

Regular Meeting of Council Agenda April 20, 2026

Regular Meeting of the City of Castlegar Council held in Council Chambers at the Community Forum, 445 13th Avenue, Castlegar, B.C., and via Zoom live meeting, commencing at **3:00 p.m.** for **Committee of the Whole Meeting**, immediately followed by a **Closed Council Meeting** and reconvening at **7:00 p.m.** for **Regular Council Meeting**.

Please click the link below to join the webinar for **Committee of the Whole**:
<https://us02web.zoom.us/j/81537391928?pwd=ZpfUEPd3ETadsVvNDRH9ds8b2lB8ar.1>
or telephone: Dial (for higher quality, dial a number based on your current location):
Canada: 1-438-809-7799, 1-587-328-1099, 1-647-374-4685, 1-647-558-0588,
1-778-907-2071, 1-780-666-0144

Webinar ID: 815 3739 1928 Passcode: 707182

International numbers available: <https://us02web.zoom.us/j/kca05W0hcf>

Please click the link below to join the webinar for the **Regular Council Meeting**:
<https://us02web.zoom.us/j/82308886136?pwd=WTLZWbRcR5BQBhcQ9cAbGcSydCalqR.1>
or Telephone: Dial (for higher quality, dial a number based on your current location):
Canada: 1-780-666-0144, 1-204-272-7920, 1-438-809-7799,
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Webinar ID: 823 0888 6136 Passcode: 634712

International numbers available: <https://us02web.zoom.us/j/kb1SZ1ZRbv>

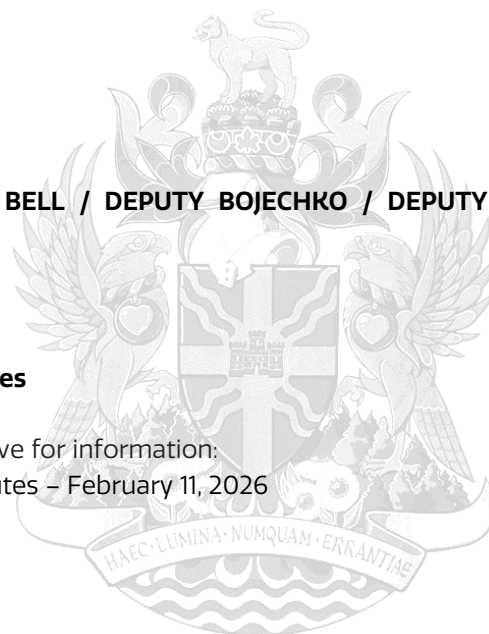
- 1 **CALL TO ORDER (3:00 P.M.)**
- 2 **ADOPTION OF AGENDA**
- 3 **RESOLUTION TO RESOLVE INTO COMMITTEE OF THE WHOLE**
- 4 **DELEGATION: Nil**
- 5 **COMMUNITY WELLNESS, SAFETY & DEVELOPMENT (CHAIR BELL / DEPUTY BOJECHKO / DEPUTY HEATON-SHERSTOBITOFF):**
 - (a) **COUNCIL COMMITTEE LIAISON VERBAL UPDATE**
 - (b) **Castlegar & District Public Library Regular Meeting Minutes**

RECOMMENDATION: Council consider and resolve to receive for information:

 - Castlegar & District Public Library Regular Meeting Minutes – February 11, 2026
 - (c) **FIRE DEPARTMENT VERBAL UPDATE**
 - (d) **Emergency Services Monthly Report – March 2026**

RECOMMENDATION: Council consider and resolve to receive for information:

 - Emergency Services Monthly Report – March 2026
 - (e) **RCMP DETACHMENT VERBAL UPDATE**
 - (f) **WEST KOOTENAY REGIONAL AIRPORT VERBAL UPDATE**



(g) **Transport Canada Airport Capital Assistance Program Grant – Runway Sweeper (Report No. 26-33)**

Report from the Airport Manager to seek Council's endorsement of an application to the 2026 intake of the Airport Capital Assistance Program (ACAP) for up to \$700,000 funding assistance.

RECOMMENDATION: Council consider and resolve:

THAT Council endorse an application to the 2026 intake of the Transport Canada Airport Capital Assistance Program (ACAP) for up to \$700,000 in funding to support the purchase of a new runway sweeper for the West Kootenay Regional Airport.

(h) **COMMUNITY WELLNESS, SAFETY AND DEVELOPMENT VERBAL UPDATE.**

(i) **Building Permit and Business Licence Reports – March 2026**

RECOMMENDATION: Council consider and resolve to receive for information:

- Building Permit Report – March 2026
- Business Licence Report – March 2026

6 CULTURAL & CIVIC PRIDE (CHAIR HEATON-SHERSTOBITOFF / DEPUTY BOGLE / DEPUTY MACLEOD):

(a) **COUNCIL COMMITTEE LIAISON VERBAL UPDATE**

7 FINANCE AND CORPORATE SERVICES (CHAIR BOGLE / DEPUTY FALSTEAD):

(a) **FINANCE AND CORPORATE SERVICES COMMUNITY LIAISON VERBAL UPDATE**

(b) **CORPORATE SERVICES DEPARTMENT VERBAL UPDATE**

(c) **British Columbia Society for the Prevention of Cruelty to Animals Animal Control and Sheltering Agreement Extension (Report 26-32)**

Report from the Manager of Legislative Services to seek Council authorization to extend the agreement with the British Columbia Society for the Prevention of Cruelty to Animals (BCSPCA) for an additional three years.

RECOMMENDATION: Council consider and resolve

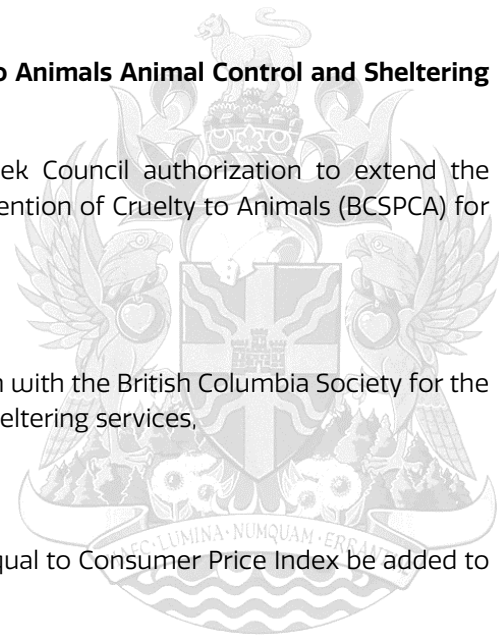
THAT Council authorize a three-year agreement extension with the British Columbia Society for the Prevention of Cruelty to Animals for animal control and sheltering services.

AND FURTHER;

That Council authorize an annual cost of living increase equal to Consumer Price Index be added to each year of the contract,

AND FURTHER;

THAT Council direct staff to execute the necessary documents.



(d) **FINANCE DEPARTMENT VERBAL UPDATE**

(e) **2026 Tax Rates Bylaw 1456 (Report No. 26-34)**

Report from the Director of Finance & Technology to seek Council approval of the 2026 Tax Rates Bylaw 1456 as required by Section 197 of the *Community Charter*.

RECOMMENDATION: Council consider and resolve:

THAT Council proceed with the required readings of the 2026 Tax Rates Bylaw 1456, a Bylaw for levying of property taxation rates of municipal and external taxing authorities for 2026.

(f) **Alternative Municipal Tax Collection Scheme – Three-Month Deferral of Property Taxes for Major Industry (Class 4) (Report No. 26-35)**

Report from the Chief Administrative Officer and Director of Finance & Technology to provide Council with background information and legislative authority to consider a temporary three-month deferral of municipal property taxes for the Major Industry property tax class, and to recommend adoption of an alternative municipal tax collection scheme bylaw.

RECOMMENDATION: Council consider and resolve:

THAT Council approve the establishment of an alternative municipal tax collection scheme pursuant to section 235 of the *Community Charter* for the 2026 taxation year,

AND FURTHER;

THAT a revised tax due date be set for Major Industry (Class 4) properties of September 30, 2026, representing the three-month deferral from the standard July 2 due date,

AND FURTHER;

THAT all other property classes remain subject to the general tax collection scheme with a tax due date of July 2, 2026,

AND FURTHER;

THAT Council consider the required readings of the associated Alternative Municipal Tax Collection Scheme Bylaw 1457, 2026.

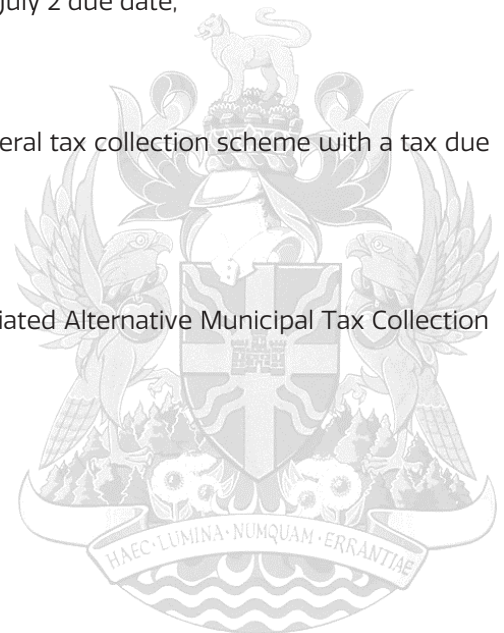
8 MUNICIPAL SERVICES (CHAIR MACLEOD / DEPUTY BELL):

(a) **MUNICIPAL SERVICES DEPARTMENT VERBAL UPDATE.**

9 QUESTION PERIOD:

10 RESOLUTION TO RISE FROM COMMITTEE OF THE WHOLE:

Council consider and resolve to rise from the Committee of the Whole.



11 RESOLUTION TO EXCLUDE PUBLIC, RECESS THE PUBLIC MEETING UNTIL 7:00 P.M., AND IMMEDIATELY CONVENE INTO CLOSED SESSION:

RESOLUTION:

THAT pursuant to Section 90 of the *Community Charter*, the public be excluded from this portion of the meeting as the subject matter being considered relates to the following:

- ***Community Charter Section 90(1)(L)***
Discussions with municipal officers and employees respecting municipal objectives, measures and progress reports for the purposes of preparing an annual report under section 98 [annual municipal report].
- ***Community Charter Section 90(2)(B)***
The consideration of information received and held in confidence relating to negotiations between the municipality and a provincial government or the federal government or both, or between a provincial government or the federal government or both and a third party.

AND FURTHER;

THAT the public portion of the meeting be recessed until 7:00 p.m.,

AND FURTHER;

THAT Council immediately resolve into the closed portion of their meeting.

12 RECONVENE (7:00 P.M.) MAYOR TO RECONVENE AT THE REGULAR MEETING AT 7:00 P.M.

13 DELEGATION:

- (a) Carol Sommerville on behalf of the Castlegar Queen Committee to introduce the 2026 Miss Castlegar Candidates.

14 COUNCIL MEETING MINUTES FOR APPROVAL:

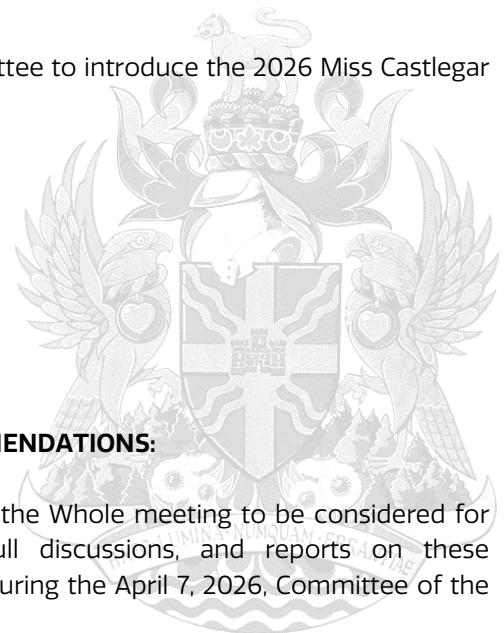
RESOLUTION: THAT the following Minutes be adopted:

- (a) Regular Meeting Minutes – April 7, 2026
- (b) Special Meeting Minutes – April 13, 2026
- (c) Special Community Meeting Minutes – April 14, 2026

15 RESOLUTION TO ADOPT COMMITTEE OF THE WHOLE RECOMMENDATIONS:

- (a) Recommendations from the April 7, 2026, Committee of the Whole meeting to be considered for adoption (Motions to be considered individually). Full discussions, and reports on these recommendations can be viewed on the City's website during the April 7, 2026, Committee of the Whole Meeting.

1. THAT the following items considered and received for information at the April 7, 2026, Committee of the Whole meeting, be adopted:
 - Castlegar & District Public Library Regular Meeting Minutes – November 12, 2025
 - Castlegar & District Public Library Regular Meeting Minutes – January 14, 2026



2. THAT Council rescind Harassment Policy No. 5-5 from the City of Castlegar Policy & Procedures Manual, effective immediately.

(b) Committee of the Whole recommendations from the April 20, 2026, meeting for adoption (Motions to be brought forward from the Committee of the Whole portion of the meeting to be considered individually). Full discussions, and reports on these recommendations can be viewed on the City's website during the April 20, 2026, Committee of the Whole Meeting.

16 REGIONAL DISTRICT OF CENTRAL KOOTENAY (RDCK) MEETING MINUTES: Nil

17 CORRESPONDENCE:

(a) Carolyn MacKinnon and Kere MacGregor re: information for an AED for the Millennium Park Area concession.

18 REPORTS OTHER:

(a) **Recreation Commission Member Verbal Update**

19 MAYOR'S REPORT:

20 NEW & UNFINISHED BUSINESS: Nil

21 BYLAWS FOR CONSIDERATION:

(a) **2026 Tax Rates Bylaw No. 1456 – First, Second, and Third Readings (Report No. 26-34)**

A Bylaw for the levying of property taxation rates for municipal and external taxing authorities for 2026.

RECOMMENDATION: Council consider and resolve:

THAT 2026 Tax Rates Bylaw No. 1456 be read a first, second, and third time.

(b) **Alternative Municipal Tax Collection Scheme Bylaw No. 1457 – First, Second and Third Readings (Report No. 26-35)**

A Bylaw to establish an alternative municipal tax collection scheme.

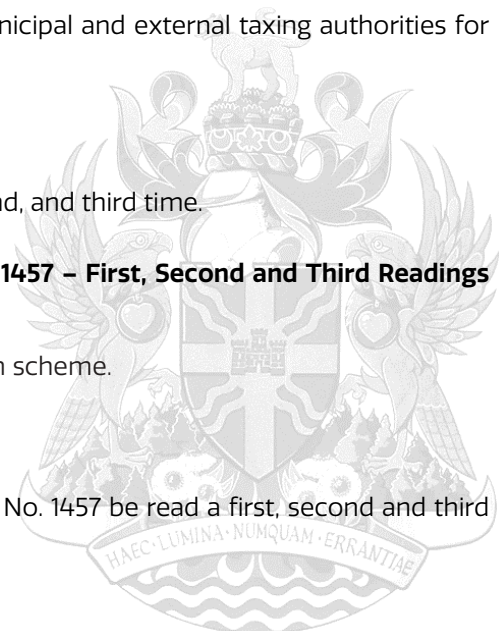
RECOMMENDATION: Council consider and resolve:

THAT Alternative Municipal Tax Collection Scheme Bylaw No. 1457 be read a first, second and third time.

22 NEXT MEETING(S):

May 4, 2026, at 3:00 p.m. for Committee of the Whole Meeting followed by the Regular Council Meeting at 7:00 p.m., held in Council Chambers at the Community Forum, 445 13th Avenue, Castlegar, B.C. and via Zoom live meeting.

23 NOTICE OF MOTION: Nil



24 QUESTION PERIOD:

25 ADJOURNMENT:

26 2023-2027 STRATEGIC PLAN INFORMATION PAGE





Your place in the community to explore, create and share information and ideas

Regular Board Meeting Minutes

February 11th 2026, 6:00 p.m.

Call to order: February 11th, 2026, 6:04 p.m.

In attendance	Alex Seaborn (Library Director), Nova MacDougall (Chair), Sergio Chavarri, Terry Vickers, Sarah Courtemanche, Geeta Gillespie, Julia Stockhausen, Dianne Galloway
Regrets	Terry Gerling, Darcy Bell (Castlegar City Representative)
Chair	Nova MacDougall
Recording	Nicole McCrea

Territorial acknowledgement:

We would like to begin by acknowledging that the land on which we gather is the traditional and unceded territory of the Sinixt, the Ktunaxa, the Syilx, and the Secwepemc peoples.

Item	Motion	Second
1. Consent Agenda: <ul style="list-style-type: none"> ● February Agenda ● January Minutes ● Director's Report <ul style="list-style-type: none"> ○ Additions - Library has received the Columbia READS grant, Library Director is currently working on the library's Provincial grant report 	Geeta	Sergio
2. Committee Reports		
a. Finance <ul style="list-style-type: none"> ● None at this time 		
b. Personnel <ul style="list-style-type: none"> ● None at this time 		
c. Friends of the Library <ul style="list-style-type: none"> ● The January Book Sale was reported as a great success. ● Appreciation was extended to Library Staff, the Interact Group, and Friends members who assisted with sorting and sales. ● Total revenue was just under \$2,000. 		
<ul style="list-style-type: none"> ○ d. Kootenay Library Federation <ul style="list-style-type: none"> ● Kootenay Library Federation (KLF) is collaborating with Courthouse Libraries BC to enhance access to public legal information resources within member libraries. ● KLF is also working with Fernie Heritage Library to support legal information training initiatives. ● The focus of this work is to strengthen staff capacity to provide legal information (not legal advice) and to ensure consistent referral practices to appropriate legal resources. ● Ongoing professional development opportunities were noted, including governance and trustee training offered through the British Columbia Library Trustees' Association (BCLTA). 		
e. Policy <ul style="list-style-type: none"> ● None at this time 		



Your place in the community to explore, create and share information and ideas

<p>f. Building Committee</p> <ul style="list-style-type: none"> ● Security cameras have been installed and are now operational. ● Renovations to the women’s washroom are ongoing, with completion anticipated in March. ● The Children’s Section is expected to reopen later this month. 		
<p>g. Board Recruitment and Succession</p> <ul style="list-style-type: none"> ● None at this time 		
<p>4. Old Business</p> <ul style="list-style-type: none"> ● None at this time 		
<p>5. New Business:</p> <ul style="list-style-type: none"> ● The Annual General Meeting (AGM) is scheduled for March 11, 2026. ● Representatives for Areas H, I, and J are needed. ● An update was provided regarding the City Contract; there are no new developments at this time. 		
<p>6. Votes and Due Process</p> <ul style="list-style-type: none"> ● Motion to approve the Consent Agenda was moved by Geeta and seconded by Sergio. Carried. ● No further motions were presented. 		

Adjourned: 6:27 p.m.

Next regular meeting: April 8th 2026 at 6:00pm

AGM: March 11th 2026 at 6:00pm

EMERGENCY SERVICES REPORT

March 2026

This report has been prepared for the April 20, 2026 meeting to council, file number 7300-20.

Fire Department Operations:

The chart below compares the previous year 2025 to current year 2026.

Incident	2026		2025	
	March 2026	Year to Date	March 2025	Year to Date
Fires	2	8	2	8
Rescue (EMCR* Task)	1	4	3	8
Rescue (BCAS Assist)	30	76	38	79
Aircraft	0	0	0	0
Motor Vehicle Accident/Incident	6	11	3	13
Hazardous Materials	2	4	1	8
First Responder Medical	2	12	2	7
False Alarms	16	32	8	13
Standby	6	20	20	51
Public Service	4	6	1	3
Complaints	2	7	11	21
Other	1	2	0	13
Monthly Totals	72	182	89	224
Service Charge (False/Nuisance)	0	0	0	0
Burning Permits	0	0	0	0
Reportable Fires (OFC)	1	3	0	23
Fire Damage Dollar Loss	\$340,000	\$435,000	\$0	\$5,000
Fire Dollar Amount Saved	\$96,000	\$2,562,300	\$0	\$0
Fire Injuries	0	0	0	0

TRAINING:

1. NFPA 1001 class Ch.3 and Ch. 4 reviews
2. Accountability SOG Review
3. Ladder 1 setup and placement requirements
4. Aerial Rescue Operations
5. Hydrant Operations and hose advancement
6. Monthly Safety and Officers Meeting
7. Monthly Apparatus Checks

Other:

1. Hall Tours for Silly Monkeys
2. Hall Tour for Complex Spring Break Kids
3. SCBA and Compressor annual service and inspection
4. EPC Meeting at Mir Center
5. Department meetings

Prepared by

Nick Ahlefeld

Nick Ahlefeld
Fire Chief

CASTLEGAR

REPORT TO COUNCIL

MEETING DATE: April 20, 2026 **REPORT NO:** 26-33
SUBMITTED BY: Airport Manager **FILE NO:** 8400-10
SUBJECT: Transport Canada Airport Capital Assistance Program Grant –
Runway Sweeper

RECOMMENDATION:

THAT Council endorse an application to the 2026 intake of the Transport Canada Airport Capital Assistance Program (ACAP) for up to \$700,000 in funding to support the purchase of a new runway sweeper for the West Kootenay Regional Airport.

PURPOSE:

To seek Council's endorsement of an application to the 2026 intake of the Airport Capital Assistance Program (ACAP) for up to \$700,000 funding assistance to acquire a new runway sweeper to support winter maintenance and ensure continued compliance with federal aviation safety standards.

This report is for consideration at the April 20, 2026, Committee of the Whole Meeting and adoption at the April 20, 2026, Regular Council meeting to meet ACAP application intake timelines.

SUMMARY/BACKGROUND:

Airport Operations and Safety Requirements

The West Kootenay Regional Airport operates in a region subject to significant winter weather conditions, including frequent snowfall, ice accumulation, and contamination of runway surfaces. Maintaining safe runway conditions is critical to ensuring reliable air service and meeting regulatory requirements under Transport Canada standards.

Runway sweeping is a key component of winter maintenance operations. Effective removal of snow, slush, ice, and debris directly impacts:

- Aircraft braking performance
- Runway friction levels
- Operational reliability and reduced delays or cancellations
- Overall aviation safety

Current Equipment Limitations

The Airport's existing runway sweeping equipment is aging and increases the chances of unreliability. Maintenance costs have risen, and there is an increased risk of equipment downtime during critical winter operations. Limitations include:

- Reduced operational efficiency in heavy snow events
- Increased maintenance and repair frequency
- Risk of service disruptions due to equipment failure
- Inability to meet evolving operational standards consistently

ALTERNATIVES:

1. Council could choose not to support the ACAP application. This would require the City to fully fund the equipment purchase through municipal resources or defer the acquisition, increasing operational and safety risks.
2. Council could defer the application to a future intake. This may result in continued reliance on aging equipment and increased risk of operational disruption during winter conditions.

IMPLICATIONS:

- | | |
|--------------------------|--|
| (1) Social | Reliable airport operations support regional connectivity, access to essential services, and economic activity for the community. |
| (2) Environmental | Newer equipment is typically more fuel-efficient and may reduce emissions compared to older machinery. |
| (3) Personnel | Minimal additional staffing is required. Existing airport personnel will operate the equipment. Training will be incorporated into normal operational procedures. |
| (4) Financial | If awarded the funding, the grant will cover up to \$700,000. Total costs will be unknown until procurement is completed. At that time a report to Council will be presented for award and should the costs exceed the total grant awarded the Airport would be required to fund the difference. |

These costs were already committed to 2027 in the City's 2026-2030 Financial Plan.

POLICY IMPLICATIONS:

The acquisition of a new runway sweeper aligns with the 2023-2027 Council's Strategic Plan Principle of West Kootenay Regional Airport Excellence goals of:

- Achieving Airport Reliability
- Delivering Travel Experience
- Asset Management Planning

IMPLEMENTATION:

Upon approval of ACAP funding:

- Staff will proceed with procurement in accordance with City policies
- Equipment acquisition and delivery timelines will be coordinated with operational requirements
- Training and integration into winter maintenance operations will be completed prior to peak winter season

COMMUNICATION:

If the funding application is successful, staff will:

- Notify Council of the outcome
- Communicate the investment through Council Highlights

Respectfully submitted by:



Danny Clarke
Airport Manager

Approved by:



Chris Barlow, ASCT
Chief Administrative Officer

Building Permit Report

March 2026

This report has been prepared for the April 20th, 2026 meeting to council, file number 3800-01.

Value of Work & Permits

The chart below compares the previous year 2025 to current year values in 2026.

	2026		2025	
	Value of Work	Permits Issued	Value of Work	Permits Issued
Residential, New Single/Duplex	\$29,216,836.00	2	\$500,000.00	1
Residential, New Multi-Family	\$700,000.00	2		
Residential, New Garages/Carports	\$15,000.00	1		
Residential, Alterations & Additions	\$28,000.00	4	\$178,090.00	6
Secondary Suites				
Commercial, New				
Commercial, Alterations & Additions	\$282,500.00	5	\$2,600.00	1
Industrial, New				
Industrial, Alterations & Additions				
Institutional/Gov't, New				
Institutional/Gov't, Alterations & Additions				
Demolition				
Monthly Totals	\$30,247,336.00	14	\$680,690.00	8
Year-to-Date Totals	\$32,290,106.00	29	\$15,866,790.00	25

Major Projects Started March 2026

- 901 Columbia Ave – 78-unit dwelling
- Unit 103 1502 Columbia Ave – Daycare
- 2810 1st Ave – Single Family Dwelling
- 1013 2nd Street – 7-unit Multi-use Building
- 3730 Toba Road – Single Family Dwelling

PART A. ONGOING MAJOR PROJECTS

Single Family Dwelling		
▪ 1564 Woodland Drive	▪ 1537 Grandview Drive	▪ 2632 9th Avenue
▪ 3937 Grandview Drive	▪ 508 3 rd Avenue	▪ 3702 Toba Road
▪ 3701 Powell Road	▪ 1513 Aspen Lane	
Renovation		
▪ 2232 Columbia Avenue	▪ 1127 4 th Street	▪ 2001 Columbia Avenue
▪ 4190 Minto Road	▪ 630 17 th Street	▪ 608 7 th Avenue
▪ 2112 10th Avenue	▪ 2171 Crestview Crescent	▪ 614 12 th Street
▪ 3429 8th Avenue	▪ 1801 Connors Road	▪ 2905 9th Avenue
▪ 3937 Grandview Drive	▪ 1840 8 th Avenue	▪ 146 10th Street
▪ 3405 3 rd Avenue	▪ 316 8 th Avenue	▪ 630 17 th Street
▪ 1217 1 st Street	▪ 309 3 rd Avenue	▪ 1126 B 7 th Avenue
▪ 2185 Crestview Crescent	▪ 209 5th Avenue	▪ 3704 Toba Road
▪ 4400 Minto Road	▪ 1408 Meadowbrook Drive	
Miscellaneous		
▪ 704 Center Avenue, Addition		▪ 1921 Arrow Lakes Drive Retaining Wall
▪ 4690 14th Avenue, New Industrial Building		▪ 2408 11th Avenue, Suite
▪ 1921 Arrow Lakes Drive, Racking System		▪ 2101 6th Avenue, Exterior Door Repair
▪ 2237 10 th Avenue, Covered Patio		▪ 2241 6th Ave, New Commercial Building
▪ 1680 Columbia Avenue, Restaurant		▪ 2245 6th Ave, Shelter Renovation
▪ 174 Crescent Street, Multi Family		▪ 4600 14th Ave, New Commercial Building
▪ 1013 2 nd Street, Foundation		▪ 709 10th Street, Fire System Upgrade
▪ 215 Orchard Avenue, Office Building		▪ 301 11 th Avenue, Restaurant Renovation
▪ 2108 & 2110 8th Avenue, Duplex & Suite		▪ 2118 & 2120 8th Avenue, Duplex & Suite
▪ 1114 4 th Street, Mixed Use Building		

PART B. NUMBER OF STEP CODE BUILDINGS

	Monthly	Yearly	Completed Step Code Compliance				
			1	2	3	4	5
Single/Multi Family Dwellings		1					
Renovations							
Commercial Buildings							
Industrial Buildings							
YTS Step Code Building Totals		1				1	

PART B. COMPLETED IN MARCH 2026

- 417 5th Avenue – Deck
- 1005 3rd Street – Water line repair

This report has been prepared for the April 20th, 2026 meeting to council, file number 4320-20.

Monthly & Year-to-Date Totals

The below chart shows the newest ICBL and Business licences and the year-to-date totals.

	2026		2025	
	Fees Received	Qty Issued	Fees Received	Qty Issued
New Business Licences	\$1400.00	8	\$900.00	4
New ICBL Licences	\$300.00	3	\$200.00	2
ICBL Licence Year-to-Date Totals	\$10,300.00	82	\$7,400.00	74
All Licence Monthly Total	\$10,250.00	64	\$5,500.00	40
All Licence Year-to-Date Totals	\$122,150.00	721	\$102,171.26	591

New Licences

BL# 3366 – Tulu Mountain Stay

2116 Columbia Avenue
 Castlegar, BC V1N 2X1
Short-Term Rental

BL# 3343 – Serenity Resources

302 2nd Avenue
 Castlegar, BC V1N 3B7
Staffed Youth Home (MCFD)

BL# 3370 – Hollytree Wellness Centre

2612 Columbia Avenue
 Castlegar, BC V1N 2X6
Home-Based Counselling

BL# 3371 – Mt. Waldie Exterior Solutions

Non-Resident
 Salmo, BC
Carpentry Contractor

BL# 3373 – Cedar Bear Daycare

2705 10th Avenue
 Castlegar, BC V1N 3A5
In-Home Daycare

BL# 3374 – Fournier Industries Inc.

Non-Resident
 Thetford Mines, QC
Dewatering Rental Equipment

BL# 3376 – Onpoint Plumbing & Heating Ltd.

Non-Resident
 Surrey, BC
Plumbing Contractor

BL# 3369 – Sweet Smoke Cape Co.

117-1983 Columbia Avenue
 Castlegar, BC V1N 2W8
Vape Retail Store

CASTLEGAR

REPORT TO COUNCIL

MEETING DATE: April 20, 2026 **REPORT NO.:** 26-32
SUBMITTED BY: Manager of Legislative Services **FILE NO.:** 2240-20
SUBJECT: British Columbia Society for the Prevention of Cruelty to Animals
Animal Control and Sheltering Agreement Extension.

RECOMMENDATION:

THAT Council authorize a three-year agreement extension, with the British Columbia Society for the Prevention of Cruelty to Animals for animal control and sheltering services,

AND FURTHER;

THAT Council authorize an annual cost of living increase equal to Consumer Price Index be added to each year of the contract,

AND FURTHER;

THAT Council direct staff to execute the necessary documents.

PURPOSE:

Report to seek Council authorization to extend the agreement with the British Columbia Society for the Prevention of Cruelty to Animals (BCSPCA) for an additional three years, for animal control and sheltering services.

This report is for consideration at the April 20, 2026, Committee of the Whole Meeting and adoption at the May 4, 2026, Regular Council Meeting.

SUMMARY/BACKGROUND:

In March 2021, Council authorized staff to enter into an agreement with the BCSPCA for animal control and sheltering services at a fixed cost of \$51,561, plus applicable taxes, annually. The existing agreement had an option for a two-year extension, which was executed in April 2024. This agreement has the option for renewal.

Animal control services are provided by the BCSPCA four hours per day, five days per week, excluding statutory holidays, for a total of 20 hours per week.

In January 2026, the BCSPCA contacted the City with interest in extending the agreement with the request for an annual cost of living increase equal to Consumer Price Index (CPI) for the Province of British Columbia for the previous year to be added to the monthly payment. The monthly payment base rate will remain at \$4,387.24, plus applicable taxes, the annual CPI as of March will be added to this rate. This is expected to be approximately \$110 monthly. There are currently sufficient funds in the budget to cover this increase.

The West Kootenay BCSPCA Branch has demonstrated a strong record of success and has established effective working relationships with Bylaw Enforcement staff and the broader community. Their presence is well recognized and valued, particularly in public spaces such as parks. Staff are pleased with the services received by the BCSPCA and are in favour of the three-year extension.

ALTERNATIVES:

1. Council could choose not to extend this agreement. Staff do not recommend this option as the CPI adjustment is minimal and not extending this agreement would leave the City in a position of having no current animal control or sheltering services.
2. Council could direct staff to run a Request for Proposal. Staff do not recommend this option as a level of expertise is required to provide a level of animal care and community safety. This is not a position for an untrained/unlicensed individual. The BCSPCA was the only proposal received during the initial RFP in 2021 and the City has not received any inquiries from companies or individuals interested in the agreement since that time.

IMPLICATIONS:

(1) Social Providing animal control and sheltering services, supported by a best practices bylaw, to protect people and animals in the community helps to encourage good pet ownership and security for those who may have apprehensions around animals.

(2) Environmental N/A

(3) Personnel Approximately ten hours of staff time were allocated to preparing the draft report and agreement.

City staff will continue to field complaints and reports and forward these issues to the BCSPCA.

The BCSPCA shall supply all equipment and premises necessary to satisfy the Agreement including animal control vehicles, equipment, facilities, kennels, office space, communications equipment, uniforms, and other materials as may be necessary.

(4) Financial The budget for this service is included in the City's 2026-2030 Five-Year Financial Plan.

POLICY IMPLICATIONS:

Animal Control and Licencing Bylaw 1342:

- provides the regulations for animal control and licensing within the City,
- supports the proposed Agreement renewal,
- gives the BCSPCA the authority to enforce the Bylaw.

This recommendation supports the 2023-2027 Strategic Plan principle of Governance and Service Excellence - providing efficient and effective services.

IMPLEMENTATION:

If Council authorizes the renewal, staff will execute the necessary agreement documents.

COMMUNICATION:

If Council authorizes the renewal this will be included in the Council Highlights.

Respectfully submitted,



Nicole Brown
Manager of Legislative Services

Approved by



Chris Barlow, A.Sc.T.
Chief Administrative Officer

CASTLEGAR

REPORT TO COUNCIL

MEETING DATE: April 20, 2026 **REPORT NO.:** 26-34
SUBMITTED BY: Director of Finance & Technology **FILE NO.:** 1970-20
SUBJECT: 2026 Tax Rates Bylaw 1456

RECOMMENDATION:

THAT Council proceed with the required readings of the 2026 Tax Rates Bylaw 1456, a Bylaw for the levying of property taxation rates of municipal and external taxing authorities for 2026.

PURPOSE:

A report to seek Council approval of the 2026 Tax Rates Bylaw 1456 as required by Section 197 of the *Community Charter*.

This report is for consideration at the April 20, 2026, Committee of the Whole Meeting, the first three readings at the April 20, 2026, Regular Council Meeting and adoption at the May 4, 2026, Regular Council Meeting.

SUMMARY/BACKGROUND:

Pursuant to Section 197 of the *Community Charter*, annual property tax rates must be adopted through bylaw prior to May 15 of each year. The City needs to include in its bylaw requisitions from the Regional District Central Kootenay (RDCK) and the West Kootenay-Boundary Regional Hospital District (WKBHRD), which are received mid April. The Property Tax Rates Bylaw must be passed after the adoption of the City's Financial Plan. The City's 2026-2030 Financial Plan was adopted April 7, 2026, and it sets the financial objectives and policies for the City.

In the Financial Plan, Council approved a tax increase of 8.35%. The gross increase in taxation for the classes before the effect of non-market changes are:

- Residential: 7.96% (Single family net rate is 7.34%)
- Utilities: 15.78%
- Light Industry: 7.97%
- Businesses and Other: 7.94% (Average business net rate is 6.93%)
- Major Industry: 8.23%

Rates for the RDCK and WKBHRD are set as part of the City's Tax Rates Bylaw. RDCK and WKBHRD remit to the City an annual levy requisition, and rates are calculated using provincial ratios and prescribed taxable assessment base. Programs funded through the RDCK levy include:

- General government
- Search and rescue
- Refuse
- Sports complex and regional parks

- Aquatic centre
- Transit
- Economic development

The City also collects tax revenue on behalf of the British Columbia Assessment Authority, the Municipal Finance Authority, and School District 20. These taxation authorities do not require rates from the City as they are set through the organizations' own Bylaws, Resolutions, and Orders in Council.

Revenue collected on behalf of these agencies are in turn remitted back to them by August 1 of every year.

2026 Tax Distribution:

The tax revenue collection and distribution for 2026 is shown in the table below. It should be noted that the total tax levy includes revenue for general municipal operation, the City's infrastructure investment levy and non-market change (details below).

Property Class	2026 General Revised Roll	2026 Mill Rates	2026 Municipal Tax Levy	2026 Tax Distribution
01 - Residential	\$1,695,531,921	3.0416	\$5,157,193	40.55%
02 - Utilities	\$13,629,245	40.0000	\$545,169	4.29%
04 - Major Industry	\$81,944,700	45.5637	\$3,733,706	29.36%
05 - Light Industry	\$14,149,100	11.9536	\$169,133	1.33%
06 - Business and Other	\$266,216,200	11.6829	\$3,110,185	24.461%
08 - Rec/Non-Profit	\$386,700	3.6500	\$1,411	0.01%
Total	\$2,071,857,866		\$12,716,798	100%

At the April 13, 2026, Special Council Meeting Council approved a new taxing policy to shift some of the tax burden from Class 6 – Business and Other to Class 1 – Residential to closer match Regional and Provincial norms. The follow resolution was adopted and will start to be implemented in 2027.

THAT Council establish a long-term taxation objective to achieve a target mill rate ratio of 3:1 between the residential (Class 1) and commercial/business (Class 6) tax classes;

AND FURTHER;

THAT Council direct that this target ratio be achieved gradually over a period of 7 years, with the first incremental adjustment to occur in the 2027 taxation year;

AND FURTHER;

THAT Council adopt a taxation policy objective that the Major Industry (Class 4) tax class contribute no more than 30 percent of the overall municipal portion of property tax revenue;

AND FURTHER:

THAT Council direct that the above taxation objectives be reviewed annually as part of the municipal tax rate setting process, and may be adjusted by Council resolution based on assessment changes, economic conditions, or other relevant factors;

AND FURTHER;

THAT staff be directed to implement these objectives through future annual tax rate proposals and to bring forward the necessary tax rates bylaws for Council consideration.

Class	# of Folios	Transfer to Achieve 3:1 ratio	Total Average Change per Folio	Spread over 7 years (per year)
Business	427	(\$466,500)	(\$1.092.51)	(\$156.07)
Residential	3324	\$466,500	\$140.34	\$20.05

Note: For illustrative purposes calculation based on 2026 amounts (no inflation). Annual amount of adjustment would be set by Council to achieve desired result taking all factors into consideration.

Non-market Change

Non-market change (NMC) is generally defined as new construction or demolitions. The final assessment roll indicates that of the total increase in 2026 assessment, an estimated 0.63% or \$13,749,000 is the result of non-market change. For the 2026 Tax NMC amounts were used to offset tax increases for all classes except utilities which are taxed at the statutory maximum of \$40.00 per \$1,000 of assessed value.

ALTERNATIVE:

Council could choose not to give the required readings of the Bylaw. Staff do not recommend this because the City could miss the deadline to adopt a Tax Rates Bylaw. Without an approved Tax Rates Bylaw, staff will not have the authority to levy taxes, which in turn, will affect the City’s ability to implement this year’s approved budget.

IMPLICATIONS:

- (1) Social** Taxation revenue is used to deliver key City services for Castlegar residents.
- (2) Environmental** N/A
- (3) Personnel** Approximately 60-70 hours of Financial Services staff time will be required to prepare the 2026 tax notices.
- (4) Financial** The revenue from municipal taxation resulting from this Bylaw is approximately \$12,716,798 distributed as follows:
 - Infrastructure Investment Levy: \$1,650,000
 - General Taxation: \$8,249,179
 - Municipal Policing: \$2,817,619

POLICY IMPLICATIONS:

Section 197 (1) of the *Community Charter* states that:

Each year, after adoption of the financial plan and before May 15, a council must, by bylaw, impose property value taxes for the year by establishing tax rates for:

- a. the municipal revenue proposed to be raised for the year from property value taxes as provided in the financial plan, and*
- b. the amounts to be collected for the year by means of rates established by the municipality to meet its taxing obligations in relation to another local government or public body.*

This supports the 2023-2027 Strategic Plan Principle of Governance & Service Excellence and the goal of Show Fiscal Stewardship.

IMPLEMENTATION:

Staff will proceed with the following tasks upon adoption of the Bylaw:

- Submit the adopted Bylaw to the Ministry before the deadline.
- Upload the adopted Bylaw to the City's website.
- Issue the 2026 tax notices using the adopted rates (staff anticipate notices will be mailed by the third week of May).

COMMUNICATION:

Advertising of the property tax deadline is posted on the City's website, social media, newspaper and City News email subscription.

Respectfully submitted,



Steffan Klassen, CPA CA
Director of Finance & Technology

Approved by



Chris Barlow, A.Sc.T.
Chief Administrative Officer



2026 Tax Rates Bylaw

Bylaw 1456

Effective Upon Adoption

CASTLEGAR

A Bylaw for the levying of property taxation rates for municipal and external taxing authorities for 2026.

WHEREAS Section 197 of the *Community Charter* requires that Council adopt a bylaw to establish tax rates on all taxable land and improvements according to their assessed value.

NOW THEREFORE the Council of the City of Castlegar, in open meeting assembled, enacts as follows:

1. This bylaw may be cited as the "2026 Tax Rates Bylaw 1456."
2. This bylaw is to establish tax rates on all taxable and improvements.
3. Schedule "A" attached to and forming part of this bylaw is hereby adopted as the following Tax Rates imposed and levied for the year 2026:
 - a. For all lawful general purposes of the municipality, on the value of land and improvements taxable for general municipal purposes, (excluding those properties in the boundary expansion OIC #489 Supplementary Letters Patent effective May 20, 2004, described as "secondly") those rates set out in Column "A" of the Tax Rate Schedule, attached hereto as Schedule "A";
 - b. For all lawful general purposes of the municipality, on the value of land and improvements taxable for municipal policing purposes, (excluding those properties in the boundary expansion OIC #489 Supplementary Letters Patent effective May 20, 2004, described as "secondly") those rates set out in Column "A" of the Tax Rate Schedule, attached hereto as Schedule "A";
 - c. For the lawful general, capital and loan and future capital purposes of the municipality, on the value of land and improvements taxable for general municipal purposes, (excluding those properties in the boundary expansion OIC #489 Supplementary Letters Patent effective May 20, 2004 described as "secondly") those rates set out in Column "B" of the Tax Rate Schedule, attached hereto as Schedule "A";
 - d. For hospital purposes, on the value of land and improvements taxable for regional hospital district purposes, those rates set out in Column "C" of the Tax Rate Schedule, attached hereto as Schedule "A";
 - e. For purposes of the Regional District of Central Kootenay, on the value of land and improvements taxable for regional hospital district purposes, those rates set out in Column "D" of the Tax Rate Schedule, attached hereto as Schedule "A";
 - f. For those properties included in the boundary expansion and described as "secondly" in OIC #489 Supplementary Letters Patent effective May 20, 2004, for all lawful general purposes of the municipality on the value of land and improvements taxable for general municipal purposes, the rates appearing in column "E" of the Tax Rate Schedule, attached hereto as Schedule "A". The sum of which includes the following and is added to the rates prescribed by the lieutenant governor in council as described in section (d)(c).
 - i) The tax rate that is equivalent to the tax rate levied by the Provincial Surveyor of Taxes in the prevailing taxation year for the purpose of recovering the cost of those services of the regional district for which the service area is comprised of all electoral areas of the regional district, and those services of the regional district for which the service area

is comprised of all electoral areas and one or more municipalities other than the City of Castlegar; plus

- ii) The tax rate that is required to recover the amount submitted by the regional district pursuant to section 5.0 and 5.1 of OIC #489 Supplementary Letters Patent effective May 20, 2004, including the amount for services accepted by the Council as set out in section 6.0 (b) of the Supplementary Letters Patent.

4. 2026 Tax Rates Bylaw 1456 shall come into full force and effect when adopted.

Repeal

2025 Tax Rates Bylaw No. 1440, 2025 is hereby repealed.

READ A FIRST TIME this day of 2026.

READ A SECOND TIME this day of 2026.

READ A THIRD TIME this day of 2026.

ADOPTED this day of 2026.

Mayor

Director of Corporate Services

Schedule A
City of Castlegar Bylaw 1456
2026 Tax Rate Schedule

Dollars of Tax per \$1,000 of Taxable Assessed Value

Property Class	"A" General Municipal	"B" Municipal Policing	"C" General Capital, and Future Capital	"D" Regional Hospital	"E" Regional District of Central Kootenay	"F" Boundary Expansion OIC 489 SLP
1 Residential	1.9731	0.6739	0.3947	0.1565	1.3515	
2 Utility	25.9473	8.8627	5.1900	0.5477	4.7304	4.2345
4 Major Industry	29.5564	10.0954	5.9119	0.5320	4.5952	
5 Light Industry	7.7541	2.6485	1.5510	0.5320	4.5952	
6 Business and Other	7.5785	2.5885	1.5159	0.3834	3.3113	4.2345
8 Recreation/Non- profit	2.3677	0.8087	0.4736	0.1565	1.3515	

CASTLEGAR

REPORT TO COUNCIL

MEETING DATE: April 20, 2026 **REPORT NO.:** 26-35

SUBMITTED BY: Chief Administrative Officer & Director of Finance & Technology **FILE NO.:** 1970-30

SUBJECT: Alternative Municipal Tax Collection Scheme – Three-Month Deferral of Property Taxes for Major Industry (Class 4)

RECOMMENDATION:

THAT Council approve the establishment of an alternative municipal tax collection scheme pursuant to section 235 of the Community Charter for the 2026 taxation year,

AND FURTHER;

THAT a revised tax due date be set for Major Industry (Class 4) properties of September 30, 2026, representing a three-month deferral from the standard July 2 due date,

AND FURTHER;

THAT all other property classes remain subject to the general tax collection scheme with a tax due date of July 2, 2026,

AND FURTHER;

THAT Council consider the required readings of the associated Alternative Municipal Tax Collection Scheme Bylaw 1457, 2026.

PURPOSE:

To provide Council with background information and legislative authority to consider a temporary three-month deferral of municipal property taxes for the Major Industry property tax class, and to recommend adoption of an alternative municipal tax collection scheme bylaw.

These recommendations are for consideration at the April 20, 2026, Committee of the Whole Meeting, three readings of the Bylaw at the April 20, 2026, Regular Council Meeting and adoption at the May 4, 2026, Regular Council Meeting.

SUMMARY/BACKGROUND:

Mercer Celgar, the City of Castlegar's largest taxpayer, has submitted a formal request (attached) dated April 13, 2026, seeking deferral of its 2026 property tax payment to the end of the calendar year. Mercer Celgar contributes approximately 30% of total municipal property tax revenues and is therefore a critical component of the City's tax base and local economy.

The company has cited exceptional financial pressures affecting the British Columbia forestry sector, including prolonged weakness in global pulp markets, escalating trade

disputes and tariffs, reduced domestic fibre supply due to sawmill closures, and globally uncompetitive operating costs. Collectively, these conditions have significantly constrained the company’s short-term liquidity and cash flow.

During initial discussions, Mercer Celgar requested a three-month deferral. A subsequent formal request sought deferral until the end of 2026 (approximately six months beyond the normal tax due date). After internal review, staff support consideration of a three-month deferral, but do not recommend a six-month deferral due to the magnitude of revenue impact and cash-flow risk to the City.

Given uncertainty regarding the City’s authority to defer taxes for an individual taxpayer, staff sought guidance from the Ministry of Housing and Municipal Affairs. Provincial staff confirmed that while municipalities may not create tax payment terms for individual owners, section 235(3)(e) of the *Community Charter* permits councils to establish an alternative municipal tax collection scheme with different payment terms for different property classes.

Under this authority, Council may, by bylaw, establish a later due date for all properties within the Major Industry (Class 4) tax class, provided the scheme is available to the class as a whole and not tailored to a single taxpayer.

ALTERNATIVES:

1. Approve a longer deferral period (e.g., six months) for Major Industry properties. Staff do not recommend this option as a six-month deferral would delay receipt of a substantial portion of municipal tax revenues beyond the typical operating cycle and into the final quarter of the year, creating significant cash-flow risk for the City. Given that Major Industry represents approximately 30% of municipal tax revenues, staff are concerned this option could impact the City’s ability to meet operational and capital obligations without relying on reserves or short-term borrowing.
2. Decline the request and maintain the general tax collection scheme for all classes. This is a viable option, however declining the request does not take into account the significant economic challenges currently facing the forestry sector and the City’s largest employer. Providing no relief could place additional financial strain on a key local industry and would be inconsistent with Council’s Strategic Plan, particularly Principle 6 – A Prosperous City, which emphasizes supporting economic development, business retention, and community resilience during periods of economic uncertainty and sector-wide hardship

IMPLICATIONS:

- | | |
|--------------------------|--|
| (1) Social | Supporting the stability of the City’s largest employer helps protect local jobs and economic activity during a period of significant sectoral downturn. |
| (2) Environmental | N/A |
| (3) Personnel | N/A |
| (4) Financial | A three-month deferral will temporarily delay receipt of a significant portion of municipal tax revenues but is considered manageable |

within the City's cash flow capacity. A six-month deferral would pose a substantially higher financial risk and is not recommended by staff.

Penalty and interest provisions will be addressed in the accompanying bylaw to ensure consistency with provincial requirements.

A three-month deferral would result in a loss of approximately \$30,000 in interest and 6 months approximately \$61,000.

POLICY IMPLICATIONS:

This decision does not permanently alter the City's tax policy. It represents a one-year, class-based adjustment under existing legislative authority in response to exceptional economic circumstances.

This recommendation supports Council's Strategic Plan, particularly Principle 6, by responding to short-term economic challenges facing a key local industry while maintaining the City's long-term financial stability. The proposed three-month, class-based deferral balances business retention and economic resilience with responsible fiscal management and aligns with Council's direction to support local employers and the broader community during periods of economic uncertainty.

IMPLEMENTATION:

If approved, staff will:

- Update tax notices and internal billing systems;
- Ensure clear communication of revised due dates to affected taxpayers; and
- Apply penalties and interest in accordance with the bylaw if taxes remain unpaid after the revised due date.

COMMUNICATION:

Affected taxpayers within the Major Industry (Class 4) will be notified directly of Council's decision. Communication to Class 4 properties will clearly state that if approved, the three-month deferral is a one-time consideration provided in response to extraordinary economic circumstances and should not be interpreted as a standing option or an expectation in future taxation years.

General communication will be provided through the Council Highlights to ensure transparency.

Respectfully submitted,

Approved by



Steffan Klassen, CPA
Director of Finance & Technology

Chris Barlow, A.Sc.T.
Chief Administrative Officer

Alternative Municipal Tax Collection Scheme

Bylaw 1457

A Bylaw to establish an alternative municipal tax collection scheme.

WHEREAS section 235 of the *Community Charter* authorizes the Council of the City of Castlegar to establish an alternative municipal tax collection scheme;

AND WHEREAS the Council of the City of Castlegar may set due dates for property taxes under an alternative municipal tax collection scheme;

NOW THEREFORE Council of the City of Castlegar, in open meeting assembled, ENACTS AS FOLLOWS:

1. That this bylaw may be cited as "City of Castlegar Alternative Municipal Tax Collection Scheme Bylaw, No. 1457, 2026".

Definitions

2. In this bylaw:
 - (a) "**due date**" means the due date for property taxes established in sections 4 and 5; and
 - (b) "**property taxes**" has the same meaning as in the *Community Charter*.

Establishment

3. The Council hereby establishes an alternative municipal tax collection scheme for the taxpayers of the City of Castlegar.

Property Tax Due Date

4. For BC Assessment class 4 (major industry) property owners, property taxes payable under the alternative municipal tax collection scheme are due on September 30 of the year in which the property taxes are levied.
5. For all other BC Assessment property classes, property taxes payable under the alternative municipal tax collection scheme are due on July 2 of the year in which the property taxes are levied.

Property Tax Penalty

6. If all or part of property taxes referred to in Section 4 for a parcel of land and its improvements on the assessment roll remain unpaid after the due date:
 - (a) the collector must add to the unpaid property taxes for the parcel and improvements for the current year a penalty equal to 10% of the portion that remains unpaid, and
 - (b) the penalty referred to in subsection (a) is due as part of the property taxes for the current

year for the parcel and improvements.

Choice of Tax Scheme Election

- 7. An owner may elect to pay property taxes under either the alternative municipal tax collection scheme or the general tax scheme by giving written notice to the City of Castlegar between May 5, 2026 and May 30, 2026 of the year in which the property taxes are levied.

Effective Date

- 8. This bylaw shall take effect upon adoption and shall be repealed, in accordance with section 137(1)(c) of the *Community Charter*, effective end of day December 31, 2026.

READ A FIRST TIME this day of
 READ A SECOND TIME this day of
 READ A THIRD TIME this day of
 ADOPTED this day of

 Mayor

 Director of Corporate Services

Regular Meeting Minutes of Council April 7, 2026

Regular Meeting Minutes of the City of Castlegar Council held by Zoom live meeting and available to the public for live streaming in Council Chambers at the Community Forum, 445 13th Avenue, Castlegar, B.C., commenced at 3:00 p.m. for Committee of the Whole, immediately followed by a Closed Meeting of Council and reconvened at 7:00 p.m. for Regular Council proceedings.

Members Present Deputy Mayor Brian Bogle
Councillor Darcy Bell
Councillor Sandy Bojechko
Councillor Shirley Falstead
Councillor Cheryl MacLeod

Absent Mayor Maria McFaddin
Councillor Sue Heaton-Sherstobitoff

Staff Present Chris Barlow, Chief Administrative Officer
Bree Seabrook, Director of Corporate Services
Steffan Klassen, Director of Finance & Technology
Nicole Brown, Manager of Legislative Services
Jennifer Chamberlain, Executive Assistant
Danny Clarke, Airport Manager
Meeri Durand, Director of Community Safety & Development
Alex Hadfield, Manager of Human Resources
Deanna Hooper, Manager of Civic Works
Ginger Lester, Communications Manager
Ryan Nidderly, Acting Director of Municipal Services
Monty Taylor, RCMP Sergeant

Other Public and Media

1 CALL TO ORDER: Mayor McFaddin called the meeting to order at 3:00 p.m.

2 ADOPTION OF AGENDA:

R082-26 Moved and seconded, and
RESOLVED:

THAT the agenda for the Regular Council Meeting of April 7, 2026 be adopted.

CARRIED.

3 RESOLUTION TO RESOLVE INTO COMMITTEE OF THE WHOLE:

R083-26 Moved and seconded, and
RESOLVED: THAT Council now resolve itself into Committee of the Whole.

CARRIED.

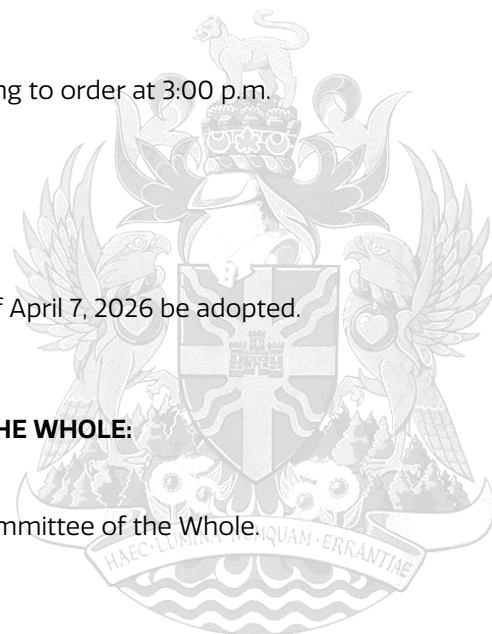
4 DELEGATION: Nil

5 COMMUNITY WELLNESS, SAFETY & DEVELOPMENT (Councillor Bell, Chair)

(a) **COUNCIL COMMITTEE LIAISON VERBAL UPDATE**

(b) **Castlegar & District Public Library Regular Meeting Minutes**

COW046-26 RECOMMENDATION: Council consider and resolve to receive for information:



- Castlegar & District Public Library Regular Meeting Minutes – November 12, 2025
- Castlegar & District Public Library Regular Meeting Minutes – January 14, 2026

CARRIED.

(c) **COMMUNITY SAFETY AND DEVELOPMENT VERBAL UPDATE.**

- Update on staff training.
- Building Officials participating in BC Home Builders Conference.
- Providing training to developers.
- Update on building permits and timelines.

(d) **RCMP DETACHMENT VERBAL UPDATE**

- Currently 14 of 17 members.
- Commander position should be filled in the next two to three weeks.
- Participation in the polar plunge.

(e) **WEST KOOTENAY REGIONAL AIRPORT VERBAL UPDATE**

- Ten of twelve flights were successful in April.

6 CULTURAL & CIVIC PRIDE (Councillor Heaton–Sherstobitoff, Chair)

(a) **COUNCIL COMMITTEE LIAISON VERBAL UPDATE**

- Chamber Business after Business event at Selkirk College.

7 FINANCE AND CORPORATE SERVICES (Councillor Bogle, Chair)

(a) **Finance and Corporate Services Community Liaison Verbal Update**

- Nil

(b) **Corporate Services Verbal Update**

- Update on the new Provincial legislation on Council Code of Conduct, and standardized parental leave. The Province hopes to have this legislation in place prior to the 2026 General Election.
- Update on Canada Day planning, and West Kootenay Trade Show.
- Planned water quality advisory that will take place due to water testing.
- Update on job posting openings and new hires.

(c) **Rescinding Harassment Policy No. 5-5 (Report No. 26-31)**

Report from the Manager of Human Resources and Health & Safety Specialist to obtain Council authorization to rescind the Harassment Policy No. 5-5.

COW047-26

Moved, and
RECOMMENDED:

THAT Council rescind the Harassment Policy No. 5-5 from the City of Castlegar Policy & Procedures Manual, effective immediately.

CARRIED.

(d) **Finance Department Verbal Update**

- Special meeting April 13, 2026, regarding setting the tax rates.
- Update on the Parcel Tax Bylaw renewal and the legislative process.



8 MUNICIPAL SERVICES (Councillor MacLeod, Chair)

(a) Municipal Services Department Verbal Update

- Working on spring clean up of playing fields and parks.
- Removing the remainder of the Green Gym at Millennium.
- Updating the Adopt-a-Road Program.
- Update on Brandson Park development.

(b) Request for Proposal 2026-02 Professional Tree Care Services – Recommendation for Award (Report No. 26-27)

Report from the Assistant Manager – Operations to seek Council authorization to award Professional Tree Care Request for Proposal 2026-02 to Glacier Valley Tree Care for a 5-year term.

COW048-26

Moved, and
RECOMMENDED:

THAT Council authorize staff to award Request for Proposal 2026-02 Professional Tree Care Services to Glacier Valley Tree Care for a 5-year term,

AND FURTHER;

THAT Council direct staff to execute the necessary documents.

CARRIED.

9 QUESTION PERIOD:

- Nil

10 RESOLUTION TO RISE FROM COMMITTEE OF THE WHOLE:

R084-26

Moved and seconded, and
RESOLVED: THAT Council rise from Committee of the Whole.

CARRIED.

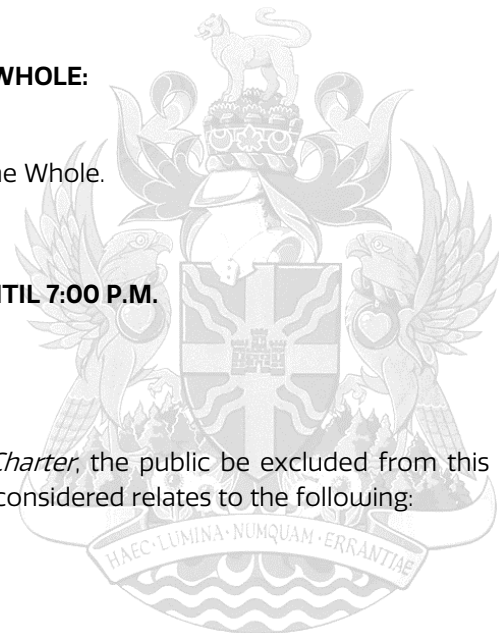
11 RESOLUTION TO RECESS THE PUBLIC MEETING UNTIL 7:00 P.M.

R085-26

Moved and seconded, and
RESOLVED:

THAT pursuant to Section 90 of the *Community Charter*, the public be excluded from this portion of the meeting as the subject matter being considered relates to the following:

- ***Community Charter Section 90(1)(C)***
Labour relations or other employee relations.
- ***Community Charter Section 90(1)(L)***
Discussions with municipal officers and employees respecting municipal objectives, measures and progress reports for the purposes of preparing an annual report under section 98 [annual municipal report].



- **Community Charter Section 90(2)(B)**

The consideration of information received and held in confidence relating to negotiations between the municipality and a provincial government or the federal government or both, or between a provincial government or the federal government or both and a third party.

AND FURTHER;

THAT the public portion of the meeting be recessed until 7:00 p.m.,

AND FURTHER;

THAT Council immediately resolve into the closed portion of their meeting.

CARRIED.

The meeting recessed at 3:46 p.m.

12 RECONVENE: Mayor McFaddin reconvened the meeting at 7:00 p.m.

Members Present	Deputy Mayor Brian Bogle Councillor Darcy Bell Councillor Sandy Bojechko Councillor Shirley Falstead Councillor Cheryl MacLeod
Absent	Mayor Maria McFaddin Councillor Sue Heaton-Sherstobitoff
Staff Present	Chris Barlow, Chief Administrative Officer Bree Seabrook, Director of Corporate Services Steffan Klassen, Director of Finance & Technology Ryan Niddery, Acting Director of Municipal Services Nicole Brown, Manager of Legislative Services Jennifer Chamberlain, Executive Assistant Meeri Durand, Director of Community Safety and Development
Other	Public and Media

13 DELEGATION: Nil

14 COUNCIL MEETING MINUTES FOR APPROVAL:

R086-26 Moved and seconded, and
RESOLVED:

THAT the following Minutes be adopted as presented:

- Regular Meeting Minutes – March 23, 2026

CARRIED.

15 RESOLUTION TO ADOPT RECOMMENDATIONS OF COMMITTEE OF THE WHOLE:

The following resolutions were recommended at the March 23, 2026, Committee of the Whole Meeting and are presented for consideration of adoption by Council:

R087-26 Moved and seconded, and
RESOLVED:



THAT the following items considered and received for information at the March 23, 2026, Committee of the Whole meeting, be adopted:

- Emergency Services Monthly Report – January 2026
- Emergency Services Monthly Report – February 2026
- Building Permit Report – February 2026
- Business Licence Report – February 2026

CARRIED.

R088-26 Moved and seconded, and
RESOLVED:

THAT the exempt staff compensation grid attached to Policy Directive 4-8 be adjusted by 2.1% to reflect the annual 2026 increase to exempt staff per section 1 of the Policy,

AND FURTHER;

THAT rates and stipends paid to the Castlegar Volunteer Fire Department Members be adjusted by the same rate (2.1%) for 2026.

CARRIED.

R089-26 Moved and seconded, and
RESOLVED:

THAT Council appoint the Director of Finance & Technology, Manager of Financial Services, Chief Administrative Officer, or their designates to the 2026 Parcel Tax Roll Review Panel.

CARRIED.

R090-26 Moved and seconded, and
RESOLVED:

THAT Council establish the date and time of the 2026 Parcel Tax Roll Review Panel meeting to be Thursday, April 30, 2026, at 10:00 am.

CARRIED.

The following resolutions were recommended at the April 7, 2026, Committee of the Whole Meeting and are presented for consideration of adoption by Council:

R091-26 Moved and seconded, and
RESOLVED:

THAT Council authorize staff to award the Request for Proposal 2026-02 Professional Tree Care Services to Glacier Valley Tree Care for a 5-year term,

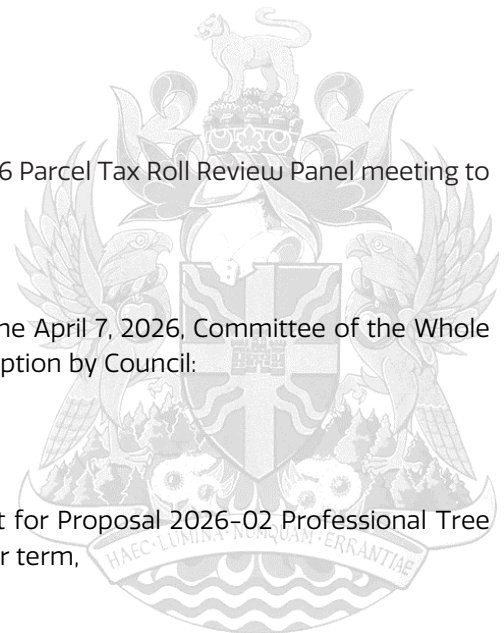
AND FURTHER;

THAT Council direct staff to execute the necessary documents.

CARRIED.

16 REGIONAL DISTRICT OF CENTRAL KOOTENAY (RDCK) MEETING MINUTES:

Moved and seconded, and



RESOLVED:

THAT the following minutes be received for information:

(a) RDCK Regular Board Meeting Minutes – February 19, 2026

CARRIED.

17 CORRESPONDENCE:

R092-26 Moved and seconded, and
RESOLVED:

THAT Council approve the request from Shelley Werk on behalf of Prostate Foundation Canada to illuminate the Kinnaird Overpass lights in blue on September 7, 2026, in recognition of Prostate Cancer Awareness Month.

CARRIED.

R093-26 Moved and seconded, and
RESOLVED:

THAT Council approve the request from Mia Sheehan on behalf of Action on Sepsis to illuminate the Kinnaird Overpass lights in pink on September 13, 2026, in recognition of World Sepsis Day.

CARRIED.

18 REPORTS OTHER:

(a) **Recreation Commission Member Verbal Update**

19 MAYOR'S REPORT: Nil

20 NEW & UNFINISHED BUSINESS: Nil

21 BYLAWS FOR CONSIDERATION:

Storm Water Management Parcel Tax Roll Bylaw No. 1452 – Adoption (Report No. 26-28)

A Bylaw to direct the preparation of a parcel tax roll for the purpose of imposing a parcel tax for storm water management.

R094-26 Moved and seconded, and
RESOLVED:

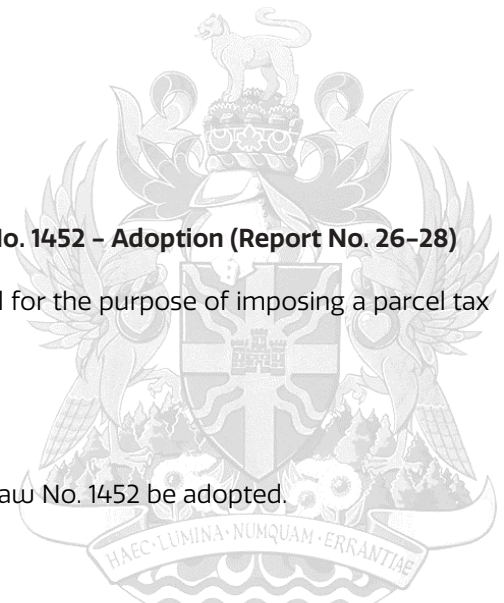
THAT Storm Water Management Parcel Tax Roll Bylaw No. 1452 be adopted.

CARRIED.

Storm Water Management Parcel Tax Bylaw No. 1453 – First, Second, and Third Readings (Report No. 26-28)

A Bylaw to establish and impose an annual Parcel Tax to fund Storm Water Management Service.

R095-26 Moved and seconded, and
RESOLVED:



THAT Storm Water Management Parcel Tax Bylaw No. 1453 be read a first, second, and third time.

CARRIED.

Storm Water Management Parcel Tax Exemption Bylaw No. 1454– First, Second, and Third Readings (Report No. 26–28)

A Bylaw to establish a financial plan for a period of five years.

R096–26

Moved and seconded, and
RESOLVED:

THAT Storm Water Management Parcel Tax Exemption Bylaw No. 1454 be read a first, second, and third time.

CARRIED.

2026–2030 Financial Plan Bylaw No. 1455 – Adoption (Report No. 26–30)

A Bylaw to establish a financial plan for a period of five years.

R097–26

Moved and seconded, and
RESOLVED:

THAT 2026–2030 Financial Plan Bylaw No. 1455 be adopted.

CARRIED.

22 NEXT MEETING(S):

April 13, 2026 at 5:00 p.m. for a Special Open Budget Meeting, held in Council Chambers at the Community Forum, 445 13th Avenue, Castlegar, B.C. and via Zoom live meeting.

April 20, 2026 at 3:00 p.m. for Committee of the Whole Meeting followed by the Regular Council Meeting at 7:00 p.m. via Zoom live meeting and available to the public for live streaming in Council Chambers at the Community Forum, 445 13th Avenue, Castlegar, B.C.

23 NOTICE OF MOTION: Nil

24 QUESTION PERIOD: Nil

25 ADJOURNMENT:

R098–26

Moved and seconded, and
RESOLVED: THAT the Regular meeting be adjourned.

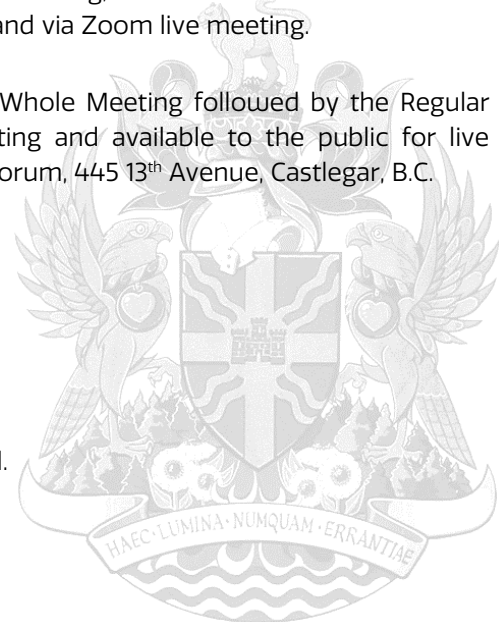
CARRIED.

The Regular Meeting was adjourned at 7:08 p.m.

CERTIFIED CORRECT:

Bree Seabrook
Director of Corporate Services

Brian Bogle
Deputy Mayor



Special Meeting Minutes of Council April 13, 2026

Special Meeting Minutes of the City of Castlegar Council held in Council Chambers at the Community Forum, 445 13th Avenue, Castlegar, B.C. and via Zoom live meeting, commenced at 5:00 p.m.

Members	Mayor Maria McFaddin
Present	Councillor Darcy Bell Councillor Brian Bogle Councillor Sandy Bojchko Councillor Shirley Falstead Councillor Sue Heaton-Sherstobitoff Councillor Cheryl MacLeod
Absent	Nil
Staff	Chris Barlow, Chief Administrative Officer
Present	Steffan Klassen, Director of Finance & Technology Nicole Brown, Manager of Legislative Services Meeri Durand, Director of Community Safety and Development Ryan Nidderly, Manager of Engineering and Infrastructure
Other	Public and Media

1 CALL TO ORDER: Mayor McFaddin called the meeting to order at 5:00 p.m.

2 ADOPTION OF AGENDA:

5009-26 Moved and seconded, and
RESOLVED:

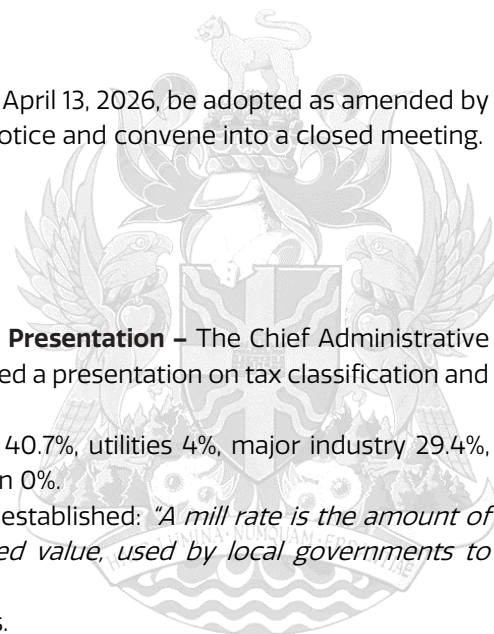
THAT the agenda for the Special Council Meeting of April 13, 2026, be adopted as amended by adding 6.a resolution to waive the required public notice and convene into a closed meeting.

CARRIED.

3 FINANCE AND CORPORATE SERVICES

City of Castlegar Setting of 2026 Tax Rate Classes Presentation – The Chief Administrative Officer and Director of Finance & Technology provided a presentation on tax classification and mills rates.

- City of Castlegar has six tax classes residential 40.7%, utilities 4%, major industry 29.4%, light industry 1.3%, business 24.6% and recreation 0%.
- Definition of Mill Rates total and how they are established: *"A mill rate is the amount of tax payable per dollar of a property's assessed value, used by local governments to calculate property taxes"*
- A breakdown of the percentage of overall taxes.
- Review of comparisons of other West Kootenay Municipalities and how Castlegar compares.
- Review of ration of business to residential Mill Rates.
- Questions for Council: do you want to lower business tax rates and shift to residential? If yes, what rate for business, how many years to adjust over to achieve target, when would they like to start.



S010-26

Moved and seconded, and
RESOLVED:

THAT Council establish a long-term taxation objective to achieve a target mill rate ratio of 3:1 between the residential (Class 1) and commercial/business (Class 6) tax classes;

AND FURTHER;

THAT Council direct that this target ratio be achieved gradually over a period of 7 years, with the first incremental adjustment to occur in the 2027 taxation year;

AND FURTHER;

THAT Council adopt a taxation policy objective that the Major Industry (Class 4) tax class contribute no more than 30 percent of the overall municipal portion of property tax revenue;

AND FURTHER;

THAT Council direct that the above taxation objectives be reviewed annually as part of the municipal tax rate setting process, and may be adjusted by Council resolution based on assessment changes, economic conditions, or other relevant factors;

AND FURTHER;

THAT staff be directed to implement these objectives through future annual tax rate proposals and to bring forward the necessary tax rates bylaws for Council consideration.

CARRIED.

OPPOSED: Councillor Falstead

4 BYLAWS FOR CONSIDERATION:

Storm Water Management Parcel Tax Bylaw No. 1453 – Adoption (Report No. 26-28)

A Bylaw to establish and impose an annual Parcel Tax to fund Storm Water Management Service.

S011-26

Moved and seconded, and
RESOLVED:

THAT Storm Water Management Parcel Tax Bylaw No. 1453 be adopted.

CARRIED.

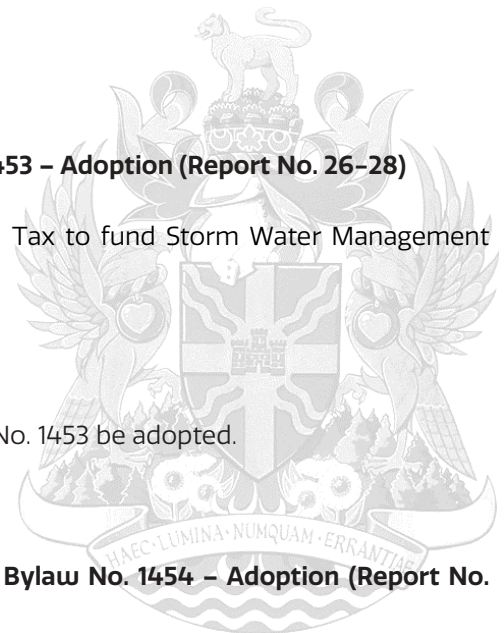
Storm Water Management Parcel Tax Exemption Bylaw No. 1454 – Adoption (Report No. 26-28)

A Bylaw to provide an exemption from storm water management parcel taxes.

S012-26

Moved and seconded, and
RESOLVED:

THAT Storm Water Management Parcel Tax Exemption Bylaw No. 1454 be adopted.



CARRIED.

5 QUESTION PERIOD: Nil

6 NEXT MEETING(S):

April 20, 2026, at 3:00 p.m. for Committee of the Whole Meeting followed by the Regular Council Meeting at 7:00 p.m., held in Council Chambers at the Community Forum, 445 13th Avenue, Castlegar, B.C. and via Zoom live meeting.

7 Resolution to Resolve into Closed Meeting.

S013-26 Moved and seconded, and
RESOLVED:

THAT Council unanimously agree to waive the required notice of Special In-Camera Council Meeting requirements as per *Community Charter* – Notice of Council Meetings section 127(4) and immediately convene into the closed meeting.

CARRIED.

8 ADJOURNMENT:

S014-26 Moved and seconded, and
RESOLVED: THAT the Special meeting be adjourned.

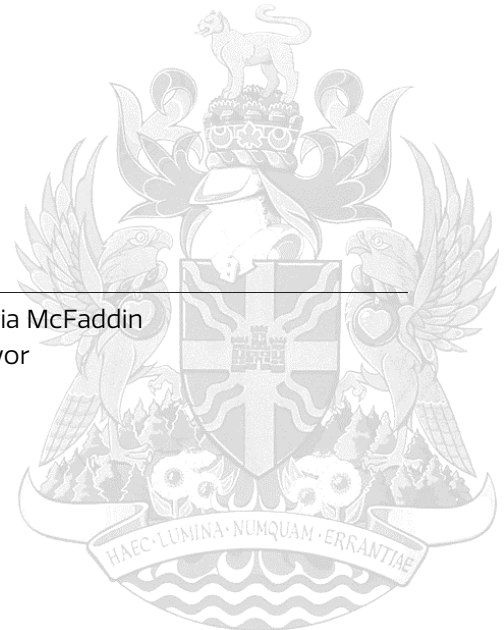
CARRIED.

The Special Meeting was adjourned at 6:31 p.m.

CERTIFIED CORRECT:

Nicole Brown
Manager of Legislative Services

Maria McFaddin
Mayor



City of Castlegar



Special Community Meeting Minutes CBT Resident Directed Grant Applicant Presentations

Minutes of the Special Meeting of the Council of the City of Castlegar held Tuesday, April 14, 2026 at 5:00 p.m. in the Community Forum, #101, 445 – 13th Avenue, Castlegar, B.C. and via Zoom live meeting.

Members Present	Deputy Mayor Brian Bogle Councillor Sandy Bojechko Councillor Sue Heaton-Sherstobitoff Councillor Cheryl MacLeod Councillor Darcy Bell Councillor Shirley Falstead
Absent	Mayor Maria McFaddin
Staff Present	Nicole Brown, Manager of Legislative Services Ryan Reid, Accountant
Other	Public and Media

1 CALL TO ORDER: Mayor McFaddin called the meeting to order at 5:01 p.m.

2 ADOPTION OF AGENDA:

S015-26 Moved and seconded, and
RESOLVED:

THAT the agenda for the Special Community Meeting – Columbia Basin Trust Resident Directed Grant Applicant Presentations, be adopted as presented.

CARRIED.

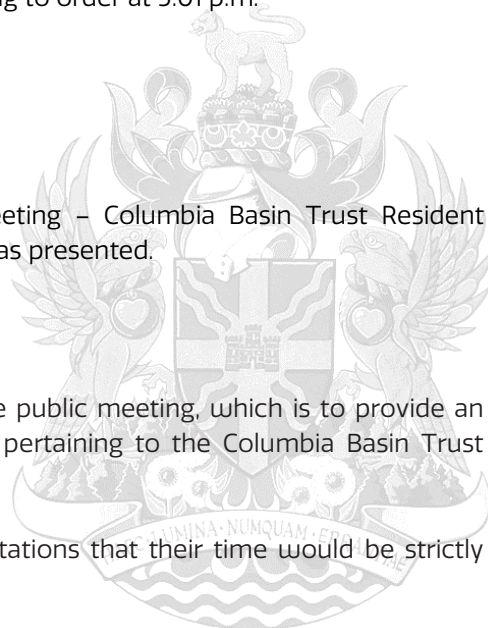
3 PURPOSE OF THE MEETING:

Deputy Mayor Bogle read aloud the purpose of the public meeting, which is to provide an opportunity for applicants to present information pertaining to the Columbia Basin Trust Resident Directed Grant Program.

Deputy Mayor Bogle advised those making presentations that their time would be strictly limited to 3 minutes.

Deputy Mayor Bogle advised that Council would not be making a recommendation on the awarding of funding at the conclusion of the meeting. Council's funding recommendations will be made to the Regional District of Central Kootenay by May 1, 2026, for their consideration.

The City of Castlegar has \$113,876.00 to distribute this year. We received several applications with a total dollar request of \$446,340.25.



4 COLUMBIA BASIN TRUST REPRESENTATIVE GREETING:

Patrick Checknita, Community Liaison from Columbia Basin Trust attended the meeting to provide a greeting from the Trust and to provide a review of the Trust's available funding and opportunities for community projects.

5 PRESENTATIONS:

The following applicants for Columbia Basin Trust Resident Directed Funding attended the meeting and provided presentations:

RDCK ID	Organization	Project Title
8-2026	Diverse Family Roots Society	Supporting Families with Diverse Needs
21-2026	Castlegar Sculpturewalk Society	Castlegar Sculpturewalk 2026
27-2026	Blueberry Creek Improvement Society	Blueberry Creek Park Improvement
39-2026	The Union of Spiritual Communities of Christ	Verigin Memorial Park Tour Guides/Groundskeepers
47-2026	Massif Music Festival Society	Massif Music 2026
70-2026	Blueberry Creek Community School Council	Blueberry Creek Community School Gym Safety Upgrades and Renovation
71-2026	Blueberry Creek Community School Council	TGIF Youth Program, Healthy Dinners for Children and Youth
75-2026	BC Association of Community Response Networks	Castlegar IRIS Program
86-2026	Castlegar and Friends Dog Park Society	Dog Park Gazebo and Connecting Path, and Kiosk Notice Board
93-2026	Good Stuff Foundation	Adopt a Family for the Holidays 2026
111-2026	Kootenay South Youth Soccer Association	Field Lining Improvement Project
119-2026	True Country 4H Club	True Country 4H Club – Start Up
122-2026	Take a Hike Youth Mental Health Foundation	Take a Hike West Kootenays Program
138-2026	Horse Association of Central Kootenay	Youth Polish Shine & Show and Horse Activities 2026
142-2026	West Kootenay Timberwolves Lacrosse Society	Timberwolves Senior Lacrosse Expansion
143-2026	Castlegar Aquanauts Swim Club	Pre Summer Competitive Program
147-2026	Castlegar Garden Club	Castlegar Garden Club Garden Tour
158-2026	The Classic Foundation	The Christmas Classic

159-2026	Kootenay Organic Growers Society	West Kootenay Farm Share
168-2026	The Castlegar Festivals Society	Castlegar Sunfest 2026
174-2026	The Rossland Gold Fever Follies Society	Follies Show, Mentorship, "Shut-Ins" Special
181-2026	Castlegar Nordic Ski Club	Paulson Nordic Cabin Revitalization
186-2026	Creston Feral Friends Society	CFFS 2026 TNR
188-2026	Kootenay Columbia Learning Centre Parent Advisory Council	Grad 2026 Memorabilia Project
209-2026	Nelson Team Consent Society	Street Team
214-2026	Castlegar & District Curling Club	Viewing Lounge Air Conditioning
224-2026	Kootenay Boundary Regional Hospital and Health Foundation Society	Mental Health Matters Campaign
237-2026	Columbia Basin Environmental Education Network	Wild Voices for Kids RDCK
253-2026	Kootenay Rockies Disc Golf Society	Pass Creek Park Disc Golf
257-2026	The British Columbia Society for the Prevention of Cruelty to Animals	West Kootenay – (Spay/Neuter/Identification Program)
269-2026	Wildsight-Kimberly/Cranbrook Branch	Learning from the Living World: Environmental Education for K-12 Students
277-2026	W.E. Graham Community Service Society	Invigorate Local Restorative Justice Program
288-2026	Kootenay Food Strategy Society	Castlegardens Growing Together Initiative
298-2026	Kootenay Social Support Society	West Kootenay Nav-CARE
319-2026	Kootenay Food Council	Communicating Regional Food Systems
320-2026	Castlegar and District Heritage Society	Reviving the Museum Ground Floor
321-2026	Intercultural Kootenays Society	Stronger Together: Deepening Belonging
322-2026	The Air Cadet League of Canada, 581 Castlegar Sponsoring Committee	Castlegar Cadet Hall Ceiling and Floor Completion
331-2026	Castlegar Golf Club	Facility Upgrades
333-2026	Kootenay Food Council	Growing Community Food Procurement Systems
348-2026	Kootenay Gallery of Art, History, and Science Society	Program Developer – Pilot

351-2026	Kootenay Carshare Cooperative	Kootenay Rideshare Enhancement Pilot
353-2026	The Kootenay Swim Club	Equipment for Swim Meets and Training
365-2026	Lhasa Developments Ltd.	Build for the Future Attainable Housing – Website
372-2026	Kootenay Family Place	Stories and Senses
378-2026	Lhasa Developments Ltd.	Build for the Future Attainable Housing – Survey
383-2026	Elk Root Conservation Farm Society	ERC Community Food Box Program
387-2026	Selkirk College Foundation	Field Learning Access Van
396-2026	The Castlegar and District Community Services Society	Community Connect Day 2026
397-2026	The Castlegar and District Community Services Society	West Kootenay Driver Program 2026

The following applicants were unable to attend the meeting:

RDCK ID	Organization	Project Title
15-2026	Okanagan Nation Alliance	Fish in Schools (FinS)
29-2026	Kootenay Doukhobor Historical Society	Doukhobor Discovery Centre Exhibition Enhancement
38-2026	Kootenay Wellness Foundation	Sustainable Infrastructure for Ongoing Community Events
49-2026	Heart & Soul Martial Arts Society	Community Fitness and Self-Defense Seminars
64-2026	Nelson Nordic Ski Club	East Busk Cardiac Hill Trail Reroute Project
88-2026	Kootenay Mycological Society	Kootenay Mushroom Festival
91-2026	Cops for Kids Charitable Foundation	Funding 2026
102-2026	Queen City Burlesque Expo	Queen City Burlesque Expo
112-2026	Kootenay Lake Historical Society	Restoration of the Three Key Heritage Assets at the Moyie Site in Kaslo
141-2026	The Nelson History Theatre Society	Storytelling in Schools
144-2026	Nelson & District Hospice Society	West Kootenay Boundary Caregiver Support

150-2026	SQx Danza	Hurricane
164-2026	West Kootenay Minor Lacrosse Association	Yearly Program Delivery
176-2026	Nelson Leafs Hockey Society	Infrastructure Expansion to Recycling Capacity
180-2026	Corporation of the City of Nelson	Nelson Farmer's Market Program – Special Events
217-2026	ANKORS-AIDS Network Kootenay Outreach and Support Society	Peer Wellness and Outreach Project
240-2026	Community Arts Council of Creston	Living History: Our Land, Our Place, Our Stories The Kootenay History Symposium
244-2026	Kootenay Brain Injury Association	SOAR Group Program
260-2026	Nelson Soccer Association	Nelson Celebrates the World: FIFA World Cup 2026
272-2026	West Kootenay Sno Goers Association	Warming Shelter Sustainability & Fire Reduction Upgrades
281-2026	The Sapphire Sessions	The Sapphire Sessions Artist Honorariums
306-2026	Valley View Golf Club	Course Improvements and Upkeep
310-2026	The Canadian Red Cross Society	Free Equipment Loans for RDCK Seniors
324-2026	Kootenay Wellness Foundation	Pharatree Kids Zone at the Kootenay Wellness Festival
328-2026	Kootenay Emergency Response Physicians Association	Strengthening Regional Emergency Response Capacity
366-2026	Bee Awareness Society	Bee Awareness Education Program
373-2026	Valley Gems Community Theatre Society	A Country Road Theatre and Performance Lab
375-2026	Shoreacres Hall Society	Children's Toy Exchange Site and Storage
377-2026	West Kootenay Recreational Dirt Bike and ATV Society	Tree Hugger Trail Rehabilitation
380-2026	Nelson Civic Theatre Society	Supporting the Kootenay Screen-Based Industry
384-2026	Kootenay Workforce Housing Society	Castlegar Workforce Housing Feasibility
388-2026	Castlegar Parks and Trails Society	Everest's Memorial Bike Trail

6 QUESTIONS:
 Inquiry about the distribution date of the funds.

7 ADJOURNMENT

S016-26 Moved and seconded, and
RESOLVED:

THAT the Special Meeting – Columbia Basin Trust Resident Directed Grant Program meeting
be adjourned.

CARRIED.

The Special Meeting was adjourned at 8:49 p.m.

CERTIFIED CORRECT:

Nicole Brown
Manager of Legislative Services

Brian Bogle
Deputy Mayor



From: [REDACTED]
To: [Mayor](#)
Cc: [mayor distribution group](#)
Subject: Millennium AED
Date: April 13, 2026 3:23:30 PM

Some people who received this message don't often get email from [REDACTED] [Learn why this is important](#)

Dear Mayor McFaddin and Council,

Thank you for interest in the placement of an AED for the Millennium park area. As per AED.ca, "when someone suffers cardiac arrest, their survival chances decrease by 7-10% with every minute that passes without defibrillation. Automated External Defibrillators (AEDs) are portable, life-saving devices that can dramatically improve these odds—increasing survival rates from just 5% with CPR alone to an impressive 75% when combined with prompt AED use."

After attending your last council meeting, I have made a few inquiries. Although there are AEDs in the province in outdoor areas, the areas seem to be either privately owned or have employees in the area.

Unfortunately, we aren't so lucky with Millennium park.

Due to this and the subsequent probability of vandalism, we would like to propose the city set up an AED in hard-wired temperature controlled housing within the Millennium park concession which would be accessible during concession hours. This isn't 100% ideal but would at least provide coverage for the high use times.

Points to consider:

-The AED will not deliver a shock unless a shockable rhythm is detected. AEDs are designed to be able to be used by anyone. Directions for use are verbally given as soon as the AED is turned on.

[-BILL M 220 – 2023: DEFIBRILLATOR PUBLIC ACCESS ACT, 2023](#) protects owners and users of AEDs.

"Despite the *Occupiers Liability Act* and the rules of common law, any person who owns or occupies a premises where a defibrillator is made available for use and who acts in good faith with respect to the availability or use of the defibrillator is exempt from civil liability for any harm or damage that may occur from the use or attempted use of the defibrillator."

And

"Despite the rules of common law, a person described in subsection (2) who, in good faith, voluntarily and without expectation of gain or reward, uses, attempts to use or assists in the use of a defibrillator on an individual experiencing an emergency is not liable in damages for injury or death caused by the person's acts or omissions while using, attempting to use or assisting in the use of the defibrillator, unless the person is grossly negligent."

. -Since the concession is unheated, a temperature controlled premade cabinets would be required and need to be wired in. Depending on the model, most AEDs need to be stored between 0 and 50 degrees C.

Sample temp controlled cabinet- [ARKY Outdoor Heated AED Cabinet · Protect Your Defibrillator · AED Advantage Sales Ltd.](#)

-The purchased AED model should use gel pads compatible with the BC ambulance pads. Once pads are put on the patient, they can be unhooked from the Millennium AED and be hooked into the BC ambulance monitor to avoid delays of removing and reapplying.

-Two sets of Adult and pediatric pads are usually provided.

-AED pads typically have a shelf life of 2 to 5 years, depending on the AED model. St John Ambulance recommends checking pads regularly and replacing them at least every two years. It is crucial to replace pads immediately after any use, -even if the wrapper is opened as the gel will be less effective in delivering shocks.

-Battery life can vary depending on the manufacturer and battery rating. Most AEDs use lithium batteries that last 2–7 years in standby mode. Units used frequently may require more frequent battery replacement. The AED will alert users when battery replacement is needed. Follow manufacturer guidelines and replace them before expiration or install by date.

Could it be possible to task the on call-ambulance crew to check battery life and gel pads regularly.

I believe the AED location needs to be registered in BC.

Signage will need to be well written explaining access.

Along side the AED, you could include a first aid kit and a naloxone kit. I won't discuss these in this letter, although these links discuss Narcan.

[Get a naloxone kit - Province of British Columbia](#) and
[Naloxone - Canada.ca](#)

Please include this request in your next meeting agenda and let us know how we can further assist.

Thank you for your attention to this matter,
Carolyn MacKinnon
Kere MacGregor



2026 Tax Rates Bylaw

Bylaw 1456

Effective Upon Adoption

CASTLEGAR

A Bylaw for the levying of property taxation rates for municipal and external taxing authorities for 2026.

WHEREAS Section 197 of the *Community Charter* requires that Council adopt a bylaw to establish tax rates on all taxable land and improvements according to their assessed value.

NOW THEREFORE the Council of the City of Castlegar, in open meeting assembled, enacts as follows:

1. This bylaw may be cited as the "2026 Tax Rates Bylaw 1456."
2. This bylaw is to establish tax rates on all taxable and improvements.
3. Schedule "A" attached to and forming part of this bylaw is hereby adopted as the following Tax Rates imposed and levied for the year 2026:
 - a. For all lawful general purposes of the municipality, on the value of land and improvements taxable for general municipal purposes, (excluding those properties in the boundary expansion OIC #489 Supplementary Letters Patent effective May 20, 2004, described as "secondly") those rates set out in Column "A" of the Tax Rate Schedule, attached hereto as Schedule "A";
 - b. For all lawful general purposes of the municipality, on the value of land and improvements taxable for municipal policing purposes, (excluding those properties in the boundary expansion OIC #489 Supplementary Letters Patent effective May 20, 2004, described as "secondly") those rates set out in Column "A" of the Tax Rate Schedule, attached hereto as Schedule "A";
 - c. For the lawful general, capital and loan and future capital purposes of the municipality, on the value of land and improvements taxable for general municipal purposes, (excluding those properties in the boundary expansion OIC #489 Supplementary Letters Patent effective May 20, 2004 described as "secondly") those rates set out in Column "B" of the Tax Rate Schedule, attached hereto as Schedule "A";
 - d. For hospital purposes, on the value of land and improvements taxable for regional hospital district purposes, those rates set out in Column "C" of the Tax Rate Schedule, attached hereto as Schedule "A";
 - e. For purposes of the Regional District of Central Kootenay, on the value of land and improvements taxable for regional hospital district purposes, those rates set out in Column "D" of the Tax Rate Schedule, attached hereto as Schedule "A";
 - f. For those properties included in the boundary expansion and described as "secondly" in OIC #489 Supplementary Letters Patent effective May 20, 2004, for all lawful general purposes of the municipality on the value of land and improvements taxable for general municipal purposes, the rates appearing in column "E" of the Tax Rate Schedule, attached hereto as Schedule "A". The sum of which includes the following and is added to the rates prescribed by the lieutenant governor in council as described in section (d)(c).
 - i) The tax rate that is equivalent to the tax rate levied by the Provincial Surveyor of Taxes in the prevailing taxation year for the purpose of recovering the cost of those services of the regional district for which the service area is comprised of all electoral areas of the regional district, and those services of the regional district for which the service area

is comprised of all electoral areas and one or more municipalities other than the City of Castlegar; plus

- ii) The tax rate that is required to recover the amount submitted by the regional district pursuant to section 5.0 and 5.1 of OIC #489 Supplementary Letters Patent effective May 20, 2004, including the amount for services accepted by the Council as set out in section 6.0 (b) of the Supplementary Letters Patent.

4. 2026 Tax Rates Bylaw 1456 shall come into full force and effect when adopted.

Repeal

2025 Tax Rates Bylaw No. 1440, 2025 is hereby repealed.

READ A FIRST TIME this day of 2026.

READ A SECOND TIME this day of 2026.

READ A THIRD TIME this day of 2026.

ADOPTED this day of 2026.

Mayor

Director of Corporate Services

Schedule A
City of Castlegar Bylaw 1456
2026 Tax Rate Schedule

Dollars of Tax per \$1,000 of Taxable Assessed Value

Property Class	"A" General Municipal	"B" Municipal Policing	"C" General Capital, and Future Capital	"D" Regional Hospital	"E" Regional District of Central Kootenay	"F" Boundary Expansion OIC 489 SLP
1 Residential	1.9731	0.6739	0.3947	0.1565	1.3515	
2 Utility	25.9473	8.8627	5.1900	0.5477	4.7304	4.2345
4 Major Industry	29.5564	10.0954	5.9119	0.5320	4.5952	
5 Light Industry	7.7541	2.6485	1.5510	0.5320	4.5952	
6 Business and Other	7.5785	2.5885	1.5159	0.3834	3.3113	4.2345
8 Recreation/Non- profit	2.3677	0.8087	0.4736	0.1565	1.3515	

Alternative Municipal Tax Collection Scheme

Bylaw 1457

A Bylaw to establish an alternative municipal tax collection scheme.

WHEREAS section 235 of the *Community Charter* authorizes the Council of the City of Castlegar to establish an alternative municipal tax collection scheme;

AND WHEREAS the Council of the City of Castlegar may set due dates for property taxes under an alternative municipal tax collection scheme;

NOW THEREFORE Council of the City of Castlegar, in open meeting assembled, ENACTS AS FOLLOWS:

1. That this bylaw may be cited as "City of Castlegar Alternative Municipal Tax Collection Scheme Bylaw, No. 1457, 2026".

Definitions

2. In this bylaw:
 - (a) "**due date**" means the due date for property taxes established in sections 4 and 5; and
 - (b) "**property taxes**" has the same meaning as in the *Community Charter*.

Establishment

3. The Council hereby establishes an alternative municipal tax collection scheme for the taxpayers of the City of Castlegar.

Property Tax Due Date

4. For BC Assessment class 4 (major industry) property owners, property taxes payable under the alternative municipal tax collection scheme are due on September 30 of the year in which the property taxes are levied.
5. For all other BC Assessment property classes, property taxes payable under the alternative municipal tax collection scheme are due on July 2 of the year in which the property taxes are levied.

Property Tax Penalty

6. If all or part of property taxes referred to in Section 4 for a parcel of land and its improvements on the assessment roll remain unpaid after the due date:
 - (a) the collector must add to the unpaid property taxes for the parcel and improvements for the current year a penalty equal to 10% of the portion that remains unpaid, and
 - (b) the penalty referred to in subsection (a) is due as part of the property taxes for the current

year for the parcel and improvements.

Choice of Tax Scheme Election

- 7. An owner may elect to pay property taxes under either the alternative municipal tax collection scheme or the general tax scheme by giving written notice to the City of Castlegar between May 5, 2026 and May 30, 2026 of the year in which the property taxes are levied.

Effective Date

- 8. This bylaw shall take effect upon adoption and shall be repealed, in accordance with section 137(1)(c) of the *Community Charter*, effective end of day December 31, 2026.

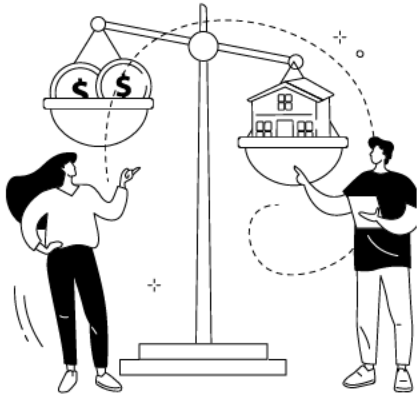
READ A FIRST TIME this day of
 READ A SECOND TIME this day of
 READ A THIRD TIME this day of
 ADOPTED this day of

 Mayor

 Director of Corporate Services

Our Principles

These principles shape both short and long-term planning and decision making and they help set the direction the City of Castlegar takes during a Council's four-year term.



1 GOVERNANCE & SERVICE EXCELLENCE



2 A FUTURE WITH AFFORDABLE HOMES FOR ALL



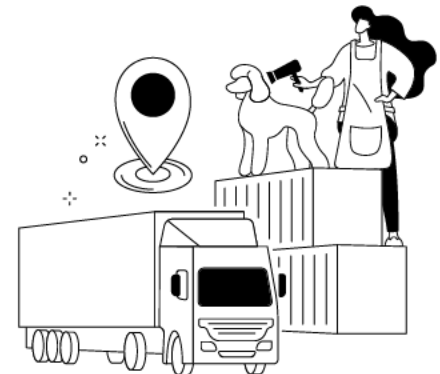
3 QUALITY OF LIFE



4 WEST KOOTENAY REGIONAL AIRPORT EXCELLENCE



5 ACCESS TO HEALTHCARE



6 A PROSPEROUS CITY