

Planning & Building

Request Property Information

CASTLEGAR

This agent authorization form is required to be filled out by the property owner to provide authorization to an agent to access specified property information. Please email to devserv@castlegar.ca with a brief description of the request.

PART 1. LOCATION											
Civic Address of Proposal	PID Number										
Legal Description	☐ Additional pages attached										
Registered Owners (List all registered owners by their full legal names)	☐ Additional pages attached										
Email Address											
Phone Number	Mailing Address										
PART 2. AGENT											
First and Last Name	Phone Number										
Email Address	Mailing Address										
PART 3. OWNER DECLARATION											
I/We the registered owner(s) on title, hereby grant permission to access the following information related to the above property (check all boxes that are applicable): <table><tr><td>☐ If permits have been issued</td><td>☐ Specified plans or documents</td></tr><tr><td>☐ If the property is serviced</td><td>(additional fees for digitization or printing may apply):</td></tr><tr><td>☐ If there are outstanding permits or licences</td><td>_____</td></tr><tr><td>☐ Zoning</td><td>_____</td></tr><tr><td>☐ Any development permit areas</td><td>_____</td></tr></table>		☐ If permits have been issued	☐ Specified plans or documents	☐ If the property is serviced	(additional fees for digitization or printing may apply):	☐ If there are outstanding permits or licences	_____	☐ Zoning	_____	☐ Any development permit areas	_____
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☐ If there are outstanding permits or licences	_____										
☐ Zoning	_____										
☐ Any development permit areas	_____										

This page must be returned

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PART 4. AUTHORIZATION		
All registered owners on title must sign to grant authorization. If the property is owned by a corporation, a designated person with signing authority for the company must sign the form and provide documentation of signing authority in a form deemed appropriate by the City. This document must be dated within 30 days of submission.		
 Name of Agent	 Signature of Agent	 Date
 Name of Registered Owner	 Signature of Registered Owner	 Date
 Name of Registered Owner	 Signature of Registered Owner	 Date
 Name of Registered Owner	 Signature of Registered Owner	 Date
 Name of Registered Owner	 Signature of Registered Owner	 Date

The personal information collected on this form is done so pursuant to the Community Charter and/or the Local Government Act and in accordance with the Freedom of Information and Protection of Privacy Act. The personal information collected herein will be used only for the purpose of processing this application or request and for no other purpose unless its release is authorized by its owner, the information is commonly available to the public, or is compelled by a Court or an agent duly authorized under another Act. If you have any questions about the collection and use of information, please contact the City's Corporate Officer at (250) 365-8953.