

Regular Meeting Minutes of Council October 5, 2026

Regular Meeting Minutes of the City of Castlegar Council held by Zoom live meeting and available to the public for live streaming in Council Chambers at the Community Forum, 445 13th Avenue, Castlegar, B.C., commenced at 3:00 p.m. for Committee of the Whole, immediately followed by a Closed Meeting of Council and reconvened at 7:00 p.m. for Regular Council proceedings.

Members Present Mayor Maria McFaddin
Councillor Darcy Bell
Councillor Brian Bogle
Councillor Shirley Falstead
Councillor Sue Heaton-Sherstobitoff
Councillor Cherryl MacLeod

Absent Councillor Sandy Bojecho

Staff Present Chris Barlow, Chief Administrative Officer
Bree Seabrook, Director of Corporate Services
Steffan Klassen, Director of Finance & Technology
Chris Hallam, Director of Municipal Services
Nick Ahlefeld, Fire Chief
Nicole Brown, Manager of Legislative Services
Jennifer Chamberlain, Executive Assistant
Meeri Durand, Director of Community Safety & Development
Ali Garcia, Sea to Sky IT
Ginger Lester, Communications Manager
Ryan Niddery, Manager of Engineering and Infrastructure
Ryan Reid, Accountant
Aimee Uhlenbruck, Manager of Finance.
Alexandra Wilde, Manager of Human Resources

Other Public and Media

1 CALL TO ORDER: Mayor McFaddin called the meeting to order at 3:00 p.m.

2 ADOPTION OF AGENDA:

R244-26 Moved and seconded, and
RESOLVED:

THAT the agenda for the Regular Council Meeting of October 5, 2026 be adopted.

CARRIED.

3 RESOLUTION TO RESOLVE INTO COMMITTEE OF THE WHOLE:

R245-26 Moved and seconded, and
RESOLVED: THAT Council now resolve itself into Committee of the Whole.

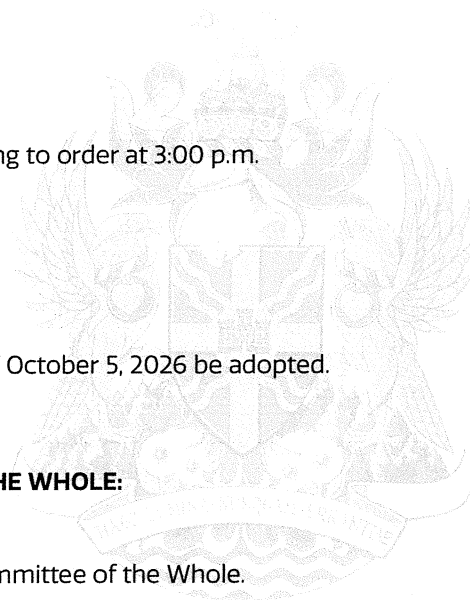
CARRIED.

4 DELEGATION: Nil

5 COMMUNITY WELLNESS, SAFETY & DEVELOPMENT (Councillor Bell, Chair)

(a) COUNCIL COMMITTEE LIAISON VERBAL UPDATE

- October is National Library Month.



(b) **FIRE DEPARTMENT VERBAL UPDATE**

- This is Fire Prevention Week. Visiting elementary schools this week and daycares next week.
- Fire Smart mitigation work completed by Selkirk College at the City's Treatment Plant.

(c) **RCMP DETACHMENT VERBAL UPDATE**

- Nil

(d) **WEST KOOTENAY REGIONAL AIRPORT VERBAL UPDATE**

- 28/30 scheduled flights were successful. Bus service was provided for the 2 cancelled flights.

(e) **COMMUNITY SAFETY AND DEVELOPMENT VERBAL UPDATE.**

- Nil

(f) **Building Permit and Business Licence Reports – September 2026**

COW111-26

RECOMMENDATION: Council consider and resolve to receive for information:

- Building Permit Report – September 2026
- Business Licence Report – September 2026

CARRIED.

6 CULTURAL & CIVIC PRIDE (Councillor Heaton-Sherstobitoff, Chair)

(a) **COUNCIL COMMITTEE LIAISON VERBAL UPDATE**

- Winter Wonderland event will be on December 5.
- Winter Wonderland matinee movie will likely occur December 12.
- The Castlegar Heritage Society is considering a winter market to continue to build this event.

7 FINANCE AND CORPORATE SERVICES (Councillor Bogle, Chair)

(a) **Finance and Corporate Services Community Liaison Verbal Update**

- N/A

(b) **Corporate Services Verbal Update**

- Human Resources updated on staff training, recruitment, and new employees.
- Following submission of the City's application to the Province of BC's E-Kick Scooter Pilot Program, the Province indicated it will not be able to process any new participating communities until the provincial election is complete and the new cabinet is sworn in.

(c) **2026 Council Strategic Plan Implementation Report – Quarter 3 Update (Report No. 26-76)**

Report from the Chief Administrative Officer to present Council with the 2026 Council Strategic Plan Implementation Report – Quarter 3 Update.

COW112-26

Moved, and
RECOMMENDED:

THAT Council receive for information Report #26-76 titled "2026 Council Strategic Plan Implementation Report – Quarter 3 Update".

CARRIED.

(d) **Direct Award of Organizational Plan and Civic Works Continuous Improvement Program Consulting Services (Report No. 26-78)**

Report from the Chief Administrative Officer to seek Council approval to direct award Organizational Plan and Civic Works Continuous Improvement Program consulting services to Brilliance Consulting Ltd.

COW113-26

Moved, and
RECOMMENDED:

THAT Council approve the direct award of Organizational Plan and Civic Works Continuous Improvement Program consulting services to Brilliance Consulting Ltd. for an amount not to exceed \$90,500 plus applicable taxes,

AND FURTHER;

THAT Council direct staff to execute the necessary documents.

CARRIED.

(e) **Use of City Technology Policy 2-1 (Report No. 26-74)**

Report from the Director of Finance & Technology to seek Council's consideration and approval on the proposed Use of City Technology Policy 2-1 and Council's authorization to rescind Communication Systems Policy 2-1 and Cell Phone Use Policy 5-9.

COW114-26

Moved, and
RECOMMENDED:

THAT Council rescind Communication Systems Policy 2-1,

AND FURTHER;

THAT Council rescind Cell Phone Use Policy 5-9,

AND FURTHER;

THAT Council approve Use of City Technology Policy 2-1.

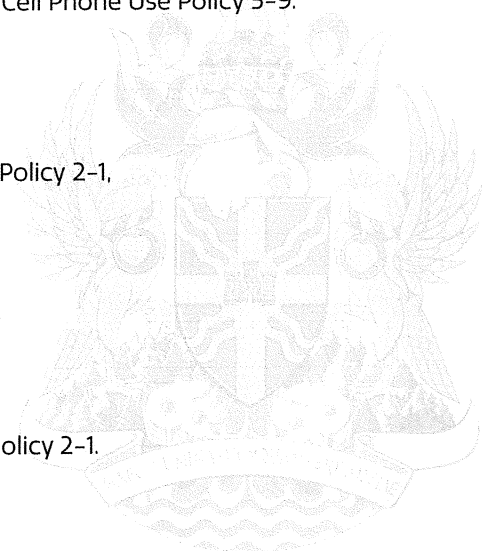
CARRIED.

(f) **2026 Q3 Community Grant Applications (Report No. 26-75)**

Report from the Accountant to seek Council's consideration of the 2026 third quarter Community Grant applications.

COW115-26

Moved, and
RECOMMENDED:



THAT Council approve the Community Grant funding in the amount of \$1,500 to the Mexican Community – Kootenay Boundary.

CARRIED.

COW116-26

Moved, and
RECOMMENDED:

THAT Council approve the Community Grant funding in the amount of \$4,167 to the Kootenay Columbia Learning Centre PAC.

CARRIED.

COW117-26

Moved, and
RECOMMENDED:

THAT Council deny the Community Grant funding in the amount of \$2,500 to the Take a Hike Youth Mental Health Foundation.

CARRIED.

COW118-26

Moved, and
RECOMMENDED:

THAT Council deny the Community Grant funding in the amount of \$350 to the Deer Park Recreation Society.

CARRIED.

COW119-26

Moved, and
RECOMMENDED:

THAT Council deny the Community Grant funding in the amount of \$6,250 to the Kootenay Gallery of Art, History & Science.

CARRIED.

(g) 2027 Permissive Tax Exemption Bylaw 1467 (Report No. 26-77)

Report from the Manager of Finance to seek Council's approval of the proposed 2027 Permissive Tax Exemption Bylaw 1467.

COW120-26

Moved, and
RECOMMENDED:

THAT Council proceed with the required readings of the proposed 2027 Permissive Tax Exemption Bylaw 1467.

CARRIED.

8 MUNICIPAL SERVICES (Councillor MacLeod, Chair)

(a) Municipal Services Department Verbal Update

- Update on the Liquid Waste Management Plan
- Feedback received from the province; and
- Next steps

9 QUESTION PERIOD: Nil

10 RESOLUTION TO RISE FROM COMMITTEE OF THE WHOLE:

R246-26 Moved and seconded, and
RESOLVED: THAT Council rise from Committee of the Whole.

CARRIED.

11 RESOLUTION TO RECESS THE PUBLIC MEETING UNTIL 7:00 P.M.

R247-26 Moved and seconded, and
RESOLVED:

THAT pursuant to Section 90 of the *Community Charter*, the public be excluded from this portion of the meeting as the subject matter being considered relates to the following:

- ***Community Charter Section 90(1)(L)***
Discussions with municipal officers and employees respecting municipal objectives, measures and progress reports for the purposes of preparing an annual report under section 98 [annual municipal report].
- ***Community Charter Section 90(1)(E)***
The acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality.

AND FURTHER;

THAT the public portion of the meeting be recessed until 7:00 p.m.,

AND FURTHER;

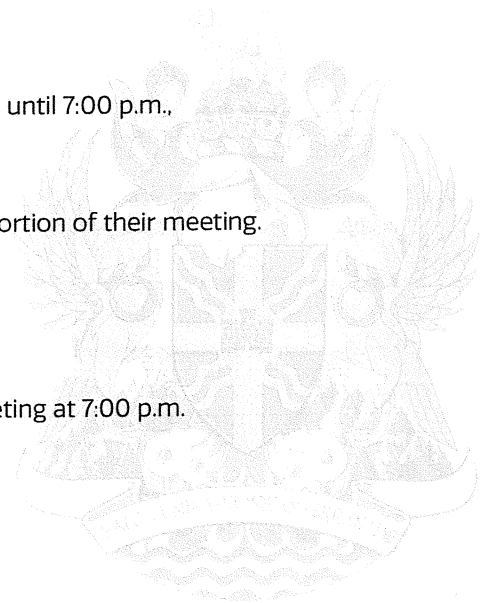
THAT Council immediately resolve into the closed portion of their meeting.

CARRIED.

The meeting recessed at 4:11 p.m.

12 RECONVENE: Mayor McFaddin reconvened the meeting at 7:00 p.m.

Members	Mayor Maria McFaddin
Present	Councillor Darcy Bell
	Councillor Brian Bogle
	Councillor Shirley Falstead
	Councillor Sue Heaton-Sherstobitoff
	Councillor Cherryl MacLeod
Absent	Councillor Sandy Bojchko
Staff	Chris Barlow, Chief Administrative Officer
Present	Bree Seabrook, Director of Corporate Services
	Steffan Klassen, Director of Finance & Technology



Chris Hallam, Director of Municipal Services
Nicole Brown, Manager of Legislative Services
Jennifer Chamberlain, Executive Assistant
Meeri Durand, Manager of Community Safety and Development

Other Public and Media

13 DELEGATION: Nil

14 COUNCIL MEETING MINUTES FOR APPROVAL:

R248-26 Moved and seconded, and
RESOLVED:

THAT the following Minutes be adopted as presented:

- Regular Meeting Minutes – September 21, 2026

CARRIED.

15 RESOLUTION TO ADOPT RECOMMENDATIONS OF COMMITTEE OF THE WHOLE:

The following resolutions were recommended at the September 21, 2026, Committee of the Whole Meeting and are presented for consideration of adoption by Council:

R249-26 Moved and seconded, and
RESOLVED:

THAT the following items considered and received for information at the September 21, 2026, Committee of the Whole meeting, be adopted:

- Castlegar & District Public Library Regular Board Meeting Minutes – June 10, 2026.

CARRIED.

The following resolutions were recommended at the October 5, 2026, Committee of the Whole Meeting and are presented for consideration of adoption by Council:

R250-26 Moved and seconded, and
RESOLVED:

THAT Council approve the direct award of Organizational Plan and Civic Works Continuous Improvement Program consulting services to Brilliance Consulting Ltd. for an amount not to exceed \$90,500 plus applicable taxes,

AND FURTHER;

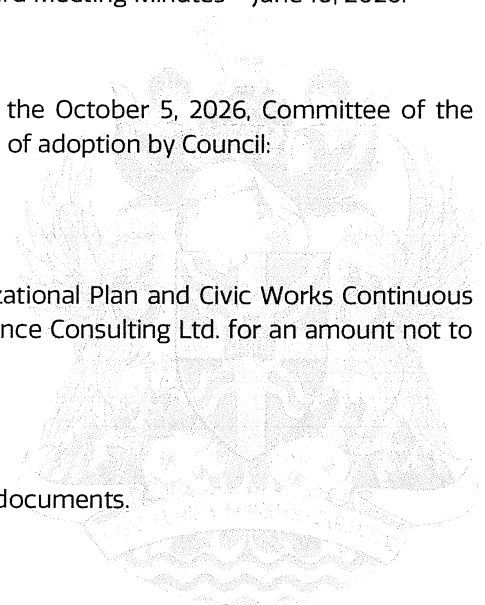
THAT Council direct staff to execute the necessary documents.

CARRIED.

R251-26 Moved and seconded, and
RESOLVED:

THAT Council rescind Communication Systems Policy 2-1,

AND FURTHER;



THAT Council rescind Cell Phone Use Policy 5-9,

AND FURTHER;

THAT Council approve Use of City Technology Policy 2-1.

CARRIED.

R252-26

Moved and seconded, and
RESOLVED:

THAT Council approve the Community Grant funding in the amount of \$1,500 to the Mexican Community – Kootenay Boundary.

CARRIED.

R253-26

Moved and seconded, and
RESOLVED:

THAT Council approve the Community Grant funding in the amount of \$4,167 to the Kootenay Columbia Learning Centre PAC.

CARRIED.

R254-26

Moved and seconded, and
RESOLVED:

THAT Council deny the Community Grant funding in the amount of \$2,500 to the Take a Hike Youth Mental Health Foundation.

CARRIED.

Opposed: Councillor Falstead

R255-26

Moved and seconded, and
RESOLVED:

THAT Council deny the Community Grant funding in the amount of \$350 to the Deer Park Recreation Society.

CARRIED.

R256-26

Moved and seconded, and
RESOLVED:

THAT Council deny the Community Grant funding in the amount of \$6,250 to the Kootenay Gallery of Art, History & Science.

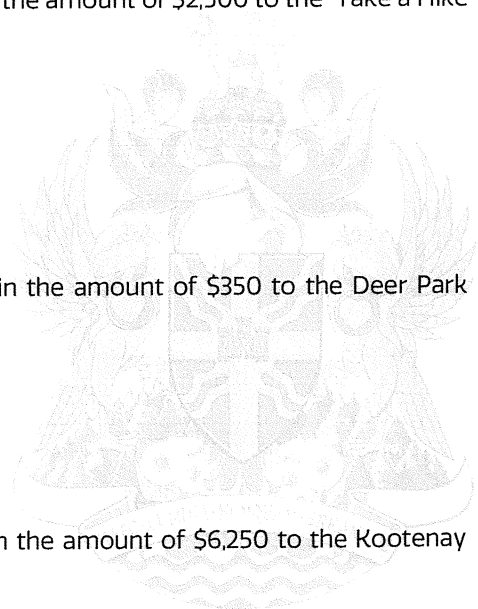
CARRIED.

Opposed: Councillor Falstead

16 REGIONAL DISTRICT OF CENTRAL KOOTENAY (RDCK) MEETING MINUTES:

R257-26

Moved and seconded, and
RESOLVED:



THAT the following minutes be received for information:

- Regular Board Meeting Minutes – August 20, 2026

CARRIED.

17 CORRESPONDENCE:

R258-26

Moved and seconded, and
RESOLVED:

THAT Council approve the request from Dina Sallman on behalf of the Cerebral Palsy Association of British Columbia to illuminate the Kinnaird Overpass lights in green on October 6, 2026, in recognition of World Cerebral Palsy Day.

CARRIED.

18 REPORTS OTHER:

- (a) **Recreation Commission Member Verbal Update**
Recreation Commission Meeting October 6, 2026

- (b) **Councillor MacLeod reported on her attendance at UBCM:**

19 MAYOR'S REPORT: The Mayor reported on her attendance at the following:

- Interior Lumber Manufacturers Association Meeting.
- Tour of Kalesnikoff operations.

20 NEW & UNFINISHED BUSINESS: Nil

21 BYLAWS FOR CONSIDERATION:

Council Procedures Bylaw 1462 – Adoption (Report No. 26-68)

A Bylaw to establish the general procedures to be followed by Council and Council committees in conducting their business.

R259-26

Moved and seconded, and
RESOLVED:

THAT Council Procedures Bylaw 1462 be adopted.

CARRIED.

Permissive Tax Exemption Bylaw 1467 – First, Second, and Third Readings. (Report No. 26-77)

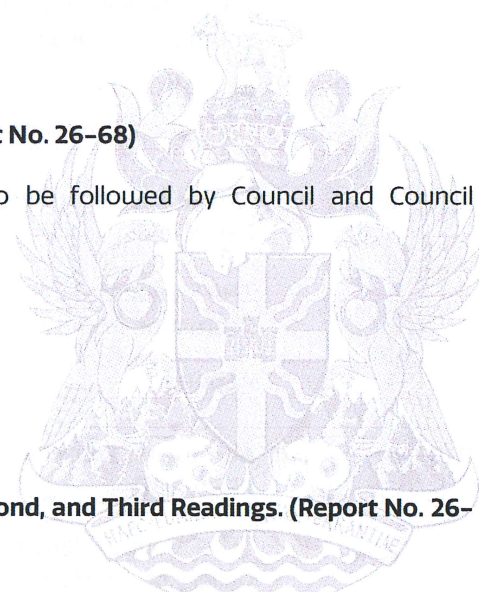
A Bylaw to exempt from taxation certain properties situated in the City of Castlegar.

R260-26

Moved and seconded, and
RESOLVED:

THAT Permissive Tax Exemption Bylaw 1467 be read a first, second, and third time.

CARRIED.



22 NEXT MEETING(S):

October 15, 2026 at 4:30 p.m. Special Open Meeting via Zoom live meeting and available to the public for live streaming in Council Chambers at the Community Forum, 445 13th Avenue, Castlegar, B.C.

October 19, 2026 at 3:00 p.m. for Committee of the Whole Meeting followed by the Regular Council Meeting at 7:00 p.m. via Zoom live meeting and available to the public for live streaming in Council Chambers at the Community Forum, 445 13th Avenue, Castlegar, B.C.

23 NOTICE OF MOTION: Nil

24 QUESTION PERIOD: Nil

25 ADJOURNMENT:

R261-26 Moved and seconded, and
RESOLVED: THAT the Regular meeting be adjourned.

CARRIED.

The Regular Meeting was adjourned at 7:15 p.m.

CERTIFIED CORRECT:



Bree Seabrook
Director of Corporate Services



Maria McFaddin
Mayor

