

Regular Meeting Minutes of Council January 12, 2026

Regular Meeting Minutes of the City of Castlegar Council held by Zoom live meeting and available to the public for live streaming in Council Chambers at the Community Forum, 445 13th Avenue, Castlegar, B.C., commenced at 3:00 p.m. for Committee of the Whole, immediately followed by a Closed Meeting of Council and reconvened at 7:00 p.m. for Regular Council proceedings.

Members Present Mayor Maria McFaddin
Councillor Darcy Bell
Councillor Brian Bogle
Councillor Sandy Bojecho
Councillor Shirley Falstead
Councillor Sue Heaton-Sherstobitoff – Via Zoom
Councillor Cheryl MacLeod

Absent Nil

Staff Present Chris Barlow, Chief Administrative Officer
Bree Seabrook, Director of Corporate Services
Steffan Klassen, Director of Finance & Technology
Chris Hallam, Director of Municipal Services
Nick Ahlefeld, Fire Chief
Nicole Brown, Manager of Legislative Services
Jennifer Chamberlain, Executive Assistant
Danny Clarke, Airport Manager
Meeri Durand, Director of Community Safety & Development
Deanna Hooper, Manager of Civic Works
Peter Maria, Sea to Sky
Sarah Martin, Planner – Policy
Ryan Niddery, Manager of Engineering and Infrastructure
Preet Pal, Bylaw Enforcement and Compliance Officer
Ryan Reid, Accountant
Monty Taylor, RCMP Sergeant

Other Public and Media

1 CALL TO ORDER: Mayor McFaddin called the meeting to order at 3:00 p.m.

2 ADOPTION OF AGENDA:

R001-26 Moved and seconded, and
RESOLVED:

THAT the agenda for the Regular Council Meeting of January 12, 2026, be adopted.

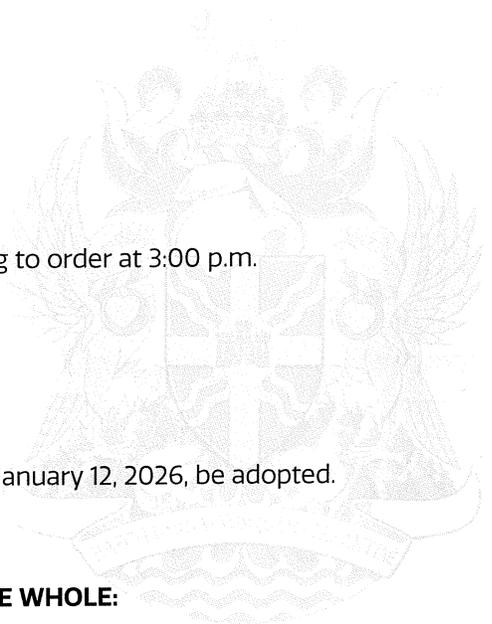
CARRIED.

3 RESOLUTION TO RESOLVE INTO COMMITTEE OF THE WHOLE:

R002-26 Moved and seconded, and
RESOLVED: THAT Council now resolve itself into Committee of the Whole.

CARRIED.

4 DELEGATION:



Maggie Shirely, Director, on behalf of the Castlegar Heritage Society presented to Council with respect to Budget Discussions 2026. Highlights of the presentation include:

- Purpose of the Heritage Society.
- New Heritage Society Board of Directors.
- Current services – CPR Station Museum, Zuckerberg Island, Farmers Market.
- How the Society's values and goals align with the City of Castlegar's.
- Overview of collaborations with other community organizations, and funding opportunities.
- Going to undertake public engagement in 2026.
- Overview of goals for the next three years:
 - Museum to operate year-round in 2027.
 - Zuckerberg Island upgrades and on and off-season programming starting in 2027.
 - Market revitalization in 2026.
 - Revenue development, administrative systems, financial stability, refurbishments, exhibitions, collection catalogue, pilot programming, looking for space solutions.
- Review of financial needs and fees.
- Requesting a 25% increase plus two years of inflation of 4%, to be in line with other organizations.

5 COMMUNITY WELLNESS, SAFETY & DEVELOPMENT (Councillor Bell, Chair)

(a) COUNCIL COMMITTEE LIAISON VERBAL UPDATE

- Nil

(b) FIRE DEPARTMENT VERBAL UPDATE

- Overview of year end number of calls.
- Three new members have started in the department.

(c) Emergency Services Monthly Reports – November 2025 & December 2025

COW001-26

RECOMMENDATION: Council consider and resolve to receive for information:

- Emergency Services Monthly Report – November 2025
- Emergency Services Monthly Report – December 2025

CARRIED.

(d) 2025 Year End Annual Call Incident Report

COW002-26

RECOMMENDATION: Council consider and resolve to receive for information:

- 2025 Year End Annual Call Incident Report

CARRIED.

(e) RCMP DETACHMENT VERBAL UPDATE

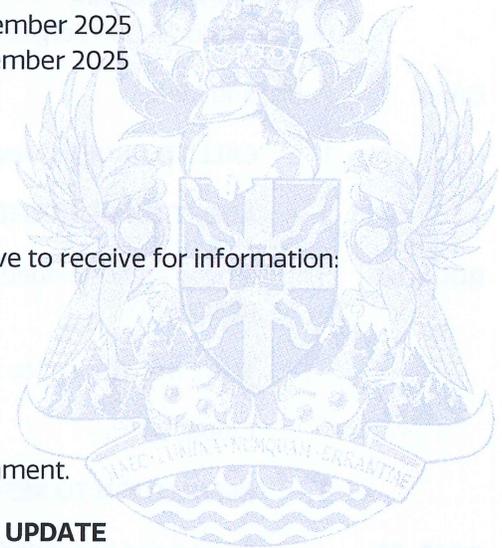
- Currently have 16 of 17 officers at the detachment.

(f) WEST KOOTENAY REGIONAL AIRPORT VERBAL UPDATE

- Overview of December and January cancellations.
- Flight loads during the holiday season were 60-70%.

(g) COMMUNITY SAFETY AND DEVELOPMENT VERBAL UPDATE.

- Nil



(h) **Building Permit and Business Licence Reports – November 2025**

COW003-26

RECOMMENDATION: Council consider and resolve to receive for information:

- Building Permit Report – November 2025
- Business Licence Report – November 2025
- Building Permit Report – December 2025
- Business Licence Report – December 2025

CARRIED.

(i) **2025 Year End Development Services Review Verbal Update**

- The Director of Community Safety and Development presented to Council an overview of 2025 development, building permits and a project showcase, including 75 new housing units, business growth and expansion.
- Overview of staffing changes.

(j) **2025 Year End Development Report**

COW004-26

RECOMMENDATION: Council consider and resolve to receive for information:

- 2025 Year End Development Report

CARRIED.

(k) **Encampment Response Options (Report No. 26-02)**

Report from the Director of Community Safety & Development to provide Council with an overview of local government responsibility as it relates to inadequate sheltering options within the community.

COW005-26

Moved, and
RECOMMENDED:

THAT Council receive report 26-02 for consideration and discussion.

CARRIED.

(l) **Temporary Use Permit 2-25 Arrow Building Supplies (Report No. 26-04)**

Report from the Planner-Policy to seek Council endorsement of Temporary Use Permit 2-25 to allow 'Industrial-Light' use at 2240 6th Avenue for furniture manufacturing by Kootenay Beds for a three-year term.

COW006-26

Moved, and
RECOMMENDED:

THAT Council approve Temporary Use Permit 2-25 to allow 'Industrial-Light' Use at 2240 6th Avenue within the C3: Corridor Mixed Use zone for furniture manufacturing for a three-year term.

CARRIED.

- (a) **COUNCIL COMMITTEE LIAISON VERBAL UPDATE**
 - Kootenay Gallery of Art planning session.
 - Update on Winter Wonderland wrap up and planning.

7 FINANCE AND CORPORATE SERVICES (Councillor Bogle, Chair)

- (a) **Finance and Corporate Services Community Liaison Verbal Update**
 - Nil
- (b) **Corporate Services Verbal Update**
 - Update on Human Resources job postings.
- (c) **2025 Council Strategic Plan Implementation Report – Quarter 4 Update (Report No. 26-06)**

Report from the Chief Administrative Officer to present Council with the 2025 Council Strategic Plan Implementation Report – Q4 Update.

COW007-26

Moved, and
RECOMMENDED:

THAT Council receive for information Report #26-06 titled "2025 Council Strategic Plan Implementation Report – Quarter 4 Update."

CARRIED.

- (d) **Finance Department Verbal Update**
 - Working on year end and budget for 2026.
- (e) **2025 Q4 Community Grant Applications (Report No. 26-05)**

Report from the Accountant to seek Council consideration of the 2025 Q4 Community Grant Applications.

RECOMMENDATIONS (to be considered individually):

COW008-26

Moved, and
RECOMMENDED:

THAT Council approve the Community Grant funding in the amount of \$1,400 to the Castlegar Rebels for the playoff game sponsorship.

CARRIED.

COW009-26

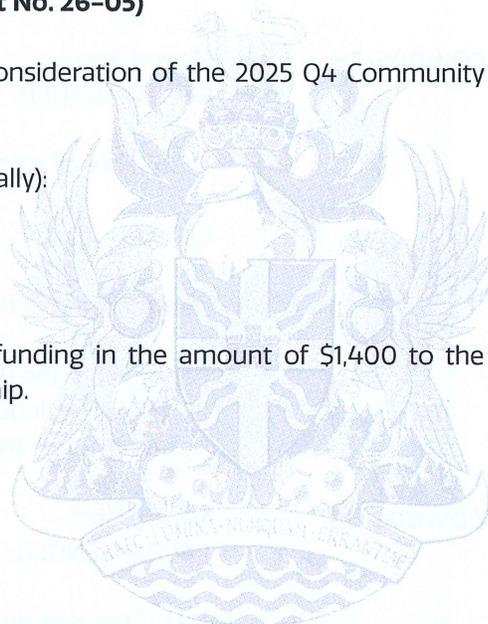
Moved, and
RECOMMENDED:

THAT Council approve the Community Grant funding in the amount of \$1,000 to Special Olympics BC- Castlegar for the 2025 regional swim meet.

CARRIED.

COW010-26

Moved, and
RECOMMENDED:



THAT Council approve the Community Grant funding in the amount of \$2,000 to the Castlegar Youth Bowling for bowling uniform shirts.

CARRIED.

(f) **IT Department Verbal Update**

- Nil

8 MUNICIPAL SERVICES (Councillor MacLeod, Chair)

(a) **Municipal Services Department Verbal Update**

- Update on the Eremenko demolition project.

9 QUESTION PERIOD:

- Nil

10 RESOLUTION TO RISE FROM COMMITTEE OF THE WHOLE:

R003-26

Moved and seconded, and
RESOLVED: THAT Council rise from Committee of the Whole.

CARRIED.

11 RESOLUTION TO RECESS THE PUBLIC MEETING UNTIL 7:00 P.M.

R004-26

Moved and seconded, and
RESOLVED:

THAT pursuant to Section 90 of the *Community Charter*, the public be excluded from this portion of the meeting as the subject matter being considered relates to the following:

- ***Community Charter Section 90(1)(L)***
Discussions with municipal officers and employees respecting municipal objectives, measures and progress reports for the purposes of preparing an annual report under section 98 [annual municipal report].
- ***Community Charter Section 90(1)(E)***
The acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality.

AND FURTHER;

THAT the public portion of the meeting be recessed until 7:00 p.m.,

AND FURTHER;

THAT Council immediately resolve into the closed portion of their meeting.

CARRIED.

The meeting recessed at 4:31 p.m.

12 RECONVENE: Mayor McFaddin reconvened the meeting at 7:00 p.m.

Members Present Mayor Maria McFaddin
Councillor Darcy Bell

Councillor Brian Bogle
Councillor Sandy Bojecho
Councillor Shirley Falstead
Councillor Cheryl MacLeod

Absent Councillor Sue Heaton–Sherstobitoff

Staff Present
Chris Barlow, Chief Administrative Officer
Bree Seabrook, Director of Corporate Services
Steffan Klassen, Director of Finance & Technology
Meeri Durand, Director of Community Safety and Development
Chris Hallam, Director of Municipal Services
Nicole Brown, Manager of Legislative Services
Jennifer Chamberlain, Executive Assistant
Peter Maria, Sea to Sky

Other Public and Media

13 DELEGATION: Nil

14 COUNCIL MEETING MINUTES FOR APPROVAL:

R005–26 Moved and seconded, and
RESOLVED:

THAT the following Minutes be adopted as presented:

- Regular Meeting Minutes – December 17, 2025

CARRIED.

15 RESOLUTION TO ADOPT RECOMMENDATIONS OF COMMITTEE OF THE WHOLE:

The following resolutions were recommended at the December 17, 2025, Committee of the Whole Meeting and are presented for consideration of adoption by Council:

R006–26 Moved and seconded, and
RESOLVED:

THAT Council adopt the 2025 Parking Assessment & Regulatory Review attached to Report 25–92.

CARRIED.

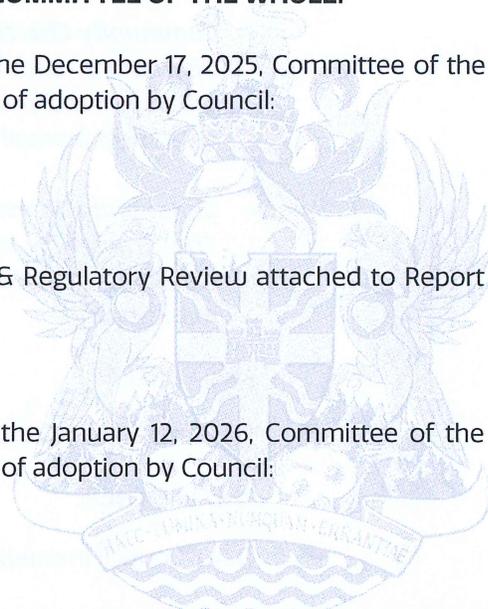
The following resolutions were recommended at the January 12, 2026, Committee of the Whole Meeting and are presented for consideration of adoption by Council:

R007–26 Moved and seconded, and
RESOLVED:

THAT Council approve the Community Grant funding in the amount of \$1,400 to the Castlegar Rebels for the playoff game sponsorship.

CARRIED.

R008–26 Moved and seconded, and
RESOLVED:



THAT Council approve the Community Grant funding in the amount of \$1,000 to Special Olympics BC – Castlegar for the 2025 regional swim meet.

CARRIED.

R009-26 Moved and seconded, and
RESOLVED:

THAT Council approve the Community Grant funding in the amount of \$2,000 to the Castlegar Youth Bowling for bowling uniform shirts.

CARRIED.

16 REGIONAL DISTRICT OF CENTRAL KOOTENAY (RDCK) MEETING MINUTES:

R010-26 Moved, and seconded and
RESOLVED:

THAT the following minutes be received for information:

(a) RDCK Regular Board Meeting Minutes – November 13, 2025

CARRIED.

17 CORRESPONDENCE:

R011-26 Moved and seconded, and
RESOLVED:

THAT Council approve the request from Danielle Ringer, on behalf of the Blue Sea Foundation, to change the Kinnaird Overpass lights to winter blue, warm yellow or valley blue on February 28, 2026, in recognition of the Coldest Night of the Year Event.

CARRIED.

R012-26 Moved and seconded, and
RESOLVED:

THAT Council approve the request from Trudy Flynn, on behalf of the Fibromyalgia Association of British Columbia to change the Kinnaird Overpass lights to purple from May 12-13, 2026 in recognition of Fibromyalgia Awareness.

CARRIED.

18 REPORTS OTHER:

(a) **Recreation Commission Member Verbal Update**

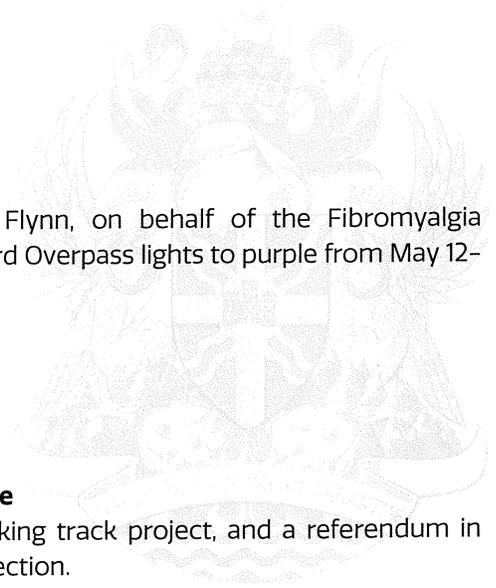
- Moving forward with the new arena and walking track project, and a referendum in coordination with the October 2026 General Election.

19 MAYOR'S REPORT: The Mayor reported on her attendance at the following:

- Recent meeting with Transport Canada.
- Kootenay Gallery of Art Meeting.

20 NEW & UNFINISHED BUSINESS: Nil

21 BYLAWS FOR CONSIDERATION: Nil



22 NEXT MEETING(S):

February 2, 2026 at 3:00 p.m. for Committee of the Whole Meeting followed by the Regular Council Meeting at 7:00 p.m. via Zoom live meeting and available to the public for live streaming in Council Chambers at the Community Forum, 445 13th Avenue, Castlegar, B.C.

23 NOTICE OF MOTION: Nil

24 QUESTION PERIOD: Nil

25 ADJOURNMENT:

R013-26

Moved and seconded, and
RESOLVED: THAT the Regular meeting be adjourned.

CARRIED.

The Regular Meeting was adjourned at 7:07 p.m.

CERTIFIED CORRECT:



Bree Seabrook
Director of Corporate Services



Maria McFaddin
Mayor

