

Regular Meeting Minutes of Council September 8, 2026

Regular Meeting Minutes of the City of Castlegar Council held by Zoom live meeting and available to the public for live streaming in Council Chambers at the Community Forum, 445 13th Avenue, Castlegar, B.C., commenced at 3:00 p.m. for Committee of the Whole, immediately followed by a Closed Meeting of Council and reconvened at 7:00 p.m. for Regular Council proceedings.

Members Present	Mayor Maria McFaddin Councillor Darcy Bell – arrived at 3:14 p.m. Councillor Brian Bogle Councillor Sandy Bojecho Councillor Shirley Falstead Councillor Sue Heaton-Sherstobitoff Councillor Cherryl MacLeod
Absent	Nil
Staff Present	Chris Barlow, Chief Administrative Officer Bree Seabrook, Director of Corporate Services Steffan Klassen, Director of Finance & Technology Chris Hallam, Director of Municipal Services Nick Ahlefeld, Fire Chief Nicole Brown, Manager of Legislative Services Jennifer Chamberlain, Executive Assistant Danny Clarke, Airport Manager Meeri Durand, Director of Community Safety & Development Ali Garcia, Sea to Sky IT Deanna Hooper, Manager of Civic Works Ginger Lester, Communications Manager Ryan Niddery, Manager of Engineering and Infrastructure Monty Taylor, RCMP Sergeant Robert Watson, Sea to Sky IT
Other	Public and Media

1 CALL TO ORDER: Mayor McFaddin called the meeting to order at 3:01 p.m.

2 ADOPTION OF AGENDA:

R216-26 Moved and seconded, and
RESOLVED:

THAT the agenda for the Regular Council Meeting of September 8, 2026 be adopted as amended by including item 19.a Mayor Travel.

CARRIED.

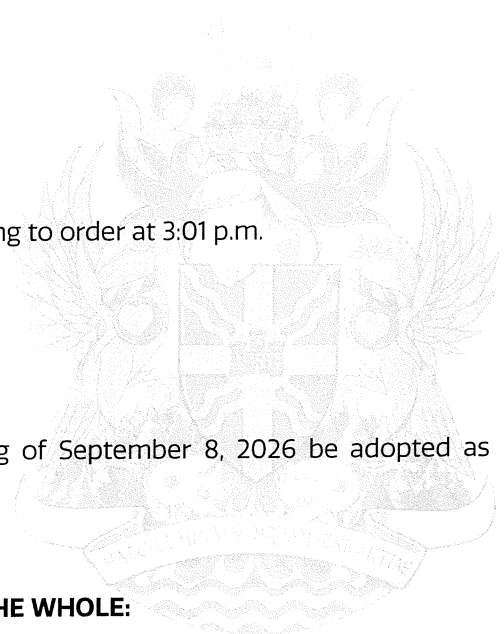
3 RESOLUTION TO RESOLVE INTO COMMITTEE OF THE WHOLE:

R217-26 Moved and seconded, and
RESOLVED: THAT Council now resolve itself into Committee of the Whole.

CARRIED.

4 DELEGATION: Nil

5 COMMUNITY WELLNESS, SAFETY & DEVELOPMENT (Councillor Bojecho, Deputy Chair)



(a) **COUNCIL COMMITTEE LIAISON VERBAL UPDATE**

- Nil

(b) **FIRE DEPARTMENT VERBAL UPDATE**

- Nil

(c) **Emergency Services Monthly Report – July & August 2026**

COW103-26

RECOMMENDATION: Council consider and resolve to receive for information:

- Emergency Services Monthly Report – July 2026
- Emergency Services Monthly Report – August 2026

CARRIED.

(d) **RCMP DETACHMENT VERBAL UPDATE**

- Currently have 14 of 17 Members.
- Cops for Kids riders in Castlegar on Sunday.

(e) **WEST KOOTENAY REGIONAL AIRPORT VERBAL UPDATE**

- Twenty-six of twenty-nine flights were successful since August 11, 2026. Cancellations were due to weather and wildfire smoke. These cancellations were supported by bus service.

(f) **COMMUNITY SAFETY AND DEVELOPMENT VERBAL UPDATE.**

- Continue to see high volume of business licensing and permitting inquiries.

(g) **Building Permit and Business Licence Reports – June, July and August 2026**

COW104-26

RECOMMENDATION: Council consider and resolve to receive for information:

- Building Permit Report – June 2026
- Business Licence Report – June 2026
- Building Permit Report – July 2026
- Business Licence Report – July 2026
- Building Permit Report – August 2026
- Business Licence Report – August 2026

(h) **Development Procedures & Fees Amendment Bylaw 1466 (Report No. 26-71)**

Report from the Planner – Policy to seek the required readings of Development Procedures & Fees Amendment Bylaw 1466.

COW105-26

Moved, and
RECOMMENDED:

THAT Council consider the required readings of the Development Procedures & Fees Amendment Bylaw 1466.

CARRIED.

6 CULTURAL & CIVIC PRIDE (Councillor Heaton-Sherstobitoff, Chair)

(a) **COUNCIL COMMITTEE LIAISON VERBAL UPDATE**

- Cops for Kids event this weekend.

- Castlegar and District Hospital Foundation Meeting.
- Kootenay Gallery of Art Board Meeting.
- Winter Wonderland planning.

7 FINANCE AND CORPORATE SERVICES (Councillor Bogle, Chair)

(a) Finance and Corporate Services Community Liaison Verbal Update

- Chamber of Commerce Board Meeting.

(b) Corporate Services Verbal Update

- Update on the 2026 Election.

(c) Ministry of Transportation and Transit Electric Kick Scooter Pilot Project (Report. No. 26-69)

Report from the Manager of Legislative Services to provide Council with an overview of the Province of British Columbia's Electric Kick Scooter Pilot Project and seek Council resolution to participate in the Pilot Project.

COW106-26

Moved, and
RECOMMENDED:

THAT Council consents to the Province of British Columbia Electric Kick Scooter Pilot Project (B.C. Reg. 247/2023) taking place in the City of Castlegar.

CARRIED.

Recess/Reconvene The meeting recessed at 4:25 p.m. and reconvened at 4:37 p.m.

(d) Council Procedures Bylaw 1462 (Report No. 26-68)

Report from the Manager of Legislative Services to seek Council authorization to update and replace Council Procedures Bylaw 986 and seek the required readings of Council Procedures Bylaw 1462.

COW107-26

Moved, and
RECOMMENDED:

THAT Council proceed with the required readings of Council Procedures Bylaw 1462.

CARRIED.

(e) Appointment of Municipal Insurance Association of BC Voting Delegate and Alternate 2026 (Report No. 26-72)

Report from the Executive Assistant to seek Council appointment of a voting delegate and alternate voting delegate to represent the City of Castlegar's interest at the Municipal Insurance Association of BC Annual General Meeting on September 15, 2026.

COW108-26

Moved, and
RECOMMENDED:

THAT Council appoint Councillor Brian Bogle as the City of Castlegar voting delegate and Councillor Cheryl MacLeod as the alternate voting delegate for the Municipal Insurance Association of BC Annual General Meeting to be held during the UBCM Convention on September 15, 2026.

CARRIED.

- (f) **Finance Department Verbal Update**
- Kicking off the 2027 budget process.

(g) **2027 Budget Calendar (Report 26–73)**

Report from the Director of Finance & Technology to obtain Council approval of the 2027 Budget Calendar and to advise Council of the early input period.

COW109–26

Moved, and
RECOMMENDED:

THAT Council approve the 2027 Budget Calendar attached to Report #26-73.

CARRIED.

8 MUNICIPAL SERVICES (Councillor MacLeod, Chair)

- (a) **Municipal Services Department Verbal Update**
- Ponds are closed for the season.
 - West Kootenay Kennel Club 2027 event update.
 - Preparing for the change in season.
 - Summer students are almost done for the year.

9 QUESTION PERIOD:

- Nil

10 RESOLUTION TO RISE FROM COMMITTEE OF THE WHOLE:

R218–26

Moved and seconded, and
RESOLVED: THAT Council rise from Committee of the Whole.

CARRIED.

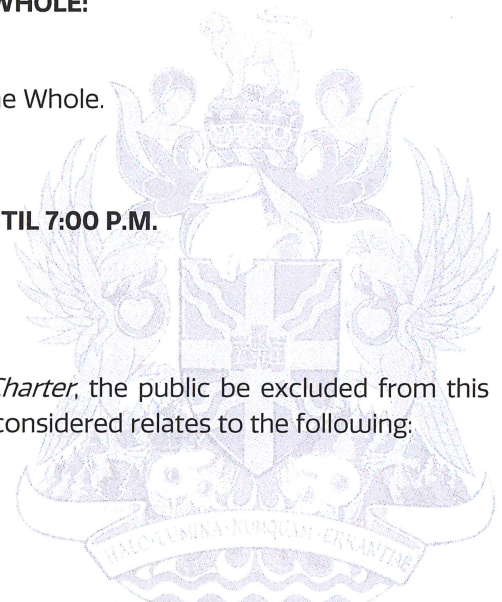
11 RESOLUTION TO RECESS THE PUBLIC MEETING UNTIL 7:00 P.M.

R219–26

Moved and seconded, and
RESOLVED:

THAT pursuant to Section 90 of the *Community Charter*, the public be excluded from this portion of the meeting as the subject matter being considered relates to the following:

- ***Community Charter Section 90(1)(C)***
Labour relations or other employee relations.
- ***Community Charter Section 90(1)(F)***
Law enforcement, if the council considers that disclosure could reasonably be expected to harm the conduct of an investigation under or enforcement of an enactment.
- ***Community Charter Section 90(1)(L)***
Discussions with municipal officers and employees respecting municipal objectives, measures and progress reports for the purposes of preparing an annual report under section 98 [annual municipal report].



AND FURTHER;

THAT the public portion of the meeting be recessed until 7:00 p.m.,

AND FURTHER;

THAT Council immediately resolve into the closed portion of their meeting.

CARRIED.

The meeting recessed at 5:01 p.m.

12 RECONVENE: Mayor McFaddin reconvened the meeting at 7:00 p.m.

Members Present	Mayor Maria McFaddin Councillor Darcy Bell Councillor Brian Bogle Councillor Sandy Bojechko Councillor Shirley Falstead Councillor Sue Heaton-Sherstobitoff Councillor Cheryl MacLeod
Absent	Nil
Staff Present	Chris Barlow, Chief Administrative Officer Bree Seabrook, Director of Corporate Services Steffan Klassen, Director of Finance & Technology Chris Hallam, Director of Municipal Services Nicole Brown, Manager of Legislative Services Meeri Durand, Director of Community Safety and Development Ali Garcia, Sea to Sky IT Robert Watson, Sea to Sky IT
Other	Public and Media

13 DELEGATION: Nil

14 COUNCIL MEETING MINUTES FOR APPROVAL:

R220-26 Moved and seconded, and
RESOLVED:

THAT the following Minutes be adopted as presented:

- Regular Meeting Minutes – August 10, 2026

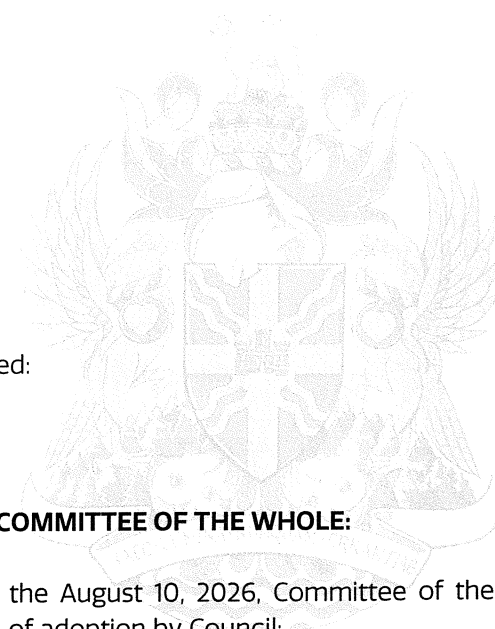
CARRIED.

15 RESOLUTION TO ADOPT RECOMMENDATIONS OF COMMITTEE OF THE WHOLE:

The following resolutions were recommended at the August 10, 2026, Committee of the Whole Meeting and are presented for consideration of adoption by Council:

R221-26 Moved and seconded, and
RESOLVED:

THAT the following items considered and received for information at the August 10, 2026, Committee of the Whole meeting, be adopted:
Castlegar & District Public Library Meeting Minutes:



- Annual General Meeting Minutes – March 12, 2025
- Regular Board Meeting Minutes – April 8, 2026
- Regular Board Meeting Minutes – May 13, 2026

CARRIED.

R222–26 Moved and seconded, and
RESOLVED:

THAT Council direct staff to prepare a report exploring the option of joining the Provincial Electric Kick Scooter Pilot Project.

CARRIED.

R223–26 Moved and seconded, and
RESOLVED:

THAT Council receive for information Report #26-62 titled "2026 Council Strategic Plan Implementation Report – Quarter 2 Update."

CARRIED.

R224–26 Moved and seconded, and
RESOLVED:

THAT Council rescind Financial Administration and Procurement Policy 3-1,

AND FURTHER;

THAT Council approve Procurement Policy 3-1,

AND FURTHER;

THAT staff be directed to provide quarterly information reports to Council summarizing awards between \$75,000 and \$250,000.

CARRIED.

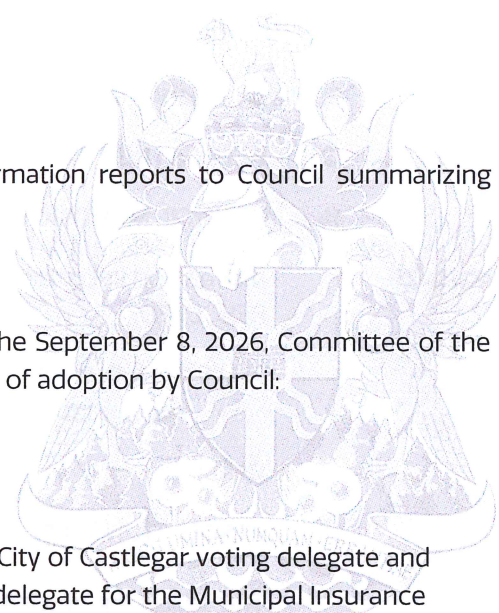
The following resolutions were recommended at the September 8, 2026, Committee of the Whole Meeting and are presented for consideration of adoption by Council:

R225–26 Moved and seconded, and
RESOLVED:

THAT Council appoint Councillor Brian Bogle as the City of Castlegar voting delegate and Councillor Cherryl MacLeod as the alternate voting delegate for the Municipal Insurance Association of BC Annual General Meeting to be held during the UBCM Convention on September 15, 2026.

CARRIED.

R226–26 Moved and seconded, and
RESOLVED:



THAT Council approve the 2027 Budget Calendar attached to Report #26-73.

CARRIED.

16 REGIONAL DISTRICT OF CENTRAL KOOTENAY (RDCK) MEETING MINUTES:

R227-26

Moved and seconded, and
RESOLVED:

THAT the following minutes be received for information:

- Regular Board Meeting Minutes – July 16, 2026

CARRIED.

17 CORRESPONDENCE:

Council and the Director of Municipal Services discussed the correspondence from Lui Marinelli on behalf of the Castlegar Villa Society regarding the new Regional District of Central Kootenay requirements to compost commercial organics. The City will respond to the Castlegar Villa Society providing information on the Regional District program.

Council discussed the correspondence from Mikko Segarra letter regarding the eliminated bus stop at Blueberry Creek. The Mayor as part of the West Kootenay Transit Committee, explained Transit eliminated that stop as it became unsafe to turn around at that location. There is another bus that runs at an alternate time and stops in Blueberry. However, this timing may not align with scheduling. The City will respond providing context on the decision by West Kootenay Transit.

R228-26

Moved and seconded, and
RESOLVED:

THAT Council provide the City of Prince George with a letter in support of their UBCM resolution concerning the Northern-Rural Homeowners Grant.

CARRIED.

18 REPORTS OTHER:

(a) **Recreation Commission Member Verbal Update**

- Update on the information report in the Commission agenda package on the potential upgrades to the Recreation Centre.
- Rebels Hockey Group presented to the Commission.

19 MAYOR'S REPORT:

R229-26

Moved and seconded, and
RESOLVED:

THAT Council authorize the Mayor to attend the Independent Lumber Manufacturers' Association Convention to be held in Osoyoos, BC September 21 – 22, 2026.

CARRIED.

20 NEW & UNFINISHED BUSINESS: Nil

21 BYLAWS FOR CONSIDERATION:

West Kootenay Regional Airport Air Terminal Building Expansion and Groundside Improvements Loan Authorization Bylaw 1450 – Adoption (Report No.26-17)

A Bylaw to authorize the borrowing of funds for the West Kootenay Regional Airport Air Terminal Building Expansion and Groundside Improvements.

R230-26

Moved and seconded, and
RESOLVED:

THAT West Kootenay Regional Airport Air Terminal Building Expansion and Groundside Improvements Loan Authorization Bylaw 1450 be adopted.

CARRIED.

South Sewage Treatment Plant North Train Renewal Project Loan Authorization Bylaw 1451 – Adoption (Report No. 26-20)

A Bylaw to authorize the borrowing of funds for the South Sewage Treatment Plant North Train Renewal Project.

R231-26

Moved and seconded, and
RESOLVED:

THAT South Sewage Treatment Plant North Train Renewal Project Loan Authorization Bylaw 1451 be adopted.

CARRIED.

Development Procedures & Fees Amendment Bylaw 1466 – First, Second, and Third Readings (Report No.26-71)

A Bylaw to amend Development Procedures & Fees Bylaw 1418.

R232-26

Moved and seconded, and
RESOLVED:

THAT Development Procedures & Fees Amendment Bylaw 1466 be read a first, second, and third time.

CARRIED.

Council Procedures Bylaw 1462 – First, Second, and Third Readings (Report No. 26-68)

A Bylaw to establish the general procedures to be followed by Council and Council committees in conducting their business.

R233-26

Moved and seconded, and
RESOLVED:

THAT Council Procedures Bylaw 1462 be read a first, second, and third time.

CARRIED.

22 NEXT MEETING(S):

September 21, 2026 at 3:00 p.m. for Committee of the Whole Meeting followed by the Regular Council Meeting at 7:00 p.m. via Zoom live meeting and available to the public for live streaming in Council Chambers at the Community Forum, 445 13th Avenue, Castlegar, B.C.

23 NOTICE OF MOTION: Nil

24 QUESTION PERIOD: Nil

25 ADJOURNMENT:

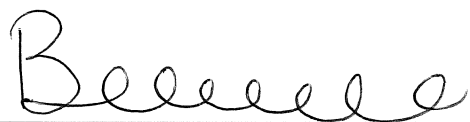
R234-26

Moved and seconded, and
RESOLVED: THAT the Regular meeting be adjourned.

CARRIED.

The Regular Meeting was adjourned at 7:37 p.m.

CERTIFIED CORRECT:



Bree Seabrook
Director of Corporate Services



Maria McFaddin
Mayor

