

Regular Meeting Minutes of Council June 15, 2026

Regular Meeting Minutes of the City of Castlegar Council held by Zoom live meeting and available to the public for live streaming in Council Chambers at the Community Forum, 445 13th Avenue, Castlegar, B.C., commenced at 3:00 p.m. for Committee of the Whole, immediately followed by a Closed Meeting of Council and reconvened at 7:00 p.m. for Regular Council proceedings.

Members Present Mayor Maria McFaddin
Councillor Darcy Bell – arrived at 3:22pm
Councillor Brian Bogle
Councillor Sandy Bojecho
Councillor Shirley Falstead – via Zoom
Councillor Sue Heaton-Sherstobitoff
Councillor Cheryl MacLeod

Absent Nil

Staff Present Chris Barlow, Chief Administrative Officer
Bree Seabrook, Director of Corporate Services
Steffan Klassen, Director of Finance & Technology
Nick Ahlefeld, Fire Chief
Jennifer Chamberlain, Executive Assistant
Danny Clarke, Airport Manager
Meeri Durand, Director of Community Safety & Development
Aaron Geck, Assistant Manager – Utilities
Alex Hadfield, Manager of Human Resources
Deanna Hooper, Manager of Civic Works
Tony Mackie, Deputy Fire Chief
Peter Maria, Sea to Sky IT
Ryan Niddery, Acting Director of Municipal Services
Anne Simonen, Project Manager
Monty Taylor, RCMP Sergeant
Nikki Zimmerman, Legislative Services Assistant

Other Public and Media

1 CALL TO ORDER: Mayor McFaddin called the meeting to order at 3:00 p.m.

2 ADOPTION OF AGENDA:

R157-26 Moved and seconded, and
RESOLVED:

THAT the agenda for the Regular Council Meeting of June 15, 2026 be adopted.

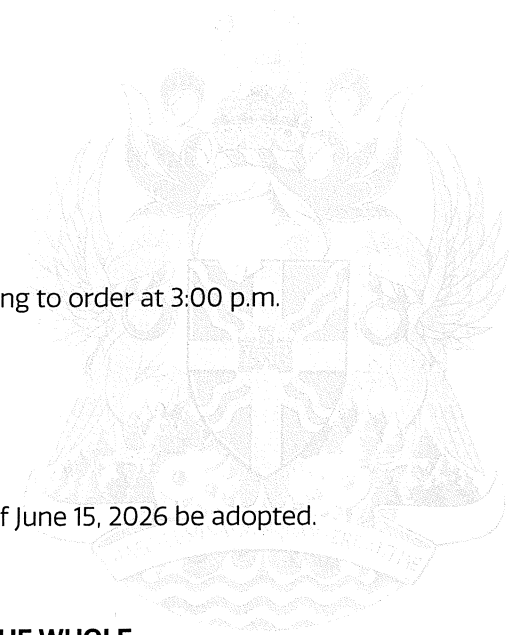
CARRIED.

3 RESOLUTION TO RESOLVE INTO COMMITTEE OF THE WHOLE:

R158-26 Moved and seconded, and
RESOLVED: THAT Council now resolve itself into Committee of the Whole.

CARRIED.

4 DELEGATION: Nil



5 COMMUNITY WELLNESS, SAFETY & DEVELOPMENT (Councillor Bojecho assumed the Chair)

(a) COUNCIL COMMITTEE LIAISON VERBAL UPDATE

- Nil

(b) FIRE DEPARTMENT VERBAL UPDATE

- 15 calls in the last three days
- Written and practical crew training and testing
- New Records Management Program
- Practice with crews – firefighter survival skills

(c) Emergency Services Monthly Report – May 2026

COW075-26

RECOMMENDATION: Council consider and resolve to receive for information:

- Emergency Services Monthly Report – May 2026

CARRIED.

(d) RCMP DETACHMENT VERBAL UPDATE

- 14 of 17 officers
- New member coming from the Lower Mainland
- Attendance at Sunfest, Grad parades and Air Cadets events
- Motorcycle convoy between communities
- Member attendance at FIFA
- Body-worn cameras

(e) WEST KOOTENAY REGIONAL AIRPORT VERBAL UPDATE

- 12 of 14 flights operate, two flights cancelled due to local weather
- Loads are good this time of year, some days at full capacity
- Routes for West Kootenay Regional Airport flights

(f) COMMUNITY SAFETY AND DEVELOPMENT VERBAL UPDATE

- Nil

(g) Building Permit and Business Licence Reports – May 2026

COW076-26

RECOMMENDATION: Council consider and resolve to receive for information:

- Building Permit Report – May 2026
- Business Licence Report – May 2026

CARRIED.

6 CULTURAL & CIVIC PRIDE (Councillor Heaton-Sherstobitoff, Chair)

(a) COUNCIL COMMITTEE LIAISON VERBAL UPDATE

- Sunfest parade, fireworks and park events
- Castlegar & District Heritage Society Open House on June 6, 2026
- Castlegar & District Heritage Society monthly meeting tomorrow night at Zuckerberg Island
- Castlegar & District Hospital Foundation AGM and Regular Meeting last week
- Castlegar Together meeting last Thursday
- Canada Day event planning – games, layout, volunteers, and free bus service

7 FINANCE AND CORPORATE SERVICES (Councillor Bogle, Chair)

(a) Finance and Corporate Services Community Liaison Verbal Update

- Nil

(b) Corporate Services Verbal Update

- Current postings and recruitment
- New Parks Technician – Irrigation is Mitch Chickloski
- Term positions

(c) Finance Department Verbal Update

- Nil

(d) 2025 Statement of Financial Information (Report No. 26-49)

Report from the Director of Finance & Technology to seek Council's approval of the 2025 Statement of Financial Information (SOFI) prior to submission to the Ministry of Municipal Affairs and to make the document available for public inspection.

COW077-26

Moved, and
RECOMMENDED:

THAT Council approve the 2025 Statement of Financial Information for submission to the Ministry of Municipal Affairs,

AND FURTHER;

THAT the Mayor and Director of Finance & Technology be authorized to sign the Statement of Financial Information Approval form.

CARRIED.

8 MUNICIPAL SERVICES (Councillor MacLeod, Chair)

(a) Municipal Services Department Verbal Update

- Aaron Geck, Assistant Manager – Utilities and Anne Simonen, Project Manager presented an update on the South Sewage Treatment Plant (SSTP) Biosolids Project. Highlights include:
 - Short-term biosolids with Fournier
 - Fournier press operation
 - Biosolids produced
 - Odour improvement
 - Working with the RDCK on disposal
 - Long-term biosolids solution study update
 - Next steps and concepts

(b) Recommendation for Award of RFP 2026-10 – Construction Management for the West Kootenay Regional Airport Air Terminal Building Expansion (Report No. 26-48)

Report from the Project Manager to seek Council approval of the award of Request for Proposals RFP 2026-10 – Construction Management for the West Kootenay Regional Airport Air Terminal Building Expansion to PCL Constructors Westcoast Inc. for pre-construction services.

COW078-26

Moved, and
RECOMMENDED:

THAT Council approve the award of Request for Proposals RFP 2026-10 – Construction Management for the West Kootenay Regional Airport Air Terminal Building Expansion to PCL Constructors Westcoast Inc. for pre-construction services in the amount of \$60,000 plus applicable taxes,

AND FURTHER;

THAT Council direct staff to execute the necessary documents.

CARRIED.

9 QUESTION PERIOD:

- Nil

10 RESOLUTION TO RISE FROM COMMITTEE OF THE WHOLE:

R159-26

Moved and seconded, and
RESOLVED: THAT Council rise from Committee of the Whole.

CARRIED.

11 RESOLUTION TO RECESS THE PUBLIC MEETING UNTIL 7:00 P.M.

R160-26

Moved and seconded, and
RESOLVED:

THAT pursuant to Section 90 of the *Community Charter*, the public be excluded from this portion of the meeting as the subject matter being considered relates to the following:

- ***Community Charter Section 90(1)(A)***
Personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality.
- ***Community Charter Section 90(1)(C)***
Labour relations or other employee relations.
- ***Community Charter Section 90(1)(E)***
The acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality.
- ***Community Charter Section 90(1)(L)***
Discussions with municipal officers and employees respecting municipal objectives, measures and progress reports for the purposes of preparing an annual report under section 98 [annual municipal report].

AND FURTHER;

THAT the public portion of the meeting be recessed until 7:00 p.m.,

AND FURTHER;

THAT Council immediately resolve into the closed portion of their meeting.

CARRIED.

The meeting recessed at 3:59 p.m.

12 RECONVENE: Mayor McFaddin reconvened the meeting at 7:00 p.m.

Members Present	Mayor Maria McFaddin Councillor Darcy Bell Councillor Brian Bogle Councillor Sandy Bojechko Councillor Shirley Falstead – via Zoom Councillor Sue Heaton-Sherstobitoff Councillor Cheryl MacLeod
Absent	Nil
Staff Present	Chris Barlow, Chief Administrative Officer Bree Seabrook, Director of Corporate Services Steffan Klassen, Director of Finance & Technology Jennifer Chamberlain, Executive Assistant Ryan Nidderly, Acting Director of Municipal Services

13 DELEGATION: Nil

14 COUNCIL MEETING MINUTES FOR APPROVAL:

R161-23 Moved and seconded, and
RESOLVED:

THAT the following Minutes be adopted as presented:
• Regular Meeting Minutes – June 1, 2026

CARRIED.

15 RESOLUTION TO ADOPT RECOMMENDATIONS OF COMMITTEE OF THE WHOLE:

The following resolutions were recommended at the June 1, 2026, Committee of the Whole Meeting and are presented for consideration of adoption by Council:

R162-26 Moved and seconded, and
RESOLVED:

THAT Council proceed with appointment of the Director of Community Safety & Development as the City's Emergency Program Director,

AND FURTHER;

THAT Council proceed with appointment of the Climate Readiness Coordinator as the City's Emergency Program Coordinator.

CARRIED.

R163–26 Moved and seconded, and
RESOLVED:

THAT Council appoint the Chair or delegate of the Community Wellness, Safety & Development Council Committee to the City's Emergency Management Policy Group.

CARRIED.

The following resolutions were recommended at the June 15, 2026, Committee of the Whole Meeting and are presented for consideration of adoption by Council:

R164–26 Moved and seconded, and
RESOLVED:

THAT Council approve the 2025 Statement of Financial Information for submission to the Ministry of Municipal Affairs, as amended to reflect an update to Council member Cheryl MacLeod's expenses from \$4,976 to \$4,414.

AND FURTHER;

THAT the Mayor and Director of Finance & Technology be authorized to sign the Statement of Financial Information Approval form.

CARRIED.

R165–26 Moved and seconded, and
RESOLVED:

THAT Council approve the award of Request for Proposals RFP 2026-10 – Construction Management for the West Kootenay Regional Airport Air Terminal Building Expansion to PCL Constructors Westcoast Inc. for pre-construction services in the amount of \$60,000 plus applicable taxes,

AND FURTHER;

THAT Council direct staff to execute the necessary documents.

CARRIED.

16 REGIONAL DISTRICT OF CENTRAL KOOTENAY (RDCK) MEETING MINUTES: Nil

17 CORRESPONDENCE:

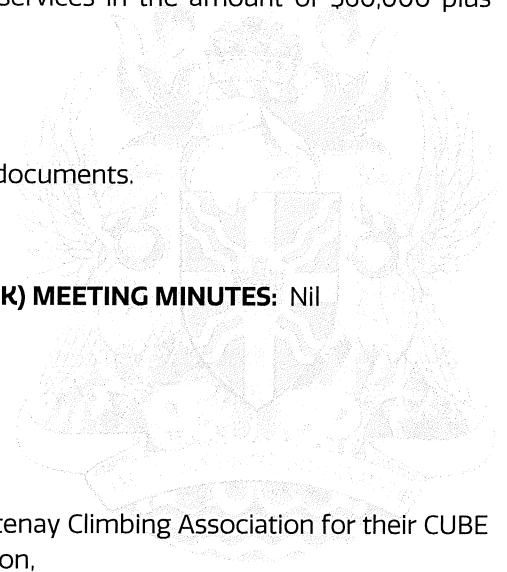
R166–26 Moved and seconded, and
RESOLVED:

THAT Council provide a letter of support to the Kootenay Climbing Association for their CUBE 2.0 – Build Communities Strong Fund grant application,

AND FURTHER;

THAT Council note their support in providing a secondary letter of support to Kootenay Climbing Association when more information can be provided.

CARRIED.



R167-26 Moved and seconded, and
RESOLVED:

THAT Council approve the request from Theresa Bolton on behalf of Fragile X Research Foundation of Canada to illuminate the Kinnaird Overpass lights in pink on July 22, 2026, in recognition of World Fragile X Day.

CARRIED

18 REPORTS OTHER:

(a) **Recreation Commission Member Verbal Update**

- Timeline of November for Referendum and potential build in Spring 2027. More information in July

19 MAYOR'S REPORT:

- Attended Sunfest – thank you for everyone's volunteerism
- Heritage Society Museum Open House and note of their online survey for services
- Attended the 2026 Miss Castlegar Pageant. Miss Castlegar 2026 is Young Kim and Miss Castlegar Princess 2026 is Taliya Lundquist
- Air Cadets ceremony
- Mercer Celgar tour and stakeholder meeting
- Economic Development meeting

20 NEW & UNFINISHED BUSINESS: Nil

21 BYLAWS FOR CONSIDERATION:

Emergency Management Organization Bylaw 1441 – Adoption (Report No. 26-44)

A Bylaw to establish an Emergency Management Organization for the City of Castlegar.

R168-26 Moved and seconded, and
RESOLVED:

THAT Emergency Management Organization Bylaw 1441 be adopted.

CARRIED.

Council Expense Allowance Amendment Bylaw 1460 – First, Second, and Third Readings (Report No. 26-45)

Report from the Manager of Legislative Services to seek the required readings of Council Expense Allowance Amendment Bylaw 1460 and to implement the changes to expenses and remuneration paid to Mayor and Council effective when the newly elected Council takes office November 2, 2026.

R169-26 Moved and seconded, and
RESOLVED:

THAT Council Expense Allowance Amendment Bylaw 1460 be read a first, second, and third time.

CARRIED.

Council Indemnity Amendment Bylaw 1461 – First, Second, and Third Readings (Report No. 26-45)

Report from the Manager of Legislative Services to seek the required readings of Council Indemnity Amendment Bylaw 1461 and to implement the changes to expenses and remuneration paid to Mayor and Council effective when the newly elected Council takes office November 2, 2026.

R170-26

Moved and seconded, and
RESOLVED:

THAT Council Indemnity Amendment Bylaw 1461 be read a first, second, and third time.

CARRIED.

22 NEXT MEETING(S):

July 13, 2026 at 3:00 p.m. for Committee of the Whole Meeting followed by the Regular Council Meeting at 7:00 p.m. via Zoom live meeting and available to the public for live streaming in Council Chambers at the Community Forum, 445 13th Avenue, Castlegar, B.C.

23 NOTICE OF MOTION: Nil

24 QUESTION PERIOD: Nil

25 ADJOURNMENT:

R171-26

Moved and seconded, and
RESOLVED: THAT the Regular meeting be adjourned.

CARRIED.

The Regular Meeting was adjourned at 7:20 p.m.

CERTIFIED CORRECT:



Bree Seabrook
Director of Corporate Services



Maria McFaddin
Mayor

