

Regular Meeting Minutes of Council April 7, 2026

Regular Meeting Minutes of the City of Castlegar Council held by Zoom live meeting and available to the public for live streaming in Council Chambers at the Community Forum, 445 13th Avenue, Castlegar, B.C., commenced at 3:00 p.m. for Committee of the Whole, immediately followed by a Closed Meeting of Council and reconvened at 7:00 p.m. for Regular Council proceedings.

Members Present Deputy Mayor Brian Bogle
Councillor Darcy Bell
Councillor Sandy Bojecho
Councillor Shirley Falstead
Councillor Cheryl MacLeod

Absent Mayor Maria McFaddin
Councillor Sue Heaton-Sherstobitoff

Staff Present Chris Barlow, Chief Administrative Officer
Bree Seabrook, Director of Corporate Services
Steffan Klassen, Director of Finance & Technology
Nicole Brown, Manager of Legislative Services
Jennifer Chamberlain, Executive Assistant
Danny Clarke, Airport Manager
Meeri Durand, Director of Community Safety & Development
Alex Hadfield, Manager of Human Resources
Deanna Hooper, Manager of Civic Works
Ginger Lester, Communications Manager
Ryan Niddery, Acting Director of Municipal Services
Monty Taylor, RCMP Sergeant

Other Public and Media

1 **CALL TO ORDER:** Deputy Mayor Bogle called the meeting to order at 3:00 p.m.

2 **ADOPTION OF AGENDA:**

R082-26 Moved and seconded, and
RESOLVED:

THAT the agenda for the Regular Council Meeting of April 7, 2026 be adopted.

CARRIED.

3 **RESOLUTION TO RESOLVE INTO COMMITTEE OF THE WHOLE:**

R083-26 Moved and seconded, and
RESOLVED: THAT Council now resolve itself into Committee of the Whole.

CARRIED.

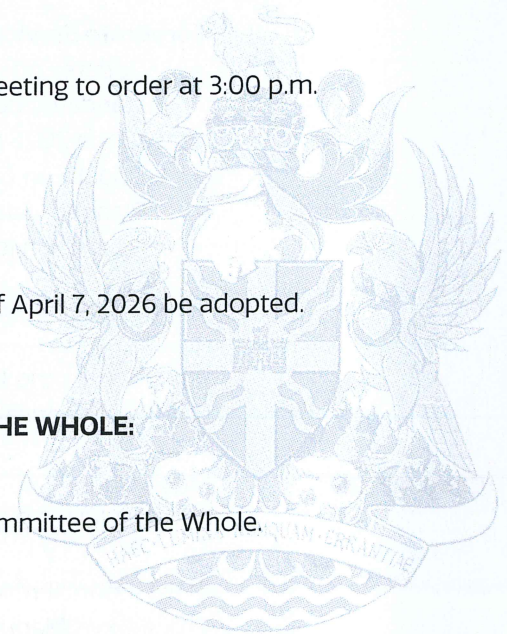
4 **DELEGATION:** Nil

5 **COMMUNITY WELLNESS, SAFETY & DEVELOPMENT (Councillor Bell, Chair)**

(a) **COUNCIL COMMITTEE LIAISON VERBAL UPDATE**

(b) **Castlegar & District Public Library Regular Meeting Minutes**

COW046-26 RECOMMENDATION: Council consider and resolve to receive for information:



- Castlegar & District Public Library Regular Meeting Minutes – November 12, 2025
- Castlegar & District Public Library Regular Meeting Minutes – January 14, 2026

CARRIED.

(c) **COMMUNITY SAFETY AND DEVELOPMENT VERBAL UPDATE.**

- Update on staff training.
- Building Officials participating in BC Home Builders Conference.
- Providing training to developers.
- Update on building permits and timelines.

(d) **RCMP DETACHMENT VERBAL UPDATE**

- Currently 14 of 17 members.
- Commander position should be filled in the next two to three weeks.
- Participation in the polar plunge.

(e) **WEST KOOTENAY REGIONAL AIRPORT VERBAL UPDATE**

- Ten of twelve flights were successful in April.

6 CULTURAL & CIVIC PRIDE (Councillor Heaton-Sherstobitoff, Chair)

(a) **COUNCIL COMMITTEE LIAISON VERBAL UPDATE**

- Chamber Business after Business event at Selkirk College.

7 FINANCE AND CORPORATE SERVICES (Councillor Bogle, Chair)

(a) **Finance and Corporate Services Community Liaison Verbal Update**

- Nil

(b) **Corporate Services Verbal Update**

- Update on the new Provincial legislation on Council Code of Conduct, and standardized parental leave. The Province hopes to have this legislation in place prior to the 2026 General Election.
- Update on Canada Day planning, and West Kootenay Trade Show.
- Planned water quality advisory that will take place due to water testing.
- Update on job posting openings and new hires.

(c) **Rescinding Harassment Policy No. 5-5 (Report No. 26-31)**

Report from the Manager of Human Resources and Health & Safety Specialist to obtain Council authorization to rescind the Harassment Policy No. 5-5.

COW047-26

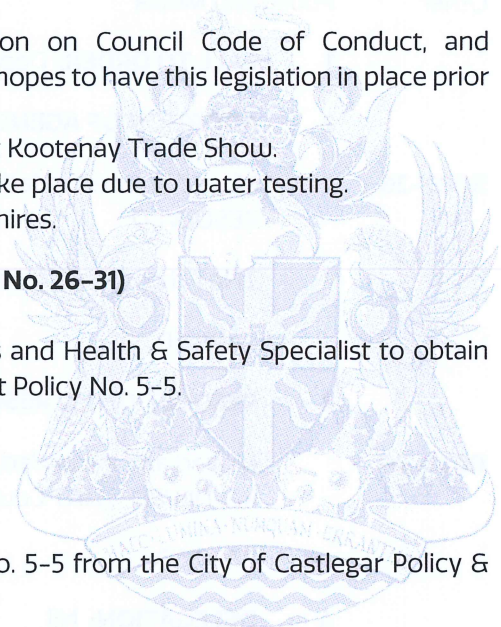
Moved, and
RECOMMENDED:

THAT Council rescind the Harassment Policy No. 5-5 from the City of Castlegar Policy & Procedures Manual, effective immediately.

CARRIED.

(d) **Finance Department Verbal Update**

- Special meeting April 13, 2026, regarding setting the tax rates.
- Update on the Parcel Tax Bylaw renewal and the legislative process.



8 MUNICIPAL SERVICES (Councillor MacLeod, Chair)

(a) Municipal Services Department Verbal Update

- Working on spring clean up of playing fields and parks.
- Removing the remainder of the Green Gym at Millennium.
- Updating the Adopt-a-Road Program.
- Update on Brandson Park development.

(b) Request for Proposal 2026-02 Professional Tree Care Services – Recommendation for Award (Report No. 26-27)

Report from the Assistant Manager – Operations to seek Council authorization to award Professional Tree Care Request for Proposal 2026-02 to Glacier Valley Tree Care for a 5-year term.

COW048-26

Moved, and
RECOMMENDED:

THAT Council authorize staff to award Request for Proposal 2026-02 Professional Tree Care Services to Glacier Valley Tree Care for a 5-year term,

AND FURTHER;

THAT Council direct staff to execute the necessary documents.

CARRIED.

9 QUESTION PERIOD:

- Nil

10 RESOLUTION TO RISE FROM COMMITTEE OF THE WHOLE:

R084-26

Moved and seconded, and
RESOLVED: THAT Council rise from Committee of the Whole.

CARRIED.

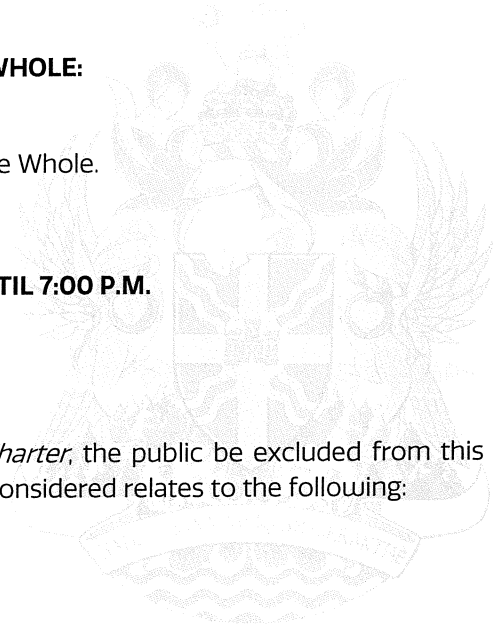
11 RESOLUTION TO RECESS THE PUBLIC MEETING UNTIL 7:00 P.M.

R085-26

Moved and seconded, and
RESOLVED:

THAT pursuant to Section 90 of the *Community Charter*, the public be excluded from this portion of the meeting as the subject matter being considered relates to the following:

- ***Community Charter Section 90(1)(C)***
Labour relations or other employee relations.
- ***Community Charter Section 90(1)(L)***
Discussions with municipal officers and employees respecting municipal objectives, measures and progress reports for the purposes of preparing an annual report under section 98 [annual municipal report].



- **Community Charter Section 90(2)(B)**

The consideration of information received and held in confidence relating to negotiations between the municipality and a provincial government or the federal government or both, or between a provincial government or the federal government or both and a third party.

AND FURTHER;

THAT the public portion of the meeting be recessed until 7:00 p.m.,

AND FURTHER;

THAT Council immediately resolve into the closed portion of their meeting.

CARRIED.

The meeting recessed at 3:46 p.m.

12 RECONVENE: Mayor McFaddin reconvened the meeting at 7:00 p.m.

Members Present	Deputy Mayor Brian Bogle Councillor Darcy Bell Councillor Sandy Bojechko Councillor Shirley Falstead Councillor Cheryl MacLeod
Absent	Mayor Maria McFaddin Councillor Sue Heaton-Sherstobitoff
Staff Present	Chris Barlow, Chief Administrative Officer Bree Seabrook, Director of Corporate Services Steffan Klassen, Director of Finance & Technology Ryan Nidderly, Acting Director of Municipal Services Nicole Brown, Manager of Legislative Services Jennifer Chamberlain, Executive Assistant Meeri Durand, Director of Community Safety and Development
Other	Public and Media

13 DELEGATION: Nil

14 COUNCIL MEETING MINUTES FOR APPROVAL:

R086-26 Moved and seconded, and
RESOLVED:

THAT the following Minutes be adopted as presented:

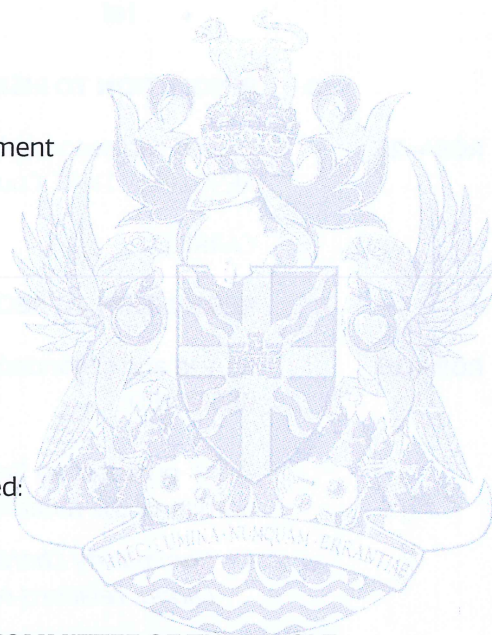
- Regular Meeting Minutes – March 23, 2026

CARRIED.

15 RESOLUTION TO ADOPT RECOMMENDATIONS OF COMMITTEE OF THE WHOLE:

The following resolutions were recommended at the March 23, 2026, Committee of the Whole Meeting and are presented for consideration of adoption by Council:

R087-26 Moved and seconded, and
RESOLVED:



THAT the following items considered and received for information at the March 23, 2026, Committee of the Whole meeting, be adopted:

- Emergency Services Monthly Report – January 2026
- Emergency Services Monthly Report – February 2026
- Building Permit Report – February 2026
- Business Licence Report – February 2026

CARRIED.

R088-26 Moved and seconded, and
RESOLVED:

THAT the exempt staff compensation grid attached to Policy Directive 4-8 be adjusted by 2.1% to reflect the annual 2026 increase to exempt staff per section 1 of the Policy,

AND FURTHER;

THAT rates and stipends paid to the Castlegar Volunteer Fire Department Members be adjusted by the same rate (2.1%) for 2026.

CARRIED.

R089-26 Moved and seconded, and
RESOLVED:

THAT Council appoint the Director of Finance & Technology, Manager of Financial Services, Chief Administrative Officer, or their designates to the 2026 Parcel Tax Roll Review Panel.

CARRIED.

R090-26 Moved and seconded, and
RESOLVED:

THAT Council establish the date and time of the 2026 Parcel Tax Roll Review Panel meeting to be Thursday, April 30, 2026, at 10:00 am.

CARRIED.

The following resolutions were recommended at the April 7, 2026, Committee of the Whole Meeting and are presented for consideration of adoption by Council:

R091-26 Moved and seconded, and
RESOLVED:

THAT Council authorize staff to award the Request for Proposal 2026-02 Professional Tree Care Services to Glacier Valley Tree Care for a 5-year term,

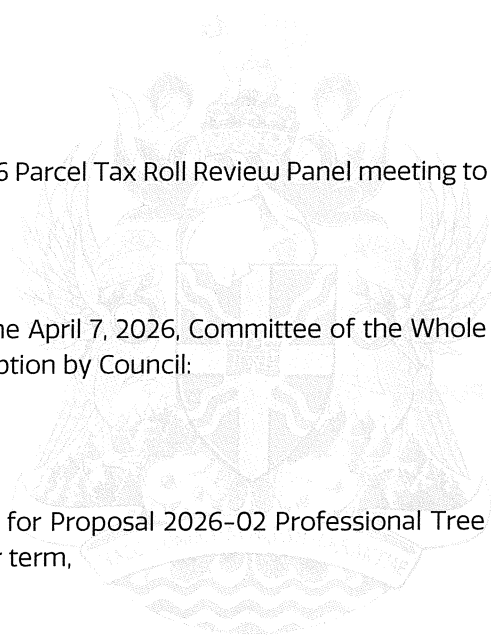
AND FURTHER;

THAT Council direct staff to execute the necessary documents.

CARRIED.

16 REGIONAL DISTRICT OF CENTRAL KOOTENAY (RDCK) MEETING MINUTES:

Moved and seconded, and



RESOLVED:

THAT the following minutes be received for information:

(a) RDCK Regular Board Meeting Minutes – February 19, 2026

CARRIED.

17 CORRESPONDENCE:

R092-26

Moved and seconded, and
RESOLVED:

THAT Council approve the request from Shelley Werk on behalf of Prostate Foundation Canada to illuminate the Kinnaird Overpass lights in blue on September 7, 2026, in recognition of Prostate Cancer Awareness Month.

CARRIED.

R093-26

Moved and seconded, and
RESOLVED:

THAT Council approve the request from Mia Sheehan on behalf of Action on Sepsis to illuminate the Kinnaird Overpass lights in pink on September 13, 2026, in recognition of World Sepsis Day.

CARRIED.

18 REPORTS OTHER:

(a) **Recreation Commission Member Verbal Update**

19 MAYOR'S REPORT: Nil

20 NEW & UNFINISHED BUSINESS: Nil

21 BYLAWS FOR CONSIDERATION:

Storm Water Management Parcel Tax Roll Bylaw No. 1452 – Adoption (Report No. 26-28)

A Bylaw to direct the preparation of a parcel tax roll for the purpose of imposing a parcel tax for storm water management.

R094-26

Moved and seconded, and
RESOLVED:

THAT Storm Water Management Parcel Tax Roll Bylaw No. 1452 be adopted.

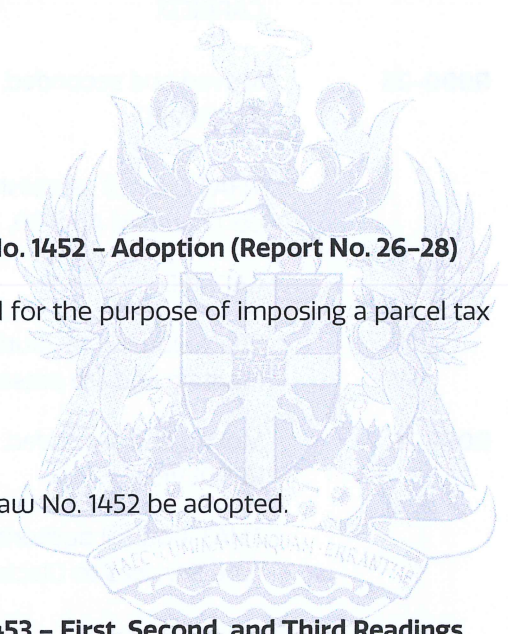
CARRIED.

Storm Water Management Parcel Tax Bylaw No. 1453 – First, Second, and Third Readings (Report No. 26-28)

A Bylaw to establish and impose an annual Parcel Tax to fund Storm Water Management Service.

R095-26

Moved and seconded, and
RESOLVED:



THAT Storm Water Management Parcel Tax Bylaw No. 1453 be read a first, second, and third time.

CARRIED.

Storm Water Management Parcel Tax Exemption Bylaw No. 1454– First, Second, and Third Readings (Report No. 26–28)

A Bylaw to establish a financial plan for a period of five years.

R096–26 Moved and seconded, and
RESOLVED:

THAT Storm Water Management Parcel Tax Exemption Bylaw No. 1454 be read a first, second, and third time.

CARRIED.

2026–2030 Financial Plan Bylaw No. 1455 – Adoption (Report No. 26–30)

A Bylaw to establish a financial plan for a period of five years.

R097–26 Moved and seconded, and
RESOLVED:

THAT 2026–2030 Financial Plan Bylaw No. 1455 be adopted.

CARRIED.

22 NEXT MEETING(S):

April 13, 2026 at 5:00 p.m. for a Special Open Budget Meeting, held in Council Chambers at the Community Forum, 445 13th Avenue, Castlegar, B.C. and via Zoom live meeting.

April 20, 2026 at 3:00 p.m. for Committee of the Whole Meeting followed by the Regular Council Meeting at 7:00 p.m. via Zoom live meeting and available to the public for live streaming in Council Chambers at the Community Forum, 445 13th Avenue, Castlegar, B.C.

23 NOTICE OF MOTION: Nil

24 QUESTION PERIOD: Nil

25 ADJOURNMENT:

R098–26 Moved and seconded, and
RESOLVED: THAT the Regular meeting be adjourned.

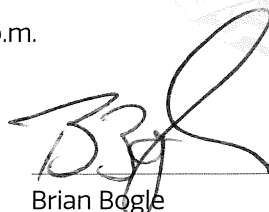
CARRIED.

The Regular Meeting was adjourned at 7:08 p.m.

CERTIFIED CORRECT:



Bree Seabrook
Director of Corporate Services



Brian Bogle
Deputy Mayor

