

# Regular Meeting of Council Agenda June 1, 2026

Regular Meeting of the City of Castlegar Council held in Council Chambers at the Community Forum, 445 13<sup>th</sup> Avenue, Castlegar, B.C., and via Zoom live meeting, commencing at **3:00 p.m.** for **Committee of the Whole Meeting**, immediately followed by a **Closed Council Meeting** and reconvening at **7:00 p.m.** for **Regular Council Meeting**.

Please click the link below to join the webinar for **Committee of the Whole**:

<https://us02web.zoom.us/j/81537391928?pwd=ZpfUEPd3ETadsVvNDRH9ds8b2lB8ar.1>

or telephone: Dial (for higher quality, dial a number based on your current location):

Canada: 1-438-809-7799, 1-587-328-1099, 1-647-374-4685, 1-647-558-0588,  
1-778-907-2071, 1-780-666-0144

**Webinar ID: 815 3739 1928 Passcode: 707182**

International numbers available: <https://us02web.zoom.us/j/kca05W0hcf>

Please click the link below to join the webinar for the **Regular Council Meeting**:

<https://us02web.zoom.us/j/82308886136?pwd=WTLZWbRcR5BQhCQ9cAbGcSydCalqR.1>

or Telephone: Dial (for higher quality, dial a number based on your current location):

Canada: 1-780-666-0144, 1-204-272-7920, 1-438-809-7799,  
1-587-328-1099, 1-647-374-4685

**Webinar ID: 823 0888 6136 Passcode: 634712**

International numbers available: <https://us02web.zoom.us/j/kb1SZ1ZRbv>

## 1 CALL TO ORDER (3:00 P.M.)

## 2 ADOPTION OF AGENDA

## 3 RESOLUTION TO RESOLVE INTO COMMITTEE OF THE WHOLE

## 4 DELEGATION:

- (a) Cam Shute and Jayme Moye on behalf of Kootenay Climbing Association re: support for Cube 2.0.

## 5 COMMUNITY WELLNESS, SAFETY & DEVELOPMENT (CHAIR BELL / DEPUTY BOJECHKO / DEPUTY HEATON-SHERSTOBIFF):

- (a) COUNCIL COMMITTEE LIAISON VERBAL UPDATE

- (b) FIRE DEPARTMENT VERBAL UPDATE

- (c) Rob Bosse, Climate Readiness Coordinator FireSmart Program and Implementation presentation.

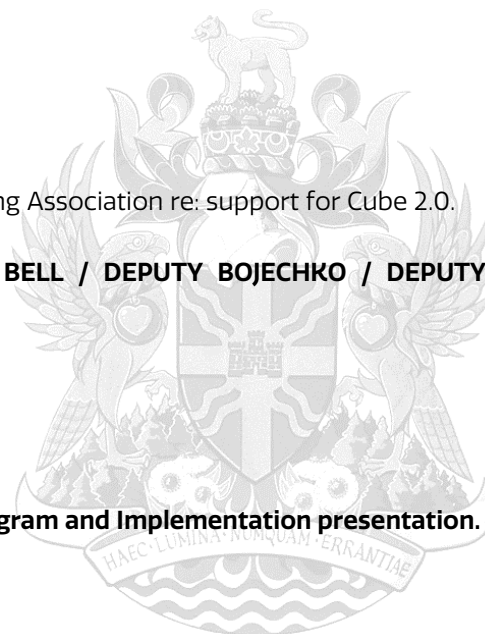
- (d) RCMP DETACHMENT VERBAL UPDATE

- (e) WEST KOOTENAY REGIONAL AIRPORT VERBAL UPDATE

- (f) COMMUNITY WELLNESS, SAFETY AND DEVELOPMENT VERBAL UPDATE.

- (g) Emergency Management Organization Bylaw 1441 (Report No. 26-44)

Report from the Director of Community Safety & Development to seek Council consideration of the required readings of Emergency Management Organization Bylaw 1441.



RECOMMENDATIONS (to be considered individually): Council consider and resolve:

1. THAT Council proceed with the required readings of Emergency Management Organization Bylaw 1441.
2. THAT Council proceed with appointment of the Director of Community Safety & Development as the City's Emergency Program Director,

AND FURTHER;

THAT Council proceed with appointment of the Climate Readiness Coordinator as the City's Emergency Program Coordinator.

3. THAT Council appoint the Chair or delegate of the Community Wellness, Safety & Development Council Committee to the City's Emergency Management Policy Group.

**6 CULTURAL & CIVIC PRIDE (CHAIR HEATON-SHERSTOBITOFF / DEPUTY BOGLE / DEPUTY MACLEOD):**

- (a) **COUNCIL COMMITTEE LIAISON VERBAL UPDATE**

**7 FINANCE AND CORPORATE SERVICES (CHAIR BOGLE / DEPUTY FALSTEAD):**

- (a) **FINANCE AND CORPORATE SERVICES COMMUNITY LIAISON VERBAL UPDATE**
- (b) **CORPORATE SERVICES DEPARTMENT VERBAL UPDATE**
- (c) **FINANCE DEPARTMENT VERBAL UPDATE.**

**8 MUNICIPAL SERVICES (CHAIR MACLEOD / DEPUTY BELL):**

- (a) **MUNICIPAL SERVICES DEPARTMENT VERBAL UPDATE.**
- (b) **Ryan Niddery, Acting Director of Municipal Services presentation re: Parks Master Plan**

**9 QUESTION PERIOD:**

**10 RESOLUTION TO RISE FROM COMMITTEE OF THE WHOLE:**

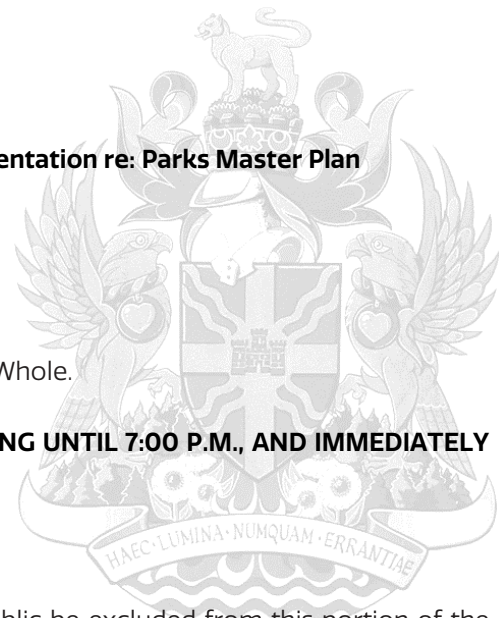
Council consider and resolve to rise from the Committee of the Whole.

**11 RESOLUTION TO EXCLUDE PUBLIC, RECESS THE PUBLIC MEETING UNTIL 7:00 P.M., AND IMMEDIATELY CONVENE INTO CLOSED SESSION:**

RESOLUTION:

THAT pursuant to Section 90 of the *Community Charter*, the public be excluded from this portion of the meeting as the subject matter being considered relates to the following:

- ***Community Charter Section 90(1)(C)***  
*Labour relations or other employee relations*



- **Community Charter Section 90(1)(L)**  
*Discussions with municipal officers and employees respecting municipal objectives, measures and progress reports for the purposes of preparing an annual report under section 98 [annual municipal report].*
  
- **Community Charter Section 90(2)(B)**  
*The consideration of information received and held in confidence relating to negotiations between the municipality and another local government or between another local government and a third party.*

AND FURTHER;

THAT the public portion of the meeting be recessed until 7:00 p.m.,

AND FURTHER;

THAT Council immediately resolve into the closed portion of their meeting.

**12 RECONVENE (7:00 P.M.) MAYOR TO RECONVENE AT THE REGULAR MEETING AT 7:00 P.M.**

**13 DELEGATION:** Nil

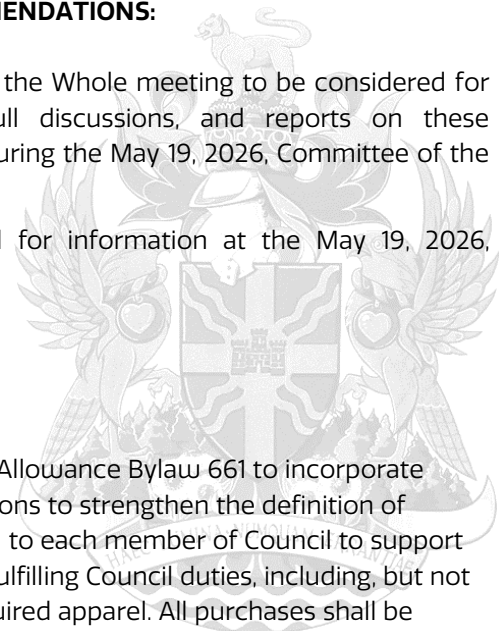
**14 COUNCIL MEETING MINUTES FOR APPROVAL:**

RESOLUTION: THAT the following Minutes be adopted:

- (a) Regular Meeting Minutes – May 19, 2026

**15 RESOLUTION TO ADOPT COMMITTEE OF THE WHOLE RECOMMENDATIONS:**

- (a) Recommendations from the May 19, 2026, Committee of the Whole meeting to be considered for adoption (Motions to be considered individually). Full discussions, and reports on these recommendations can be viewed on the City's website during the May 19, 2026, Committee of the Whole Meeting.
1. THAT the following items considered and received for information at the May 19, 2026, Committee of the Whole meeting, be adopted:
    - Emergency Services Monthly Report – April 2026
    - Building Permit Report – April 2026
    - Business Licence Report – April 2026
  
  2. THAT Council instruct staff to amend Council Expense Allowance Bylaw 661 to incorporate the Council Remuneration Committee's recommendations to strengthen the definition of "Council-related expenses" to: "Funds shall be provided to each member of Council to support the purchase of Council-related expenses incurred in fulfilling Council duties, including, but not limited to, technology upgrades or equipment and required apparel. All purchases shall be supported by receipts."
  
  3. THAT Council instruct staff to amend Council Expense Allowance Bylaw 661 to incorporate



the Council Remuneration Committee's recommendations to remove outdated references to telephone calls in Schedule A, Section D, as these costs are addressed elsewhere in the Bylaw under Schedule A, Section C.3.

4. THAT Council instruct staff to amend Council Expense Allowance Bylaw 661 to incorporate the Council Remuneration Committee's recommendations to update lost wage compensation language to clarify reimbursement up to \$300 per day, supported by a statement from the claimant's employer or business in the amount claimed for the lost wage compensation.
  5. THAT Council instruct staff to amend Council Expense Allowance Bylaw 661 to incorporate the Council Remuneration Committee's recommendations to have the provision of the \$400 monthly car allowance for the Mayor be explicitly stated in writing in the Bylaw.
  6. That Council instruct staff to amend Council Indemnity Bylaw 835, to incorporate the Council Remuneration Committee's recommendations to include that effective January 2027 and each year thereafter, the annual indemnities for the Mayor and Councillors shall be increased by an amount equal to the percentage increase of the BC Consumer Price Index for the twelve-month period ending November 1 of the previous year.
- (b) Committee of the Whole recommendations from the June 1, 2026, meeting for adoption (Motions to be brought forward from the Committee of the Whole portion of the meeting to be considered individually). Full discussions, and reports on these recommendations can be viewed on the City's website during the June 1, 2026, Committee of the Whole Meeting.

**16 REGIONAL DISTRICT OF CENTRAL KOOTENAY (RDCK) MEETING MINUTES:**

RECOMMENDATION: THAT the following minutes be received for information:

- (a) RDCK Regular Board Meeting Minutes – April 16, 2026

**17 CORRESPONDENCE:**

- (a) Fatima Ali, on behalf of MitoCanada Foundation re: request to illuminate the Kinnaird Overpass lights in green on September 19, 2026, in recognition of World Mitochondrial Disease Week.

**18 REPORTS OTHER:**

- (a) **Recreation Commission Member Verbal Update**

**19 MAYOR'S REPORT:**

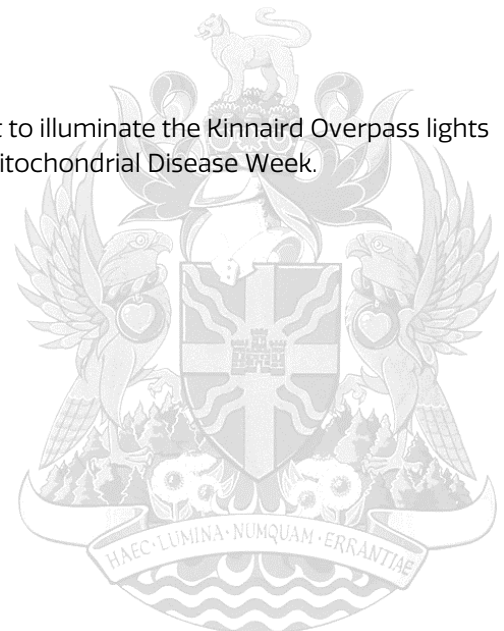
**20 NEW & UNFINISHED BUSINESS: Nil**

**21 BYLAWS FOR CONSIDERATION:**

- (a) **False Alarm Bylaw 1439– Adoption (Report No. 26-14)**

A Bylaw to regulate the use of Alarm Systems within the City of Castlegar and to establish fees to be paid by the owner or occupier of real property in which the RCMP provide services in response to a False Alarm of an Alarm System.

RECOMMENDATION: Council consider and resolve:



THAT False Alarm Bylaw 1439 be adopted.

(b) **Municipal Ticketing Amendment Bylaw 1458 – Adoption (Report No. 26-41)**

A Bylaw to amend City of Castlegar Municipal Ticketing Bylaw No. 1179.

RECOMMENDATION: Council consider and resolve:

THAT Municipal Ticketing Amendment Bylaw 1458 be adopted.

(c) **Local Government Election and Assent Voting Amendment Bylaw 1459 – Adoption (Report No. 26-43)**

A Bylaw to provide for the determination of various procedures for the conduct of the local government elections and assent voting and for the use of automated voting machines.

RECOMMENDATION: Council consider and resolve:

THAT Local Government Election and Assent Voting Amendment Bylaw 1459 be adopted.

(d) **Emergency Management Organization Bylaw 1441– First, Second, and Third Readings (Report No. 26-44)**

A Bylaw to establish an Emergency Management Organization for the City of Castlegar.

RECOMMENDATION: Council consider and resolve:

THAT Emergency Management Organization Bylaw 1441 be read a first, second, and third time.

**22 NEXT MEETING(S):**

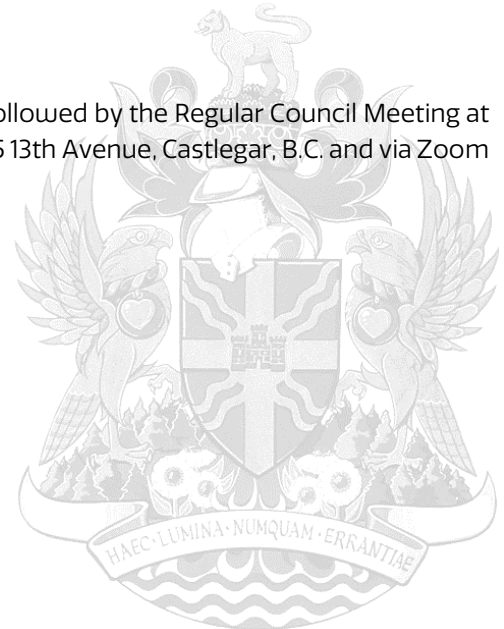
June 15, 2026, at 3:00 p.m. for Committee of the Whole Meeting followed by the Regular Council Meeting at 7:00 p.m., held in Council Chambers at the Community Forum, 445 13th Avenue, Castlegar, B.C. and via Zoom live meeting.

**23 NOTICE OF MOTION:** Nil

**24 QUESTION PERIOD:**

**25 ADJOURNMENT:**

**26 2023–2027 STRATEGIC PLAN INFORMATION PAGE**



**From:** [coc mailer](#)  
**To:** [Castlegar City of](#)  
**Subject:** New submission from Apply to Appear Before City Council  
**Date:** April 21, 2026 7:40:02 PM

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### Contact Details

#### Name

Cam Shute

#### Email

[REDACTED]

#### Phone

[REDACTED]

#### Enter the names of any other individuals who will be part of your Delegation.

Cam Shute - Chair, Cube Expansion Committee  
Jayme Moye - Vice-President, Board of Directors - Kootenay Climbing Association

#### On Behalf of

Kootenay Climbing Association

### Delegation Details

#### 1st Meeting Choice Date

Council Meeting - June 1, 2026

#### 2nd Meeting Choice Date

Council Meeting - June 15, 2026

#### Purpose of Delegation

Information only

#### Subject to be Presented

Cube 2.0 is a proposed \$11.43 million sport infrastructure expansion in Nelson, designed to address regional capacity gaps and support youth programming, community access, and sport tourism. As a mass timber facility, the project aligns with Castlegar's role in the regional supply chain, while delivering Olympic-standard climbing terrain capable of hosting competitions and attracting visitation that supports broader economic activity across the Kootenays.

#### Delegation Presentation Guidelines & Procedures

- Yes

# CASTLEGAR

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## REPORT TO COUNCIL

**MEETING DATE:** June 1, 2026 **REPORT NO.:** 26-44  
**SUBMITTED BY:** Director of Community Safety & Development **FILE NO.:** 3900-20, 7130-30  
**SUBJECT:** Emergency Management Organization Bylaw 1441

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### ***RECOMMENDATIONS (to be considered individually):***

- 1. THAT Council proceed with the required readings of Emergency Management Organization Bylaw 1441.***
  - 2. THAT Council proceed with appointment of the Director of Community Safety & Development as the City's Emergency Program Director,***  
***and FURTHER;***  
***THAT Council proceed with appointment of the Climate Readiness Coordinator as the City's Emergency Program Coordinator.***
  - 3. THAT Council appoint the Chair or delegate of the Community Wellness, Safety & Development Council Committee to the City's Emergency Management Policy Group.***
- 

### **PURPOSE:**

Report for Council to consider the required readings of Emergency Management Organization Bylaw 1441. A bylaw to establish and maintain an Emergency Management Organization for the purposes of emergency and disaster mitigation, preparedness, response, and recovery.

This report is for consideration at the June 1, 2026, Committee of the Whole Meeting, first three readings at the June 1, 2026, Regular Council Meeting, and adoption at the June 15, 2026, Regular Council Meeting.

### **SUMMARY/BACKGROUND:**

The *Emergency and Disaster Management Act* (EDMA) was adopted in 2023 and requires that local authorities establish and maintain an Emergency Management Organization for the purposes of emergency and disaster mitigation, preparedness, response, and recovery. These are considered the four pillars of emergency management as defined by the United Nations Sendai Framework for Disaster Risk Reduction (2015-2030). Previous legislation in the Province was predominately focused on response.

The City's Emergency Measures Bylaw 828 was adopted in 1997 and no longer aligned with the evolving legislative framework for emergency management.

The EDMA requires that local governments proactively manage risk, prepare four-phase emergency plans, business continuity plans, and consult with Indigenous Governing Bodies (IGBs) in the development of these plans.

Local government responsibilities under EDMA include:

1. establishment of an Emergency Management Organization;
2. maintenance of an Emergency Operations Centre (EOC) and provision of appropriate staffing and training;
3. development of a Risk Assessment using an all-hazard and all-community approach;
4. preparation of an Emergency Management Plan that addresses all four pillars of emergency management; and
5. preparation of a Business Continuity Plan to maintain essential services during emergency events.

Consideration of Bylaw 1441 is intended to address the initial requirements of the EDMA by establishing the City's Emergency Management Organization in alignment with the new legislation. It includes the appointment of an Emergency Program Director, Emergency Program Coordinator, and the establishment of an Emergency Management Policy Group. It also establishes the protocols for activation of the City's Emergency Operations Centre and for the 'Declaration of State of Local Emergency'. Staff are concurrently working on the staffing and training plan for the City's EOC.

These steps will ensure that the City is in full compliance with the requirements of EDMA until such a time as the regulatory framework for the development of a Risk Assessment, Emergency Management Plan, and Business Continuity Plan have been released. The Province anticipates that a regulatory framework will be launched fourth quarter of 2026 or early in 2027 to help guide local authorities on the completion of these requirements.

The City has been working collaboratively with the Regional District of Central Kootenay and other municipal partners on meeting the IGB consultation requirements within the EDMA in readiness for this project work and has made recent submission to the Federation of Canadian Municipalities (FCM) for funding toward development of its Risk Assessment. It is anticipated that this work will not be substantially initiated until early 2028 in alignment with the availability of funding.

#### **ALTERNATIVES:**

1. Council could consider not moving forward with required readings of Emergency Management Organization Bylaw 1441. This is not recommended as the current Emergency Measures Bylaw 828 does not align with current legislative requirements.
2. Council could consider deferment of the required readings of Emergency Management Organization Bylaw 1441. This is not recommended as it delays meeting the requirements of the EDMA and may have consequence to City readiness for an emergency event.
3. Council could choose to appoint another Council member to the Emergency Management Policy Group. This is not recommended as there is alignment between the responsibilities of the Emergency Management Policy Group and existing responsibilities under Council's Committee structure.

**IMPLICATIONS:**

- (1) Social**                                    The intent of the new requirements under the EDMA is to build a more robust emergency management program for the Province following the significant flood and fire events of the last decade.  
  
This new approach requires local authorities to broaden participation in emergency management to an all-hazard all-community approach that takes into consideration social and physical vulnerabilities.
- (2) Environmental**                        N/A
- (3) Personnel**                                Approximately 30 hours of staff time was required in the drafting and review of Bylaw 1441 and an additional 10 hours of time was spent in drafting the accompanying staff report and presentation.
- (4) Financial**                                 Requirements for City funding for emergency response is growing as the Province expands the expectations and requirements of municipalities. The City has budgeted to meet the additional Provincial requirements and expectations under EDMA within the City’s Five-Year Financial Plan. Staff will continue to seek grant funding to support these requirements where feasible. It is anticipated as this program begins to be built out that there may be additional budgetary considerations to ensure ongoing training of staff and to ensure community readiness to emergencies and disasters.

**POLICY IMPLICATIONS:**

This initiative aligns with Council’s 2023-2027 Strategic Plan Principle 3: Quality of Life ‘Prioritize public safety to ensure residents feel safe and supported in the City.

**IMPLEMENTATION:**

Responsibility for implementation of Bylaw 1441 will rest with the City’s Emergency Program Director, Emergency Program Director, and Emergency Management Policy Group once appointed.

**COMMUNICATION:**

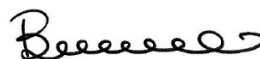
Consideration of Bylaw 1441 will be included in the City’s Council Highlights and Quarterly Reporting. Annual reports will be provided on the City’s progress as required by Bylaw 1441.

Respectfully submitted

Approved by



Meeri Durand, MCIP RPP  
Director of Community Safety &  
Development



For:  
Chris Barlow, A.Sc.T.  
Chief Administrative Officer

## Bylaw 1441

**A bylaw to establish an Emergency Management Organization for the City of Castlegar.**

WHEREAS the *Emergency and Disaster Management Act* [SCB 2023] requires that a local authority establish and maintain an Emergency Management Organization for the purposes of emergency and disaster mitigation, preparedness, response, and recovery;

AND WHEREAS Council has the authority to delegate some, or all, of its authority under the *Act* to declare a State of Local Emergency;

NOW THEREFORE the Council of the City of Castlegar, in open meeting assembled, enacts as follows:

**CITATION**

1. This bylaw may be cited as the "Emergency Management Organization Bylaw 1441, 2026".

**DEFINITIONS**

2. In this Bylaw, the following words shall have the following meanings:

**Act** means the *Emergency and Disaster Management Act* [SCB 2023] and any relevant amendments and replacements. Unless otherwise specifically defined, the words used in this bylaw shall have the same meaning as the words have in the *Act*.

**British Columbia Emergency Management System (BCEMS)** means a framework for a standardized response to all emergencies and disasters that has been adopted by the Province of British Columbia.

**Chief Administrative Officer (CAO)** means the person appointed by Council as the Chief Administrative Officer pursuant to Section 147 of the *Community Charter*, or as designated as Acting Chief Administrative Officer, to act on their behalf.

**Community Resiliency or Reception Centre** means a facility for various agencies and groups offering guidance, advice, and assistance to those affected by an emergency or disaster.

**Council** means the municipal Council elected for the City of Castlegar.

**Declaration of a State of Local Emergency** means a declaration under the *Act* that allows local authorities to take special measures to address an imminent or existing emergency that threatens lives, property, or heritage sites. This declaration enables the local authority to exercise emergency powers, such as evacuation orders, travel restrictions, or entering private property to mitigate the emergency's effects.

**Disaster** means a serious disruption to a community that overwhelms its capacity to cope using its own resources. This can stem from natural, man-made, or technological hazards, and includes events threatening to cause substantial loss of life or human suffering, property damage, or environmental degradation.

**Emergency** means a current or imminent event resulting from an accident, fire, force of nature, the presence or suspected presence of a transmissible disease, or environmental toxin, or a prescribed type of event or circumstance that requires prompt coordination or action to protect the health, safety, or wellbeing of people, or limit damage to property.

**Emergency Program Coordinator (EPC)** means the coordinator appointed by Council to support the City of Castlegar Emergency Management Organization.

**Emergency Program Director (EPD)** means the director appointed by Council to provide leadership and administration of the City's Emergency Management Organization.

**Emergency Management Organization** means an organized strategy and program consisting of assessment of community hazards and vulnerabilities, risk mitigation, preparedness, response, business continuity, and recovery.

**Emergency Operations Centre (EOC)** means a function identified by the Emergency Management Organization that is provided with appropriate equipment and resources to gain situational awareness, provide strategic direction to response and recovery efforts, to liaise and communicate with other levels of government, and develop public messaging prior to, during, and following emergencies and disasters.

**Emergency Operations Centre (EOC) Director** means the person that manages the staff and overall operations in the Emergency Operations Centre while activated.

**Recovery Manager** means the person appointed by Council to manage short, medium, or long-term recovery efforts following a disaster or emergency event.

**Recovery Operations Centre** means the facility that is established to provide continuity in the support and coordination of recovery activities as efforts transition from response and early recovery to medium to longer term recovery efforts.

## ORGANIZATION

3. The purpose of this Bylaw is to ensure that the City's emergency management organization is carried out in accordance with the *Act*.
4. Council will appoint an Emergency Program Director (EPD) to coordinate the City's Emergency Management Organization.
5. Council will appoint an Emergency Program Coordinator (EPC) to perform the day-to-day administration of the City's Emergency Management Organization, including ensuring readiness for an emergency and/or disaster event by keeping the City's Emergency Operations Centre (EOC) functional and by coordinating on-going training and qualification requirements of staff and volunteers for EOC and ESS services.
6. Council will establish and maintain an Emergency Management Policy Group that is comprised of:
  - a. A member of Council;
  - b. the City's Chief Administrative Officer (CAO);
  - c. the City's Emergency Program Director (EPD); and
  - d. the City's Emergency Program Coordinator (EPC).

7. The Emergency Management Policy Group may also include others as determined by the Committee to support the work of the Emergency Management Policy Group as deemed necessary to support the City's Emergency Management Organization from time to time.
8. The Emergency Management Policy Group will be responsible for providing guidance to Council on emergency management priorities and work plans.
9. Council will maintain its authority over decisions on emergency management bylaws, plans, policies and agreements in accordance with the *Act*.

#### **DUTIES AND RESPONSIBILITIES OF THE EMERGENCY MANAGEMENT POLICY GROUP**

10. The Emergency Management Policy Group through the Emergency Program Director (EPD) will prepare and present to Council for approval:
  - a. An emergency management plan as prescribed in the *Act*;
  - b. A business continuity plan as prescribed in the *Act*;
  - c. An annual work plan and budget to support the City's Emergency Management Organization.
11. The Emergency Management Policy Group through the Emergency Program Director (EPD) is responsible for providing annual reports respecting the Emergency Management Organization to Council and the Province in accordance with the *Act*.
12. The Emergency Management Policy Group through the Emergency Program Director (EPD) is responsible for providing reports respecting a Declaration of State of Local Emergency or Local Recovery Period to the Province in accordance with the *Act*.

#### **DUTIES AND RESPONSIBILITIES OF COUNCIL**

13. Council may by Resolution, or through the Mayor, perform the following actions in accordance with the *Act*:
  - a. Declare, amend, extend, or cancel a State of Local Emergency;
  - b. Exercise response powers;
  - c. Exercise recovery powers;
  - d. Declare, amend, extend, or cancel a Local Recovery Period;
  - e. Authorize the borrowing of money when a State or Local Emergency or Local Recovery Period is in effect; and
  - f. Designate a person or entity to perform the actions as listed.

#### **DUTIES AND RESPONSIBILITIES OF THE EMERGENCY PROGRAM DIRECTOR**

14. The Emergency Program Director reports to the City's Chief Administrative Officer.
15. The Emergency Program Director is responsible for providing leadership and administration of the City's Emergency Management Organization and ensuring compliance with the *Act* and its associated regulations.
16. The Emergency Program Director, subject to the approval of Council, may enter into agreements with other regional districts, municipalities, Indigenous Governing Bodies, emergency response agencies, community organizations and private business for the purposes of mutual aid and coordination of emergency mitigation, preparedness, response and recovery.

**DUTIES AND RESPONSIBILITIES OF THE EMERGENCY PROGRAM COORDINATOR**

17. The Emergency Program Coordinator is responsible for establishing and maintaining the City's Emergency Operations Centre and all required equipment to ensure readiness to emergency events.
18. The Emergency Program Coordinator is responsible for coordinating Emergency Operations Centre staff training and maintaining a staffing and resource plan for the Emergency Operations Centre.
19. The Emergency Program Coordinator will develop an annual exercise program as a refresher for staff expected to contribute to the functioning of the Emergency Operations Centre.
20. The Emergency Program Coordinator is responsible for public communications to build community awareness of risk, mitigation, and preparedness.
21. The Emergency Program Coordinator may be required to liaison with other regional districts, municipalities, Indigenous Governing Bodies, community organizations, and private businesses in the delivery of emergency management activities.
22. The Emergency Program Coordinator may be required to establish, coordinate, and support volunteer programs in the delivery of Emergency Support Services, establishment of a short-term Community Resiliency or Response Centre, and in appointing a short-term Recovery Manager.

**IMPLEMENTATION OF THE EMERGENCY MANAGEMENT ORGANIZATION**

23. The City will establish and maintain an Emergency Operations Centre for the purposes of coordinating emergency operations, including response and recovery to emergency and disaster events.
24. The City's Emergency Management Organization will use the British Columbia Emergency Management System (BCEMS) in accordance with the *Act*.
25. Activation of the City's Emergency Operations Centre may be initiated by the City's Chief Administrative Officer, Emergency Program Director, Emergency Program Coordinator, or Fire Chief.
26. Following an emergency or disaster event, Council may establish a Recovery Operations Centre and appoint a Recovery Manager to support and manage medium term and long-term recovery efforts.

**LIABILITY**

27. As enabled under the *Act*, no person, including without limitation, Council, Mayor, members of the Emergency Management Policy Group, employees of the City, EOC or ESS volunteers, or response agencies appointed, authorized, or responsible for carrying out actions or directives related to emergency or disaster response or recovery is liable for any loss, cost, expense, damages, or injuries to persons or property that result from such actions or directives if exercised in good faith unless grossly negligent.

**SEVERABILITY**

28. If a portion of this Bylaw is held invalid by a court of competent jurisdiction, then the invalid portion must be severed, and the remainder of this Bylaw is deemed to have been adopted without the severed section, subsection, paragraph, subparagraph, clause, or phrase.

**Repeal**

29. Emergency Measures Bylaw 828, 1997, and all amendments thereto is hereby repealed.

**Readings**

READ A FIRST TIME this XX day of XX, 2026.

READ A SECOND TIME this XX day of XX, 2026.

READ A THIRD TIME this XX day of XX, 2026.

ADOPTED this XX day of XX, 2026.

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Maria McFaddin, Mayor

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Bree Seabrook, Director of Corporate Services

## Regular Meeting Minutes of Council May 19, 2026

Regular Meeting Minutes of the City of Castlegar Council held by Zoom live meeting and available to the public for live streaming in Council Chambers at the Community Forum, 445 13th Avenue, Castlegar, B.C., commenced at 3:00 p.m. for Committee of the Whole, immediately followed by a Closed Meeting of Council and reconvened at 7:00 p.m. for Regular Council proceedings.

Members Present Mayor Maria McFaddin  
Councillor Darcy Bell  
Councillor Brian Bogle  
Councillor Sandy Bojechko  
Councillor Shirley Falstead  
Councillor Sue Heaton-Sherstobitoff  
Councillor Cheryl MacLeod

Absent Nil

Staff Present Chris Barlow, Chief Administrative Officer  
Bree Seabrook, Director of Corporate Services  
Steffan Klassen, Director of Finance & Technology  
Nick Ahlefeld, Fire Chief  
Nicole Brown, Manager of Legislative Services  
Jennifer Chamberlain, Executive Assistant  
Danny Clarke, Airport Manager  
Meeri Durand, Director of Community Safety & Development  
Alex Hadfield, Manager of Human Resources  
Ginger Lester, Communications Manager  
Ryan Nidderly, Acting Director of Municipal Services  
Monty Taylor, RCMP Sergeant  
Nikki Zimmerman, Legislative Services Assistant

Other Public and Media

**1 CALL TO ORDER:** Mayor McFaddin called the meeting to order at 3:01 p.m.

**2 ADOPTION OF AGENDA:**

**R127-26** Moved and seconded, and  
RESOLVED:

THAT the agenda for the Regular Council Meeting of May 19, 2026, be adopted.

CARRIED.

**3 RESOLUTION TO RESOLVE INTO COMMITTEE OF THE WHOLE:**

**R128-26** Moved and seconded, and  
RESOLVED: THAT Council now resolve itself into Committee of the Whole.

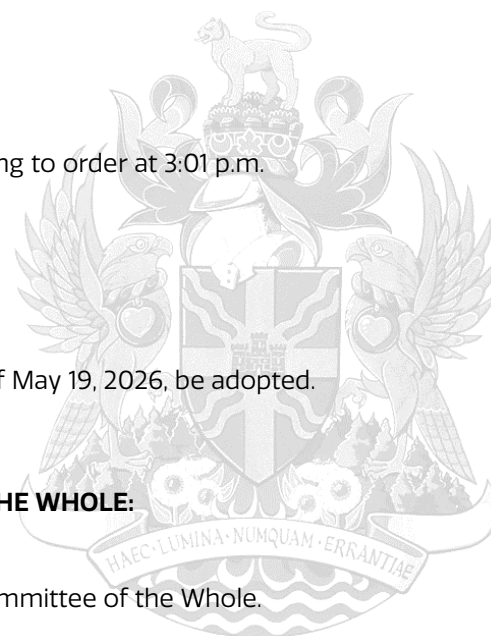
CARRIED.

**4 DELEGATION:** Nil

**5 COMMUNITY WELLNESS, SAFETY & DEVELOPMENT (Councillor Bell, Chair)**

(a) **COUNCIL COMMITTEE LIAISON VERBAL UPDATE**

- Nil



(b) **FIRE DEPARTMENT VERBAL UPDATE**

- Participated in McHappy Day fundraising event, and Mother's Day Breakfast at the Legion.
- Update on FireSmart assessments, a total of 23 assessments have been scheduled.

(c) **Emergency Services Monthly Report – April 2026**

**COW062-26**

RECOMMENDATION: Council consider and resolve to receive for information:

- Emergency Services Monthly Report – April 2026

CARRIED.

(d) **RCMP DETACHMENT VERBAL UPDATE**

- Update on new members coming to the Castlegar Detachment.

(e) **WEST KOOTENAY REGIONAL AIRPORT VERBAL UPDATE**

- One of fifteen flights cancelled in May so far.

(f) **COMMUNITY SAFETY AND DEVELOPMENT VERBAL UPDATE.**

- Nil

(g) **Building Permit and Business Licence Reports – April 2026**

**COW063-26**

RECOMMENDATION: Council consider and resolve to receive for information:

- Building Permit Report – April 2026
- Business Licence Report – April 2026

CARRIED.

**6 CULTURAL & CIVIC PRIDE (Councillor Heaton-Sherstobitoff, Chair)**

(a) **COUNCIL COMMITTEE LIAISON VERBAL UPDATE**

- Castlegar and District Hospital Foundation AGM.
- Update on the Castlegar Together meeting and Canada Day planning.

**7 FINANCE AND CORPORATE SERVICES (Councillor Bogle, Chair)**

(a) **FINANCE AND CORPORATE SERVICES COMMUNITY LIAISON VERBAL UPDATE**

- Nil

(b) **CORPORATE SERVICES DEPARTMENT VERBAL UPDATE**

- Update on current job postings.

(c) **False Alarm Bylaw 1439 (Report No. 26-14)**

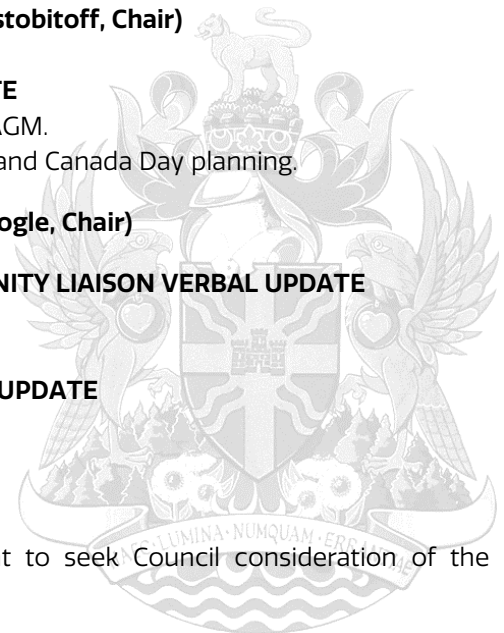
Report from the Legislative Services Assistant to seek Council consideration of the required readings of False Alarm Bylaw 1439.

**COW064-26**

Moved, and  
RECOMMENDED:

THAT Council proceed with the required readings of False Alarm Bylaw 1439, 2026, a Bylaw to regulate and establish fees with respect to excessive false alarms.

CARRIED.



(d) **Municipal Ticketing Amendment Bylaw 1458 (Report No. 26-41)**

Report from the Manager of Legislative Services to seek Council consideration of the required readings of the Municipal Ticketing Amendment Bylaw 1458.

**COW065-26**

Moved, and  
RECOMMENDED:

THAT Council consider the required readings of the Municipal Ticketing Amendment Bylaw 1458.

CARRIED.

(e) **Local Government Election and Assent Voting Amendment Bylaw 1459 (Report No. 26-43)**

Report from the Manager of Legislative Services to seek Council consideration of the required readings of Local Government Election and Assent Voting Amendment Bylaw 1459.

**COW066-26**

Moved, and  
RECOMMENDED:

THAT Council proceed with the required readings of the Local Government Election and Assent Voting Amendment Bylaw 1459, a Bylaw to provide for the determination of various procedures for the conduct of local government elections and assent voting.

CARRIED.

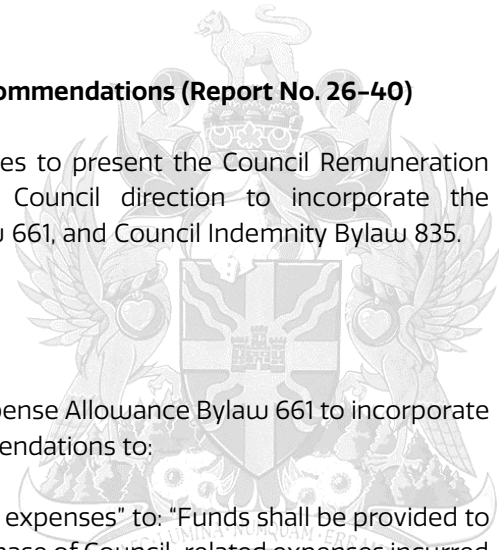
(f) **Council Remuneration Review Committee Recommendations (Report No. 26-40)**

Report from the Manager of Legislative Services to present the Council Remuneration Committee recommendations, and to seek Council direction to incorporate the recommendations in the Council Expense Bylaw 661, and Council Indemnity Bylaw 835.

Moved, and  
RECOMMENDED:

THAT Council instruct staff to amend Council Expense Allowance Bylaw 661 to incorporate the Council Remuneration Committee's recommendations to:

- a) Strengthen the definition of "Council-related expenses" to: "Funds shall be provided to each member of Council to support the purchase of Council-related expenses incurred in fulfilling Council duties, including, but not limited to, technology upgrades or equipment and required apparel. All purchases shall be supported by receipts."
- b) Update the provisions for attendance at the Federation of Canadian Municipalities (FCM) to permit for up to three Council members per year, funded by the City, to attend FCM conferences up to twice during their four-year term, with the added requirement that attendees provide a written summary report for a subsequent Council agenda.
- c) Remove outdated references to telephone calls in Schedule A, Section D, as these costs are addressed elsewhere in the bylaw under Schedule A, Section C.3.



- d) Update lost wage compensation language to clarify reimbursement up to \$300 per day, supported by a statement from the claimant's employer or business in the amount claimed for the lost wage compensation.
- e) That the provision of the \$400 monthly car allowance for the Mayor be explicitly stated in writing.

Moved, and  
RECOMMENDED:

THAT the main motion be amended to removed *"b. Update the provisions for attendance at the Federation of Canadian Municipalities (FCM) to permit for up to three Council members per year, funded by the City, to attend FCM conferences up to twice during their four-year term, with the added requirement that attendees provide a written summary report for a subsequent Council agenda."*

Council withdrew this motion and proceeded with consideration of the main motion components individually.

**COW067-26**

Moved, and  
RECOMMENDED:

THAT Council instruct staff to amend Council Expense Allowance Bylaw 661 to incorporate the Council Remuneration Committee's recommendations to strengthen the definition of "Council-related expenses" to: "Funds shall be provided to each member of Council to support the purchase of Council-related expenses incurred in fulfilling Council duties, including, but not limited to, technology upgrades or equipment and required apparel. All purchases shall be supported by receipts."

CARRIED.

Moved, and  
RECOMMENDED:

THAT Council instruct staff to amend Council Expense Allowance Bylaw 661 to incorporate the Council Remuneration Committee's recommendations to update the provisions for attendance at the Federation of Canadian Municipalities (FCM) to permit for up to three Council members per year, funded by the City, to attend FCM conferences up to twice during their four-year term, with the added requirement that attendees provide a written summary report for a subsequent Council agenda.

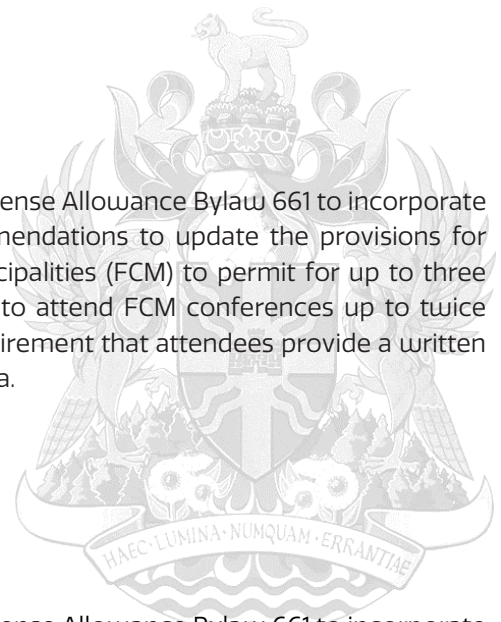
DEFEATED.

**COW068-26**

Moved, and  
RECOMMENDED:

THAT Council instruct staff to amend Council Expense Allowance Bylaw 661 to incorporate the Council Remuneration Committee's recommendations to remove outdated references to telephone calls in Schedule A, Section D, as these costs are addressed elsewhere in the Bylaw under Schedule A, Section C.3.

CARRIED.



**COW069-26**

Moved, and  
RECOMMENDED:

THAT Council instruct staff to amend Council Expense Allowance Bylaw 661 to incorporate the Council Remuneration Committee's recommendations to update lost wage compensation language to clarify reimbursement up to \$300 per day, supported by a statement from the claimant's employer or business in the amount claimed for the lost wage compensation.

CARRIED.

**COW070-26**

Moved, and  
RECOMMENDED:

THAT Council instruct staff to amend Council Expense Allowance Bylaw 661 to incorporate the Council Remuneration Committee's recommendations to have the provision of the \$400 monthly car allowance for the Mayor be explicitly stated in writing in the Bylaw.

CARRIED.

**COW071-26**

Moved, and  
RECOMMENDED:

THAT Council instruct staff to amend Council Indemnity Bylaw 835, to incorporate the Council Remuneration Committee's recommendations to include that effective January 2027 and each year thereafter, the annual indemnities for the Mayor and Councillors shall be increased by an amount equal to the percentage increase of the BC Consumer Price Index for the twelve-month period ending November 1 of the previous year.

CARRIED. Opposed: Clr. Bojecho

Council discussed the potential to have staff explore drafting a policy regarding providing Council with reimbursement of mileage for in town travel associated with fulfilling Council duties. Majority of Council did not support this.

(g) **Finance Department Verbal Update**

- Working on finalizing the audit.

**8 MUNICIPAL SERVICES (Councillor MacLeod, Chair)**

(a) **Municipal Services Department Verbal Update**

- Maintenance working on cleaning concrete.
- Lazy line flushing and hydrant maintenance.
- Last geotube bag being processed.
- Paving program kicking off next week.
- Update on Provincial Government Funding received.

**9 QUESTION PERIOD:**

- Nil

**10 RESOLUTION TO RISE FROM COMMITTEE OF THE WHOLE:**

**R129-26**

Moved and seconded, and



RESOLVED: THAT Council rise from Committee of the Whole.

CARRIED.

**11 RESOLUTION TO RECESS THE PUBLIC MEETING UNTIL 7:00 P.M.**

**R130-26**

Moved and seconded, and  
RESOLVED:

THAT pursuant to Section 90 of the *Community Charter*, the public be excluded from this portion of the meeting as the subject matter being considered relates to the following:

- ***Community Charter Section 90(1)(L)***  
*Discussions with municipal officers and employees respecting municipal objectives, measures and progress reports for the purposes of preparing an annual report under section 98 [annual municipal report].*

AND FURTHER;

THAT the public portion of the meeting be recessed until 7:00 p.m.,

AND FURTHER;

THAT Council immediately resolve into the closed portion of their meeting.

CARRIED.

The meeting recessed at 4:24 p.m.

**12 RECONVENE:** Mayor McFaddin reconvened the meeting at 7:00 p.m.

Members Present Mayor Maria McFaddin  
Councillor Darcy Bell  
Councillor Brian Bogle  
Councillor Sandy Bojetchko  
Councillor Shirley Falstead  
Councillor Sue Heaton-Sherstobitoff  
Councillor Cheryl MacLeod

Absent Nil

Staff Present Chris Barlow, Chief Administrative Officer  
Bree Seabrook, Director of Corporate Services  
Steffan Klassen, Director of Finance & Technology  
Nicole Brown, Manager of Legislative Services  
Jennifer Chamberlain, Executive Assistant  
Meeri Durand, Director of Community Safety & Development  
Ryan Niddery, Manager of Engineering and Infrastructure  
Paul Wallin, Acting Manager of Financial Services

Other Public and Media

**13 DELEGATION:** Jeremy Childs of Doane Grant Thornton Auditors attended the meeting to present the City of Castlegar 2025 Audited Financial Statements.

**14 FINANCE AND CORPORATE SERVICES:**



**(a) 2025 Audited Financial Statements (Report No. 26-42)**

Report from the Director of Finance & Technology to provide council with the key findings and results of the audit of the City's 2025 Financial Statements and to obtain approval of the 2025 Audited Financial Statements.

**R131-26** Moved and seconded, and  
RESOLVED:

THAT Council approve the 2025 Audited Financial Statements as presented with Report 26-42 at the May 19, 2026, Regular Meeting.

CARRIED.

**15 COUNCIL MEETING MINUTES FOR APPROVAL:**

**R132-26** Moved and seconded, and  
RESOLVED:

THAT the following Minutes be adopted as presented:

- Regular Meeting Minutes – May 4, 2026
- Special Meeting Minutes – May 11, 2026

CARRIED.

**16 RESOLUTION TO ADOPT RECOMMENDATIONS OF COMMITTEE OF THE WHOLE:**

The following resolutions were recommended at the May 4, 2026, Committee of the Whole Meeting and are presented for consideration of adoption by Council:

**R133-26** Moved and seconded, and  
RESOLVED:

THAT Council receive for information Report #26-39 titled "2026 Council Strategic Plan Implementation Report – Quarter 1 Update".

CARRIED.

**R134-26** Moved and seconded, and  
RESOLVED:

THAT Council award Request for Quotations 2026-08 Castlegar Civic Works Site Trailers Supply & Install to ATCO Structures & Logistics Ltd. in the amount of \$225,650 plus applicable taxes,

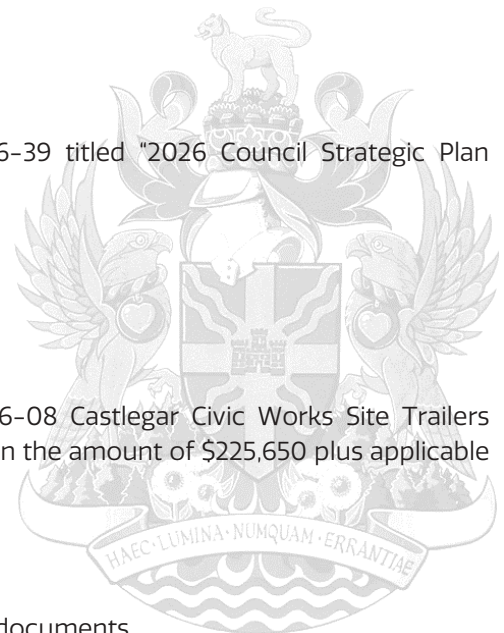
AND FURTHER;

THAT Council direct staff to execute the necessary documents.

CARRIED.

**17 REGIONAL DISTRICT OF CENTRAL KOOTENAY (RDCK) MEETING MINUTES: Nil**

**18 CORRESPONDENCE: Nil**



**19 REPORTS OTHER:**

(a) **Recreation Commission Member Verbal Update**

- Next meeting June 2, 2026.

(b) **Councillor Falstead Report on attendance at the Association of Kootenay and Boundary Local Governments (AKBLG)**

**20 MAYOR'S REPORT:** Nil

**21 NEW & UNFINISHED BUSINESS:** Nil

**22 BYLAWS FOR CONSIDERATION:**

**False Alarm Bylaw 1439 – First, Second and Third Readings (Report No. 26-14)**

A Bylaw to regulate the use of Alarm Systems within the City of Castlegar and to establish fees to be paid by the owner or occupier of real property in which the RCMP provide services in response to a False Alarm of an Alarm System.

**R135-26** Moved and seconded, and  
RESOLVED:

THAT False Alarm Bylaw 1439 be read a first, second, and third time.

CARRIED.

**Municipal Ticketing Amendment Bylaw 1458 – First, Second and Third Readings (Report No. 26-41)**

A Bylaw to amend City of Castlegar Municipal Ticketing Bylaw No. 1179.

**R136-26** Moved and seconded, and  
RESOLVED:

THAT Municipal Ticketing Amendment Bylaw 1458 be read a first, second and third time.

CARRIED.

**Local Government Election and Assent Voting Amendment Bylaw 1459 – First, Second and Third Readings (Report No. 26-43)**

A Bylaw to provide for the determination of various procedures for the conduct of the local government elections and assent voting and for the use of automated voting machines.

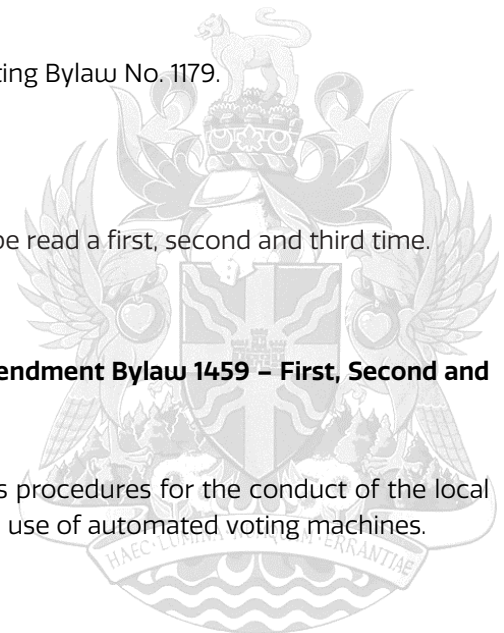
**R137-26** Moved and seconded, and  
RESOLVED:

THAT Local Government Election and Assent Voting Amendment Bylaw 1459 be read a first, second, and third time.

CARRIED.

**23 NEXT MEETING(S):**

June 1, 2026 at 3:00 p.m. for Committee of the Whole Meeting followed by the Regular Council



Meeting at 7:00 p.m. via Zoom live meeting and available to the public for live streaming in Council Chambers at the Community Forum, 445 13<sup>th</sup> Avenue, Castlegar, B.C.

**24 NOTICE OF MOTION:** Nil

**25 QUESTION PERIOD:** Nil

**26 ADJOURNMENT:**

**R138-26** Moved and seconded, and  
RESOLVED: THAT the Regular meeting be adjourned.

CARRIED.

The Regular Meeting was adjourned at 7:09 p.m.

CERTIFIED CORRECT:

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Bree Seabrook  
Director of Corporate Services

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Maria McFaddin  
Mayor





## Regional District of Central Kootenay

### REGULAR BOARD MEETING

### Open Meeting Minutes

The **fourth** meeting of the Board of the Regional District of Central Kootenay in 2026 was held on Thursday April 16, 2026 at 9:00 a.m. through a hybrid meeting model.

Quorum was maintained throughout the meeting.

#### ELECTED OFFICIALS

##### PRESENT

Chair A. Watson	Electoral Area D	In-Person
Director G. Jackman	Electoral Area A	In-Person
Director R. Tierney	Electoral Area B	In-Person
Director K. Vandenberghe	Electoral Area C	In-Person
Director C. Graham	Electoral Area E	
Director T. Newell	Electoral Area F	In-Person
Director H. Cunningham	Electoral Area G	In-Person
Director W. Popoff	Electoral Area H	In-Person
Director A. Davidoff	Electoral Area I	
Director H. Hanegraaf	Electoral Area J	In-Person
Director T. Weatherhead	Electoral Area K	In-Person
Director B. Bogle	City of Castlegar	In-Person
Director A. DeBoon	Town of Creston	In-Person
Director R. Lang	Village of Kaslo	
Director A. McLaren-Caux	Village of Nakusp	In-Person
Director J. Woodward	City of Nelson	In-Person
Director J. Fyke	Village of New Denver	
Director D. Lockwood	Village of Salmo	In-Person
Director T. Gordon	Village of Silverton	
Director J. Lunn	Village of Slocan	In-Person

##### ELECTED OFFICIALS

##### ABSENT

Director M. McFaddin	City of Castlegar
Director S. Hewat	Village of Kaslo
Director K. Page	City of Nelson
Director L. Casley	Village of New Denver

##### STAFF PRESENT

S. Horn	Chief Administrative Officer
Y. Malloff	General Manager of Finance, Information Technology and Procurement
M. Morrison	Corporate Officer/Manager of Corporate Administration
U. Wolf	General Manager of Environmental Services
S. Sudan	General Manager of Development & Community Sustainability Services
H. Smith	Manager of Finance
M. Friesen	Financial Analyst
D. Zol	Financial Analyst
D. Seguin	General Manager of Fire and Emergency Management Services
G. Hume	Regional Deputy Fire Chief

T. Dool	Research Analyst
N. Hannon	Acting Emergency Program Manager
N. Wight	Planning Manager
S. Chezenko	Planner
S. Johnson	Planner
A. Leffelaar	Climate Action Assistant
R. Gaba	Planner
A. Evenson	Senior Project Manager
D. Elliott	Communications Coordinator
C. Hopkyns	Corporate Administration Coordinator

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## 1. ZOOM REMOTE MEETING INFO

To promote openness, transparency and provide accessibility to the public we provide the ability to attend all RDCK meetings in-person or remote (hybrid model).

### Meeting Time:

9:00 PDT

### Join by Video:

<https://rdck-bc-ca.zoom.us/j/95573345491?pwd=k4eCLxEF2ggHCiAbpTcQis1tMHnt5b.1>

### Join by Phone:

855 703 8985 Canada Toll-free

\*6 to unmute or mute

\*9 to raise or lower your hand

**Meeting ID:** 955 7334 5491

**Meeting Password:** 142530

### In-Person Location:

Nelson Office - Boardroom  
202 Lakeside Drive, Nelson BC

## 2. CALL TO ORDER & WELCOME

### 2.1 Traditional Lands Acknowledgement Statement

We acknowledge and respect the Indigenous peoples within whose traditional lands we are meeting today.

### 2.2 Adoption of the Agenda

Moved and seconded,  
And Resolved:

161/26

The agenda for the April 16 Board meeting be adopted with the removal of Item 4.1.1 The draft letter from Harrop Procter Ferry Committee Society, and with the addition of the addendum before circulation.

**Carried**

### 2.3 Adoption of the Minutes

Moved and seconded,  
And Resolved:

162/26

The minutes from the March 19, 2026 Regular Open Board meeting be adopted as circulated.

**Carried**

## 2.4 Introductions

CAO Horn introduced the following staff:

- Tori Mooney, Utility Technician 1, replacing Dave Sharun;
- Amy Craft, Human Resources Advisor 1;
- Gina Harding, Development Technician in Creston;
- Kristi Calder, Regional Manager of Recreation and Client Services, replacing Trisha Davison.

## 3. COMMITTEES & COMMISSIONS

### 3.1 With Recommendations

#### 3.1.1 Area A Economic Development Commission: minutes March 17, 2026

Moved and seconded,  
And Resolved:

163/26

That the Board approve the payment of the following grant from the Area A Economic Development Commission Service S107 2026 budget:  
Kootenay Lake Chamber of Commerce \$1800.00

**Carried**

Moved and seconded,  
And Resolved:

164/26

That the Board approve the payment of the following grant from the Area A Economic Development Commission Service S107 2026 budget:  
Crawford Bay Sunday Market \$4000.00

**Carried**

#### 3.1.2 All Recreation Committee: minutes April 1, 2026

The Committee Report dated April 1, 2026 from Trisha Davison, General Manager of Community Services, regarding 2026/2027 Community Services Fees & Charges Schedule, has been received for information.

The Committee Report dated April 1, 2026 from Trisha Davison, General Manager of Community Services, re: 2026/2027 Community Services Fees & Charges Schedule, has been received for information.

Moved and seconded,  
And Resolved:

165/26

That the Board approve the Schedule of Fees and Charges for Admissions, to be implemented effective September 8, 2026;

AND FURTHER, that the Schedule be amended as outlined in Appendix A, page 7, to include the word "per" in the Outdoor Per Court Rental Fees for Pickleball, Tennis, Sport Court, and Volleyball.

**Carried**

Moved and seconded,  
And Resolved:

166/26

That the Board direct staff to do a feasibility study on the addition of an account level subsidy for the Leisure Access Program.

**Carried**

**3.1.3 Water Services Committee: minutes April 1, 2026**

Moved and seconded,  
And Resolved:

167/26

That the Regional District of Central Kootenay Utilities Rates, Fees and Charges Bylaw No. 3077, 2026 be read a first, second and third time by content to repeal and replace Regional District of Central Kootenay Utilities Rates, Fees and Charges Bylaw No. 3027, 2025.

**Carried**

Moved and seconded,  
And Resolved:

168/26

That Regional District of Central Kootenay Utilities Rates, Fees and Charges Bylaw No. 3077, 2026 be ADOPTED and the Chair and Corporate Officer be authorized to sign the same.

**Carried**

Moved and seconded,  
And Resolved:

169/26

That the Regional District of Central Kootenay Water Bylaw No. 3078, 2026 be read a first, second and third time by content to repeal and replace Regional District of Central Kootenay Water Bylaw No. 2894, 2023.

**Carried**

Moved and seconded,  
And Resolved:

170/26

That Regional District of Central Kootenay Water Bylaw No. 3078, 2026 be ADOPTED and the Chair and Corporate Officer be authorized to sign the same.

**Carried**

**3.1.4 Riondel Commission: minutes April 7, 2026**

Moved and seconded,  
And Resolved:

171/26

That the Board approve an amendment to the 2026 Financial Plan for Service S209 Recreation Facility Area A - Riondel, to Increase Transfer from Reserves by \$95,000 and Increase Repairs and Maintenance Specified by \$95,000.

**Carried**

**3.1.5 Joint Resource Recovery Committee: minutes April 15, 2026**

Moved and seconded,  
And Resolved:

172/26

That the Board approve the RDCK enter into a Services Agreement with McNally Excavating Inc. for the Kaslo and Balfour Transfer Stations Civil Work to a maximum value of \$75,210.50 plus GST, and that the Chair and Corporate Officer be authorized to sign the necessary documents;

AND FURTHER, that the costs be paid from Refuse Disposal – Central Subregion Service S187;

AND FURTHER, that the Board approve an amendment to the 2026 Financial Plan for Refuse Disposal – Central Subregion Service S187 to INCREASE Account Transfers from Reserves by \$62,097 and INCREASE Account Capital Expense by \$62,097.

**Carried**

Moved and seconded,  
And Resolved:

173/26

That the Board approve the RDCK enter into a Services Agreement with Global Roadway Maintenance Inc., for the Snow Removal and Site Maintenance Services at the Nakusp Transfer Station not to exceed an annual value of \$93,197 plus GST, with annual adjustments as prescribed in the Services Agreement, for the period of May 1, 2026 till April 30, 2028, with up to two (2) one-year extensions, and that the Chair and the Corporate Officer be authorized to sign the necessary documents;

AND FURTHER, that the costs be paid from Refuse Disposal – West Subregion Service S188.

**Carried**

Moved and seconded,  
And Resolved:

174/26

That the Board approve the RDCK to extend the Services Agreement with Frazer Excavation Ltd. for Wood Waste Reduction Services to a maximum value of \$147,600 plus GST for a one-year period commencing September 1, 2026 and ending August 31, 2027, and that the Chair and Corporate Officer be authorized to sign the necessary documents;

AND FURTHER, that the costs be paid from Service S186 Refuse Disposal - East Subregion; Service S187 Refuse Disposal - Central Subregion and Service S188 Refuse Disposal - West Subregion.

**Carried**

### **3.2 Membership/Appointments**

#### **3.2.1 Committee/Commission Appointments**

Moved and seconded,  
And Resolved:

175/26

That the Board appoint the individuals to the following RDCK Commissions:

**Area H North Advisory Planning and Heritage Commission for a term to expire December 31, 2026:**

Marcy Mahr  
Nadine Raynolds  
Ezra Buller  
Robert Inwood

**Recreation Commission #6 for a term to expire December 31, 2027:**

Betty Burke (Silverton Alternate)

**Recreation Commission No. 10 - Portion of Area E -  
Procter/Harrop/Balfour/Queens Bay for term to expire December 31, 2027:**

Erin Fitchett

**Carried**

**4. CORRESPONDENCE**

**4.1 Harrop Procter Ferry Committee Society**

**4.1.1 The draft letter from Harrop Procter Ferry Committee Society, regarding a meeting request with the Minister of Transportation and Transit with the BC Inland Ferry Coalition.**

Item removed.

**4.1.2 The letter dated April 7, 2026 from the Harrop Procter Ferry Committee Society, regarding a meeting request with the Minister of Transportation and Transit with the BC Inland Ferry Coalition.**

Board had a discussion regarding the Harrop Procter Ferry Committee Society letter.

Moved and seconded,  
And Resolved:

176/26

That the Board support the affected Directors to reach out to the Harrop Procter Ferry Committee Society regarding process for inland ferries advocacy.

**Carried**

**4.2 The letter dated March 26, 2026 from Mark Robichaud, Director Pre Construction, requesting to waive Building Permit fees for Balfour Daycare**

**5. BYLAWS**

**5.1 Bylaw 3073: Village of Salmo Fire Truck Security Issuing**

Moved and seconded,  
And Resolved:

177/26

That the Village of Salmo Fire Truck Security Issuing Bylaw No. 3073, 2026. be ADOPTED and the Chair and Corporate Officer be authorized to sign the same.

**Carried**

**6. NEW BUSINESS**

**6.1 Community Services**

**6.1.1 Contract Award: Castlegar & District Community Complex – R6-R7 Roof Replacement Project**

The Board Report dated April 1, 2026 from AJ Evenson, Senior Project Manager, regarding the Contract Award for the Castlegar & District Community Complex Roof Replacement Project, has been received.

Moved and seconded,  
And Resolved:

178/26

That the Board award the CDRD Roof Replacement Project to BF Roofing Ltd.; and that the Chair and Corporate Officer be authorized to sign the necessary documents to a maximum value of \$619,880.00 + GST, AND FURTHER, that the costs for the project be paid from S227 - Aquatic Centre - Castlegar and Areas J and I.

**Carried**

## **6.2 Development and Community Sustainability**

### **6.2.1 Temporary Use Permit - Markin (Area F)**

The Board Report dated March 26, 2026 from Zachari Giacomazzo, Planner, regarding the Temporary Use Permit (TUP) in Electoral Area F, has been received.

Staff answered the Board's questions.

Moved and seconded,  
And Resolved:

179/26

That the Board APPROVE the issuance of Temporary Use Permit T2601F by Dan Markin for the property located on View Ridge Road in Bonnington and legally described as LOT E DISTRICT LOT 7068 KOOTENAY DISTRICT PLAN NEP21628 (PID: 018-940-617).

**Carried**

### **6.2.2 Regional and Local Community Needs Project**

The Board Report dated April 16, 2026 from Stephanie Johnson, Planner MCIP RPP, regarding the Regional and Local Community Needs Project recommendations in the final report, has been received.

The presentation dated April 16, 2026 from Modus and Licker Geospatial Consulting, regarding the Regional and Local Community Needs Project, has been received.

Stephanie Johnson, Planner, provided an overview regarding the final report. Consultants presented on the Regional and Local Community Needs Project.

Patrick Oystryk, MODUS Associate Principal Senior Planner and Camille Gay, GIS Analyst/Project Coordinator, provided a presentation to the Board regarding the Regional and Local Community Needs project goals and process. They reviewed the final report and shared the regional implementation and recommendations; and answered the Boards questions.

The Board had a discussion and staff answered questions.

Moved and seconded,  
And Resolved:

180/26

That the Board receive the final report, dated January 2026 for the Regional and Local Community Needs project; and that the Board direct staff to input the geospatial data from this project to complement community input and give consideration to the Regional Implementation and Recommendations in the final report when undertaking future land use planning activities.

**Carried**

Director Davidoff and Graham recorded opposed.

**RECESS/  
RECONVENE**

The meeting recessed at 10:25 a.m. for lunch break and reconvened at 10:37 a.m.

**6.2.3 Age Friendly Communities Funding to Support Rural Mobility Network**

The Board Report dated April 16, 2026 from Alex Leffelaar, Climate Action Assistant, regarding the Age Friendly Communities Funding to Support Rural Mobility Network, has been received.

The Board had a discussion and staff answered questions.

Moved and seconded,  
And Resolved:

181/26

That the Board direct staff to apply for up to \$15,000 to the Age Friendly Communities Grant before the June 1 deadline on behalf of the Castlegar Community Service Society for the Regional Booking Platform Development ;

AND FURTHER, that staff be authorized to enter into a funding agreement with Castlegar Community Services Society should the RDCK be awarded the grant; AND FURTHER, that if successful, the Board approve an amendment to the 2026 Financial Plan from Community Sustainable Living Service S105 in the amount of \$15,000;

AND FURTHER, that if successful the Board direct staff to manage and administer the Castlegar Community Services Society successful grant applications for the Regional Online Booking Platform, and be compensated for that work through the administration fee included in the grant award budget outlined;

AND FURTHER, that the Chair and Corporate officer be authorized to sign the necessary agreements.

**Carried**

Director Vandenberghe recorded opposed.

**6.2.4 Policy No. 400-02-20 : Local Conservation Fund**

The Board Report dated April 16, 2026 from Rishab Gaba, Planner, regarding the Local Conservation Fund Policy, has been received.

Moved and seconded,  
And Resolved:

182/26

That the Board adopt Policy No. 400-02-20 Local Conservation Fund Policy, effective immediately.

**Carried****6.3 Environmental Services****6.3.1 Contract Award: Ootischenia Transfer Station Option 3 Design**

The Board Report dated April 16, 2026 from AJ Evenson, Senior Project Manager, regarding the Ootischenia Transfer Station Option 3 Design Contract Award, has been received.

Moved and seconded,  
And Resolved:

183/26 That the Board direct staff to award the contract for the Ootischenia Transfer Station Option 3 Design to Sperling Hansen Associates Inc; and that the Chair and Corporate Officer be authorized to sign the necessary documents to a maximum value of \$162,741.00 plus GST; AND FURTHER, that the funds be drawn from Refuse Disposal – West Subregion Service S188 and Recycling Program – West Subregion Service A118.

**Carried**

**6.3.2 Contract Award: Erickson Water System – Residential Meter Contract Package 2**

The Board Report dated April 16, 2026 from AJ Evenson, Senior Project Manager, regarding the Erickson Water System Residential Meter Contract Package 2 Contract Award, has been received for information.

Moved and seconded,  
And Resolved:

184/26 That the Board direct staff to award the contract for the Erickson Water System – Residential Meter Contract Package 2 – Contract Award to Zarikoff Developments Inc; and that the Chair and Corporate Officer be authorized to sign the necessary documents to a maximum value of \$333,850.00 plus GST; AND FURTHER, that the funds be drawn from S250 Water Utility – Area B & C (Erickson).

**Carried**

**6.4 Administration & Finance**

**6.4.1 Service Case Analysis: North Slokan Lake Library Service**

The Board Report dated April 16, 2026 from Tom Dool, Research Analyst, regarding a Service Case Analysis for North Slokan Lake Library Service, has been received.

Moved and seconded,  
And Resolved:

185/26 That the following motion BE REFERRED to the Slokan Valley Services Committee meeting:

That the Board directs staff to prepare a service establishment bylaw for a literacy contribution service within a defined portion of Electoral Area H, Silverton, and New Denver.

**Carried**

**6.4.2 Service 223 Recreation Facility – Nakusp & Area K**

The Board Report dated April 16, 2026 from Tom Dool, Research Analyst, regarding the bylaw amendment for the Village of Nakusp and Portion of Electoral Area K Sports Centre Financial Aid Local Service Area Bylaw No. 1134, 1995, has been received.

Staff answered the Boards questions.

Moved and seconded,  
And Resolved:

186/26 That the Board authorize staff to prepare a bylaw amendment for the Village of Nakusp and Portion of Electoral Area K Sports Centre Financial Aid Local Service Area Bylaw No. 1134, 1995 for the removal of the Village of Nakusp as a service participant and to reduce the maximum annual allowable requisition to the

greater of a rate of \$0.80/\$1000 applied to the assessed value of land and improvements or \$299,889.

**Carried**

**6.4.3 Quarterly Report: Proposed Resolutions for No Further Action**

The Board Report dated April 16, 2026 from Mike Morrison, Senior Manager, Corporate Administration, Quarterly Report: Proposed Resolutions for No Further Action, has been received.

The Board had a discussion and staff answered questions. There was no action on the recommendation.

**6.4.4 For Information: 2026 RDCK Quarterly Report (Q1)**

The 2026 RDCK Quarterly Report (Q1) from Mike Morrison, Corporate Officer, has been received for information.

The Board had a discussion and staff answered questions.

**6.4.5 For Information: RDCK Occupational Health and Safety Annual Report**

The Board Report dated April 16, 2026 from Dave Barnhart, Safety Advisor, regarding the RDCK Occupational Health and Safety Annual Report, has been received for information.

**6.5 Fire Services**

**6.5.1 Policy No. 700-01-02: Update for North Shore and Kaslo Fire Departments**

The Board Report dated April 16, 2026 from Dan Zayac, Regional Deputy Fire Chief, regarding the Policy 700-01-02 update to authorize North Shore and Kaslo Fire Departments to provide Interior Service Level, has been received.

Moved and seconded,  
And Resolved:

187/26

That the Board adopt the revised Schedule A to Policy 700-01-02 to authorize North Shore and Kaslo Fire Departments to provide Interior Service Level, effective immediately.

**Carried**

**6.5.2 Robson Fire Department Replacement Rescue Truck**

The Board Report dated April 16, 2026 from Grant Hume – Regional Deputy Fire Chief, regarding the purchase of one F550 Rescue truck for the Robson Fire Department, has been received.

Moved and seconded,  
And Resolved:

188/26

That the Board approve the purchase of one F550 Rescue truck, including required operational upgrades, for a total cost not exceeding \$175,000 inclusive of applicable taxes and that the Chair and Corporate Officer be authorized to sign the necessary documents;

AND FURTHER, that the Board of the Regional District Central Kootenay authorize borrowing under Section 403 of the Local Government Act from the Municipal Finance Authority – equipment financing program, for a term not exceeding five (5) years, to be repaid from S138 Fire Protection - Area J (Robson/Rasberry), with no rights of renewal.

Carried

**6.5.3 Municipal Services Agreement: Kaslo FireSmart**

The Board Report dated April 16, 2026 from Jessie Lay, FireSmart Program Coordinator, regarding the Kaslo FireSmart Municipal Services Agreement, has been received.

Moved and seconded,  
And Resolved:

189/26

That the Board approve the RDCK enter into a Municipal Services Agreement with the Village of Kaslo from April 27 to November 15, 2026, to deliver and coordinate FireSmart programming in Kaslo and Area D; AND that the Chair and Corporate Officer be authorized to sign the necessary documents; AND FURTHER, that any costs and revenue associated with the delivery of services will be reflected in A101 Emergency Consolidated Services.

Carried

**6.5.4 Municipal Services Agreement: Village of Silverton FireSmart**

The Board Report dated April 16, 2026 from Jessie Lay, FireSmart Program Coordinator, regarding the Village of Silverton FireSmart Municipal Services Agreement, has been received.

Staff answered the Boards questions.

Moved and seconded,  
And Resolved:

190/26

That the Board approve the RDCK enter into a Municipal Services Agreement with the Village of Silverton from April 27, 2026 to March 31, 2027, to deliver FireSmart programming within the Village of Silverton; AND that the Chair and Corporate Officer be authorized to sign the necessary documents; AND FURTHER, that any costs and revenue associated with the delivery of services will be reflected in A101 Emergency Consolidated Services.

Carried

**6.5.5 For Information: Whitewater Ski Resort - Results of Fire Protection Service Case Analysis**

The Board Report dated April 16, 2026 from Dan Seguin, General Manager of Fire and Emergency Management Services, regarding Whitewater Ski Resort - Results of Fire Protection Service Case Analysis, has been received for information.

The Board had a discussion and staff answered questions.

**6.6 Grants****6.6.1 Discretionary**

Moved and seconded,  
And Resolved:

191/26

Discretionary grants out of the funds available for the following Electoral Areas/Member Municipalities be approved as designated:

**AREA A**

Rick Clark Memorial Society	Rick Clark Memorial Golf Tournament	\$250
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**AREA B**

Creston Ladies Iron Maiden	Ladies Iron Maiden	\$750
Erickson Community Association	Welcome to Erickson road sign project	\$1,000
Lister Community Cemetery	Lister Water Expense	\$1,000
Rick Clark Memorial Society	Rick Clark Memorial Golf Tournament	\$500

**AREA C**

Creston Ladies Iron Maiden	Ladies Iron Maiden	\$500
Creston Valley Youth Soccer Association	Creston FC Appreciation Dinner	\$200
Rick Clark Memorial Society	Ladies Iron Maiden	\$250

**AREA E**

Balfour Recreation Commission	Pickleball Court repainting	\$500
Balfour And District Senior Citizens' Association, Branch No. 120	Recycling garbage	\$200
Blewett Community Society	Garbage Dump fees	\$400

**AREA G**

Salmo and Area Supportive Housing Society	Wellness Room	\$4,800
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**AREA I**

Community Harvest Food Bank	Website	\$500
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**AREA J**

Community Harvest Food Bank	Website	\$1,280
Robson Recreation Society	Internet trial	\$1,142

**SLOCAN**

Village of Slocan	Osprey Foundation	\$500
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**Carried****6.6.2 Community Development****6.6.2.1 Community Development: April Funds**

Moved and seconded,  
And Resolved:

192/26

Community Development grants out of the funds available for the following Electoral Areas/Member Municipalities be approved as designated:

**AREA B**

Rykerts Irrigation District	Water Meters	\$5,000
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**AREA D**

Kaslo Logger Sports	Kaslo Logger Sports 2026	\$600
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Regional District of Central Kootenay	S184 Mosquito Mitigation	\$20,000
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**AREA E**

Balfour Recreation Commission	Imagine Station	\$1,000
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Balfour Recreation Commission	Junior Golf	\$1,000
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Balfour And District Senior Citizens' Association, Branch No. 120	Seniors Christmas Dinner	\$1,500
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Blewett Community Society	Morning Mountain Skating Rink & Blewett/Bonnington/Beasley annual events	\$9,175
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Harrop School House Society	Childcare Proposal	\$10,000
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**AREA F**

Blewett Community Society	Morning Mountain Skating Rink & Blewett/Bonnington/Beasley annual events	\$9,175
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Nelson Public Library	Taghum Outdoor Book Return Bin	\$4,000
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**AREA G**

Kootenay Mountain Biking Ltd	Everyone Rides Grades 4 & 5 Education	\$1,500
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Nelson Area Waldorf School Association	Playground Project	\$1,000
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**AREA I**

Destination Castlegar	Fishout Derby 2025	\$1,875
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Diverse Family Roots	Remarkability Fest	\$500
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Shoreacres Hall Society	Pie Bingo	\$500
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**AREA J**

BC Old Time Fiddlers-Kootenay #9	Kootenay Fiddle, Piano and Guitar Camp	\$600
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Deer Park Recreation Society	Operating Expenses	\$22,000
Diverse Family Roots	Remarkability Fest	\$500
<b><u>KASLO</u></b>		
Kootenay Mountain Biking Ltd	Everyone Rides Grade 4–5 bike education	\$1,500
<b><u>SALMO</u></b>		
Village of Salmo	Village Sweeper Repair	\$3,700
<b><u>SLOCAN</u></b>		
Village of Slocan	Okanagan Nation Alliance - Fish in Schools	\$1,000
Village of Slocan	Egg Hunt	\$200
Village of Slocan	Veterans Crosswalk Project	\$500
Village of Slocan	WEG Bamfield Trip	\$3,000

**Carried**

**6.6.2.2 Community Development Amendment: Creston Valley Minor Baseball Association – Centennial Park Ballfield Renovation**  
Moved and seconded,  
And Resolved:

193/26

That Resolution 91/26, being the allocation of Community Development funds, be amended by changing:

**AREA B**

Centennial Valley Minor Baseball Association - Centennial Park Ballfield Renovation \$10,000  
to

**AREA B**

Creston Valley Minor Baseball Association – Centennial Park Ballfield Renovation \$10,000

**Carried**

**6.7 Chair/CAO Reports**

The Chair thanked Acting Chair McLaren-Caux for covering her as Chair last month. She provided an overview regarding media requests about inland ferries and Silversmith Power; and the Chair and CAO Forum next week.

CAO had no updates.

**6.7.1 Director Tierney: Letter of Support - Creston Valley Youth Soccer Association**

**6.7.2 Director Watson: Letter of Support - Kaslo and Area D Promotional Strategy**

**6.7.3 Director McLaren-Caux: March - April Activities**

#### 6.7.4 Director Hewat: CBT/FCM/Other

### 7. RURAL AFFAIRS COMMITTEE

Moved and seconded,  
And Resolved:

- 194/26 That the Board request attendance by one municipal and one rural (or more) elected officials at the next two Kootenay Lake Forest Landscape Plan Advisory Group sessions for scoping purposes only, with staff participation to continue the receipt of materials and administrative coordination, and that any technical or ongoing staff involvement return to the Board once the process reaches mapping, modelling, target-setting, or draft objective review.

**Carried**

### 8. DIRECTORS' MOTIONS

Moved and seconded,  
And Resolved:

- 195/26 That Item 8.1 Director Popoff: Reconsideration - Sub-Regional Official Community Plan Update lie on the tabled for allow public to comment at Public Time, with Item 8.2 Director Cunningham: Watersheds of Rosebud Creek and Lomond Creek considered at this time.

**Carried**

#### 8.2 Director Cunningham: Watersheds of Rosebud Creek and Lomond Creek

The Board had a discussion and staff answered questions.

Moved and seconded,  
And Resolved:

- 196/26 WHEREAS the Watersheds of Rosebud Creek and Lomond Creek near Nelway, support Wildlife, Forests, and Local residents and farms with life sustaining water, (for domestic and agricultural purposes), and as they provide recreational opportunities for Communities throughout our Region by supplying critical source water for both Rosebud Lake Regional Wildlife Park and Lomond Lake;

AND WHEREAS this is an opportunity to protect critically important wildlife habitat and these sustainable water sources for future generations by converting our Environmental Reserve (from our OCP) to an "Ecological Reserve" and by asking the Province to designate these Watersheds as a "Protected Area";

THEREFORE, BE IT RESOLVED THAT the Regional District of Central Kootenay support the Community by recommending to the Province that they designate these watersheds as an Ecological Reserve and Protected Area for future generations to enjoy and to protect the ecological diversity in these critical watersheds.

**Carried**

### 9. CONSENT AGENDA

#### 9.1 For Information: Committees & Commissions

Committee/Commission Reports for information have been received as follows:

##### 9.1.1 Recreation Commission No. 6: minutes March 3, 2026

Item title changed from Area A Economic Development Commission to Recreation Commission No. 6.

##### 9.1.2 Riondel Commission: minutes March 10, 2026

##### 9.1.3 Sunshine Bay Regional Park Commission: minutes March 12, 2026

**9.1.4 Creston Valley Agricultural Advisory Commission: minutes March 20, 2026**

**9.1.5 Electoral Area B Advisory Planning and Heritage Commission: minutes March 24, 2026**

**9.1.6 Creston Valley Services Committee: minutes April 2, 2026**

**9.2 For Information: Communication**

**9.2.1 The letter dated March 18, 2026 from Kevin Cormack, City of Nelson - City Manager, regarding the RDCK Bylaw No. 3036, 2025.**

**9.3 For Information: Accounts Payable**

The Accounts Payable Summary for March 2026 in the amount of \$2,333,950 has been received for information.

**9.4 For Information: Directors' Reports**

The verbal Directors' Reports were referred from the March 19, 2026 Board meeting to the April 16, 2026 Board meeting.

Moved and seconded,

And Resolved:

197/26

That Directors' verbal reports be referred to the May 21, 2026 Board meeting.

**Carried**

**10. PUBLIC TIME**

The Chair called for questions from the public and members of the media at 11:36 a.m.

Members of the public voiced their supports for Director Popoff motion to reconsideration for Sub-Regional Official Community Plan update and asked a question about a cheque payment to Insight Canada.

**ORDER OF AGENDA CHANGED** The Order of Business was changed for **Item 8.1** taken from the table and be considered at this time.

**8.1 Director Popoff: Reconsideration - Sub-Regional Official Community Plan Update**

Director Popoff provided an overview to the Board regarding the request for reconsideration Resolution 671/25, removing Area H from initiating a Sub-Regional Official Community Plan update and adding Area H North Official Community Plan updated.

Moved and seconded,

And Resolved:

RECONSIDERATION OF THE MOTION

198/26

THAT the following motion:

671/25 That the Board direct staff to initiate a Sub-Regional Official Community Plan update for areas F, H, J, and K and staff to initiate the Area D Community Planning; and these projects be the top priority for the planning department workplan.

Be reconsidered removing *H* and adding *and Area H North Official Community Plan update* thus reading:

*That the Board direct staff to initiate a Sub-Regional Official Community Plan update for areas F, J, and K and staff to initiate the Area D Community Planning and Area H North Official Community Plan update; and these projects be the top priority for the planning department workplan.*

**Carried**

Moved and seconded,  
And Resolved:  
MAIN MOTION

199/26

That the Board direct staff to initiate a Sub-Regional Official Community Plan update for areas F, J, and K and staff to initiate the Area D Community **Planning and Area H North Official Community Plan** update; and these projects be the top priority for the planning department workplan.

**Carried**

Moved and seconded,  
And Resolved:  
RECONSIDERATION OF THE MOTION

200/26

That the Board direct staff to initiate a Sub-Regional Official Community Plan update for areas F, J, and K and staff to initiate the Area D Community Planning and Area H North Official Community Plan update; and these projects be the top priority for the planning department workplan.

**Carried**

**ORDER OF AGENDA** Item 11 CLOSED was considered at this time.  
**RESUMED**

**RECESS/  
RECONVENE** The meeting recessed at 11:54 a.m. for lunch break and reconvened at 1:00 p.m.

**11. CLOSED**

**11.1 Meeting Closed to the Public**

The Open meeting will be adjourned after In Camera without reconvening back into the open session unless there is business that needs to be addressed.

Moved and seconded,  
And Resolved:

201/26

In the opinion of the Board - and in accordance with Section 90 of the *Community Charter* - the public interest so requires that persons other than DIRECTORS, ALTERNATE DIRECTORS, DELEGATIONS AND STAFF be excluded from the meeting; AND FURTHER, in accordance with Section 90 of the *Community Charter*, the meeting is to be closed on the bases identified in the following subsections:

(1) A part of a council meeting may be closed to the public if the subject matter being considered relates to or is one or more of the following:

- (a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality;
- (e) the acquisition, disposition or expropriation of land or improvements, if the council

considers that disclosure could reasonably be expected to harm the interests of the municipality;

(g) litigation or potential litigation affecting the municipality;

(i) the receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose;

(2) A part of a council meeting must be closed to the public if the subject matter being considered relates to one or more of the following:

(b) the consideration of information received and held in confidence relating to negotiations

(i) between the municipality and a provincial government or the federal government, or both, or between a provincial government or the federal government, or both, and a third party,

(ii) between the municipality and another local government or between another local government and a third party, or

(iii) between the municipality and a first nation or a prescribed Indigenous entity, or between a first nation or a prescribed Indigenous entity and a third party;

### 11.2 Recess of Open Meeting

Moved and seconded,

And Resolved:

202/26

The Open meeting be recessed at 1.:05 p.m. in order to conduct the Closed Board meeting and reconvened at 3:09 p.m.

**Carried**

### 12. MATTERS ARISING FROM CLOSED MEETING

Moved and seconded,

And Resolved:

203/26  
IC22/26

That the Board approve entering into a Contribution Agreement with Columbia Basin Trust for Project #: 22,602 - Regional District of Central Kootenay - Community Development Supports, and that the Chair and Corporate Officer be authorized to sign the necessary documents, and further that the funding be allocated back to each areas Community Works balance or repaid directly to the Municipalities.

**Carried**

Director Watson recorded opposed.

### 13. 2025 AUDITED FINANCIAL STATEMENTS

The 2025 Audited Financial Statements Report from BDO Canada LLP for the year ended December 31, 2025, has been received.

The presentation dated December 31, 2025 from Mario Piroddi, BDO Canada LLP - BC Interior, regarding the 2025 Audited Financial Statements, has been received.

Mario Piroddi, BDO Canada LLP - BC Interior presented to the Board regarding the 2025 Audited Financial Statements and thanked RDCK staff for all their hard work.

Yev Malloff, Chief Finance Officer, thanked the RDCK Finance team and Auditors for their hard work.

Moved and seconded,

And Resolved:

204/26 That the Board approve the unqualified 2025 Audited Financial Statements as audited by BDO Canada LLP.

**Carried**

**14. ADJOURNMENT**

Moved and seconded,  
And Resolved:

205/26 That the meeting adjourn at 3:26 p.m.

**Carried**

Originally signed by

\_\_\_\_\_  
Aimee Watson, RDCK Board Chair

Originally signed by

\_\_\_\_\_  
Christine Hopkyns, Corporate Administration Coordinator

**Mitochondrial Disease Awareness Month | Light Up for Mito**

Charity Registration Number: 81258 6667 RR0001

MitoCanada Foundation  
30022-478 Dundas Street West  
Oakville, ON L6H 7L8

Hello,

Starting in September of 2026, MitoCanada is expanding its annual awareness efforts into a full month, **Mitochondrial Disease Awareness Month (MDAM)**. This milestone reflects the incredible commitment of our community, who have spent years raising awareness, sharing their stories and building momentum across Canada and also the world during **World Mitochondrial Disease Week (September 14-20, 2026)**.

On **September 19th**, MitoCanada, alongside dozens of countries worldwide, will once again Light Up For Mito by lighting up as many national landmarks as possible in bright **green**. We invite you to help us make 2026 even bigger. Last year, we saw record-breaking engagement, with over 60 Canadian and hundreds of confirmed international landmarks shining brightly in green to show their support.

We kindly request that your landmark be illuminated in green on **Saturday, September 19th, 2026**, or alternatively on any other day during **World Mitochondrial Disease Week or the month of September**. We will recognize your participation on MitoCanada's website and World Mitochondrial Disease Week's global map!

**Let's come together once again for this inspiring global initiative and make it our most impactful year yet!**

Best,

Fatima Ali

Event Coordinator, MitoCanada Foundation

[www.MitoCanada.org](http://www.MitoCanada.org)

<https://mitochondrialdiseaseweek.org/>

<https://mitocanada.org/mitochondrial-disease-awareness-month/>

Charity Registration #- 81258 6667 RR0001

*About MitoCanada | Without energy, we cannot survive. It is as simple and complex as that. Every moment of every day, trillions of mitochondria generate the energy we need to survive. For those who are missing, or do not have enough healthy mitochondria, the impact can be devastating with symptoms that vary from mild to life-threatening.*

*MitoCanada is Canada's only registered health foundation dedicated to transforming the lives of those living with mitochondrial disease. Our mission is to energize and support patients, families, and healthcare providers across the country through education, support, awareness and transformational research, aiming to be a trusted and reliable source of information and care.*

30052-478 Dundas Street West, Oakville ON, L6H 7L8 | [www.mitocanada.org](http://www.mitocanada.org)



## **False Alarm Bylaw**

Bylaw 1439

Effective Upon Adoption

CASTLEGAR

# False Alarm Bylaw

## Bylaw 1439

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### **A bylaw to regulate the use of Alarm Systems within the City of Castlegar and to establish fees to be paid by the owner or occupier of real property in which the RCMP provide services in response to a False Alarm of an Alarm System.**

WHEREAS Section 196(1) of the *Community Charter*, S.B.C. 2003, c 26 (the "*Community Charter*") provides that Council may, by a bylaw, impose fees that are to be paid by the owner or occupier of real property to which services are provided by or on behalf of the City of Castlegar, including policing services under section 3(2) of the *Police Act*, in response to a false alarm;

AND WHEREAS Section 196(2) of the *Community Charter* provides that a fee may vary in relation to the number of occasions on which services are provided in response to a false alarm;

AND WHEREAS Section 258(1)(b) of the *Community Charter* provides that special fees imposed under section 196 (1)(a) [fire and security alarms systems] may be collected as property taxes;

AND WHEREAS Council for the City of Castlegar (the "City") has determined that excessive false alarms in the City require emergency responses from the police and may result in delaying response to a true emergency, detracting from crime prevention and constitute a cost and a nuisance to the residents of the City and it is therefore desirable to exercise the authority granted under the *Community Charter*.

NOW THEREFORE, the Council of the City of Castlegar, in open meeting assembled, enacts as follows:

### **Citation**

- 1) This Bylaw may be cited as the "False Alarm Bylaw No. 1439, 2026".

### **Definitions**

- 2) In this Bylaw and schedule attached hereto unless context otherwise requires, the following definitions apply:

"Alarm System" includes but is not limited to any mechanical, electrical or electronic devices that are primarily intended or designed to be used for:

- i) detection of entry, attempted entry, or unauthorized entry onto a premises;
- ii) detection of damage on a premises;
- iii) emitting a sound, signal, message, or notification upon detection as defined in (i) or (ii).
- iv) for greater certainty, includes a device which registers an alarm which is not audible, visible, or perceptible outside the premises inside which it is installed.

But excludes any device that is installed inside of a motor vehicle or a device that is a Panic Button.

"Alarm System Provider" means a person, partnership, contractor, or company that offers the purchase of Alarm Systems, monitoring of Alarm Systems, or reports activations of Alarm Systems to the RCMP.

"City" means the City of Castlegar.

"Excessive False Alarms" means two (2) or more False Alarms involving any Hold-up Alarm, Panic Alarm, or Intrusion Alarm within a twelve (12) month period.

"False Alarm" includes but is not limited to the activation of an Alarm System that directly or indirectly notifies the RCMP and results in the RCMP responding to a premises where:

- i) There is no apparent emergency;
- ii) There is no apparent unauthorized or unlawful entry onto a premises;
- iii) An alarm is being tested by an alarm system provider;
- iv) An alarm reporting an attempt or completed criminal offence or an emergency situation occurring on or in relation to the address in which the alarm system is installed where no evidence exists or where no such event took place;
- v) An alarm actually or apparently activated by atmospheric conditions, excessive vibrations or power failure;
- vi) There are medical alerts.

"False Alarm Fee" means the fee or fees set out in Schedule "A" and forming part of this Bylaw.

"Keyholder" means a person, capable of gaining access to or securing the premises containing an alarm system, and who has been named by an owner or occupier as a person who can be contacted in the event of an alarm from an alarm system.

"Panic Alarm" includes but is not limited to an alarm system installed on the premises that is designed to notify or alert the immediate occurrence of a robbery, burglary, active shooting, hostage situation, or violent or similar offence.

"Police" means the Royal Canadian Mounted Police (RCMP), Castlegar Detachment.

"Premises" means any building, structure, commercial property, or facility of any kind.

### **Operation and Maintenance of Alarm Systems**

- 3) The owner or occupier of a premises where an Alarm System has been installed must ensure the maintenance, proper use and operation of that Alarm System.
- 4) No Alarm System Provider shall report an alarm to the RCMP unless a representative of the Alarm System Provider has first placed a telephone call to the premises or to the appropriate contact person to determine whether the alarm is valid.

## **False Alarms**

- 5) No owner or occupier of real property where an Alarm System is installed shall cause or allow a False Alarm to occur on the property.
- 6) An owner or occupier of premises is guilty of an offence under this Bylaw, where an Alarm System is installed and Excessive False Alarms occur.

## **Contact Information**

- 7) Every owner or occupier of premises at which an Alarm System is installed must provide the names of at least three Keyholders to the Alarm System Provider.
- 8) The owner or occupier of premises where an Alarm System is installed and alerts an Alarm System Provider must ensure that the Alarm System Provider is provided with current contact information for Keyholders who are required to attend the premises. The owner or occupier must ensure contact information is maintained and updated.
- 9) The owner or occupier of premises is prohibited from designating the RCMP as a Keyholder.
- 10) The owner or occupier of premises must provide a Keyholder to be available to attend the premises, when an Alarm has caused the RCMP to respond, within 15 minutes of being requested by the Alarm System Provider or RCMP.

## **Offence and Penalty**

- 11) A person who violates a provision of this Bylaw, or who permits any act or thing to be done in violation of any provision of this Bylaw, or who neglects to or refrains from doing anything required to be done by any provision of this Bylaw is guilty of an offence against this Bylaw and is liable to the penalties imposed under this Bylaw.
- 12) Pursuant to Section 258 of the *Community Charter*, a fee required to be paid by this Bylaw which remains unpaid after December 31 of the calendar year, will be added to and form part of the property taxes in arrears on the subject property.

## **Severability**

- 13) If any portion of this Bylaw is held to be invalid by a court of competent jurisdiction, such invalidity shall not affect the validity of the remaining portions of this bylaw.
- 14) In this Bylaw, references to statutes, regulations, bylaws or policies, positions, titles or ministries include the same, as they may be from time to time, amended, replaced or succeeded by.

**Repeal**

Security Alarm System Bylaw No. 767, 1996 and all amendments to are hereby repealed.

READ A FIRST TIME this 19<sup>th</sup> day of May 2026  
READ A SECOND TIME this 19<sup>th</sup> day of May 2026  
READ A THIRD TIME this 19<sup>th</sup> day of May 2026  
ADOPTED this day of 2026.

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Mayor

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Director of Corporate Services

# Municipal Ticketing Bylaw Amendment

## Bylaw 1458

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### **A Bylaw to amend City of Castlegar Municipal Ticketing Bylaw No. 1179**

WHEREAS pursuant to section 264 of the *Community Charter*, Council may, by bylaw, designate a bylaw for the purposes of ticketing for bylaw offences;

AND WHEREAS pursuant to the *Community Charter*, Council may designate bylaw enforcement officers for the purposes of administering and enforcing municipal bylaws;

AND WHEREAS the *Community Charter* authorizes a bylaw enforcement officer to lay an information by means of a ticket for contravention of a designated bylaw;

AND WHEREAS the *Community Charter* authorizes Council to establish penalties and fines for offences dealt with under Division 3 – Ticketing for Bylaw Offences;

AND WHEREAS it is deemed expedient and in the public interest to amend Municipal Ticketing Bylaw 1179:

THEREFORE, the Council of the City of Castlegar, in open meeting assembled, enacts as follows:

### **AMENDMENTS**

Municipal Ticketing Bylaw 1179 is hereby amended by:

1. Updating all references of Manager of Planning, Development & Sustainability to Director of Community Safety and Development.
2. Updating all schedules under Schedule A to include Bylaw Compliance and Enforcement Officer and remove Commissionaires British Columbia.
3. Replacing previous schedules
  - o B-2 Building
  - o B-5 Good Neighbour
  - o B-7 Property Maintenancewith the revised schedules B-2, B-5, forming part of this Bylaw.
4. Adding the new Schedule B-7 False Alarms, forming part of this Bylaw.
5. Adding the new Schedule B-19 Signs, forming part of this Bylaw.

### **CITATION**

This bylaw may be cited as the "Municipal Ticketing Amendment Bylaw 1458".

This Bylaw shall come onto full force and effect upon final adoption.

READ A FIRST TIME this 19<sup>th</sup> day of May 2026

READ A SECOND TIME this 19<sup>th</sup> day of May 2026

READ A THIRD TIME this 19<sup>th</sup> day of May 2026

ADOPTED this day of

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Mayor

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Director of Corporate Services

**SCHEDULE B-2**

<b>Building Bylaw</b>			
<b>Relevant Section(s)</b>	<b>Description of Offence</b>	<b>Penalty Amount</b>	<b>Second Offence</b>
<b>Column 1</b>	<b>Column 2</b>	<b>Column 3</b>	<b>Column 4</b>
5.1	Work without permit	\$200	\$400
5.2	Fail to obtain Occupancy Permit	\$200	\$400
5.5	Tamper with Notice	\$200	\$400
5.6	Work which varies from plans	\$200	\$400
15.23	Failure to obey 'Stop Work' order	\$200	\$400

**SCHEDULE B-5**

<b>Good Neighbour Bylaw</b>		
<b>Relevant Section(s)</b>	<b>Description of Offence</b>	<b>Penalty Amount</b>
<b>Column 1</b>	<b>Column 2</b>	<b>Column 3</b>
3.1	Obstruct or interfere with a Bylaw Enforcement Officer in the exercise of their duties	\$100
4.2	Parks and Public Spaces violations	\$100
5	Noise violations	\$100
6	Property Maintenance violations	\$100
7	Nuisance Abatement violations	\$100
7.9	Excessive Nuisance Abatement Fee	\$200

**SCHEDULE B-7**

<b>False Alarm Bylaw</b>		
<b>Relevant Section(s)</b>	<b>Description of Offence</b>	<b>Penalty Amount</b>
<b>Column 1</b>	<b>Column 2</b>	<b>Column 3</b>
5, 6, 11, 12	For attendance at a False Alarm of an Alarm System where the owner or occupier or Keyholders have not attended the premises or cancelled the Alarm within fifteen (15) minutes of being requested to do so by the Alarm System Provider or RCMP.	\$100
5, 6, 11, 12	For attendance at a False Alarm of an Alarm System, where there has been attendance at more than two (2) False Alarms of the Alarm System within the preceding twelve (12) month period.	\$200
5, 6, 11, 12	For attendance at a False Alarm of an Alarm System, where there has been attendance at more than (3) False Alarms of the alarm system within the preceding twelve (12) month period.	\$300
5, 6, 11, 12	For attendance at each False Alarm of an Alarm System occurring after the third instance in the preceding (12) month period.	\$400

**SCHEDULE B-19**

<b>SIGNS</b>		
Relevant Section(s)	Description of Offence	Penalty Amount
Column 1	Column 2	Column 3
7, 11	Installing a sign against this Bylaw or without a permit	\$100
11	Failure to remove a sign after being issue a removal notice	\$100
11	Offences of a continuing nature against this Bylaw.	\$250

# Local Government Election and Assent Voting Amendment

## Bylaw 1459

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### **A Bylaw to provide for the determination of various procedures for the conduct of local government elections and assent voting and for the use of automated voting machines.**

WHEREAS under the *Local Government Act*, Council may, by bylaw, determine various procedures and requirements to be applied to the conduct of local government elections and assent voting;

AND WHEREAS under the *Local Government Act*, Council may, by bylaw, provide for the use of automated voting machines, voting recorders or other devices for voting in an election;

AND WHEREAS Council wishes to establish voting procedures and requirements under that authority;

AND WHEREAS it is deemed expedient and in the public interest to amend Local Government Election and Assent Voting Bylaw 1381:

THEREFORE, the Council of the City of Castlegar, in open meeting assembled, enacts as follows:

#### **AMENDMENTS**

Local Government Election and Assent Voting Bylaw 1381 is hereby amended by:

1. Updating the definition of "Acceptable mark" to: "means marks that clearly indicate the intention of the elector to vote for a candidate or candidates in accordance with the *Local Government Act Rules for accepting votes and rejecting ballots*."
2. Removing section 14.4(a) "*Beside the name of each candidate of their choice, up to the maximum number of candidates to be elected for each of the offices to be filled.*"

And replacing it with the new 14.4(a) "*Beside the name of each candidate of their choice, within the tabulator reading area, voters may mark up to the maximum number of candidates to be elected for each office to be filled.*"

3. Updating section 14.4(c) to read "*Within the voting tabulator reading area, either 'yes' or 'no' in the case of each bylaw or other matter on which the assent or opinion of the electors is sought.*"

#### **CITATION**

This bylaw may be cited as the "Local Government Election and Assent Voting Amendment Bylaw 1459".

This Bylaw shall come onto full force and effect upon final adoption.

READ A FIRST TIME this 19<sup>th</sup> day of May 2026  
READ A SECOND TIME this 19<sup>th</sup> day of May 2026  
READ A THIRD TIME this 19<sup>th</sup> day of May 2026  
ADOPTED this day of

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Mayor

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Director of Corporate Services

## Bylaw 1441

**A bylaw to establish an Emergency Management Organization for the City of Castlegar.**

WHEREAS the *Emergency and Disaster Management Act* [SCB 2023] requires that a local authority establish and maintain an Emergency Management Organization for the purposes of emergency and disaster mitigation, preparedness, response, and recovery;

AND WHEREAS Council has the authority to delegate some, or all, of its authority under the *Act* to declare a State of Local Emergency;

NOW THEREFORE the Council of the City of Castlegar, in open meeting assembled, enacts as follows:

**CITATION**

1. This bylaw may be cited as the "Emergency Management Organization Bylaw 1441, 2026".

**DEFINITIONS**

2. In this Bylaw, the following words shall have the following meanings:

**Act** means the *Emergency and Disaster Management Act* [SCB 2023] and any relevant amendments and replacements. Unless otherwise specifically defined, the words used in this bylaw shall have the same meaning as the words have in the *Act*.

**British Columbia Emergency Management System (BCEMS)** means a framework for a standardized response to all emergencies and disasters that has been adopted by the Province of British Columbia.

**Chief Administrative Officer (CAO)** means the person appointed by Council as the Chief Administrative Officer pursuant to Section 147 of the *Community Charter*, or as designated as Acting Chief Administrative Officer, to act on their behalf.

**Community Resiliency or Reception Centre** means a facility for various agencies and groups offering guidance, advice, and assistance to those affected by an emergency or disaster.

**Council** means the municipal Council elected for the City of Castlegar.

**Declaration of a State of Local Emergency** means a declaration under the *Act* that allows local authorities to take special measures to address an imminent or existing emergency that threatens lives, property, or heritage sites. This declaration enables the local authority to exercise emergency powers, such as evacuation orders, travel restrictions, or entering private property to mitigate the emergency's effects.

**Disaster** means a serious disruption to a community that overwhelms its capacity to cope using its own resources. This can stem from natural, man-made, or technological hazards, and includes events threatening to cause substantial loss of life or human suffering, property damage, or environmental degradation.

**Emergency** means a current or imminent event resulting from an accident, fire, force of nature, the presence or suspected presence of a transmissible disease, or environmental toxin, or a prescribed type of event or circumstance that requires prompt coordination or action to protect the health, safety, or wellbeing of people, or limit damage to property.

**Emergency Program Coordinator (EPC)** means the coordinator appointed by Council to support the City of Castlegar Emergency Management Organization.

**Emergency Program Director (EPD)** means the director appointed by Council to provide leadership and administration of the City's Emergency Management Organization.

**Emergency Management Organization** means an organized strategy and program consisting of assessment of community hazards and vulnerabilities, risk mitigation, preparedness, response, business continuity, and recovery.

**Emergency Operations Centre (EOC)** means a function identified by the Emergency Management Organization that is provided with appropriate equipment and resources to gain situational awareness, provide strategic direction to response and recovery efforts, to liaise and communicate with other levels of government, and develop public messaging prior to, during, and following emergencies and disasters.

**Emergency Operations Centre (EOC) Director** means the person that manages the staff and overall operations in the Emergency Operations Centre while activated.

**Recovery Manager** means the person appointed by Council to manage short, medium, or long-term recovery efforts following a disaster or emergency event.

**Recovery Operations Centre** means the facility that is established to provide continuity in the support and coordination of recovery activities as efforts transition from response and early recovery to medium to longer term recovery efforts.

## ORGANIZATION

3. The purpose of this Bylaw is to ensure that the City's emergency management organization is carried out in accordance with the *Act*.
4. Council will appoint an Emergency Program Director (EPD) to coordinate the City's Emergency Management Organization.
5. Council will appoint an Emergency Program Coordinator (EPC) to perform the day-to-day administration of the City's Emergency Management Organization, including ensuring readiness for an emergency and/or disaster event by keeping the City's Emergency Operations Centre (EOC) functional and by coordinating on-going training and qualification requirements of staff and volunteers for EOC and ESS services.
6. Council will establish and maintain an Emergency Management Policy Group that is comprised of:
  - a. A member of Council;
  - b. the City's Chief Administrative Officer (CAO);
  - c. the City's Emergency Program Director (EPD); and
  - d. the City's Emergency Program Coordinator (EPC).

7. The Emergency Management Policy Group may also include others as determined by the Committee to support the work of the Emergency Management Policy Group as deemed necessary to support the City's Emergency Management Organization from time to time.
8. The Emergency Management Policy Group will be responsible for providing guidance to Council on emergency management priorities and work plans.
9. Council will maintain its authority over decisions on emergency management bylaws, plans, policies and agreements in accordance with the *Act*.

#### **DUTIES AND RESPONSIBILITIES OF THE EMERGENCY MANAGEMENT POLICY GROUP**

10. The Emergency Management Policy Group through the Emergency Program Director (EPD) will prepare and present to Council for approval:
  - a. An emergency management plan as prescribed in the *Act*;
  - b. A business continuity plan as prescribed in the *Act*;
  - c. An annual work plan and budget to support the City's Emergency Management Organization.
11. The Emergency Management Policy Group through the Emergency Program Director (EPD) is responsible for providing annual reports respecting the Emergency Management Organization to Council and the Province in accordance with the *Act*.
12. The Emergency Management Policy Group through the Emergency Program Director (EPD) is responsible for providing reports respecting a Declaration of State of Local Emergency or Local Recovery Period to the Province in accordance with the *Act*.

#### **DUTIES AND RESPONSIBILITIES OF COUNCIL**

13. Council may by Resolution, or through the Mayor, perform the following actions in accordance with the *Act*:
  - a. Declare, amend, extend, or cancel a State of Local Emergency;
  - b. Exercise response powers;
  - c. Exercise recovery powers;
  - d. Declare, amend, extend, or cancel a Local Recovery Period;
  - e. Authorize the borrowing of money when a State or Local Emergency or Local Recovery Period is in effect; and
  - f. Designate a person or entity to perform the actions as listed.

#### **DUTIES AND RESPONSIBILITIES OF THE EMERGENCY PROGRAM DIRECTOR**

14. The Emergency Program Director reports to the City's Chief Administrative Officer.
15. The Emergency Program Director is responsible for providing leadership and administration of the City's Emergency Management Organization and ensuring compliance with the *Act* and its associated regulations.
16. The Emergency Program Director, subject to the approval of Council, may enter into agreements with other regional districts, municipalities, Indigenous Governing Bodies, emergency response agencies, community organizations and private business for the purposes of mutual aid and coordination of emergency mitigation, preparedness, response and recovery.

**DUTIES AND RESPONSIBILITIES OF THE EMERGENCY PROGRAM COORDINATOR**

17. The Emergency Program Coordinator is responsible for establishing and maintaining the City's Emergency Operations Centre and all required equipment to ensure readiness to emergency events.
18. The Emergency Program Coordinator is responsible for coordinating Emergency Operations Centre staff training and maintaining a staffing and resource plan for the Emergency Operations Centre.
19. The Emergency Program Coordinator will develop an annual exercise program as a refresher for staff expected to contribute to the functioning of the Emergency Operations Centre.
20. The Emergency Program Coordinator is responsible for public communications to build community awareness of risk, mitigation, and preparedness.
21. The Emergency Program Coordinator may be required to liaison with other regional districts, municipalities, Indigenous Governing Bodies, community organizations, and private businesses in the delivery of emergency management activities.
22. The Emergency Program Coordinator may be required to establish, coordinate, and support volunteer programs in the delivery of Emergency Support Services, establishment of a short-term Community Resiliency or Response Centre, and in appointing a short-term Recovery Manager.

**IMPLEMENTATION OF THE EMERGENCY MANAGEMENT ORGANIZATION**

23. The City will establish and maintain an Emergency Operations Centre for the purposes of coordinating emergency operations, including response and recovery to emergency and disaster events.
24. The City's Emergency Management Organization will use the British Columbia Emergency Management System (BCEMS) in accordance with the *Act*.
25. Activation of the City's Emergency Operations Centre may be initiated by the City's Chief Administrative Officer, Emergency Program Director, Emergency Program Coordinator, or Fire Chief.
26. Following an emergency or disaster event, Council may establish a Recovery Operations Centre and appoint a Recovery Manager to support and manage medium term and long-term recovery efforts.

**LIABILITY**

27. As enabled under the *Act*, no person, including without limitation, Council, Mayor, members of the Emergency Management Policy Group, employees of the City, EOC or ESS volunteers, or response agencies appointed, authorized, or responsible for carrying out actions or directives related to emergency or disaster response or recovery is liable for any loss, cost, expense, damages, or injuries to persons or property that result from such actions or directives if exercised in good faith unless grossly negligent.

**SEVERABILITY**

28. If a portion of this Bylaw is held invalid by a court of competent jurisdiction, then the invalid portion must be severed, and the remainder of this Bylaw is deemed to have been adopted without the severed section, subsection, paragraph, subparagraph, clause, or phrase.

**Repeal**

29. Emergency Measures Bylaw 828, 1997, and all amendments thereto is hereby repealed.

**Readings**

READ A FIRST TIME this XX day of XX, 2026.

READ A SECOND TIME this XX day of XX, 2026.

READ A THIRD TIME this XX day of XX, 2026.

ADOPTED this XX day of XX, 2026.

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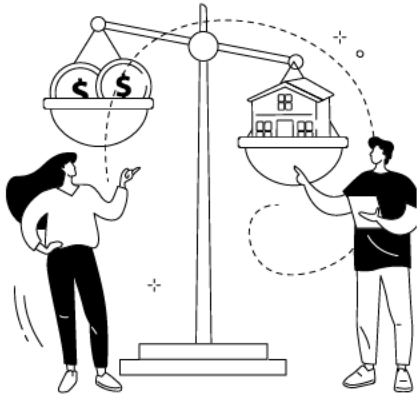
Maria McFaddin, Mayor

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Bree Seabrook, Director of Corporate Services

# Our Principles

These principles shape both short and long-term planning and decision making and they help set the direction the City of Castlegar takes during a Council's four-year term.



**1** GOVERNANCE & SERVICE EXCELLENCE



**2** A FUTURE WITH AFFORDABLE HOMES FOR ALL



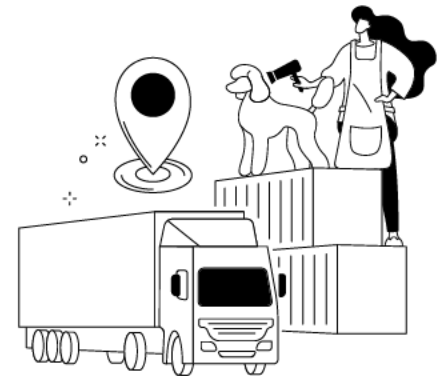
**3** QUALITY OF LIFE



**4** WEST KOOTENAY REGIONAL AIRPORT EXCELLENCE



**5** ACCESS TO HEALTHCARE



**6** A PROSPEROUS CITY