

**City of Castlegar
POSITION DESCRIPTION**

POSITION TITLE	DATE
SUMMER STUDENT - LABOURER	MARCH 2025
DEPARTMENT	REPORTS TO:
CIVIC WORKS	ASSISTANT MANAGER - OPERATIONS

SUMMARY

This is routine manual work entailing physical effort in the performance of a variety of unskilled and limited semi-skilled tasks requiring no special training or experience.

Most tasks involve working in all weather conditions, some exposure to traffic hazards, high noise levels, dust, vibrations, noxious odours, and fumes. The City of Castlegar’s Health and Safety program ensures these risks are avoided, minimized or personal protective equipment will be provided.

The Summer Student works under close supervision of a Foreperson, or Lead Hand, who issues detailed direction and frequently inspects the work in progress and upon completion. Summer students will be required to document tasks completed in daily work orders.

RESPONSIBILITIES

1. Performs manual labour using hand tools such as shovels, picks, rakes, hoes, brooms, paint brushes/rollers, etc. in the maintenance of City properties, including parks, boulevards and other civic properties.
2. Cuts weeds, brush, or grass using tools such as lawn mower, power grass trimmer, whip, lopping shears, machete, axe, etc.
3. Operates any vehicle that is covered under a BC class 5 license including pick-up trucks, hydraulic dump trucks, ride on lawn mowers, trailers, and sports field maintenance equipment (handheld or walk behind equipment).
4. Performs other related duties as assigned by Civic Works Forepeople.

QUALIFICATIONS

ESSENTIAL	DESIRABLE
Completion of High School Grade 12 or GED	
Physical Ability to carry out the duties of the position as described.	
Ability to effectively carry out instructions safely, and to document activities in a daily work order.	
Class 5 Drivers License	