

Regular Meeting Minutes of Council August 10, 2026

Regular Meeting Minutes of the City of Castlegar Council held by Zoom live meeting and available to the public for live streaming in Council Chambers at the Community Forum, 445 13th Avenue, Castlegar, B.C., commenced at 3:00 p.m. for Committee of the Whole, immediately followed by a Closed Meeting of Council and reconvened at 7:00 p.m. for Regular Council proceedings.

Members Present Mayor Maria McFaddin
Councillor Darcy Bell
Councillor Brian Bogle
Councillor Sandy Bojecho – arrived at 3:04 p.m.
Councillor Shirley Falstead
Councillor Sue Heaton-Sherstobitoff
Councillor Cheryl MacLeod

Absent Nil

Staff Present Chris Barlow, Chief Administrative Officer
Bree Seabrook, Director of Corporate Services
Steffan Klassen, Director of Finance and Technology
Chris Hallam, Director of Municipal Services
Nick Ahlefeld, Fire Chief
Nicole Brown, Manager of Legislative Services
Jennifer Chamberlain, Executive Assistant
Danny Clarke, Airport Manager
Meeri Durand, Director of Community Safety & Development
Deanna Hooper, Manager of Civic Works
Ginger Lester, Communications Manager
Ryan Niddery, Manager of Engineering and Infrastructure
Monty Taylor, RCMP Sergeant

Other Public and Media

1 CALL TO ORDER: Mayor McFaddin called the meeting to order at 3:00 p.m.

2 ADOPTION OF AGENDA:

R198-26 Moved and seconded, and
RESOLVED:

THAT the agenda for the Regular Council Meeting of August 10, 2026 be adopted.

CARRIED.

3 RESOLUTION TO RESOLVE INTO COMMITTEE OF THE WHOLE:

R199-26 Moved and seconded, and
RESOLVED: THAT Council now resolve itself into Committee of the Whole.

CARRIED.

4 DELEGATION:

Marilyn Johnstone, on behalf of active transportation residents of Castlegar s provided Council with a presentation re: the City's Active Transportation Plan and the B.C. Pilot Program for the use of e-scooters. Highlights of the discussion include:

- Advocate for Council to consider creating an active transportation committee to implement the recommendations from the City's Active Transportation Plan and make Columbia Avenue a safe transportation hub for cycling and scooters.
- Would like to see bike lanes built between 32nd Street to 2nd Street.
- Education campaigns encourage less vehicle transportation and more biking, walking, and scooter use.
- Asking for Council to consider being part of the Electric Kick Scooter Pilot Project.

COW095-26

Moved, and
RECOMMENDED:

THAT Council direct staff to prepare a report exploring the option of joining the Provincial Electric Kick Scooter Pilot Project.

CARRIED.

5 COMMUNITY WELLNESS, SAFETY & DEVELOPMENT (Councillor Bell, Chair)

(a) COUNCIL COMMITTEE LIAISON VERBAL UPDATE

- Nil

(b) Castlegar & District Public Library Meeting Minutes

COW096-26

RECOMMENDATION: Council consider and resolve to receive for information:

- Annual General Meeting Minutes – March 12, 2025
- Regular Board Meeting Minutes – April 8, 2026
- Regular Board Meeting Minutes – May 13, 2026

CARRIED.

(c) FIRE DEPARTMENT VERBAL UPDATE

- Deputy Fire Chief on his way to inspect the new fire truck.
- Command vehicle arrival date of September or October.
- Provided N-95 masks to various locations in Castlegar for public use during the wildfire smoke.
- Embetsu student delegation tour of City facilities.
- Recreational vehicles are currently banned in the back areas due to wildfire risks.
- Cooling centres available at the library, other locations are opened when the Province triggers an extreme heat requirement.

(d) RCMP DETACHMENT VERBAL UPDATE

- Currently have 15 of 17 officers. Two new officers have arrived.
- RCMP are providing education to residents regarding e-scooters.
- Council congratulations to Sgt. Taylor on his promotion.

(e) WEST KOOTENAY REGIONAL AIRPORT VERBAL UPDATE

- 23 of 28 flights have been operational since last meeting, with over 60 percent occupancy.

(f) West Kootenay Regional Airport Operations and Maintenance Services Contract Extension (Report No. 26-63)

Report from the Airport Manager to seek Council approval to extend the existing contract with Dexterra Integrated Facilities Management (Dexterra) for operation and maintenance services.

COW097-26

Moved, and
RECOMMENDED:

THAT Council authorize staff to extend the West Kootenay Regional Airport Operations and Maintenance Services Contract to Dexterra Integrated Facilities Management for an 18-month period commencing November 1, 2026, for a total value of \$1,073,646 plus tax,

AND FURTHER;

THAT the Mayor and Director of Corporate Services be authorized to sign the extension.

CARRIED.

(g) COMMUNITY SAFETY AND DEVELOPMENT VERBAL UPDATE.

- Nil

6 CULTURAL & CIVIC PRIDE (Councillor Heaton-Sherstobitoff, Chair)

(a) COUNCIL COMMITTEE LIAISON VERBAL UPDATE

- Kootenay Gallery of Art AGM this month.
- Castlegar Integrated Services group meeting in July.
- Brandson Park Grand Opening in July.
- Tour of Shambhala in July.
- Communities in Bloom judges tour in July.
- Embetsu student delegation is currently visiting Castlegar.
- Heritage Society Museum event.

7 FINANCE AND CORPORATE SERVICES (Councillor Bogle, Chair)

(a) Finance and Corporate Services Community Liaison Verbal Update

- Chamber of Commerce 80th Anniversary Celebrations on August 27, 2026.

(b) Corporate Services Verbal Update

- Update on the 2026 Local Election, nominations packages are now available. Nomination period is September 1-11, 2026.
- Candidate Readiness Session for municipalities in Castlegar August 18, 2026, School District Trustees Candidate Readiness Session on August 26, 2026, in Trail.
- Update on press release regarding key dates for the 2026 election.
- Communities in Bloom judges visit.
- Encourage residents to sign up for Voyent Alert, the link is available on the website.
- Information on preregistration for emergency services in the event of any emergency.
- Human Resources update on current retirement, new hires, and current openings at various facilities.
- Update on the steps taken since the July 13, 2026, curling club delegation regarding parking.

(c) **2026 Council Strategic Plan Implementation Report – Quarter 2 Update (Report No. 26-62)**

Report from the Chief Administrative Officer to present Council with the 2026 Council Strategic Plan Implementation Report – Quarter 2 Update.

COW098-26

Moved, and
RECOMMENDED:

THAT Council receive for information Report #26-62 titled "2026 Council Strategic Plan Implementation Report – Quarter 2 Update."

CARRIED.

(d) **Columbia River Basin Public Art Program Grant Application (Report No. 26-66)**

Report from the Chief Administrative Officer to seek Council authorization to apply to the Columbia River Basin Public Art Program, and if successful, to partner with Sculpturewalk to undertake a competitive process to commission a permanent public sculpture celebrating Castlegar's relationship with the Kootenay and Columbia Rivers.

COW099-26

Moved, and
RECOMMENDED:

THAT Council authorize staff to submit an application to the Columbia River Basin Public Art Program for up to \$75,000 to commission a permanent public sculpture celebrating Castlegar's location at the confluence of the Kootenay and Columbia Rivers,

AND FURTHER;

THAT Council authorize staff to work with Castlegar Sculpturewalk to develop and administer a call to artists, artist selection process, project budget, and commission requirements consistent with the Columbia River Basin Public Art Program,

AND FURTHER;

THAT staff be authorized to execute the necessary documents should the application be successful.

CARRIED.

(e) **Finance Department Verbal Update**

- Reminder notices sent to outstanding tax and utility accounts.
- Working on permissive tax exemption.
- Update on the new homeowner grants in 2027 and the potential impacts.

(f) **Rescind Financial Administration and Procurement Policy 3-1 and approve Procurement Policy 3-1 (Report No 26-58)**

Report from the Director of Finance & Technology to seek Council authorization to rescind Financial Administration and Procurement Policy 3-1 and approve Procurement Policy 3-1.

COW100-26

Moved, and
RECOMMENDED:

That Council rescind Financial Administration and Procurement Policy 3-1,

AND FURTHER;

THAT Council approve Procurement Policy 3-1.

AND FURTHER;

THAT staff be directed to provide quarterly information reports to Council summarizing awards between \$75,000 and \$250,000.

CARRIED.

8 MUNICIPAL SERVICES (Councillor MacLeod, Chair)

(a) Municipal Services Department Verbal Update:

- Nil

(b) Request for Pre-Qualification 2026-06 – SCADA Instrumentation & Control Services – Recommendation for Award (Report No. 26-64)

Report from the Manager of Engineering & Infrastructure to seek Council authorization to enter into a Standing Offer Agreement with Centrix Control Solutions Inc. for Supervisory Control and Data Acquisition (SCADA) instrumentation.

COW101-26

Moved, and
RECOMMENDED:

THAT Council authorize staff to enter into a Standing Offer Agreement with Centrix Control Solutions Inc. for SCADA instrumentation and control services for a term of 3-years, with the option to extend the agreement for two, one-year extensions,

AND FURTHER;

THAT Council direct staff to execute the necessary documents.

CARRIED.

(c) Request for Quotation 2026-14 – Plow Truck – Recommendation for Award (Report No. 26-65)

Report from the Manager of Civic Works to seek Council authorization to award Request for Quotation 2026-14 – Plow Truck to New West Truck Centres (BC) Inc.

COW102-26

Moved, and
RECOMMENDED:

THAT Council authorize staff to award Request for Quotation 2026-14 – Plow Truck to New West Truck Centres (BC) Inc., in the amount of \$353,082 plus applicable taxes,

AND FURTHER;

THAT Council direct staff to execute the necessary documents.

CARRIED.

9 QUESTION PERIOD:

Gordon Malcom commented on e-bikes riding on Columbia Avenue on the wrong side of the street.

10 RESOLUTION TO RISE FROM COMMITTEE OF THE WHOLE:

R200-26

Moved and seconded, and
RESOLVED: THAT Council rise from Committee of the Whole.

CARRIED.

11 RESOLUTION TO RECESS THE PUBLIC MEETING UNTIL 7:00 P.M.

R201-26

Moved and seconded, and
RESOLVED:

THAT pursuant to Section 90 of the *Community Charter*, the public be excluded from this portion of the meeting as the subject matter being considered relates to the following:

- ***Community Charter Section 90(1)(C)***
Labour relations or other employee relations.
- ***Community Charter Section 90(1)(G)***
Litigation or potential litigation affecting the municipality.
- ***Community Charter Section 90(1)(L)***
Discussions with municipal officers and employees respecting municipal objectives, measures and progress reports for the purposes of preparing an annual report under section 98 [annual municipal report].
- ***Community Charter Section 90(2)(B)***
The consideration of information received and held in confidence relating to negotiations between the municipality and a provincial government or the federal government or both, or between a provincial government or the federal government or both and a third party.

AND FURTHER;

THAT the public portion of the meeting be recessed until 7:00 p.m.,

AND FURTHER;

THAT Council immediately resolve into the closed portion of their meeting.

CARRIED.

The meeting recessed at 5:30 p.m.

12 RECONVENE: Mayor McFaddin reconvened the meeting at 7:00 p.m.

Members Mayor Maria McFaddin
Present Councillor Darcy Bell
 Councillor Brian Bogle
 Councillor Sandy Bojchko

Councillor Shirley Falstead
Councillor Sue Heaton-Sherstobitoff
Councillor Cheryl MacLeod

Absent Nil

Staff Chris Barlow, Chief Administrative Officer
Present Bree Seabrook, Director of Corporate Services
Steffan Klassen, Director of Finance and Technology
Chris Hallam, Director of Municipal Services
Nicole Brown, Manager of Legislative Services
Jennifer Chamberlain, Executive Assistant
Meeri Durand, Director of Community Safety and Development

Other Public and Media

13 ANNUAL REPORT FOR THE YEAR ENDED DECEMBER 31, 2025 – OPPORTUNITY FOR PUBLIC SUBMISSIONS AND QUESTIONS

- The Annual Report was presented to Council at the July 13, 2026 Council Meeting.
- Public Notice was undertaken as legislated.
- No feedback, questions, or submissions were provided to the City.

14 DELEGATION: Nil

15 COUNCIL MEETING MINUTES FOR APPROVAL:

R202-26 Moved and seconded, and
RESOLVED:

THAT the following Minutes be adopted as presented:

- Regular Meeting Minutes – July 13, 2026

CARRIED.

16 RESOLUTION TO ADOPT RECOMMENDATIONS OF COMMITTEE OF THE WHOLE:

The following resolutions were recommended at the July 13, 2026, Committee of the Whole Meeting and are presented for consideration of adoption by Council:

R203-26 Moved and seconded, and
RESOLVED:

THAT the following items considered and received for information at the July 13, 2026, Committee of the Whole meeting, be adopted:

- Emergency Services Monthly Report – June 2026

CARRIED.

R204-26 Moved and seconded, and
RESOLVED:

THAT Council consider the required readings of Board of Variance Bylaw 1464,

AND FURTHER;

THAT Council approve the Board of Variance Terms of Reference to take effect concurrently with Board of Variance Bylaw 1464.

CARRIED.

The following resolutions were recommended at the August 10, 2026, Committee of the Whole Meeting and are presented for consideration of adoption by Council:

R205-26

Moved and seconded, and
RESOLVED:

THAT Council authorize staff to extend the West Kootenay Regional Airport Operations and Maintenance Services Contract to Dexterra Integrated Facilities Management for an 18-month period commencing November 1, 2026, for a total value of \$1,073,646 plus tax,

AND FURTHER;

THAT the Mayor and Director of Corporate Services be authorized to sign the extension.

CARRIED.

R206-26

Moved and seconded, and
RESOLVED:

THAT Council authorize staff to submit an application to the Columbia River Basin Public Art Program for up to \$75,000 to commission a permanent public sculpture celebrating Castlegar's location at the confluence of the Kootenay and Columbia rivers,

AND FURTHER;

THAT Council authorize staff to work with Castlegar Sculpturewalk to develop and administer a call to artists, artist selection process, project budget, and commission requirements consistent with the Columbia River Basin Public Art Program,

AND FURTHER;

THAT staff be authorized to execute the necessary documents should the application be successful.

CARRIED.

R207-26

Moved and seconded, and
RESOLVED:

THAT Council authorize staff to enter into a Standing Offer Agreement with Centrix Control Solutions Inc. for SCADA instrumentation and control services for a term of 3-years, with the option to extend the agreement for two, one-year extensions,

AND FURTHER;

THAT Council direct staff to execute the necessary documents.

CARRIED.

R208-26

Moved and seconded, and
RESOLVED:

THAT Council authorize staff to award Request for Quotation 2026-14 – Plow Truck to New West Truck Centres (BC) Inc., in the amount of \$353,082 plus applicable taxes,

AND FURTHER;

THAT Council direct staff to execute the necessary documents.

CARRIED.

17 REGIONAL DISTRICT OF CENTRAL KOOTENAY (RDCK) MEETING MINUTES:

R209-26

Moved and seconded, and
RESOLVED:

THAT the following minutes be received for information:

- Regular Board Meeting Minutes – June 18, 2026

CARRIED.

18 CORRESPONDENCE:

R210-26

Moved and seconded, and
RESOLVED:

THAT Council approve the request from Lindsay Ellis on behalf of Canadian Association of Medical Radiation Technologists in British Columbia to illuminate the Kinnaird interchange overpass in blue and orange November 8-14, 2026, in recognition of Medical Radiation Technologist (MRT) week.

CARRIED.

Council discussed the correspondence from Chris MacBain on behalf the Royal Canadian Legion Castlegar/Robson Branch 170 requesting Council consider their proposal for a commemorative veteran's Crosswalk in Castlegar.

R211-26

Moved and seconded, and
RESOLVED

THAT Council refer consideration of the Royal Canadian Legion Castlegar/Robson Branch 170 proposal for a commemorative veteran's Crosswalk in Castlegar to the 2027 budget discussions.

CARRIED.

R212-26

Moved and seconded, and
RESOLVED:

THAT Council provide an endorsement letter to the Castlegar Queen Committee for Miss Castlegar Princess to attend the West Kelowna Pageant weekend August 14-16, 2026.

AND FURTHER;

THAT Council provide an endorsement letter to the Castlegar Queen Committee for Miss Castlegar and Miss Castlegar Princess to attend the Oliver Pageant weekend September 18-20, 2026.

CARRIED.

19 REPORTS OTHER:

(a) **Recreation Commission Member Verbal Update**

- Arena and walking track referendum target date of February 2027.

(b) **Councillor Bogle Report on attendance at the Ktunaxa Nation Council 2026 Annual General Assembly**

- Councillor Bogle provided a review of his attendance at the Ktunaxa Nation Annual General Assembly July 15-16, 2026

(c) **Councillor Falsted Report on attendance at the Ktunaxa Nation Council 2026 Annual General Assembly**

- Councillor Falstead provided a review of her attendance at the Ktunaxa Nation Annual General Assembly July 15-16, 2026

20 MAYOR'S REPORT: The Mayor reported on her attendance at the following:

- Embetsu student farewell dinner.

21 NEW & UNFINISHED BUSINESS: Nil

22 BYLAWS FOR CONSIDERATION:

Advisory Planning Commission Repeal Bylaw 1463 – Adoption (Report No. 26-54)

A Bylaw to repeal the Advisory Planning Commission.

R213-26

Moved and seconded, and
RESOLVED:

THAT Advisory Planning Commission Repeal Bylaw 1463 be adopted.

CARRIED.

Board of Variance Bylaw 1464 – Adoption (Report No. 26-54)

A Bylaw to establish a Board of Variance and establish a procedure for appeals.

R214-26

Moved and seconded, and
RESOLVED:

THAT Board of Variance Bylaw 1464 be adopted.

CARRIED.

23 NEXT MEETING(S):

September 8, 2026 at 3:00 p.m. for Committee of the Whole Meeting followed by the Regular Council Meeting at 7:00 p.m. via Zoom live meeting and available to the public for live streaming in Council Chambers at the Community Forum, 445 13th Avenue, Castlegar, B.C.

24 NOTICE OF MOTION: Nil

25 QUESTION PERIOD: Nil

26 ADJOURNMENT:

R215-26 Moved and seconded, and
RESOLVED: THAT the Regular meeting be adjourned.

CARRIED.

The Regular Meeting was adjourned at 7:30 p.m.

CERTIFIED CORRECT:



Bree Seabrook
Director of Corporate Services



Maria McFaddin
Mayor

