

Regular Meeting Minutes of Council May 4, 2026

Regular Meeting Minutes of the City of Castlegar Council held by Zoom live meeting and available to the public for live streaming in Council Chambers at the Community Forum, 445 13th Avenue, Castlegar, B.C., commenced at 3:00 p.m. for Committee of the Whole, immediately followed by a Closed Meeting of Council and reconvened at 7:00 p.m. for Regular Council proceedings.

Members Present Mayor Maria McFaddin
Councillor Darcy Bell
Councillor Brian Bogle
Councillor Sandy Bojechko
Councillor Shirley Falstead
Councillor Sue Heaton-Sherstobitoff
Councillor Cheryl MacLeod

Absent Nil

Staff Present Chris Barlow, Chief Administrative Officer
Bree Seabrook, Director of Corporate Services
Steffan Klassen, Director of Finance & Technology
Nick Ahlefeld, Fire Chief
Nicole Brown, Manager of Legislative Services
Meeri Durand, Director of Community Safety & Development
Alex Hadfield, Manager of Human Resources
Deanna Hooper, Manager of Civic Works
Ginger Lester, Communications Manager
Ryan Niddery, Manager of Engineering and Infrastructure
Anne Simonen, Project Manager
Monty Taylor, RCMP Sergeant

Other Public and Media

1 **CALL TO ORDER:** Mayor McFaddin called the meeting to order at 3:00 p.m.

2 **ADOPTION OF AGENDA:**

R111-26 Moved and seconded, and
RESOLVED:

THAT the agenda for the Regular Council Meeting of May 4, 2026 be adopted.

CARRIED.

3 **RESOLUTION TO RESOLVE INTO COMMITTEE OF THE WHOLE:**

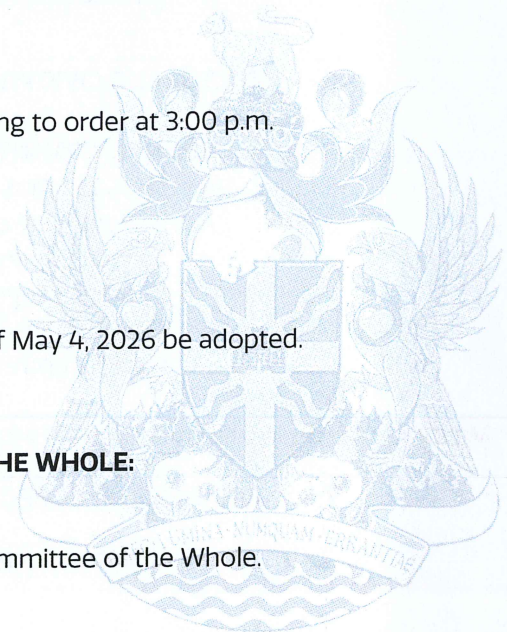
R112-26 Moved and seconded, and
RESOLVED: THAT Council now resolve itself into Committee of the Whole.

CARRIED.

4 **DELEGATION:**

Tammy Verigin-Burk and Andrea Wilkey on behalf of Castlegar & District Economic Development Partnership attended to provide an overview of the 2026 strategic priorities presentation. Highlights of the discussion include:

- Overview of funding and partnerships.
- Where they began in 2020 and where they are today.



- An overview of key achievements: Thrive attraction strategy, Investment and Attraction Guide, new website, marketing campaign, Executive Pulse CRM Business Directory, completed stakeholder engagement with over 120 participants, Castlegar and District video.
- Overview of business retention and expansion activities.
- Overview of the 2026 Strategic Priorities.

5 COMMUNITY WELLNESS, SAFETY & DEVELOPMENT (Councillor Bell, Chair)

(a) COUNCIL COMMITTEE LIAISON VERBAL UPDATE

- Nil

(b) FIRE DEPARTMENT VERBAL UPDATE

- Hosted a wildfire mitigation course.
- Update on community events attended.
- Exceeded the 2025 Fire Smart assessment requests already in 2026.

(c) RCMP DETACHMENT VERBAL UPDATE

- Currently have 14 of 17 members.
- Media release regarding 2022 homicide.
- Update on community events attended.

(d) WEST KOOTENAY REGIONAL AIRPORT VERBAL UPDATE

- 100% flight reliability with 50% load rate.

(e) COMMUNITY SAFETY AND DEVELOPMENT VERBAL UPDATE.

- Update on staff training and education.
- Climate Risk Assessment FCM submission.

6 CULTURAL & CIVIC PRIDE (Councillor Heaton–Sherstobitoff, Chair)

(a) COUNCIL COMMITTEE LIAISON VERBAL UPDATE

- SHSS 75th Anniversary Open House May 21, 2026, 5-7 p.m.
- National Day of Mourning event on April 28.
- Canada Day event planning.
- Castlegar Together Group meeting.
- Tim Hortons Smile Cookie Committee fundraising for equipment at the Castlegar Health Centre.

Mayor McFaddin left the meeting at 3:48 p.m and Deputy Mayor Bogle assumed the Chair.

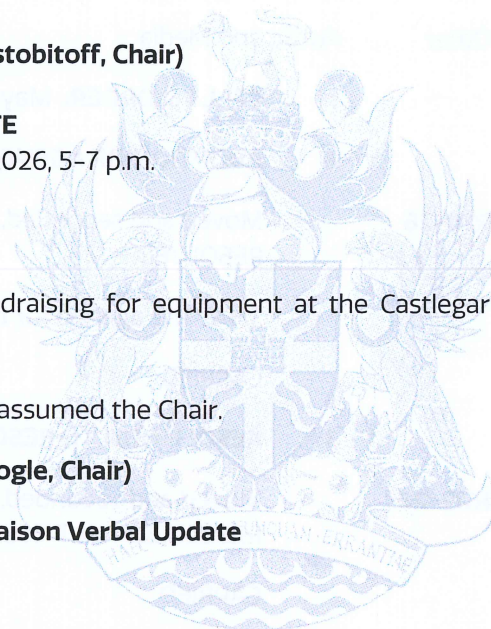
7 FINANCE AND CORPORATE SERVICES (Councillor Bogle, Chair)

(a) Finance and Corporate Services Community Liaison Verbal Update

- Nil

(b) Corporate Services Verbal Update

- Update on the City's attendance at the West Kootenay Trade Show.
- Trash to Treasure last week.
- Free yard and garden waste drop off at the landfill for the month of May.
- Wildsafe awareness and limiting attractions media release going out this week.
- Update of current job hiring and recruitment.



(c) **2026 Council Strategic Plan Implementation Report – Quarter 1 Update (Report No. 26-39)**

Report from the Chief Administrative Officer to present council with the 2026 Council Strategic Plan Implementation Report – Q1 Update.

COW056-26

Moved, and
RECOMMENDED:

THAT Council receive for information Report #26-39 titled "2026 Council Strategic Plan Implementation Report – Quarter 1 Update".

CARRIED.

(d) **Finance Department Verbal Update**

- On schedule for sending tax notices.
- Working on audit.

(e) **Storm Water Management Parcel Tax Exemptions (Report 26-38)**

Report from the Director of Finance & Technology to seek Council approval to permit for all parcels previously exempted in accordance with the City of Castlegar Storm Water Management Parcel Tax Exemption Bylaw No. 1240, 2016, remain exempted, and to permit three new exemptions in accordance with the City of Castlegar Storm Water Management Parcel Tax Exemption Bylaw No. 1454, 2026.

COW057-26

Moved, and
RECOMMENDED:

THAT all parcels previously exempted in accordance with the City of Castlegar Storm Water Management Parcel Tax Exemption Bylaw No. 1240, 2016, remain exempted in accordance with the City of Castlegar Storm Water Management Parcel Tax Exemption Bylaw No. 1454, 2026.

CARRIED.

COW058-26

Moved, and
RECOMMENDED:

That Council exempt folios 201.04090.000 (1452 Selkirk Avenue), 201.00073.000 (813 4th Street) and 201.01520.000 (2234 11th Avenue) in accordance with City of Castlegar Storm Water Management Parcel Tax Exemption Bylaw No. 1454, 2026.

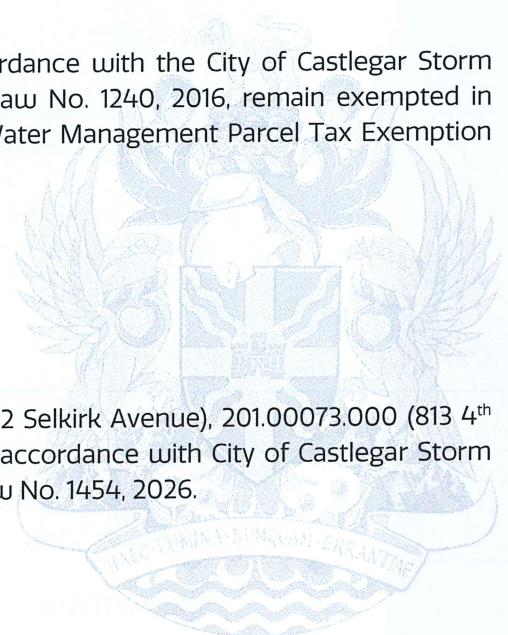
CARRIED.

COW059-26

Moved, and
RECOMMENDED:

That Council delegate the authority to grant exemptions in accordance with City of Castlegar Storm Water Management Parcel Tax Exemption Bylaw No. 1454, 2026 in situations where more than one parcel is included in a single folio.

CARRIED.



8 MUNICIPAL SERVICES (Councillor MacLeod, Chair)

(a) Municipal Services Department Verbal Update

- Summer Students began today.
- Update on the Fleet Replacement Plan.
- Update on the North Lagoon odour concerns on the weekend.
- Adopt-a-Road program and update on Council clean up.
- Update on the 2026 paving program.
- Brandson Park construction has begun.

(b) Recommendation for Award of RFP 2026-07 – Castlegar Civic Works Site Improvements (Report No. 26-36)

Report from the Project Manager to seek Council approval to award Request for Proposals 2026-07 – Castlegar Civic Works Site Improvements to Simm Excavating & Snow Removal Ltd.

COW060-26

Moved, and
RECOMMENDED:

THAT Council award Request for Proposals 2026-07 – Castlegar Civic Works Site Improvements to Simm Excavating & Snow Removal Ltd. in the amount of \$90,000 plus applicable taxes,

AND FURTHER;

THAT Council direct staff to execute the necessary documents.

CARRIED.

(c) Recommendation for Award of RFQ 2026-08 – Castlegar Civic Works Site Trailers Supply & Install (Report No. 26-37)

Report from the Project Manager to seek Council approval to award Request for Quotations 2026-08 Castlegar Civic Works Site Trailers Supply & Install to ATCO Structures & Logistics Ltd.

COW061-26

Moved, and
RECOMMENDED:

THAT Council award Request for Quotations 2026-08 Castlegar Civic Works Site Trailers Supply & Install to ATCO Structures & Logistics Ltd. in the amount of \$225,650 plus applicable taxes,

AND FURTHER;

THAT Council direct staff to execute the necessary documents.

CARRIED.

9 QUESTION PERIOD:

- Nil



10 RESOLUTION TO RISE FROM COMMITTEE OF THE WHOLE:

R113-26

Moved and seconded, and
RESOLVED: THAT Council rise from Committee of the Whole.

CARRIED.

11 RESOLUTION TO RECESS THE PUBLIC MEETING UNTIL 7:00 P.M.

R114-26

Moved and seconded, and
RESOLVED:

THAT pursuant to Section 90 of the *Community Charter*, the public be excluded from this portion of the meeting as the subject matter being considered relates to the following:

- ***Community Charter Section 90(1)(C)***
Labour relations or other employee relations.
- ***Community Charter Section 90(1)(L)***
Discussions with municipal officers and employees respecting municipal objectives, measures and progress reports for the purposes of preparing an annual report under section 98 [annual municipal report].

AND FURTHER;

THAT the public portion of the meeting be recessed until 7:00 p.m.,

AND FURTHER;

THAT Council immediately resolve into the closed portion of their meeting.

CARRIED.

The meeting recessed at 4:32 p.m.

12 RECONVENE: Mayor McFaddin reconvened the meeting at 7:00 p.m.

Members

Mayor Maria McFaddin
Councillor Darcy Bell
Councillor Brian Bogle
Councillor Sandy Bojecho
Councillor Shirley Falstead
Councillor Sue Heaton-Sherstobitoff
Councillor Cheryl MacLeod

Present

Absent

Nil

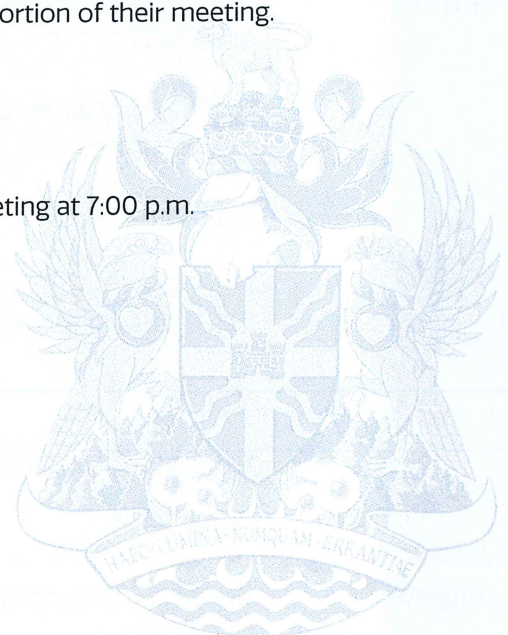
Staff

Chris Barlow, Chief Administrative Officer
Bree Seabrook, Director of Corporate Services
Steffan Klassen, Director of Finance & Technology
Nicole Brown, Manager of Legislative Services
Meeri Durand, Director of Community Safety and Development
Ryan Nidderly, Manager of Engineering and Infrastructure

Present

Other

Public and Media



13 DELEGATION: Nil

14 COUNCIL MEETING MINUTES FOR APPROVAL:

R115-26 Moved and seconded, and
RESOLVED:

THAT the following Minutes be adopted as presented:

- Regular Meeting Minutes – April 20, 2026

CARRIED.

15 RESOLUTION TO ADOPT RECOMMENDATIONS OF COMMITTEE OF THE WHOLE:

The following resolutions were recommended at the April 20, 2026, Committee of the Whole Meeting and are presented for consideration of adoption by Council:

R116-26 Moved and seconded, and
RESOLVED:

THAT the following items considered and received for information at the April 20, 2026, Committee of the Whole meeting, be adopted:

- Castlegar & District Public Library Regular Meeting Minutes – February 11, 2026
- Emergency Services Monthly Report – March 2026
- Building Permit Report – March 2026
- Business Licence Report – March 2026

CARRIED.

R117-26 Moved and seconded, and
RESOLVED:

THAT Council authorize a three-year agreement extension, with the British Columbia Society for the Prevention of Cruelty to Animals for animal control and sheltering services,

AND FURTHER;

THAT Council authorize an annual cost of living increase equal to Consumer Price Index be added to each year of the contract,

AND FURTHER;

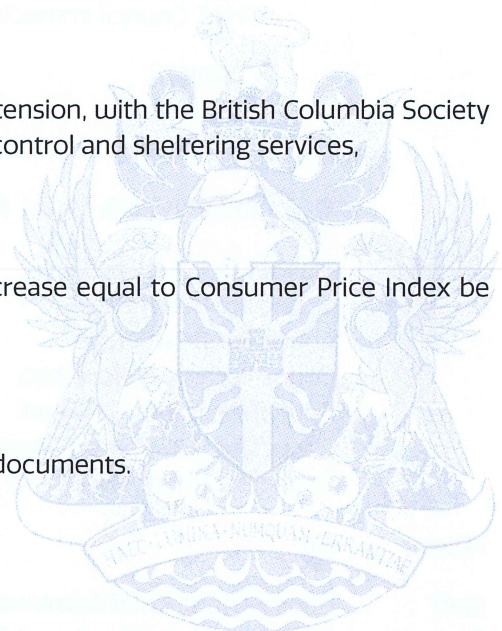
THAT Council direct staff to execute the necessary documents.

CARRIED.

R118-26 Moved and seconded, and
RESOLVED:

THAT Council approve the establishment of an alternative municipal tax collection scheme pursuant to section 235 of the *Community Charter* for the 2026 taxation year,

AND FURTHER;



THAT a revised tax due date be set for Major Industry (Class 4) properties of December 30, 2026, representing a six-month deferral from the standard July 2 due date,

AND FURTHER;

THAT all other property classes remain subject to the general tax collection scheme with a tax due date of July 2, 2026,

AND FURTHER;

THAT Council consider the required readings of the associated Alternative Municipal Tax Collection Scheme Bylaw 1457, 2026.

CARRIED.

The following resolutions were recommended at the May 4, 2026, Committee of the Whole Meeting and are presented for consideration of adoption by Council:

R119-26

Moved and seconded, and
RESOLVED:

THAT all parcels previously exempted in accordance with the City of Castlegar Storm Water Management Parcel Tax Exemption Bylaw No. 1240, 2016, remain exempted in accordance with the City of Castlegar Storm Water Management Parcel Tax Exemption Bylaw No. 1454, 2026.

CARRIED.

R120-26

Moved and seconded, and
RESOLVED:

THAT Council exempt folios 201.04090.000 (1452 Selkirk Avenue), 201.00073.000 (813 4th Street) and 201.01520.000 (2234 11th Avenue) in accordance with City of Castlegar Storm Water Management Parcel Tax Exemption Bylaw No. 1454, 2026.

CARRIED.

R121-26

Moved and seconded, and
RESOLVED:

THAT Council delegate the authority to grant exemptions in accordance with City of Castlegar Storm Water Management Parcel Tax Exemption Bylaw No. 1454, 2026 in situations where more than one parcel is included in a single folio.

CARRIED.

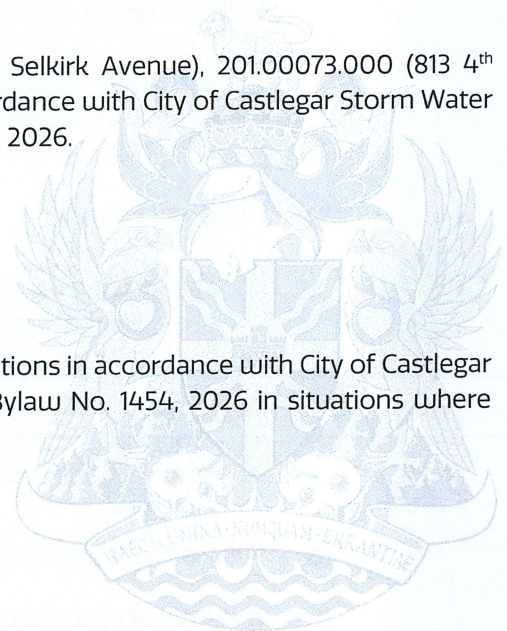
R122-26

Moved and seconded, and
RESOLVED:

THAT Council award Request for Proposals 2026-07 – Castlegar Civic Works Site Improvements to Simm Excavating & Snow Removal Ltd. in the amount of \$90,000 plus applicable taxes,

AND FURTHER;

THAT Council direct staff to execute the necessary documents.



CARRIED.

16 REGIONAL DISTRICT OF CENTRAL KOOTENAY (RDCK) MEETING MINUTES:

R123-26 Moved and seconded, and
RESOLVED:

THAT the following minutes be received for information:

- Regular Board Meeting Minutes – March 19, 2026

CARRIED.

17 CORRESPONDENCE:

R124-26 Moved and seconded, and
RESOLVED:

THAT Council approve the request from Angel Anderson on behalf of Lipedema Canada to illuminate the Kinnaird Overpass lights in purple on June 11, 2026, in recognition of Lipedema Awareness Day.

CARRIED.

Council discussed the correspondence from Leeanna Kootnikoff on behalf of Molly Banerjei requesting Council consider raising the official Christian Heritage Month flag in honor of Canada's Christian Heritage.

Council suggests staff explore preparing a flag policy when they explore creating a banner policy to set guidelines on what flags are flown on City flag poles.

Council agrees to send a response to the sender providing them the option of requesting changing the overpass lights for their cause.

18 REPORTS OTHER:

(a) **Recreation Commission Member Verbal Update**

- Next meeting tomorrow at 4:00 p.m.

19 MAYOR'S REPORT: The Mayor reported on her attendance at the following:

- Council of Forest Industries (COFI) Conference.
- Association of Kootenay and Boundary Local Governments (AKBLG).

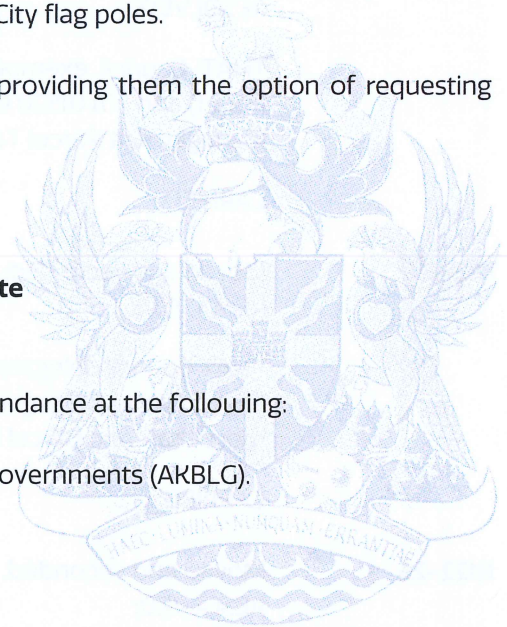
20 NEW & UNFINISHED BUSINESS: Nil

21 BYLAWS FOR CONSIDERATION:

Alternative Municipal Tax Collection Scheme Bylaw No. 1457- Adoption (Report No. 26-35)

A Bylaw to establish an alternative municipal tax collection scheme.

R125-26 Moved and seconded, and
RESOLVED:



THAT Alternative Municipal Tax Collection Scheme Bylaw No. 1457 be adopted.

CARRIED.

22 NEXT MEETING(S):

May 19, 2026, at 3:00 p.m. for Committee of the Whole Meeting followed by the Regular Council Meeting at 7:00 p.m. via Zoom live meeting and available to the public for live streaming in Council Chambers at the Community Forum, 445 13th Avenue, Castlegar, B.C.

23 NOTICE OF MOTION: Nil

24 QUESTION PERIOD: Nil

25 ADJOURNMENT:

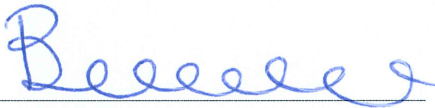
R126-26

Moved and seconded, and
RESOLVED: THAT the Regular meeting be adjourned.

CARRIED.

The Regular Meeting was adjourned at 7:21 p.m.

CERTIFIED CORRECT:



Bree Seabrook
Director of Corporate Services



Maria McFaddin
Mayor

