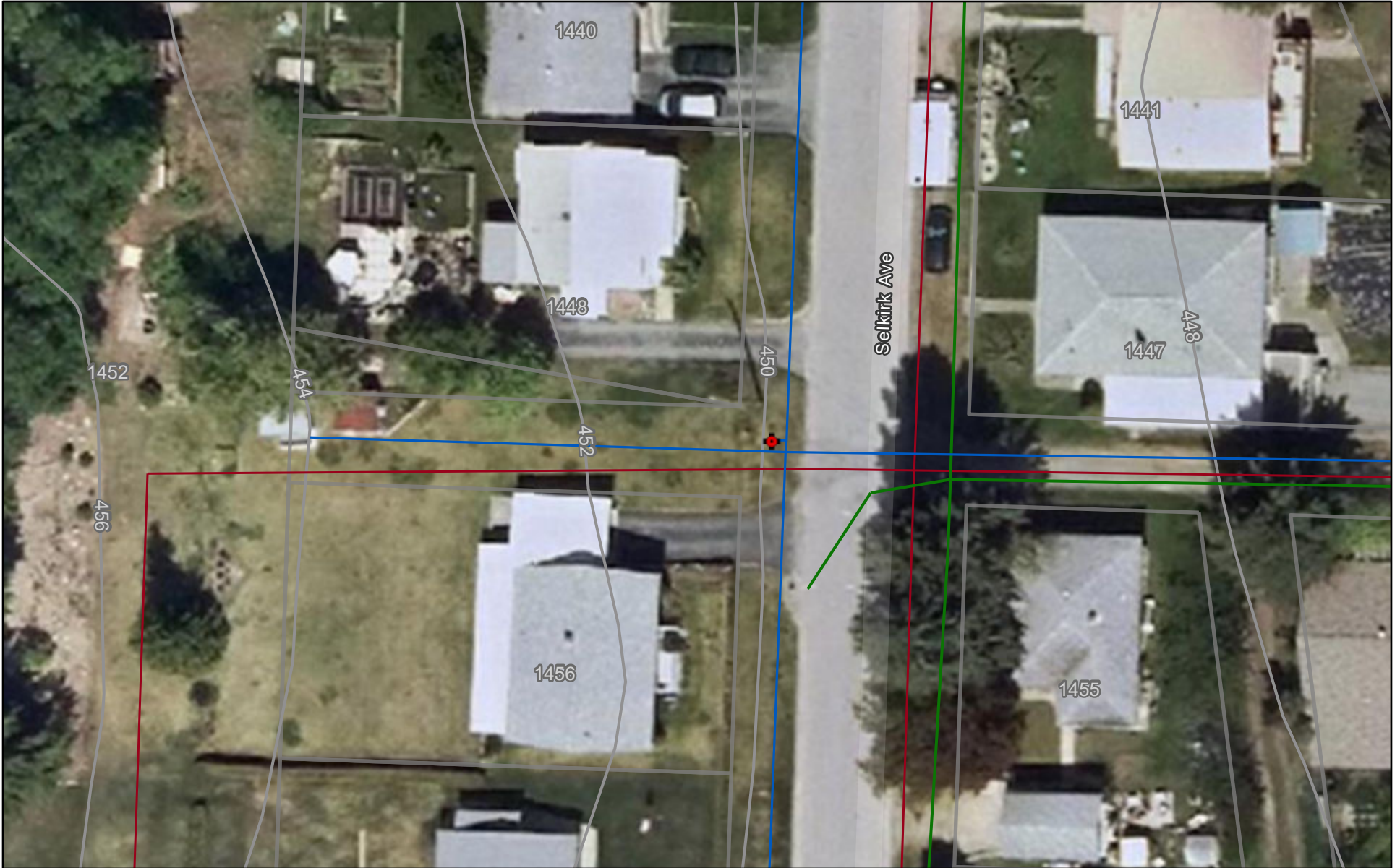


Steffan Klassen, CPA CA
Director of Finance & Technology


For:
Chris Barlow, A.Sc.T.
Chief Administrative Officer

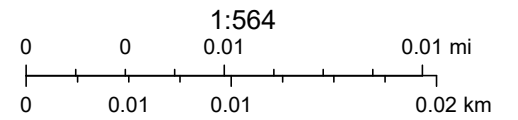
Attachment to Report 26-38

1452 Selkirk Avenue



10/8/2024, 2:53:46 PM

- | | | |
|---|---|---|
|  Boundary |  W Hydrant |  San Mains |
|  Contour (2m) |  W Main |  Address |
|  ParcelMap BC Parcel Fabric |  Storm Gravity Mains | |

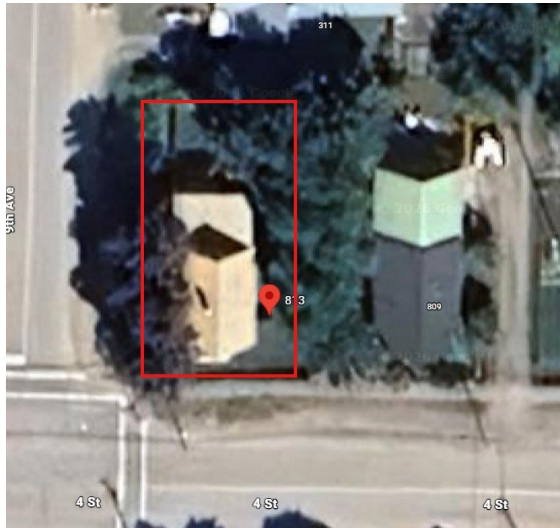


City of Castlegar, Maxar, Microsoft, Esri Canada

Attachment to Report 26-38

Overhead view and map of 813 4th Street, Castlegar.

813 4th Street is a hooked parcel: This is a means of consolidating parcels under the *Land Title Act* (section 34), which is why there is only one folio for three parcels.



Attachment to Report 26-38

Overhead view and map of 2234 11th Avenue, Castlegar.

2234 11th Avenue is a hooked parcel: This is a means of consolidating parcels under the *Land Title Act* (section 34), which is why there is only one folio for two parcels.

2242 11th Avenue is also a hooked parcel, but it already has an existing exemption.



CASTLEGAR

REPORT TO COUNCIL

MEETING DATE: May 4, 2026 **REPORT NO.:** 26-36
SUBMITTED BY: Project Manager **FILE NO.:** 5330-20
SUBJECT: Recommendation for Award of RFP 2026-07 - Castlegar Civic Works Site Improvements

RECOMMENDATION:

THAT Council award Request for Proposals 2026-07 - Castlegar Civic Works Site Improvements to Simm Excavating & Snow Removal Ltd. in the amount of \$90,000 plus applicable taxes,

AND FURTHER;

THAT Council direct staff to execute the necessary documents.

PURPOSE:

THAT Council award Request for Proposals 2026-07 - Castlegar Civic Works Site Improvements to Simm Excavating & Snow Removal Ltd. in the amount of \$90,000 plus applicable taxes.

This report is for consideration at the May 4, 2026, Committee of the Whole Meeting, and adoption at the May 4, 2026, Regular Council Meeting to support the initiation of civil works as there is currently not enough space to accommodate all staff at Civic Works.

SUMMARY/BACKGROUND:

In 2024, an architecture firm was engaged to complete an office space needs assessment for City Hall, Civic Works, Fire Hall, and the RCMP. The assessment determined current and future office space needs and recommended options to meet future needs based on creating efficient and productive workspaces.

It concluded that City Hall has sufficient capacity to accommodate existing and future staff, provided that the Engineering & Infrastructure Division is relocated to Civic Works, along with minor internal space reallocations. Conversely, the Civic Works facility was identified as having insufficient space to accommodate current staffing levels.

The assessment outlined options to address this through renovation and reconfiguration of the existing Civic Works building, as well as a potential building expansion. Four options were developed with estimated costs:

Option	Description	Cost
1	Reallocate and upgrade the existing building to complete an expansion; or construct a new building	\$6,100,000

2	Complete only an expansion of the existing building; or build a new stand-alone administrative building	\$3,500,000
3	Build only a stand-alone administrative building using modular construction	\$3,100,000
4	Reallocate and upgrade the existing building to maximize the existing building's footprint	\$2,900,000

Staff reviewed all options presented and noted that while each option addressed the identified workspace needs, the level of financial investment required was significant. To address immediate space pressures at that time, an interim measure was implemented in winter 2024 with the installation of a 40' long site trailer to provide additional office and workspace capacity. This approach has proven to be an effective short-term solution.

Following review of the architectural recommendations and associated cost estimates, it was determined that implementing additional interim measures represented the most cost-effective and timely approach. As a result, the relocation of the Engineering & Infrastructure Division to Civic Works will proceed in 2026, supported by the use of site trailers to provide the required workspace capacity. This approach allows the City to respond to immediate operational needs while broader, long-term facility requirements are evaluated through a more comprehensive and strategic planning process.

Co-locating the Engineering & Infrastructure Division with the Civic Works Division will also provide operational benefits by bringing the full Municipal Services Department into a single location. This integration is expected to improve collaboration within the team, enhancing overall service delivery efficiency through closer alignment of planning and operations functions.

To address the above, Council approved the Municipal Services Workspace Enhancements & Expansion project in the 2026-2030 Financial Plan. This project includes the following scopes:

1. Expand parking space: current parking is under-serviced and office trailer locations will further reduce parking spaces.
2. Add two site trailer offices to the Civic Works site: this includes two offices and up to four workspaces per trailer.
3. Complete inside renovations to Civic Works reception and office space areas: this adds two offices, updates the public reception space, improves functionality of two existing offices, and improves workplace flow.

To proceed with the project, the City posted a Request for Proposals (RFP) for the scope item #1, as well as subgrade preparation for trailers to support for scope item #2. The RFP was posted March 25, 2026, and closed April 22, 2026. The full scope included grading and preparation of the new parking area, with surfacing to be completed in conjunction with the City's asphalt pavement program, removal and replacement of fencing, subbase preparation for the site trailers, and installation of conduit, meter bases, and other civil electrical work for the trailers.

The City received three proposals which were compliant with the terms of the RFP. An evaluation committee evaluated the proposals using the following weighted criteria:

Criteria	Weighting (%)
Experience and Expertise	25
Capacity	10
Methodology	25
Safety	10
Price	30
Total	100

The evaluation committee scored the proposals as follows:

Proponent	Score
Simms Excavating & Snow Removal Ltd.	75
Marwest Industries Ltd.	72
Copcan Civil Limited Partnership	68

The evaluation committee determined that Simms Excavating & Snow Removal Ltd. (Simms) submitted a proposal that offered the highest value to the City. The personnel and corporation have good experience with similarly sized construction requiring similar skills, including other works completed for local governments in the region. Their proposed work plan clearly laid out their proposed work phases, how they would manage risks, and the logistics of managing the project at an active site. Further, they had a comprehensive safety plan that exceeds the minimum requirements from WorkSafeBC.

Based on their proposal, Simms is prepared to commence work upon award and complete the scope in a timely manner.

ALTERNATIVES:

1. Council could direct staff to award to another Proponent. This is not recommended as Simms was identified as having the best value proposal under the terms of the RFP.
2. Council could choose not to award the contract at this time. This is not recommended as proceeding with the work supports improved workspace conditions at Civic Works and ensures the facility can effectively accommodate staff needs.

IMPLICATIONS:

- (1) Social** Providing staff with appropriate, functional workspace within the right facility supports improved coordination and effectiveness, resulting in more efficient and responsive public service delivery and enhanced overall service levels.
- (2) Environmental** The use of existing Civic Works land for parking and the installation of site trailers optimizes the use of previously disturbed areas, avoiding the need for additional land clearing and minimizing environmental impact.
- (3) Personnel** Moving the Engineering & Infrastructure Division to Civic Works makes two offices and three shared workspaces at City Hall

available, which can be used to improve workspace allocations for City Hall staff. It also improves workflows within the Municipal Services Department by enabling the Engineering & Infrastructure Division work more closely with the Civic Works Division.

Given the coordination of this contract, combined with the other scopes listed within the Municipal Services Work Space Enhancements & Expansion project, the total estimated staff time for the full scope of the are:

- Project Manager: 30 hours
- Manager of Civic Works: 10 hours
- Other staff: 30 hours

(4) Financial

The 2026-2030 Financial Plan includes \$500,000 for this project, which also includes the scopes for trailer supply and install and interior renovations at Civic Works.

The \$90,000 value for this contract includes approximately 10% contingency and is included in the 2026-2030 Financial Plan under the Municipal Services Workspace Enhancements & Expansion project. The proposed contract price is within the planned budget for this scope.

POLICY IMPLICATIONS:

This project supports 2023-2027 Council Strategic Plan Principle #1: Governance and Service Excellence under Goal #3 – Be Efficient & Effective and Goal #4 – Attract Top Talent.

It also supports the 2026-2028 Organizational Plan Value of “Employees” and the Strategic Pillars of “Leadership” and “People”.

IMPLEMENTATION:

If Council chooses to award the RFP to Simms, staff will proceed with finalizing and executing a contract.

COMMUNICATION:

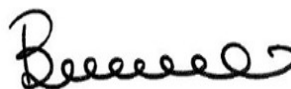
If approved, staff will include this in the Council Highlights.

Respectfully submitted,



Anne Simonen, P.L.Eng.
Project Manager

Approved by



For:
Chris Barlow, ASCT
Chief Administrative Officer

CASTLEGAR

REPORT TO COUNCIL

MEETING DATE: May 4, 2026 **REPORT NO.:** 26-37
SUBMITTED BY: Project Manager **FILE NO.:** 5330-20
SUBJECT: Recommendation for Award of RFQ 2026-08 - Castlegar Civic Works Site Trailers Supply & Install

RECOMMENDATION:

THAT Council award Request for Quotations 2026-08 Castlegar Civic Works Site Trailers Supply & Install to ATCO Structures & Logistics Ltd. in the amount of \$225,650 plus applicable taxes,

AND FURTHER;

THAT Council direct staff to execute the necessary documents.

PURPOSE:

Report to authorize staff to award Request for Quotations 2026-08 Castlegar Civic Works Site Trailers Supply & Install to ATCO Structures & Logistics Ltd. in the amount of \$225,650 plus applicable taxes.

This report is for consideration at the May 4, 2026, Committee of the Whole Meeting, and adoption at the May 19, 2026, Regular Council Meeting.

SUMMARY/BACKGROUND:

In 2024, an architecture firm was engaged to complete an office space needs assessment for City Hall, Civic Works, Fire Hall, and the RCMP. The assessment determined current and future office space needs and recommended options to meet future needs based on creating efficient and productive workspaces.

It concluded that City Hall has sufficient capacity to accommodate existing and future staff, provided that the Engineering & Infrastructure Division is relocated to Civic Works, along with minor internal space reallocations. Conversely, the Civic Works facility was identified as having insufficient space to accommodate current staffing levels.

The assessment outlined options to address this through renovation and reconfiguration of the existing Civic Works building, as well as a potential building expansion. Four options were developed with estimated costs:

Option	Description	Cost
1	Reallocate and upgrade the existing building to complete an expansion; or construct a new building	\$6,100,000

2	Complete only an expansion of the existing building; or build a new stand-alone administrative building	\$3,500,000
3	Build only a stand-alone administrative building using modular construction	\$3,100,000
4	Reallocate and upgrade the existing building to maximize the existing building's footprint	\$2,900,000

Staff reviewed all options presented and noted that while each option addressed the identified workspace needs, the level of financial investment required was significant. To address immediate space pressures at that time, an interim measure was implemented in winter 2024 with the installation of a 40' long site trailer to provide additional office and workspace capacity. This approach has proven to be an effective short-term solution.

Following review of the architectural recommendations and associated cost estimates, it was determined that implementing additional interim measures represented the most cost-effective and timely approach. As a result, the relocation of the Engineering & Infrastructure Division to Civic Works will proceed in 2026, supported by the use of site trailers to provide the required workspace capacity. This approach allows the City to respond to immediate operational needs while broader, long-term facility requirements are evaluated through a more comprehensive and strategic planning process.

Co-locating the Engineering & Infrastructure Division with the Civic Works Division will also provide operational benefits by bringing the full Municipal Services Department into a single location. This integration is expected to improve collaboration within the team, enhancing overall service delivery efficiency through closer alignment of planning and operations functions.

To address the above, Council approved the Municipal Services Workspace Enhancements & Expansion project in the 2026-2030 Financial Plan. This project includes the following scopes:

1. Expand parking space: current parking is under-serviced and office trailer locations will further reduce parking spaces.
2. Add two site trailer offices to the Civic Works site: this includes two offices and up to four workspaces per trailer.
3. Complete inside renovations to Civic Works reception and office space areas: this adds two offices, updates the public reception space, improves functionality of two existing offices, and improves workplace flow.

To proceed with scope item #2, the City posted a Request for Quotations (RFQ) for the supply and installation of portable site trailers on March 9, 2026, which closed April 8, 2026. The scope of work requested included the supply and installation of two 12' x 60' trailers which come supplied with two offices and a central open workspace which could fit up to four workspaces.

The City received four bids compliant with the terms and conditions of the RFQ. One bid was submitted on time but during evaluation it was found to be non-compliant with the terms of the RFQ. An RFQ is evaluated solely on lowest price. The compliant bids for the RFQ are as follows:

Bidder	Price (excl. taxes)
ATCO Structures & Logistics Ltd.	\$225,650
Aurora Cascade ENT Ltd.	\$230,655
Fort Modular Inc.	\$256,800
Coastal Installations (Prefab) Ltd. dba. CIP Modular	\$432,730

As such, ATCO Structures & Logistics Ltd. (ATCO) provided the lowest compliant bid. ATCO are a well-known supplier of portable site offices and provided shop drawings showing that the bid matches the RFQ and the needs of the City.

ALTERNATIVES:

1. Council could direct staff to award to another Proponent. This is not recommended as ATCO was identified as having the lowest compliant bid under the terms of the RFQ.
2. Council could choose not to award the contract at this time. This is not recommended as existing space constraints at Civic Works are insufficient for current staff and negatively impact operational efficiency and service delivery.

IMPLICATIONS:

(1) Social

Providing staff with appropriate, functional workspace within the right facility supports improved coordination and effectiveness, resulting in more efficient and responsive public service delivery and enhanced overall service levels.

(2) Environmental

The use of existing Civic Works land for parking and the installation of site trailers optimizes the use of previously disturbed areas, avoiding the need for additional land clearing and minimizing environmental impact.

(3) Personnel

Moving the Engineering & Infrastructure Division to Civic Works makes two offices and three shared workspaces at City Hall available, which can be used to improve workspace allocations for City Hall staff. It also improves workflows within the Municipal Services Department by enabling the Engineering & Infrastructure Division work more closely with the Civic Works Division.

Given the coordination of this contract, combined with the other scopes listed within the Municipal Services Work Space Enhancements & Expansion project, the total estimated staff time for the full scope of the are:

- Project Manager: 30 hours
- Manager of Civic Works: 10 hours
- Other staff: 30 hours

(4) Financial

The 2026-2030 Financial Plan includes \$500,000 for this project, which also includes the scopes for trailer supply and install and interior renovations at Civic Works. Of the total budget, \$90,000

has already been recommended for consideration under report to council 26-36 for Civic Works Site Improvements. The \$225,650 value for this contract is included in the 2026-2030 Financial Plan under the Municipal Services Workspace Enhancements & Expansion project.

POLICY IMPLICATIONS:

This project supports 2023-2027 Council Strategic Plan Principle #1: Governance and Service Excellence under Goal #3 – Be Efficient & Effective and Goal #4 – Attract Top Talent. It also supports the 2026-2028 Organizational Plan value of Employees and the Strategic Pillars of Leadership and People.

IMPLEMENTATION:

If Council chooses to award the RFQ to ATCO, staff will proceed with finalizing and executing a contract and completing a Building Permit for the work.

COMMUNICATION:

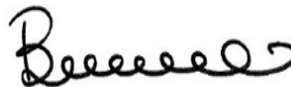
If approved, staff will include this in the Council Highlights.

Respectfully submitted,

Approved by



Anne Simonen, P.L.Eng.
Project Manager



For:
Chris Barlow, ASCT
Chief Administrative Officer

Regular Meeting Minutes of Council April 20, 2026

Regular Meeting Minutes of the City of Castlegar Council held by Zoom live meeting and available to the public for live streaming in Council Chambers at the Community Forum, 445 13th Avenue, Castlegar, B.C., commenced at 3:00 p.m. for Committee of the Whole, immediately followed by a Closed Meeting of Council and reconvened at 7:00 p.m. for Regular Council proceedings.

Members Present Mayor Maria McFaddin
Councillor Darcy Bell
Councillor Brian Bogle
Councillor Sandy Bojechko
Councillor Shirley Falstead
Councillor Sue Heaton-Sherstobitoff
Councillor Cheryl MacLeod

Absent Nil

Staff Present Chris Barlow, Chief Administrative Officer
Bree Seabrook, Director of Corporate Services
Steffan Klassen, Director of Finance & Technology
Nick Ahlefeld, Fire Chief
Nicole Brown, Manager of Legislative Services
Jennifer Chamberlain, Executive Assistant
Danny Clarke, Airport Manager
Deanna Hooper, Manager of Civic Works
Ginger Lester, Communications Manager
Ryan Nidderly, Manager of Engineering and Infrastructure
Monty Taylor, RCMP Sergeant

Other Public and Media

1 CALL TO ORDER: Mayor McFaddin called the meeting to order at 3:00 p.m.

2 ADOPTION OF AGENDA:

R099-26 Moved and seconded, and
RESOLVED:

THAT the agenda for the Regular Council Meeting of April 20, 2026, be adopted.

CARRIED.

3 RESOLUTION TO RESOLVE INTO COMMITTEE OF THE WHOLE:

R100-26 Moved and seconded, and
RESOLVED: THAT Council now resolve itself into Committee of the Whole.

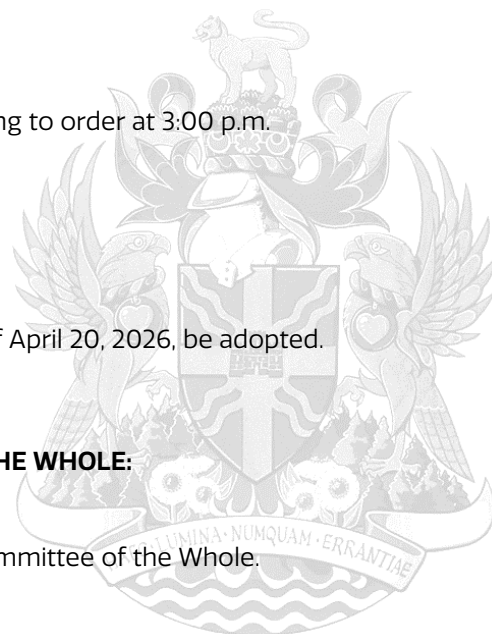
CARRIED.

4 DELEGATION: Nil

5 COMMUNITY WELLNESS, SAFETY & DEVELOPMENT (Councillor Bell, Chair)

(a) **COUNCIL COMMITTEE LIAISON VERBAL UPDATE**

- Nil



(b) **Castlegar & District Public Library Regular Meeting Minutes**

COW049-26

RECOMMENDATION: Council consider and resolve to receive for information:

- Castlegar & District Public Library Regular Meeting Minutes – February 11, 2026

CARRIED.

(c) **FIRE DEPARTMENT VERBAL UPDATE**

- Wildfire training for members.

(d) **Emergency Services Monthly Report – March 2026**

COW050-26

RECOMMENDATION: Council consider and resolve to receive for information:

- Emergency Services Monthly Report – March 2026

CARRIED.

(e) **RCMP DETACHMENT VERBAL UPDATE**

- Currently at 14 of 17 members.

(f) **WEST KOOTENAY REGIONAL AIRPORT VERBAL UPDATE**

- Consistent increase in aircraft loads.

(g) **Transport Canada Airport Capital Assistance Program Grant – Runway Sweeper (Report No. 26-33)**

Report from the Airport Manager to seek Council's endorsement of an application to the 2026 intake of the Airport Capital Assistance Program (ACAP) for up to \$700,000 funding assistance.

COW051-26

Moved, and
RECOMMENDED:

THAT Council endorse an application to the 2026 intake of the Transport Canada Airport Capital Assistance Program (ACAP) for up to \$700,000 in funding to support the purchase of a new runway sweeper for the West Kootenay Regional Airport.

CARRIED.

(h) **COMMUNITY SAFETY AND DEVELOPMENT VERBAL UPDATE**

(i) **Building Permit and Business Licence Reports – March 2026**

COW052-26

RECOMMENDATION: Council consider and resolve to receive for information:

- Building Permit Report – March 2026
- Business Licence Report – March 2026

CARRIED.

6 CULTURAL & CIVIC PRIDE (Councillor Heaton-Sherstobitoff, Chair)

(a) **COUNCIL COMMITTEE LIAISON VERBAL UPDATE**

- Kootenay Gallery Young Visions Display begins April 23, 2026.
- Update on the Kootenay Gallery new location and upcoming fundraisers.



- Castlegar and District Hospital Foundation fundraising.
- Canada Day event planning underway.
- Castlegar together group meeting.

7 FINANCE AND CORPORATE SERVICES (Councillor Bogle, Chair)

(a) Finance and Corporate Services Community Liaison Verbal Update

- Nil

(b) Corporate Services Verbal Update

- Update on communications including:
 - The water quality communications.
 - Adopt-a-Road relaunch.
- Update on the 2026 WildSafe funding and WildSafe Coordinator.

(c) British Columbia Society for the Prevention of Cruelty to Animals Animal Control and Sheltering Agreement Extension (Report No. 26-32)

Report from the Manager of Legislative Services to seek Council authorization to extend the agreement with the British Columbia Society for the Prevention of Cruelty to Animals (BCSPCA) for an additional three years.

COW053-26

Moved, and
RECOMMENDED:

THAT Council authorize a three-year agreement extension with the British Columbia Society for the Prevention of Cruelty to Animals for animal control and sheltering services,

AND FURTHER;

THAT Council authorize an annual cost of living increase equal to Consumer Price Index be added to each year of the contract,

AND FURTHER;

THAT Council direct staff to execute the necessary documents.

CARRIED.

(d) Finance Department Verbal Update

- Update on the parcel tax process.

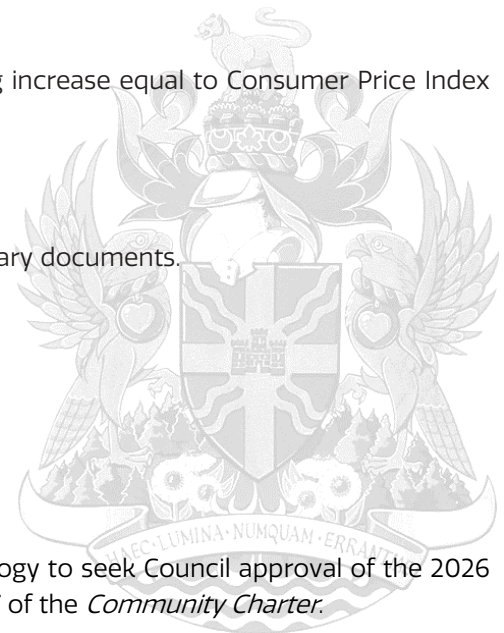
(e) 2026 Tax Rates Bylaw 1456 (Report No. 26-34)

Report from the Director of Finance & Technology to seek Council approval of the 2026 Tax Rates Bylaw 1456 as required by Section 197 of the *Community Charter*.

COW054-26

Moved, and
RECOMMENDED:

THAT Council proceed with the required readings of the 2026 Tax Rates Bylaw 1456, a Bylaw for the levying of property taxation rates of municipal and external taxing authorities for 2026.



CARRIED.

(f) **Alternative Municipal Tax Collection Scheme – Three-Month Deferral of Property Taxes for Major Industry (Class 4) (Report No. 26-35)**

Report from the Chief Administrative Officer and Director of Finance & Technology to provide Council with background information and legislative authority to consider a temporary three-month deferral of municipal property taxes for the Major Industry property tax class, and to recommend adoption of an alternative municipal tax collection scheme bylaw.

COW055-26

Moved, and
RECOMMENDED:

That Council approve the establishment of an alternative municipal tax collection scheme pursuant to section 235 of the *Community Charter* for the 2026 taxation year,

AND FURTHER;

THAT a revised tax due date be set for Major Industry (Class 4) properties of December 30, 2026, representing the six-month deferral from the standard July 2 due date,

AND FURTHER;

THAT all other property classes remain subject to the general tax collection scheme with a tax due date of July 2, 2026,

AND FURTHER;

THAT Council consider the required readings of the associated Alternative Municipal Tax Collection Scheme Bylaw 1457, 2026.

CARRIED.

8 MUNICIPAL SERVICES (Councillor MacLeod, Chair)

(a) **Municipal Services Department Verbal Update**

- New service installs.
- Event preparation.
- Summer students.
- Street sweeping will be completed in next two weeks.
- Sidewalk washing was completed today.
- Line painting scheduled for May.
- Update on the West Kootenay Regional Airport Project and Brandson Park project.
- Asphalt project scheduling and locations.
- Update on the temporary dewatering at the treatment plant.
- Update on the North Well testing success.



9 QUESTION PERIOD:

- Nil

10 RESOLUTION TO RISE FROM COMMITTEE OF THE WHOLE:

R101-26

Moved and seconded, and

RESOLVED: THAT Council rise from Committee of the Whole.

CARRIED.

11 RESOLUTION TO RECESS THE PUBLIC MEETING UNTIL 7:00 P.M.

R102-26

Moved and seconded, and

RESOLVED:

THAT pursuant to Section 90 of the *Community Charter*, the public be excluded from this portion of the meeting as the subject matter being considered relates to the following:

- ***Community Charter Section 90(1)(L)***
Discussions with municipal officers and employees respecting municipal objectives, measures and progress reports for the purposes of preparing an annual report under section 98 [annual municipal report].
- ***Community Charter Section 90(2)(B)***
The consideration of information received and held in confidence relating to negotiations between the municipality and a provincial government or the federal government or both, or between a provincial government or the federal government or both and a third party.

AND FURTHER;

THAT the public portion of the meeting be recessed until 7:00 p.m.,

AND FURTHER;

THAT Council immediately resolve into the closed portion of their meeting.

CARRIED.

The meeting recessed at 4:18 p.m.

12 RECONVENE: Mayor McFaddin reconvened the meeting at 7:00 p.m.

Members Present	Mayor Maria McFaddin Councillor Darcy Bell Councillor Brian Bogle Councillor Sandy Bojecho Councillor Shirley Falstead Councillor Sue Heaton-Sherstobitoff Councillor Cherryl MacLeod
Absent	Nil
Staff Present	Chris Barlow, Chief Administrative Officer Bree Seabrook, Director of Corporate Services Steffan Klassen, Director of Finance & Technology Nicole Brown, Manager of Legislative Services Jennifer Chamberlain, Executive Assistant Ryan Niddery, Manager of Engineering and Infrastructure
Other	Public and Media



13 DELEGATION:

- (a) Carol Sommerville on behalf of the Castlegar Queen Committee to introduce the 2026 Miss Castlegar Candidates:

- Miss Kel Print.
- Miss Rotary.
- Miss West Fashions.
- Miss Royal Canadian Legion.
- Miss Sunlife Financial.
- Miss Adira Financial.
- Miss Sunrise Rotary.
- Miss Castlegar 2025 Lauren Lafreniere – Candidate for BC Ambassador.

14 COUNCIL MEETING MINUTES FOR APPROVAL:

R103-26 Moved and seconded, and
RESOLVED:

THAT the following Minutes be adopted as presented:

- Regular Meeting Minutes – April 7, 2026
- Special Meeting Minutes – April 13, 2026
- Special Community Meeting Minutes – April 14, 2026

CARRIED.

15 RESOLUTION TO ADOPT RECOMMENDATIONS OF COMMITTEE OF THE WHOLE:

The following resolutions were recommended at the April 7, 2026, Committee of the Whole Meeting and are presented for consideration of adoption by Council:

R104-26 Moved and seconded, and
RESOLVED:

THAT the following items considered and received for information at the April 7, 2026, Committee of the Whole meeting, be adopted:

- Castlegar & District Public Library Regular Meeting Minutes – November 12, 2025
- Castlegar & District Public Library Regular Meeting Minutes – January 14, 2026

CARRIED.

R105-26 Moved and seconded, and
RESOLVED:

THAT Council rescind Harassment Policy No. 5-5 from the City of Castlegar Policy & Procedures Manual, effective immediately.

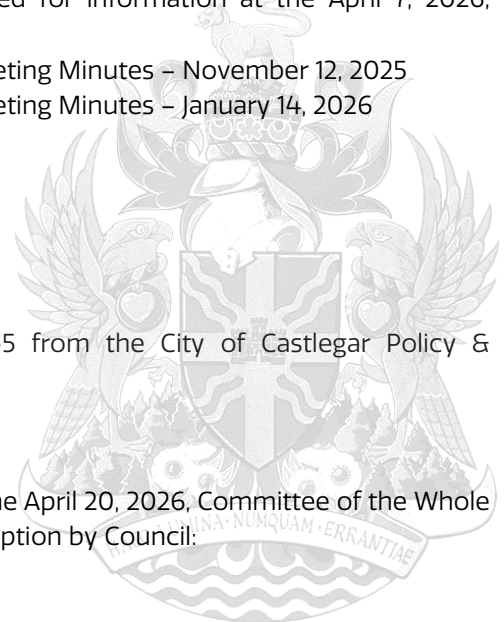
CARRIED.

The following resolutions were recommended at the April 20, 2026, Committee of the Whole Meeting and are presented for consideration of adoption by Council:

R106-26 Moved and seconded, and
RESOLVED:

THAT Council endorse an application to the 2026 intake of the Transport Canada Airport Assistance Program (ACAP) for up to \$700,000 in funding to support the purchase of a new runway sweeper for the West Kootenay Regional Airport.

CARRIED.



16 REGIONAL DISTRICT OF CENTRAL KOOTENAY (RDCK) MEETING MINUTES: Nil

17 CORRESPONDENCE:

R107-26 Moved and seconded, and
RESOLVED:

THAT Council receive for information the following items:

- Correspondence from Carolyn MacKinnon and Kere MacGregor re: information for an AED for the Millennium Park Area concession.

CARRIED.

18 REPORTS OTHER:

(a) **Recreation Commission Member Verbal Update**

19 MAYOR'S REPORT: The Mayor reported on her attendance at the following:

- COFI Conference.
- AKBLG Conference.

20 NEW & UNFINISHED BUSINESS: Nil

21 BYLAWS FOR CONSIDERATION:

2026 Tax Rates Bylaw No. 1456 – First, Second, and Third Readings (Report No. 26-34)

A Bylaw for the levying of property taxation rates for municipal and external taxing authorities for 2026.

R108-26 Moved and seconded, and
RESOLVED:

THAT 2026 Tax Rates Bylaw No. 1456 be read a first, second, and third time.

CARRIED.

Alternative Municipal Tax Collection Scheme Bylaw No. 1457– First, Second, and Third Readings (Report No. 26-35)

A Bylaw to establish an alternative municipal tax collection scheme.

R109-26 Moved and seconded, and
RESOLVED:

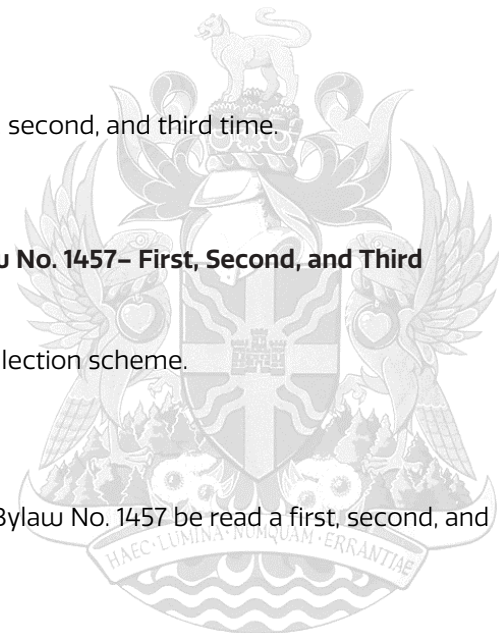
THAT Alternative Municipal Tax Collection Scheme Bylaw No. 1457 be read a first, second, and third time as amended.

CARRIED.

22 NEXT MEETING(S):

May 4, 2026 at 3:00 p.m. for Committee of the Whole Meeting followed by the Regular Council Meeting at 7:00 p.m. via Zoom live meeting and available to the public for live streaming in Council Chambers at the Community Forum, 445 13th Avenue, Castlegar, B.C.

23 NOTICE OF MOTION: Nil



24 QUESTION PERIOD: Nil

25 ADJOURNMENT:

R110-26 Moved and seconded, and
RESOLVED: THAT the Regular meeting be adjourned.

CARRIED.

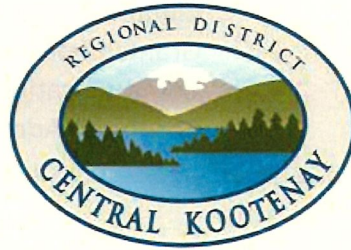
The Regular Meeting was adjourned at 7:25 p.m.

CERTIFIED CORRECT:

Bree Seabrook
Director of Corporate Services

Maria McFaddin
Mayor





Regional District of Central Kootenay

REGULAR BOARD MEETING

Open Meeting Minutes

The **third** meeting of the Board of the Regional District of Central Kootenay in 2026 was held on Thursday, March 19, 2026 at 9:00 a.m. through a hybrid meeting model.

Quorum was maintained throughout the meeting.

ELECTED OFFICIALS

PRESENT

Chair A. McLaren-Caux	Village of Nakusp	In-Person
Director G. Jackman	Electoral Area A	In-Person
Director R. Tierney	Electoral Area B	In-Person
Director K. Peck	Electoral Area C	In-Person
Director J. Smienk	Electoral Area E	In-Person
Director T. Newell	Electoral Area F	In-Person
Director H. Cunningham	Electoral Area G	In-Person
Director W. Popoff	Electoral Area H	In-Person
Director A. Davidoff	Electoral Area I	
Director H. Hanegraaf	Electoral Area J	In-Person
Director T. Weatherhead	Electoral Area K	In-Person
Director M. McFaddin	City of Castlegar	In-Person
Director D. Dumas	Town of Creston	In-Person
Director S. Hewat	Village of Kaslo	In-Person
Director K. Page	City of Nelson	In-Person
Director L. Casley	Village of New Denver	
Director P. McKellar	Village of Salmo	In-Person
Director T. Gordon	Village of Silverton	
Director J. Lunn	Village of Slocan	In-Person

ELECTED OFFICIALS

ABSENT

Chair A. Watson	Electoral Area D
Director K. Vandenberghe	Electoral Area C
Director C. Graham	Electoral Area E
Director A. DeBoon	Town of Creston
Director D. Lockwood	Village of Salmo

STAFF PRESENT

S. Horn	Chief Administrative Officer
Y. Malloff	General Manager of Finance, Information Technology and Procurement
U. Wolf	General Manager of Environmental Services
S. Sudan	General Manager of Development & Community Sustainability Services
T. Davison	General Manager of Community Services
D. Seguin	General Manager of Fire and Emergency Management Services
C. Saari-Heckley	Human Resources Manager
T. Dool	Research Analyst
N. Hannon	Acting Emergency Program Manager
N. Wight	Planning Manager
S. Chezenko	Planner

A. Leffelaar
M. St Louis
D. Elliott
C. Hopkyns

Climate Action Assistant
Grants Coordinator
Communications Coordinator
Corporate Administration Coordinator

1. ZOOM REMOTE MEETING INFO

To promote openness, transparency and provide accessibility to the public we provide the ability to attend all RDCK meetings in-person or remote (hybrid model).

Meeting Time:

9:00 PDT

Join by Video:

<https://rdck-bc-ca.zoom.us/j/95573345491?pwd=k4eCLxEF2ggHCiAbpTcQis1tMHnt5b.1>

Join by Phone:

855 703 8985 Canada Toll-free

*6 to unmute or mute

*9 to raise or lower your hand

Meeting ID: 955 7334 5491

Meeting Password: 142530

In-Person Location:

Nelson Office - Boardroom

202 Lakeside Drive, Nelson BC

2. CALL TO ORDER & WELCOME

2.1 Traditional Lands Acknowledgement Statement

We acknowledge and respect the Indigenous peoples within whose traditional lands we are meeting today.

2.2 Adoption of the Agenda

Moved and seconded,

And Resolved:

110/26

The agenda for the March 19, 2026 Regular Open Board meeting be adopted with the inclusion of Item 4.2.3 External Committee: Nelson Public Library Board (Area F) and with the addition of the addendum before circulation.

Carried

2.3 Adoption of the Minutes

Moved and seconded,

And Resolved:

111/26

The minutes from the February 19, 2026 Regular Open Board meeting be adopted as circulated.

Carried

2.4 Introductions

CAO Horn introduced the following staff:

- Venice Lam, Auxiliary Administrative Assistant, replacing Sydney Brown;
- Alanna Carmichael, Auxiliary Administrative Assistant, replacing Savanna Blais;
- and

- Anne Gillender is the new NDCC Facility Manager, replacing Ryan Ricalton.

3. BUSINESS ARISING OUT OF THE MINUTES

3.1 2026 – 2030 DRAFT Financial Plan Board Meeting - February 19, 2026 RES 87/26 Refer to March 19, 2026

The following motion referred will be addressed at Item 6.4.3 For Information:
Organizational Review.

The Board direct the removal of phase 2 organizational review, budgeted at \$100,000 in Contracted Services in S100 General Administration, from the 2026-2030 DRAFT financial plan.

4. COMMITTEES & COMMISSIONS

4.1 With Recommendations

4.1.1 Slocan Valley Services Committee: minutes February 26, 2026

Moved and seconded,
And Resolved:

112/26

That the Board authorize staff to prepare a bylaw amendment to Summit Lake Ski Area Financial Contribution Service Establishment Bylaw No. 1829, 2006 to increase the maximum annual allowable requisition to \$32,500 or a rate of \$0.018/\$1000 of actual assessed value as applied to the service area, whichever is greater.

Carried

4.1.2 Castlegar & District Recreation Commission: minutes March 3, 2026

The Committee Report dated March 4, 2026 from Trisha Davison, General Manager of Community Services, re: Castlegar & District Expansion Project – Value Capture Guidelines & Naming Rights, has been received for information.

The Committee Report dated March 4, 2026 from Trisha Davison, General Manager of Community Services, re: Castlegar & District Complex Expansion – Wood Integration Guidelines, has been received for information.

The Board had a discussion regarding the Castlegar & District Arena & Walking Track Project and staff answered questions.

DIRECTOR PRESENT: Director Lunn joined the meeting at 9:11 a.m.

STAFF DIRECTION: That staff be directed to consider including value capture and wood integration into the RDCK purchasing policy in the upcoming comprehensive review of said policy.

Moved and seconded,
And Resolved:

113/26

That the Board approve Value Capture Guidelines for the Castlegar & District Arena & Walking Track Project providing that all value capture methods other than naming rights - including facility revenue sharing, real estate and land development, advertising and digital rights, operational and facility management contracts, intellectual property and design replication, and financial engineering - are excluded from the procurement process and that the completed facility shall be delivered as an unencumbered public asset with full operational control and all operating revenue streams flowing to the RDCK.

Carried

Moved and seconded,
And Resolved:

114/26

That the Board approve the inclusion of naming rights as a standard contract feature in the design-build procurement for the Castlegar & District Arena & Walking Track Project, structured so that the successful proponent receives ownership of facility naming rights for a defined term (20–25 years from substantial completion), subject to Board-adopted Naming Rights Guidelines, with proponents submitting dual prices (Price A without naming rights, Price B with naming rights) and evaluation based on Price B, with Price B not to exceed the \$15 million maximum total project cost envelope.

Carried

Moved and seconded,
And Resolved:

115/26

That the Board adopt the Naming Rights Guidelines for the Castlegar & District Arena & Walking Track Project, substantially in the form attached as Appendix B, establishing the governance framework for naming rights including acceptable name criteria, the Board approval process, self-naming provisions, community consultation requirements, the naming rights term, transferability, and reversion triggers.

Carried

Moved and seconded,
And Resolved:

116/26

That the Board adopt the Wood Integration Guidelines for the Castlegar & District Arena & Walking Track Project, substantially in the form attached as Appendix A, establishing a design quality framework based on a continuum approach that evaluates wood integration across three dimensions (structural wood use, interior wood expression, and embodied carbon performance) without mandating a specific structural system.

Carried

Moved and seconded,
And Resolved:

117/26

That staff be directed to incorporate the Wood Integration Guidelines into the procurement documents for the Castlegar & District Arena & Walking Track Project using the continuum-based approach, specifically: into the Owner's Statement of Requirements (OSR) as design objectives rather than prescriptive requirements; into the Request for Qualifications (RFQ) as a signal of the RDCK's design values and as a factor within the proponent capability assessment; and into the Request for Proposals (RFP) evaluation framework as a sub-criterion within the Design Quality & OSR Compliance criterion.

Carried

Moved and seconded,
And Resolved:

118/26

That the wood integration sub-criterion be weighted at 10% of the total evaluation score in the RFP evaluation matrix for the Castlegar & District Arena & Walking Track Project, representing a position within the defensible range that is

significant enough to meaningfully reward proponents who invest in wood integration while leaving 90% of the evaluation focused on other criteria including price, functional design, schedule, other quality elements and team which allows a proponent who chooses to specify less wood to remain competitive on cost.

Carried

4.1.3 West Transit Services Committee: minutes March 4, 2026

Moved and seconded,
And Resolved:

119/26

That the Board direct staff to submit an application to the Climate Ready Infrastructure Service (CRIS) fund for up to \$20,000 in consultant support to undertake the Rural Transit Operating Model Feasibility Assessment.

Carried

4.1.4 Creston Valley Services Committee: minutes March 5, 2026

Moved and seconded,
And Resolved:

120/26

That the Board direct staff to issue an Expression of Interest to identify external service provider(s) for economic development activities in the Creston Valley based upon the proposed level of service for economic development outlined in the committee report dated March 5, 2026, AND FURTHER, that after the evaluation of the submissions, staff return to the Creston Valley Services Committee for consideration.

Carried

4.1.5 Joint Resource Recovery Committee: minutes March 18, 2026
Item removed.

4.2 Membership/Appointments

4.2.1 Committee/Commission Appointments

Moved and seconded,
And Resolved:

121/26

That the Board appoint the individuals to the following RDCK Commissions:

Recreation Commission No. 6 - Village of New Denver for a term to expire December 31, 2027:

Danika Hammond
Colin Moss (Alternate)

Carried

4.2.2 Resident Directed (ReDi) Grant Local Selection Committee Appointment (Additions)

Moved and seconded,
And Resolved:

122/26

That the Board appoint the following individuals to the ReDi Local Area Selection Committees:

AREA D/KASLO

Dana Cornea 1 year

AREA C

Ashley Chinna 1 year

Karen Peck 1 year

Carried**4.2.3 External Committee: Nelson Public Library Board (Area F)***Current member:**Area F membership currently vacant*

Moved and seconded,

And Resolved:

123/26

That the Board appoint the following person as the Electoral Area F representative to the Nelson Public Library Board for a term to end December 31, 2027:

Gordon Androsoff (Area F)

Carried**5. BYLAWS****5.1 Bylaw 3035: Electoral Areas E & F and Slocan Valley Transit Local Service Area Establishment Amendment**

Inspector of Municipalities approval was received on March 5, 2026.

Moved and seconded,

And Resolved:

124/26

That the Electoral Areas E & F and Slocan Valley Transit Local Service Area Establishment Amendment Bylaw No. 3035, 2026 be ADOPTED and the Chair and Corporate Officer be authorized to sign the same.

Carried**5.2 Bylaw No. 3036: Kootenay Lake West Transit Service Establishment Amendment**

Inspector of Municipalities approval was received on March 13, 2026.

Moved and seconded,

And Resolved:

125/26

That the Kootenay Lake West Transit Service Establishment Amendment Bylaw No. 3036, 2026 be ADOPTED and the Chair and Corporate Officer be authorized to sign the same.

Carried**5.3 Bylaw 3040: Regional District of Central Kootenay Zoning Amendment (Mace)**

The Board Report dated February 26, 2026 from Sadie Chezenko, Planner, regarding Regional District of Central Kootenay Zoning Amendment Bylaw No. 3040, 2025, has been received.

Moved and seconded,

And Resolved:

126/26 That Regional District of Central Kootenay Zoning Amendment Bylaw No. 3040, 2025 being a bylaw to amend the Regional District of Central Kootenay Zoning Bylaw No. 1675, 2004 is hereby ADOPTED;

AND FURTHER that the Chair and Corporate Officer be authorized to sign the same.

Carried

5.4 Bylaw 3053: Regional District of Central Kootenay Zoning Amendment (Small Scale Multi-Unit Housing Zoning Alignment - Electoral Areas F,I, J & K)

The Board Report dated March 19, 2026 from Sadie Chezenko, Planner, regarding Regional District of Central Kootenay Zoning Amendment Bylaw No. 3053, 2025, has been received.

Moved and seconded,
And Resolved:

127/26 That Regional District of Central Kootenay Zoning Amendment Bylaw No. 3053, 2025 being a bylaw to amend the Regional District of Central Kootenay Zoning Bylaw No. 1675, 2004 is hereby ADOPTED;

AND FURTHER that the Chair and Corporate Officer be authorized to sign the same.

Carried

5.5 Bylaw 3059: Electoral Area G Land Use Amendment Bylaw (Bouchard)

The Board Report dated March 3, 2026 from Sadie Chezenko, Planner, regarding Electoral Area G Land Use Amendment Bylaw No. 3059, 2025, has been received.

Moved and seconded,
And Resolved:

128/26 That Electoral Area G Land Use Amendment Bylaw No. 3059, 2025 being a bylaw to amend the Electoral Area G Land Use Bylaw No. 2452, 2018 is hereby ADOPTED;
AND FURTHER that the Chair and Corporate Officer be authorized to sign the same.

Carried

5.6 Bylaw 3073: Village of Salmo Fire Truck Security Issuing

Moved and seconded,
And Resolved:

129/26 That the Village of Salmo Fire Truck Security Issuing Bylaw No. 3073, 2026 be read a FIRST, SECOND, and THIRD time by content.

Carried

5.7 Bylaw 3074: Rural Mobility Community Advisory Committee Amendment
NOTE: The Rural Mobility Community Advisory Committee appointments recommendation has been added.

The Board had a discussion.
Moved and seconded,
And Resolved:

130/26 That the Rural Mobility Community Advisory Committee Amendment Bylaw 3074, 2026 be read a FIRST, SECOND, and THIRD time by content.

Carried

Moved and seconded,
And Resolved:

131/26

That the Rural Mobility Community Advisory Committee Amendment Bylaw 3074, 2026 be ADOPTED and the Chair and Corporate Officer be authorized to sign the same.

Carried

Moved and seconded,
And Resolved:

132/26

That Board appoint the following individuals to the Rural Mobility Advisory Committee for a term to end April 17, 2027:

Sarah Breen
Trish Dehnel
Miranda Hughes
Maxence Jaillet
Kelly McCafferty
Keith Wiley
Andrew Murray
David Gregory
Jacqueline Willard
Michelle Postnikoff
Cassie Norman
Reidun Rosi

Carried

ORDER OF AGENDA Moved and seconded,
CHANGED And Resolved:

That Item 6.4.3 For Information: Organizational Review be considered at this time.

Carried

6.4.3 For Information: Organizational Review

The Board Report dated March 19, 2026 from Connie Saari-Heckley, Senior Manager, Human Resources, provide information to the Board on the steps Staff will take to address phase 1 items identified in the Organizational Assessment conducted by Samson, has been received.

Resolution 87/26

That the following motion BE REFERRED to the March 19, 2026 Board meeting:

The Board direct the removal of phase 2 organizational review, budgeted at \$100,000 in Contracted Services in S100 General Administration, from the 2026-2030 DRAFT financial plan.

The Board had a discussion regarding the Organizational Review budget for 2026. Staff answered questions.

Moved and seconded,
And Resolved:

133/26 The Board direct the removal of phase 2 organizational review, budgeted at \$100,000 in Contracted Services in S100 General Administration, from the 2026 DRAFT financial plan.

Carried

Moved and seconded,
And Resolved:

134/26 That the Board direct staff to develop a work plan and budget from Contracted Services in S100 General Administration for the Phase 2 Organizational Review and report back to the Board by September 2026.

Carried

ORDER OF AGENDA Item 5.8 Bylaw 3075: 2026-2030 Financial Plan was considered at this time.
RESUMED

5.8 Bylaw 3075: 2026-2030 Financial Plan
Board had discussion and staff answered questions.

Moved and seconded,
And Resolved:

135/26 That the 2026-2030 Financial Plan Bylaw No. 3075, 2026 be read a FIRST, SECOND, and THIRD as amended.

Carried

Moved and seconded,
And Resolved:

136/26 That the 2026-2030 Financial Plan Bylaw No. 3075, 2026 be ADOPTED and the Chair and Corporate Officer be authorized to sign the same.

Carried

6. NEW BUSINESS

6.1 Community Services

6.1.1 Contract Award: Castlegar and District Community Complex – Reflective Ceiling and Air Barrier Improvements

The Board Report dated March 4, 2026 from Jeannine Bradley, Project Manager, seeking the Board to award the contract for the Castlegar & District Community Complex – Arena Reflective Ceiling and Air Barrier Improvements to Zarikoff Developments Inc., has been received.

Moved and seconded,
And Resolved:

137/26 That the Board direct staff to award the contract for the PRJ24031: Castlegar & District Community Complex – Arena Reflective Ceiling and Air Barrier Improvements to Zarikoff Developments Inc.; and that the Chair and Corporate Officer be authorized to sign the necessary documents to a maximum value of \$250,000; AND FURTHER, that the cost be included in the 2026 Financial Plan for S222 Arena (Castlegar Complex)–Castlegar and Areas I and J.

Carried

6.1.2 Contribution Agreement: Columbia Basin Trust Project - Regional Park Enhancement Program

The Board Report dated March 19, 2026 from Mark Crowe, Regional Park Planner, seeking Board approval to enter into a Contribution Agreement with Columbia Basin Trust for Project #: 22,602 - Regional District of Central Kootenay Regional Park Enhancement Program 2026-2028, has been received.

Staff provided background to the Board regarding the Contribution Agreement for the Regional District of Central Kootenay Regional Park Enhancement Program. Staff will prepare a workplan to bring back to the All Recreation Committee meeting in June.

The Board had a discussion and staff answered questions.

Moved and seconded,
And Resolved:

138/26

That the Board approve entering into a Contribution Agreement with Columbia Basin Trust for Project #: 22,602 - Regional District of Central Kootenay Regional Park Enhancement Program 2026-2028, and that the Chair and Corporate Officer be authorized to sign the necessary documents, and further that the funding be allocated to the A104 Regional Parks Service budget.

Carried

6.2 Development and Community Sustainability

6.2.1 For Information: RDCK Emergency Response and Economic Disruption -Project Completion

The Board Report dated March 19, 2026 from Dan Séguin, Acting GM, Fire & Emergency Management Services, inform the Board that the Emergency Response and Economic Disruption Research Internship Project has been completed, has been received.

6.3 Environmental Services

6.3.1 Contract Award: Erickson Water System – Residential Meter Contract Package 1

The Board Report from AJ Evenson, Senior Project Manager, seeking Board direction to award the contract for the Erickson Water System Residential Meters Installation Contract Package 1, has been received.

Moved and seconded,
And Resolved:

139/26

That the Board direct staff to award the contract for the Erickson Water System – Residential Meters Installation Contract Package 1 – to Valhalla Hydrovac Ltd; and that the Chair and Corporate Officer be authorized to sign the necessary documents to a maximum value of \$328,637.41 plus GST; AND FURTHER, that the funds be drawn from S250 Water Utility – Area B & C (Erickson).

Carried

6.4 Administration & Finance

6.4.1 Contribution Agreement: Columbia Basin Trust Project - Resident Directed (ReDi) Grants Funding

Moved and seconded,
And Resolved:

140/26

That the Board approve entering into a Contribution Agreement with Columbia Basin Trust for Project #: 22,686 - Regional District of Central Kootenay Regional RDCK ReDi 2027/28, and that the Chair and Corporate Officer be authorized to sign the necessary documents.

Carried

RECESS/ The meeting recessed at 10:28 a.m. for a break and reconvened at
RECONVENE 10:45 a.m.

6.4.2 Alternative Approval Process (AAP): A, B, & C Dangerous & Aggressive Dogs

The Board Report dated March 19, 2026 from Tom Dool, Research Analyst, seeking Board approval of the electors within Electoral Areas A, B, and C for Elector Areas A, B, and C Dangerous and Aggressive Dog Control Service Establishment Bylaw No. 3067, 2026 and that such approval be sought by Alternative Approval Process, has been received.

Moved and seconded,
 And Resolved:

141/26

That the Board direct staff to proceed with seeking approval of the electors within Electoral Areas A, B, and C for Elector Areas A, B, and C Dangerous and Aggressive Dog Control Service Establishment Bylaw No. 3067, 2026 and that such approval be sought by Alternative Approval Process pursuant to Section 86 of the Community Charter, AND FURTHER, the Board hereby determines as follows:

1. The deadline for receipt of elector responses is 4:00 p.m. on June 15, 2026.
2. The required Elector Response Form shall be as attached to this report.
3. A fair determination of the total number of electors within the area to which the alternative approval process applies is 768.

Carried

6.5 Fire Services

6.5.1 Ootischenia Fire Department Replacement Engine

The Board Report from Grant Hume – Regional Deputy Fire Chief, seeking Board approval to purchase of a 2014 Pierce Freightliner Commercial Pumper, has been received.

Staff provided background information regarding the purchase of a 2014 Pierce Freightliner Commercial Pumper and answered the Board's questions.

Moved and seconded,
 And Resolved:

142/26

That the Board approve the Sole Source purchase of one (1) 2014 Pierce Freightliner Commercial Pumper from Rocky Mountain Phoenix, including required operational upgrades, for a total cost not exceeding \$600,000 inclusive of applicable taxes and that the Chair and Corporate Officer be authorized to sign the necessary documents;

AND FURTHER, that the Board of the Regional District Central Kootenay authorize borrowing under Section 403 of the *Local Government Act* from the Municipal Finance Authority – equipment financing program, for a term not exceeding five (5) years, to be repaid from S145 Fire Protection - Area J (Ootischenia), with no rights of renewal.

Carried

6.5.2 Contract 2025 Annual Fee: S133 Area E Fire Protection Nelson

The Board Report from Yev Malloff, GM Finance, IT & Procurement / CFO, seeking Board approval of payment to the City of Nelson for providing Contracted Fire Protection Services to a defined portion of Area E, has been received.

Moved and seconded,
And Resolved:

143/26

That the Board approve the base payment of \$294,111 to the City of Nelson for providing contracted fire protection services to defined portion of Area E under Service S133 for the 2025 fiscal year.

Carried

Moved and seconded,
And Resolved:

144/26

The Board direct staff to bring a report to the Board regarding Service S133 Area E Fire Protection (Nelson Contract) that includes the following information:

- Taxation History and City of Nelson Capital Expenses for the past ten years.
- Anticipated increases in costs that have been indicated by the City of Nelson and future taxation implications.
- Steps required to increase taxation limits for Service S133 Area E Fire Protection (Nelson Contract).
- Consult with the Blewett Fire Chief and Investigate the possibility of expanding that Fire Protection Service to cover a portion or all of defined Area fire protection covered by Service S133 Area E Fire Protection (Nelson Contract). Boundary options to include with or without a satellite fire hall.
- In consultation with the Director of Area E, gather information that would be required for public meetings which would show tax implications and options for the residents of service area S133 Area E Fire Protection (Nelson Contract) to consider and provide input on.

Carried

6.6 Grants**6.6.1 Discretionary**

Moved and seconded,
And Resolved:

145/26

Discretionary grants out of the funds available for the following Electoral Areas/Member Municipalities be approved as designated:

AREA A

55+ BC Games	55+ BC GAMES , KAMLOOPS	\$300
KRSS Prom Parent Committee	KRSS Prom	\$800
Wynndel Community Centre	5th Annual Easter Egg Hunt	\$500

AREA B

KRSS Prom Parent Committee	KRSS Prom	\$600
Creston Valley Society for Therapeutic Horsemanship	Mud Control Grids for High Traffic Paddock Area	\$500
55+ BC Games	55+ BC GAMES , KAMLOOPS	\$300
Creston Valley In The Raw Arts Society	Creston Clay Fest 2026	\$600

AREA C

55+ BC Games	55+ BC GAMES , KAMLOOPS	\$200
KRSS Prom Parent Committee	KRSS Prom	\$300

AREA F

Castlegar and District Minor Hockey Association	Road to Provincials	\$1,000
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AREA H

Winlaw Elementary Parent Advisory Council	Winlaw Elementary Spring Fling	\$1,200
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AREA J

Robson Fire & Rescue Society	2026 Easter Event	\$500
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Carried**6.6.2 Community Development**

Director Smienk declared a conflict of interest due to being a member on a Committee receiving Community Development grant funds and left the meeting at 10:58 a.m.

Moved and seconded,
And Resolved:

Community Development grants out of the funds available for the following Electoral Areas/Member Municipalities be approved as designated:

AREA A

Creston Valley Minor Baseball Association	Centennial Park Ballfield Renovation	\$5,000
Fields Forward Society	Taste of Creston	\$1,000
Starbelly Jam Society	Starbelly Jam Music Festival	\$5,000

AREA B

Fields Forward Society	Taste of Creston	\$1,500
Kitchener Valley Recreation and Fire Protection Society	Kitchener Valley Community Park Enhancement	\$13,000
Yahk-Kingsgate Recreation Society	Yahk-Kingsgate Community Hall Park Enhancement	\$13,000

AREA C

Creston Valley Minor Baseball Association	Centennial Park Ballfield Renovation	\$5,000
Fields Forward Society	Taste of Creston	\$1,000

AREA D

J. B. Fletcher Restoration Society	Operations 2026	\$4,500
Kootenay Mountain Biking Ltd	Everyone Rides Grades 4 & 5 Education	\$1,500
Lardeau Valley Historical Society	Operation Cost & Summer Host	\$5,000

AREA E

Balfour and District Business and Historic Association	Contract wages	\$10,000
Nelson Area Waldorf School Association	Playground Project	\$3,000
West Kootenay Family Wellness Society	Balfour Daycare Community Engagement Events	\$820
West Shores Leisure Advancement Society	E & F Community Newsletter	\$7,800

AREA F

Nelson Area Waldorf School Association	Playground Project	\$2,000
Taghum Community Hall Society	Welcome Home!	\$500
West Shores Leisure Advancement Society	E & F Community Newsletter	\$7,800

AREA G

West Kootenay Watershed Collaborative Society	Making Waves: World Water Day Symposium	\$500
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AREA H

Kootenay Mountain Biking Ltd	Everyone Rides Grades 4 & 5 Education	\$3,000
Nakusp and Area Community Trails Society	Outdoor Recreation Brochure	\$1,100

Nelson Area Waldorf School Association	Playground Project	\$4,500
Silverton Community Club	Slocan Valley Veterans Project	1,500
Slocan Valley Watershed and Forest Protection Society	Wildfire Suppression Crews Certification and Recertification	\$5,000

AREA I

Kootenay Gallery of Art, History and Science Society	Soup for the Cultured Soul 2026	\$1,500
Tarrys Fire Department Ladies Auxiliary	2025 Children Christmas Party	\$500
Tarrys Fire Department Social Club	Appreciation Dinner & Jacket	\$2,000

AREA J

Kootenay Gallery of Art, History and Science Society	Soup for the Cultured Soul 2026	\$2,500
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AREA K

Nakusp and Area Community Trails Society	Outdoor Recreation Brochure	\$1,100
Nakusp Elementary School	NES Ski Program	\$10,000

SALMO

Kootenay Mountain Biking Ltd	Everyone Rides Grades 4 & 5 Education	\$1,500
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Carried

Director Smienk returned to the meeting at 11:01 a.m.

6.7 Chair/CAO Reports

The Chair had no updates.

The CAO shared that the RDCK is watching precipitation levels in the region and dependant on level, may open Emergency Operations Centre for Level 1 for monitoring.

7. RURAL AFFAIRS COMMITTEE

Moved and seconded,
And Resolved:

147/26

That the Board approve the RDCK extend into a Goods and Services Agreement with the British Columbia Conservation Foundation for their WildSafeBC Program for the period of April 1, 2026 and ending on December 31, 2028, and that the Chair and Corporate Officer be authorized to sign the necessary documents;

AND FURTHER, that the annual funding for the WildSafeBC Program not exceed an annual cost of \$20,000;

AND FURTHER, that the costs be paid from Rural Administration S101.

Carried

Moved and seconded,
And Resolved:

148/26 That the Corporate Officer of the Regional District of Central Kootenay be directed to file a Notice with the Land Title and Survey Authority of British Columbia, stating that a resolution has been made under Section 57 of the Community Charter by the Regional District Board relating to land at 5400 Elsie-Holmes Rd, Wynndel, BC, Electoral Area A, legally described as LOT 1, PLAN NEP77199, DISTRICT LOT 4595, KOOTENAY LAND DISTRICT; AND FURTHER, if an active Building permit or Building application is in place, that it be cancelled; and finally, that information respecting the resolution may be inspected at the office of the Regional District of Central Kootenay on normal working days during regular office hours.

Carried

Moved and seconded,
And Resolved:

149/26 That the Corporate Officer of the Regional District of Central Kootenay be directed to file a Notice with the Land Title and Survey Authority of British Columbia, stating that a resolution has been made under Section 57 of the Community Charter by the Regional District Board relating to land at 5137 Cory Rd, Wynndel, BC, Electoral Area A, legally described as LOT 4, PLAN NEP1369, DISTRICT LOT 191, KOOTENAY LAND DISTRICT EXC PCL A (SEE 22518I); AND FURTHER, if an active Building permit or Building application is in place, that it be cancelled; and finally, that information respecting the resolution may be inspected at the office of the Regional District of Central Kootenay on normal working days during regular office hours.

Carried

Moved and seconded,
And Resolved:

150/26 That the Corporate Officer be authorized to remove the Notice on Title relating to 6603 Nixon Rd, Winlaw BC, Electoral Area H, currently owned by David Wayne Macnab, property legally described as LOT 11, BLOCK 6, DISTRICT LOT 383, KOOTENAY DISTRICT PLAN 1108, PID 016-065-948, the RDCK Building Department has confirmed that the reason for placing the Notice on Title on May 17, 2018 has been rectified.

Carried

Moved and seconded,
And Resolved:

151/26 That the Board APPROVE the issuance of Development Variance Permit V2507I to Stacy Johnston for the properties located at 2285 and 2270 Lower Gibson Road and legally described as LOT 3, DISTRICT LOT 7448, KOOTENAY DISTRICT PLAN 5002, EXCEPT PLAN NEP73270 (PID: 005-477-590) and LOT 2, DISTRICT LOT 7448, KOOTENAY DISTRICT PLAN NEP76618 (PID: 026-078-627) to vary Section 602(7) of RDCK Zoning Bylaw No.1675, 2004 in order to allow a newly created lot bisected by a legally dedicated road.

Carried

Moved and seconded,
And Resolved:

152/26 That the Board direct staff to provide notification of the Board's intention to consider Temporary Use Permit application T2601F by Dan Markin for the property located on View Ridge Road in Bonnington and legally described as LOT E, DISTRICT LOT 7068, KOOTENAY DISTRICT PLAN NEP21628 (PID: 018-940-617).

Carried

Moved and seconded,
And Resolved:

- 153/26 That the Board SUPPORT application A2601B for the proposed subdivision in the Agricultural Land Reserve proposed by John Purdy for the property located at 5324 Whimster Road, Canyon, Electoral Area 'B' and legally described as PARCEL 2, (SEE 125110I) BLOCK 1, DISTRICT LOT 812, KOOTENAY DISTRICT PLAN 1493 (PID: 011-518-081).

Carried

8. DIRECTORS' MOTIONS

8.1 Director Davidoff: 2026 UBCM Recommendation - Provincial Responsibility For Rural Active Transportation Corridors

Director Davidoff provided an overview to the Board regarding the proposed recommendation and chip-seal surface treatments on highways.

The Board had a discussion and staff answered questions.

Moved and seconded,
And Resolved:

- 154/26 That the Board direct staff to forward the following recommendation to UBCM as a UBCM resolution:

WHEREAS in rural British Columbia, provincially owned and maintained secondary and tertiary highways often function as the sole transportation corridors, serving motor vehicles, pedestrians, cyclists, school travel, mobility-device users, and emergency access; and unlike urban municipalities, rural and electoral area governments typically do not have alternate road networks, sidewalks, or parallel routes through which to provide separate active transportation infrastructure and where no alternate corridors exist, the condition and maintenance standard of the provincial travel lane directly determines the safety and accessibility of all users;

AND WHEREAS certain maintenance practices, including the use of chip-seal surface treatments on highways without usable shoulders, can create increased risk for vulnerable road users and reduce safe multi-modal access in rural communities and provincial transportation policy commits to safety, accessibility, equity, and increased active transportation participation across British Columbia.

THEREFORE, BE IT RESOLVED THAT the Union of BC Municipalities request that the Province of British Columbia formally recognize that, in rural and compact communities without alternate transportation corridors, provincially owned highways function as active transportation infrastructure;

AND BE IT FURTHER RESOLVED THAT the Province review and, where necessary, adjust rural highway maintenance standards to reflect multi-modal use and ensure safe conditions for pedestrians, cyclists, mobility-device users, and other vulnerable road users and the Province collaborate with rural and regional district governments to develop practical, jurisdictionally appropriate solutions that ensure equitable transportation safety outcomes between urban and rural communities.

Carried

9. CONSENT AGENDA

9.1 For Information: Committees & Commissions

Committee/Commission Reports for information have been received as follows:

- 9.1.1 Electoral Area I Advisory Planning and Heritage Commission: minutes February 9, 2026
- 9.1.2 Recreation Commission No. 7: minutes February 9, 2026
- 9.1.3 Salmo and Area Services Committee: minutes February 9, 2026

9.2 For Information: Communication

- 9.2.1 The letter dated February 24, 2026 from Ministry of Water, Land and Resource Stewardship, Ministry of Water, Land and Resource Stewardship, Ministry of Agriculture and Food, and Ministry of Water, Land and Resource Stewardship regarding water management.
- 9.2.2 The letter dated February 25, 2026 from Simon Yu, City of Prince George Mayor, requesting signatures for their public safety petition to the Minister of Justice and the Attorney.
- 9.2.3 The letter dated February 26, 2026 from Jen Ford, Squamish-Lillooet Regional District Chair, regarding establishing a Sustainable Provincial Funding Model for Search and Rescue.
- 9.2.4 The letter dated February 26, 2026 from Isaac Maxfield, Kaslo infoNet Society Executive Director, regarding the announced sale of Columbia Basin Broadband Corporation.

The Board had a discussion regarding the announced sale of Columbia Basin Broadband Corporation's network to CityWest Cable and Telephone Corporation. City West has been invited to attend a future Board meeting as a delegation.

Moved and seconded,
And Resolved:

155/26

That the Board request Columbia Basin Trust and CityWest Cable and Telephone Corporation establish a binding governance framework for broadband within RDCK boundaries before the first phase of the transfer closes.

Carried

- 9.2.5 The letter dated March 3, 2026 from Ross Siemens, City of Abbotsford Mayor, requesting support for two UBCM resolutions regarding pipeline valuation changes and expanded provincial sales tax requirements.
- 9.2.6 The letter dated March 5, 2026 from Barbara Roden, Thompson-Nicola Regional District Chair, requesting support for their UBCM resolutions regarding the Heritage Conservation Act.
- 9.2.7 RDCK Board Letter: The letter of support dated March 3, 2026 from the RDCK Board to Kaslo Branch 74 Royal Canadian Legion.
Board Meeting - February 19, 2026
RES 101/26
- 9.2.8 RDCK Board Letter: The letter of support dated March 4, 2026 from the RDCK Board to Creston Valley Public Library.
Board Meeting - January 22, 2026
RES 18/26
- 9.2.9 RDCK Board Letter: The letter of support dated March 4, 2026 from the RDCK Board to Kootenay Farms Food Hub.

Board Meeting - February 19, 2026
RES 99/26

9.2.10 RDCK Board Letter: The letter of support dated March 4, 2026 from the RDCK Board to Silversmith Hydroelectric Station.
Board Meeting - February 19, 2026
RES 102/26

9.2.11 RDCK Board Letter: The response letter dated March 5, 2026 from the RDCK Board to Ministry of Transportation and Transit.
Board Meeting - February 19, 2026
RES 106/26

9.3 For Information: Accounts Payable

The Accounts Payable Summary for February 2026 in the amount of \$2,420,799 has been received for information.

RECESS/ The meeting recessed at 11:39 a.m. for a break and reconvened at
RECONVENE 11:45 a.m.

ORDER OF THE AGENDA The Order of Business was changed to address public time,
CHANGED with Item 10 Public Time considered at this time.

10. PUBLIC TIME

The Chair will call for questions from the public and members of the media at 11:45 a.m.

Members of the public asked questions regarding:

- The 2026 budget and budget meetings attendance.
- Requesting the Boards support for a recommendation to designate watersheds in Area G as Ecological Reserve and Protected Area.
- Supporting the previous request for the Board to support of a recommendation to designate watersheds in Area G as Ecological Reserve and Protected Area.

ORDER OF AGENDA Item 9.4 For Information: Directors' Reports was considered at this time.
RESUMED

9.4 For Information: Directors' Reports

Moved and seconded,
 And Resolved:

156/26

That Directors' verbal reports be referred to the April 16, 2026 Board meeting.

Carried

9.4.1 Director Jackman: RCC/IJC/CBRAC

9.4.2 Director McLaren-Caux: February - March Activities

9.4.3 Director Watson

9.4.3.1 Director's Report: Budget/ACDA/BC Hydro

9.4.3.2 Letter of Support: Crisis Community Acupuncture Clinics

11. CLOSED

11.1 Meeting Closed to the Public

The Open meeting will be adjourned after In Camera without reconvening back into the open session unless there is business that needs to be addressed.

Moved and seconded,
And Resolved:

157/26 In the opinion of the Board - and in accordance with Section 90 of the *Community Charter* - the public interest so requires that persons other than DIRECTORS, ALTERNATE DIRECTORS, DELEGATIONS AND STAFF be excluded from the meeting; AND FURTHER, in accordance with Section 90 of the *Community Charter*, the meeting is to be closed on the bases identified in the following subsections:

- (e) the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality;
- (g) litigation or potential litigation affecting the municipality;
- (h) an administrative tribunal hearing or potential administrative tribunal hearing affecting the municipality, other than a hearing to be conducted by the council or a delegate of council;
- (i) the receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose;
- (j) information that is prohibited, or information that if it were presented in a document would be prohibited, from disclosure under section 21 of the Freedom of Information and Protection of Privacy Act;

Carried

11.2 Recess of Open Meeting

Moved and seconded,
And Resolved:

158/26 The Open meeting be recessed at 11:56 a.m. in order to conduct the Closed Board meeting and reconvened at 12:47 p.m.

Carried

12. MATTERS ARISING FROM CLOSED MEETING

Moved and seconded,
And Resolved:

159/26 That the Board direct staff to prepare a draft Temporary Access into Evacuation Order Areas
IC111/26 Policy for Board consideration.

Carried


13. ADJOURNMENT

Moved and seconded,
And Resolved:

160/26 That the meeting adjourn at 12:48 p.m.

Carried


Aidan McLaren-Caux, RDCK Board Chair


Christine Hopkyns, Corporate Administration Coordinator

Lipedema Canada is requesting the Kinnaird bridge be lit up in purple for Lipedema Awareness Day on June 11th.

Lipedema Canada is a not-for-profit organization dedicated to advocating for and raising awareness of lipedema, a little-known and underdiagnosed chronic medical condition that affects approximately 1 in 9 women. In a city of your size, that is approximately 1,100 of your citizens plus their families that are affected by this condition.

Illuminating the Kinnaird bridge would be a powerful way to raise awareness and visibly show support for the lipedema community. The Manitoba government has officially recognized June 11 as Lipedema Awareness Day, and we are actively encouraging other provincial governments to follow their lead.

Lighting landmarks across Canada will symbolize national recognition and solidarity. With confirmations at amazing sites like the Peace Bridge, Calgary Tower and Vancouver's Science World already, we will be encouraging our community to visit these illuminated sites and share photos of our nation "Lit Up for Lipedema."

Thanks so much for your consideration,

Angel Anderson, CPA, CGA (*she/her*)

Vice President/Treasurer

Lipedema Canada



From: Leeanna Kootnikoff [REDACTED] >
Sent: Tuesday, April 21, 2026 9:53:42 AM
To: Darcy Bell <dbell@castlegar.ca>
Subject: My view on Honour Canada's Christian Heritage - Raise the Official Flag

Dear Darcy Bell,

As my elected councillor, I'm reaching out to you for a very important cause. I would like our city, our province, and our nation to raise the official Christian Heritage Month flag, which honours Canada's Christian heritage.

The flag includes meaningful Canadian symbols:

- Contains Canada's national motto: "A Mari Usque Ad Mare" ("From Sea to Sea") — officially adopted in 1921 when it was incorporated into the Coat of Arms of Canada
- Features the maple leaf, one of Canada's most recognized national symbols
- Includes a dove, a symbol of peace — because Canada stands for peace
- Uses Canada's red and white, emblematic national colours
- Was created in 2024 specifically for Christian Heritage Month and this flag-raising occasion

You can view the flag details here: www.christianheritagemonth.ca

Could you please respond to this email and cc Molly Banerjei at info@CMFest.TV? Molly is leading this initiative nationwide.

Thank you for your time and support.

Leeanna Kootnikoff
[REDACTED]

Mayor's COFI 2026 Report

Federal Update: Transformation, Timber and Trade

Cory Hogan - Parliamentary Secretary, Minister of Energy and Natural Resources

1. Advance access to financing
2. \$4,000,000 for a new facility in Clinton, BC
3. Started up a task force for forestry to work towards solutions for the future. Ken Kalesnikoff is on this task force.
4. Canada can't replace the US because of sheer size, but we can diversify.
5. Softwood lumber - government is actively working on making healthy shared economic interests across the US and Mexico.

Session 1: Keynote: Regional Chief Terry Teegee

6. A sector under pressure
 1. Trade disruptions and global market volatility
 2. Fibre supply constraints and reduced harvest levels
 3. Mill closures and workforce impacts
 4. Rising costs and regulatory complexity
7. First Nations Leadership in Forestry
 1. Change forestry landscape — increasing First Nations participation
 2. 4,800 Indigenous workers in forestry
 3. Nearly 10% of the workforce is Indigenous
8. Foundation of prosperity
 1. Forestry depends on long-term planning

2. Threatened changes to DRIPA increase risk across the sector

Session 2: Macroeconomic Outlook - Bryan Yu

9. War drives oil to highest level since Russia invasion of Ukraine
10. Not as bad as 2008-2009, still less than 2022
11. Cycles of uncertainty
12. Tariffs have not gone away just because our focus has shifted to war
 1. US economy is not doing well. They ended last year at .5%
 1. Slowing housing starts, slowing vehicle sales, no evidence to show that US economy is growing
 2. Canada's sharp deterioration in the labour market, with the deepest employment loss in 4 years
 3. Economy not keeping pace. This started before the tariffs.
 4. We haven't invested enough in our resources.
 5. We pivoted too much towards housing.
 6. The increase in our economy has been due to government deficits, and this cannot be sustainable
 7. Actual impact of the tariffs has been very moderate— only 3%, not the 25% that was projected.
 8. Increasing oil prices is a neutral effect on our economy— exports go up, but prices on consumers go up. The
 9. Canadian population is in decline— negative population growth in the next couple of years is ~-.2%.
 10. Inflation numbers are going to pop up to 3% in the next few months.

11. In 2022, BC was the strongest economy in growth and now one of the lowest.
12. Forestry is 1.2% of BC's economy.
13. Housing starts will drop 20% in the next couple of years.

**Session 3: The Path Forward: Building Resiliency for the Future
- Minister Ravi Palmer, Deputy Minister Makenzie Leine**

13. Mandate letter says one thing, but the budget says something different for allowable cuts. 45 million metres is in the letter but set at 30 million in the budget:
 1. Those numbers are set by the Minister of Finance but still hoping to hit higher numbers
 2. Wanted to collect data first to understand why they are struggling through a detailed review of costs of getting permits together.
14. Looking at automation to get permitting through quicker.
15. We need a stable land base.
16. Policy management has been done by issue management.
 1. Wanting to move to forward planning through policy.
17. DRIPA and Forestry: The forest industry is not walking away from partnerships with Indigenous peoples.
18. BCTS: fully committed to those recommendations.
 1. Moving wildfire salvage quicker.

Session 4: The Future of Forestry: The Next Generation - Natali McGladrey, Anna McNally, Georgina Clarke-Magnus, Mark Roller.

19. Changing policies make it challenging for forward planning.
20. We need adaptive management, but they need support in doing it.

21. We have multiple professionals on any project to make sure that the environment is being stewarded well.
22. Portland Airport - designed to have nature in it because real wood decreases stress for humans called Biophilia.

Session 5: Luncheon Keynote - View from Ottawa: Navigating The New North - Bruce Anderson.

23. Political life:

1. We feel the disruption and want direction.
2. Unlikely to see an election until 2029.
3. Polarization is down.
4. Leadership is what people want.

24. Canada faces more serious challenges than we have in the past years; 85% of people agree.

25. What kind of government do we want:

1. 47% right of centre / focus on fiscal / economic, 19% right - BC public opinion is almost the same.

26. New Rules in Ottawa:

1. Fast: meet the pace of disruption.
2. Focus: bring ideas that fit the agenda.
3. Unite: avoid culture wars, build momentum together.

27. Triaging:

1. The urgent: dealing with tariffs and related disruption.
2. The opportunities: looking for trade partners and private investment.
3. Business lens: rehiring skills and instincts to support agenda.

28. The Public Mood:

1. Worried and stressed about the world.
2. Struggling with the cost of food and housing.
3. Generational gaps are wide.

29. It's hard to feel hopeful about the state of the world right now. 85% of people agree.

30. The Forest and the Trees:

1. National and natural resources in focus.
2. Thriving vs. Surviving.
3. Regulations and tariffs.
4. The forest is the same today as it was 55 million years ago!
5. What are the causes of first sector challenges in BC:
 1. 35% Tariffs and regulations.
 2. 34% Tariffs.

31. People want a thriving economy and want the government to be very serious about that.

32. BC regulations and tariffs are keeping BC from having a thriving forest sector.

33. Tailwinds are there. There's a window for change, and a sense of urgency.

Session 7: The CEO Panel: Vision for the Sector.

34. Today's environment is the most challenging environment to make a business case for forestry than the last 30 years.

35. Industry has policy fatigue, which causes paralysis.

36. We need all of government to support the vision, not just the Minister of Forest but all!

**Welcoming opening remarks - Intern Conservative Leader
Trevor Halford.**

Session 8: The State of the Forest Economy.

37. BC's exports in Forestry in 2025: US - 55%, China - 23%, Japan - 9%, EU - 1%, Other - 12%.

38. Export products 2025: Softwood Lumber - 45%, Pulp & Paper - 34%, Other - 21%.

39. Lumber prices are low, similar to 2008.

40. Mortgage rates remain elevated, although most are below 5%.

41. Projection is that we will not see any rebound until late 2027.

42. Alberta Government is very responsive to the industry; therefore, their industry is much more stable.

43. In the absence of a major change in policy from the government, we will see a decline for the next foreseeable future.

Session 9: The Value Chain Panel: Stronger Together

44. Long timeline scale: decisions that were made a decade ago are impacting us today.

45. Challenges: finding employees that want to get into forestry right now.

1. Finding log truck drivers.

2. Equipment operators.

46. What are strong indicators in the value chain:

1. Blending social values with market values.

2. Economic certainty - needs to be collaborative.

47. There has not been a new pulp mill built in North America in 25 years.

1. They are very expensive to build.

Session 10: Fireside Chat: Wildfire Prevention and Resilience

48. Dr. Jill Harvey: Thompson River University

1. Climate-adapted species do better when replanted in wildfire-affected areas.
2. 4% of our forest in Canada and 6% of BC forest burned in 2023.

49. Leonard Joe: BC First Nations Forestry Council

1. Need to be training for the future.

Session 11: The Forester Panel: Predictable and Economic Access to Wood

50. Implement a triad approach in forestry: a landscape-level management strategy that divides forest land into three distinct, specialized zones to balance timber production with conservation - Quebec did a successful project with this method.

1. Conservation Zone (Protected)
2. High-Production Zone (Intensive)
3. Ecological Matrix Zone (working forest)

51. We need place-based decision-making with everyone at the table.

52. Biggest lesson: we have to create an atmosphere that will attract investment.

Mayor's Report AKBLG 2026

Friday April 17 Highlights

1. We could grow our GDP in Canada by 3-9% by removing barriers to internal trade across provincial borders.
2. Internal markets have increased; our external markets have decreased.
3. Six of the 12 major Federal Economic Development projects are in BC.
4. How do we do proper negotiations with the USA?
 1. Don't get pulled into others' weather systems: do not let the other side dictate how we emotionally respond; stay level-headed even if others do not.
 2. Stick to your why: we need to know what the goal is and keep our eye on it.
 3. Hear the other side out: listen for their why to see if we can have common ground.
 4. Give grace: we are all just trying to figure things out.
 5. Phone a friend: do not be too stubborn to ask for help.

Saturday April 18 Highlights

Lights, Camera, Action in the Kootenay Boundary Region

5. Only 1-5% of films actually make it to production.
6. They are looking for a database of locations for when production companies are looking where to film.
7. Types of locations in our communities that are of interest:

1. Romance
 2. Sports: all kinds of outdoor locations for anything from car commercials to outdoor products to movie scenes.
 3. Horror movie locations: those spots that we might be embarrassed by but would make great eerie locations.
 4. Heritage sites.
8. The film industry is a \$3.1 billion industry in BC.

Overall Highlights

9. It was great to connect with:
1. MLA Morissette: He has been a great advocate for us.
 2. MLA Anderson and staff.
 3. Minister of Health Honourable Josie Osborne.

Alternative Municipal Tax Collection Scheme

Bylaw 1457

A Bylaw to establish an alternative municipal tax collection scheme.

WHEREAS section 235 of the *Community Charter* authorizes the Council of the City of Castlegar to establish an alternative municipal tax collection scheme;

AND WHEREAS the Council of the City of Castlegar may set due dates for property taxes under an alternative municipal tax collection scheme;

NOW THEREFORE Council of the City of Castlegar, in open meeting assembled, ENACTS AS FOLLOWS:

1. That this bylaw may be cited as "City of Castlegar Alternative Municipal Tax Collection Scheme Bylaw, No. 1457, 2026".

Definitions

2. In this bylaw:
 - (a) "**due date**" means the due date for property taxes established in sections 4 and 5; and
 - (b) "**property taxes**" has the same meaning as in the *Community Charter*.

Establishment

3. The Council hereby establishes an alternative municipal tax collection scheme for the taxpayers of the City of Castlegar.

Property Tax Due Date

4. For BC Assessment class 4 (major industry) property owners, property taxes payable under the alternative municipal tax collection scheme are due on December 30 of the year in which the property taxes are levied.
5. For all other BC Assessment property classes, property taxes payable under the alternative municipal tax collection scheme are due on July 2 of the year in which the property taxes are levied.

Property Tax Penalty

6. If all or part of property taxes referred to in Section 4 for a parcel of land and its improvements on the assessment roll remain unpaid after the due date:
 - (a) the collector must add to the unpaid property taxes for the parcel and improvements for the current year a penalty equal to 10% of the portion that remains unpaid, and

- (b) the penalty referred to in subsection (a) is due as part of the property taxes for the current year for the parcel and improvements.

Choice of Tax Scheme Election

- 7. An owner may elect to pay property taxes under either the alternative municipal tax collection scheme or the general tax scheme by giving written notice to the City of Castlegar between May 5, 2026, and May 30, 2026, of the year in which the property taxes are levied.

Effective Date

- 8. This bylaw shall take effect upon adoption and shall be repealed, in accordance with section 137(1)(c) of the *Community Charter*; effective end of day December 31, 2026.

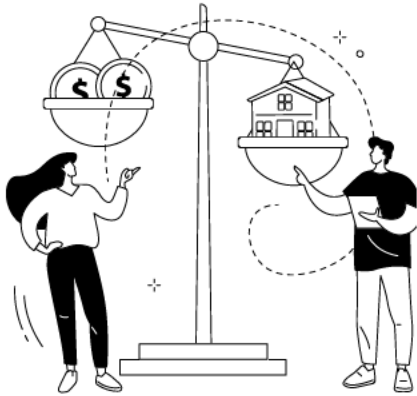
READ A FIRST TIME this 20th day of April, 2026.
 READ A SECOND TIME this 20th day of April, 2026.
 READ A THIRD TIME this 20th day of April, 2026
 ADOPTED this day of

 Mayor

 Director of Corporate Services

Our Principles

These principles shape both short and long-term planning and decision making and they help set the direction the City of Castlegar takes during a Council's four-year term.



1 GOVERNANCE & SERVICE EXCELLENCE



2 A FUTURE WITH AFFORDABLE HOMES FOR ALL



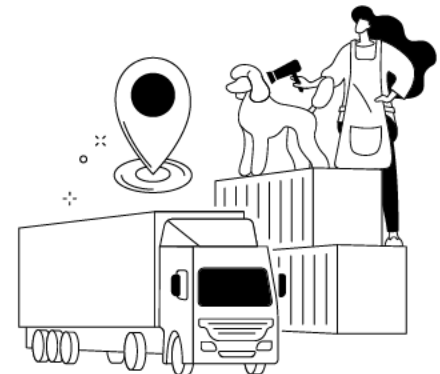
3 QUALITY OF LIFE



4 WEST KOOTENAY REGIONAL AIRPORT EXCELLENCE



5 ACCESS TO HEALTHCARE



6 A PROSPEROUS CITY